MEMORANDUM

FROM THE OFFICE OF THE CITY MANAGER

To: Mayor and City Commission

From: Pam Brangaccio, City Manager PDB

Re: **City Manager's Report – June 28, 2016**

Date: June 20, 2016

Summer Concerts will continue to be held in Riverside Park on Thursday evening's beginning at 6:30 pm through August. The July 4th Celebration in Riverside Park will go from 4:00 – 9:15 pm and will include food trucks, live music and fireworks capping off the end of the night at 9:15 pm.

On Tuesday, June 21st the Florida Department of Health in Volusia County is having a Community Health Town Hall being held Tuesday, June 21 at 6 p.m. at the Alonzo 'Babe' James Community Center, 201 North Myrtle Avenue. The current health status of New Smyrna Beach will be discussed, as well as feedback being solicited from the residents in an effort to better understand the health needs of the community.

On June 15th the cities of News Smyrna Beach, Edgewater and Oak Hill held a Joint Economic Development Meeting at Edgewater City Hall. A revised resolution for the three cities is on the June 28th agenda.

Attached is the June 2016 Economic Development Newsletter outlining commercial and residential projects underway in the City. Tony Otte prepares the report monthly for distribution.

The City was approved for $2.45 Million from the SJRWMD for the Isleboro project. The grant agreement will be forthcoming for approval by the Commission for FY 2016-2017.

Please see the attached photo of the refurbished crosswalk at Barracuda Boulevard on the North Causeway.

The speed limit on Esther Street was lowered to 20 mph by the City Commission at the June 14th regular meeting as per the recommendation of Police Chief Coffin. The new speed limit signs are now in place.

Maintenance Operations Director Faith Miller and Civil Engineer Jesse Meyers met with representatives of the FDEP and Joe Young on Friday, June 10th at the Peninsula ditch restoration location. FDEP approved the work completed thus far and will be sending written confirmation as well. The next step will be to plant the mangrove plants. Mr. Young is working with the supplier/planting company to schedule the replanting within the next two weeks.

Per Maintenance Operations Director Faith Miller the Dakota/Zeolite Greensmix that is being used for the golf course renovations meets all USGA recommendations for a greensmix per the Tifton Physical Soil Testing Laboratory, Inc. report. Also attached is the latest site visit report from Mike Dasher.

Volusia County has announced that the County is currently finalizing an RFP for an automated pavement management system to assist them in identifying roadway condition and scheduling for roadway resurfacing. There is potential for cities to piggyback off of the selected vendor to utilize this service as well. The County anticipates having the data collection and evaluation of their roadway conditions completed during the upcoming winter months. Maintenance Operations Director Faith Miller will look into this service to develop a 5 to 10 year road resurfacing plan for the City, which would assist with budgeting the cost out over several years and residents would also know in advance where their road is in the plan.

Please see attached a letter received from the Florida Department of Environmental Protection regarding the review of the April 22 2016 Annual Groundwater Monitoring Report for the 604 Industrial Park Avenue property. The report was deemed acceptable by the FDEP and the annual groundwater sampling program will be kept in place with the next event being performed in March 2017 to keep it on an annual schedule.

Please see attached listing of applicants who submitted for the Homeless and Disadvantaged Grant. The selection committee for this grant is: Mrs., Mildred White, Ms. Christy Bell, Mr. Tony Otte, Mr. Bob Brown, Police Department representative and Ms. Donna Gray-Banks. A recommendation in anticipated to come before the City Commission in late August for the FY 16-17 Budget.

Attached are the meeting notes from the Flagler Avenue Merchants' Trolley Study Group Meetings held in the first two weeks of June. There is an upcoming meeting with the TPO staff to further explore trolley options.

Please see the attached memo from New Smyrna Beach Fire Department Division Chief Don Snell with regard to the state of the New Smyrna Beach hydrant system. A private vendor will be sought for the maintenance, on a phased approach for the 1,250 hydrants.

A summary report on community gardens is attached. The City staff would recommend that we await the purchase of the two lots next to the "Alonzo" Babe James Community Center to proceed with seeking a volunteer group to develop a garden.

Please see attached a letter from Volusia County Public Works sent to the FEC regarding the 10 Street Widening Project.

Please see the attached presentation that was given by Planning and Zoning Director Amye King and Planner Steven Bapp at the Alliance for Innovation Conference in St. Paul, Minneapolis in early June.

Should you have any questions or need additional information or clarification, on any of the items presented in this report, please let me know.

ECONOMIC DEVELOPMENT NEWSLETTER

June, 2016

Southeast Volusia City Economic Development Advisory Boards to meet on June 15!

The Economic Development Advisory Boards for the Cities of New Smyrna Beach and Edgewater, along with representatives from the City of Oak Hill, will meet at Edgewater City Hall on Wednesday, June 15 at 6 pm. The agenda will include a presentation by Team Volusia staff members on the development of two plans: the Team Volusia Strategic Plan, and the Team Volusia Marketing Plan.

The Strategic Plan will set goals and target industries for Team Volusia recruiting efforts. The development of a Marketing Plan for Team Volusia will follow, implementing the strategic plan through marketing. City staff believes that the Team Volusia Marketing Plan holds great potential for the development of a separate, but related Brand and Marketing Plan for Southeast Volusia under the Team Volusia umbrella.

Meetings of the New Smyrna Beach Economic Development Advisory Board are typically held on the third Wednesday of each month. These are public meetings and the meeting agendas are available on the City website, cityofnsb.com. Business owners and all interested persons are cordially invited to attend!

Tabby House/Beach Vision Ribbon Cutting!

On Thursday, June 16 at 5:30 pm, the ribbon will be cut to celebrate the completion of site work for the Tabby House development and the grand opening of the new location for Beach Vision at 103 Faulkner St, just south of City Hall. This event signals another milestone in the revitalization of the Canal St area, bringing in new residents to support Canal St shops.

The construction of houses in the 17 lot Tabby House development can now proceed, as the alleys have been paved and water, sewer, and stormwater lines have been installed. Beach Vision is also moving from their location in the Publix plaza on SR 44 mainland to the renovated fire station, which the City sold to the White Challis Redevelopment Company after the new fire station opened on SR 44.

WaWa construction on SR 44 is underway!

Construction is underway for the WaWa store site adjacent to the Burger King restaurant and in front of the former K-Mart building on SR 44 just east of Old Mission Road. WaWa area representative Brian Duke says that:

- the store is a $5 – 6 million investment
- store construction provides over 140 jobs during the development process including designers, suppliers, and construction workers
- the store will provide 40 permanent jobs – both full-time and part-time. Entry level jobs are at $10 per hour with benefits including a health insurance plan and tuition plan
- the store opening is scheduled for November 10.

It will be good to see commercial activity return to this prominent property!

Property Appraiser Highlights NSB at Forum!

At the annual "Real Estate Property Values Forum" presented by VCARD on June 3, property appraiser Morgan Gilreath spoke favorably of the trending property values in New Smyrna Beach. Mr. Gilreath noted that New Smyrna Beach is "doing very well" and particularly commented on the City's annexation program as adding dollars to the City tax base. In 2015 New Smyrna Beach was one of the leaders in municipal tax base growth as indicated in the slide presentation on the property appraiser's website: http://www.vcpa.vcgov.org/vcard2015.pdf.

✓ *Many Prominent Projects Are Underway!*

There continues to be progress for a number of prominent projects, including:

Private Property Projects

- Brilliance Assisted Living Center (former Daytona State Community College Building) on US 1 at Wayne Ave: construction is well underway.
- Riverwalk Condos, NW area of North Causeway: construction continues on several buildings, including the six story condo building with 36 units.
- Concordis Assisted Living Facility: construction is well underway for this two story assisted living and memory treatment facility with 115 beds at the NE corner of SR 44 and Myrtle.
- Development at Colony Park Rd, NE corner with SR 44, across from Murphy Gas Station: Construction continues on an office building; and construction continues on the Aldi Grocery store on the corner.
- Spring Hill Suites hotel on the beach near Breakers: Construction is well underway. Anticipated completion: April, 2017.

City Projects

- North Causeway Beautification: Construction underway to add trees and several medians. Completion is anticipated in the next 60 days.
- New Civic Center: Construction underway. Scheduled completion: August, 2016.
- SR 44 Sewer line (assessment project): Design is complete; project to be managed by the Utilities Commission.
- Marianne Clancy Park: construction is underway on 70 off-beach parking spaces, rest rooms, and picnic pavilions on S Atlantic between Flagler and Third Aves.

✓ *Business Resources*

- Business Planning Information available at no charge:
    - The "City Ready" service provides a meeting at no charge with City and Utilities Commission staff members to discuss how to maximize the use of a commercial building and/or property. Such meetings normally take less than 30 minutes and provide a wealth of useful information for business planning. The meetings are now scheduled on the first and third Wednesday morning of each month beginning at 9 am. Please call Tony Otte CRA/Economic Development Director, (386) 566-3941 (cell phone).
    - For information concerning commercial and industrial properties, demographic data identifying potential customers, traffic counts, and city-related questions: call Tony Otte, CRA/Economic Development Director, (386) 566-3941 (cell phone).
- Assistance with hiring employees: Career Source Flagler Volusia, 329 Bill France Blvd, Daytona Beach. (386) 323-7001
- Training Opportunities:
    - Training offered at Daytona State College:
        - Check out the DSC training website: https://www.daytonastate.edu/cbi/ or contact Joanne.Parker@Daytonastate.edu or (386) 506-4224.
    - Training offered by SCORE
        - Score offers many NO CHARGE business training classes on a variety of subjects. For more information go to Score87.org or info@Score87.org.
- NO CHARGE Business Assistance – Expansion for Existing Business
    - Volusia County Department of Economic Development: (386) 248-8048 – services include exporting assistance
    - Small Business Development Center at Daytona State College: (386) 506-4723 – services include preparation of business plans, assistance in seeking loans, business consulting.

- NO CHARGE Business Assistance – Entrepreneurs
    - SCORE: (386) 255-6889 – including preparation of business plans.

- City Property Tax Exemption for expanding businesses: In November 2014 voters approved a Tax Exemption program that provides expanding businesses that meet program criteria with abatements of City property taxes. If your business is in the expansion mode please call Tony Otte (contact information below) for further information.

- For prominent Commercial/Industrial properties for sale or lease, please go to Volusiasites.com and click on New Smyrna Beach. Sites can be added to this list by contacting Tony Otte (contact information below).

For further information contact Tony Otte: totte@cityofnsb.com; or call 386.566.3941(office/cell)

Tifton Physical Soil Testing Laboratory, Inc.

1412 MURRAY AVENUE
TIFTON, GEORGIA 31794
Phone: (229) 382-7292
Fax: (229) 382-7992
www.tiftonsoillab.com

ACCREDITED
TESTING CERT #1014.01

Date Received: June 10, 2016
Date Reported: June 14, 2016
Sample Number: L51C-16

Test Report For: Golf Specialities, Inc.
P.O. Box 121197
Clermont, FL 34712
Attn: Bill Horner

RE: New Smyrna Golf Club

Revised 05/17/2010

Recommendations:

A complete physical analysis and particle size analysis, including percent organic matter and pH, were made on the Dakota/Zeolite Greensmix Sample from Golf Specialities, Inc. on June 13, 2016, to determine its physical properties in relation to USGA recommendations for a putting green rootzone mixture (greensmix) at New Smyrna Golf Club. The condition of the sample as received was normal.

The particle size analysis showed that the Greensmix is composed of a coarse medium sand that compares very favorably to USGA particle size recommendations for a greensmix as shown at the bottom of the report. This sand meets USGA particle size recommendations for a greensmix.

The Greensmix had 0.66% organic matter (peat) by weight as determined by the loss on ignition method (ASTM F1647).

The Greensmix had a water permeability rate of approximately 17.2 in/hr. for duplicate analysis of the mix when compacted by the USGA procedure ASTM F1815 to simulate a compacted golf green. The USGA recommends a minimum initial water permeability rate of 6 in/hr. for a greensmix. The initial rate is the rate of the greensmix before grass is established. Once grass is established the rate should decrease and slowly decline over the years as organic matter accumulates due to root and thatch decomposition.

All of the other physical properties of this Greensmix are in agreement with all USGA recommendations for a greensmix.

The soil water pH of this Greensmix is 6.5, which is within the optimum pH range of 6.0 to 6.5 for turfgrass. No limestone needs to be applied to this mix until the pH decreases to less than 6.0; then apply 25 lbs per 1000 sq. ft. (6 inch depth).

Conclusion: The Dakota/Zeolite Greensmix meets all USGA recommendations for a greensmix.

Powell Haines

Recommendations are based on the samples received. Results and comments relate to the samples tested. This report cannot be reproduced except in full, and not without written approval of the laboratory.

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RE: New Smyrna Golf Club

PHYSICAL ANALYSIS[1]

MIXES ANALYZED (% by Volume)			SATURATED HYDRAULIC CONDUCTIVITY in/hr	POROSITY (%)			BULK DENSITY g/cm³	WATER RETENTION AT FIELD CAPACITY %	CHEMICAL	
SOIL	SAND	AMENDMENT		NON-CAPILLARY (air-filled)	CAPILLARY (water-filled)	TOTAL			pH[2]	EC[3] mmhos/cm
Dakota/Zeolite Gmix		Duplicate	17.4	24.5	15.2	39.7	1.59	9.6	6.5	
Dakota/Zeolite Gmix		Analysis	17.0	23.8	15.6	39.4	1.59	9.8		
USGA Recommendations for Rootzone Mix:			Minimum of 6 in/hr.	15 - 30	15 - 25	35 - 55				

PARTICLE DENSITY[4] 2.63 g/cm³

PARTICLE SIZE ANALYSIS

SAMPLES	GRAVEL 2 mm %	SAND FRACTIONS (% Retained)[5]					SAND[6] 0.05-2 mm %	SILT[6] 0.002-0.05 mm %	CLAY[6] <0.002 mm %	ORGANIC MATTER[7] % by wt.
		VERY COARSE 1 mm	COARSE 0.5 mm	MEDIUM 0.25 mm	FINE 0.15 mm	VERY FINE 0.05 mm				
Greensmix	0.0	4.3	38.7	48.1	7.2	0.7	99.0	0.6	0.4	0.66
USGA Recommendations for a Rootzone Mix:	≤ 10% (≤3% gravel)		60% minimum		≤ 20%	≤ 5%		≤ 5%	≤ 3%	

Note: Total 'fines' (very fine sand, silt, and clay) in a rootzone mix should be less than (<) 10%.
1. Determined at 30 cm tension by USGA testing protocol (ASTM F1815) 2. ASTM D4972 Method A (water only) 3. SSSA Soluble Salts 4. SSSA Particle Density 5. ASTM C136 and F1632 6. Bouyoucos, 1962 7. ASTM F1647 8th Revision 05/17/2010

DASHER
GOLF DESIGN • MICHAEL DASHER

Site Visit Report
6-16-16

From: Mike Dasher

Present:
Gary Wintz, Mike Kenovich, Steve Maziak

Delivery: Via email

Weather: Sunny and Hot

In general:

The overall quality of work and appearance of the efforts thus far are very encouraging. As the revised bunker slopes take shape, I'm seeing what many "Ross experts" perceive as a traditional Ross look, grass faces with low sand floors. In this case, the grass faces are soft enough to be efficiently maintained to high level.

The required survey of total green size reported the total square footage at 101,275. In order to not have to request additional funding via a change order for the 1,275SF (over the 100,000SF in the contract the decision was made to reduce the size of the proposed nursery green by that amount (approximately half). This action was deemed acceptable as the seldom used putting green by the tenth tee has and could be used to supplement sod needed for any future greens repair.

Hole #1

- In order to minimize cost, bifurcate the right greenside bunker with a twenty foot wide walk up to the green, centered on the utility pole, in order to make it difficult for a patron to attempt to drive a cart into this area. The sod save here could be used elsewhere.

Hole #3

- The expanded front of the green will likely require an additional smile drain to insure proper drainage and some additional lengthening of the front slope in order to get the desired minimum two percent (2%) within the putting surface.

Hole #4

- The planned adjustments to the fairway bunker will accomplish both goals of creating a Ross looking face as well as giving the trapped patron an opportunity to see the options available (layup or attempt the creek carry).
- The palms that were in the process of being removed will in their absence provide a less cluttered look as well as allow for more sunlight on a grassed approach to the green from the cartpath.

Hole #5

- The tee extension and its proximity to the 4th green is evocative of golf course design at the turn of the penultimate century, more utilitarian.

Holes #6 & #7

- The removal of the underbrush between these holes and the eighth) results in a more open look and feel. I would suggest we maintain this look by instituting a spray program to keep out the weeds and promote a floor of pine straw, similar to the look of the famous Ross courses in the sand hills of Pinehurst, NC.

Hole #8

- There is room to slope the subgrade of the front green expansion back to the existing greenswell as called for in the specifications. A smile drain should also be added as additional insurance.
- I'm in agreement with the altering of the underlying clean sand layer to thicken it up in areas that have historically stayed wet after heavy rains. Doing that here would be in keeping with the desire to increase cupping area on a green that has historically lacked it.

Hole #10

- The grass faces on the fairway bunkers are shaping up nicely.

Hole #14

- Despite the ambiguous aerial photographic record of when they appeared, I think we should keep the two fairway bunkers, with the appropriate grass face treatment.

Only Holes Visited

I'll make plans to return one day next week to inspect the bunker slopes prior to sodding.

Florida Department of Environmental Protection

Central District
3319 Maguire Boulevard, Suite 232
Orlando, Florida 32803-3767

Rick Scott
Governor

Carlos Lopez-Cantera
Lt. Governor

Jonathan P. Steverson
Interim Secretary

June 13, 2016

BY ELECTRONIC MAIL
rwalker@cityofnsb.com

Ms. Rhonda Walker
Airport Manager
City of New Smyrna Beach
602 Skyline Drive
New Smyrna Beach, Florida 32168

Volusia County - Waste Cleanup
504 Industrial Park Avenue Property
504 Industrial Park Avenue
New Smyrna Beach, Florida 32168
WCU Site ID COM_308511
Review of April 22, 2016 Annual Groundwater Monitoring Report

Dear Ms. Walker:

The State of Florida Department of Environmental Protection ("Department") has reviewed the April 22, 2016 Annual groundwater Monitoring Report (Report), that was submitted on your behalf by Environmental Consulting and Technology, Inc. (ECT), on May 18, 2016, for the 504 Industrial Park Avenue site, in New Smyrna Beach, Volusia County, Florida. Based on our review, the Department finds the Report acceptable. On Page 5 of the Report it is recommended that the annual groundwater sampling program be continued with the next sampling scheduled for May of 2017. The Department concurs with continuing the annual groundwater sampling, but the next event should be performed in March of 2017 to keep it on an annual schedule.

The Department expects the next annual groundwater monitoring report to be submitted by May 31, 2017. Please submit the report in electronic format to DEP_CD@dep.state.fl.us, with a copy to Roger.Sussko@dep.state.fl.us. If the file is very large, you may post it to the Waste Cleanup folder on the Central District's ftp site at: ftp://ftp.dep.state.fl.us/pub/incoming/Central_District/Waste_Cleanup/. After posting the document, send an e-mail to DEP_CD@dep.state.fl.us, with a copy to Roger.Sussko@dep.state.fl.us, alerting us that it has been posted.

If you have any questions regarding our review, please contact me at (407) 897-4176 or by e-mail at Roger.Sussko@dep.state.fl.us.

Sincerely,

Roger Sussko
Environmental Specialist
Permitting and Waste Cleanup Program

G. Bret LeRoux, P.G., Environmental Administrator
FL Reg. No. 0001164
Permitting and Waste Cleanup Program

RJS/gbl/rjs

cc: Ms. Sarah M. Mellring, Senior Associate Scientist, ECT, smellring@ectinc.com
Ms. Pam Brangaccio, City Manager, City of New Smyrna Beach, pbrangaccio@cityofnsb.com
Mr. Frank B. Gummey, III, City Attorney, City of New Smyrna Beach, fgummey@cityofnsb.com

Homeless and Disadvantaged Grant

Due: June 10, 2016

	Time	Name	Address	Program
1	1:37 p.m.	Atlantic Center For the Arts	1414 Art Center Avenue, New Smyrna Beach, FL	1. Community Garden 2. Self-Concept and Personal Hygiene 3. Educational Assessments 4. Feeding the Homeless 5. The African American Experience. These projects are outlined in the application.
2	12:29 a.m.	NST 1st Manna Ministry	201 S. Orange Street, New Smyrna Beach, FL	Backpacks for disadvantaged students filled with food.
3	11:01 a.m.	Allen Chapel A.M.E. Church	344 Sheldon Street, New Smyrna Beach, FL	Blessing Bags for the homeless, toiletries and fruits and vegetables.
4	10:23 a.m.	First United Methodist Church	310 Douglas Street, New Smyrna Beach, FL	Permanent Housing assistance and transportation
5	12:09 p.m.	Sophie's Choice	1228 Wayne Avenue, New Smyrna Beach, FL	Food for dogs and cats, plus supplies
6	10:37 a.m.	Volusia/Flagler County Coalition for the Homeless	101 N. Woodland Blvd, Suite 401, DeLand, FL	HMIS Training, licenses, equipment, for 4 facilities or churches
7	2:44 p.m.	Our Lady Star of the Sea Human Service Ministry	4000 S. Atlantic Avenue, New Smyrna Beach, FL	Haircuts and Laundry vouchers

NSB HOMELESS AND DISADVANTAGED (PILOT) GRANT APPLICATION
210 Sams Avenue, New Smyrna Beach, FL 32168

Introduction

The New Smyrna Beach City Commission has approved a program to provide new services or the expansion of existing services to the City's homeless/disadvantaged individuals and families. The program utilizes City funds and is made available to 501c3 organizations on a grant application and City Commission approval basis. No more than 5 eligible organizations will be chosen for program grants of up to $5.000 each.

A copy of the grant application is online at www.cityofnsb.com/assistance-grants or may be requested by e-mailing dbanks@cityofnsb.com. If you have any questions. please call Donna M. Gray-Banks at 386-314-4849 or 386-424-2294.

Deadline:

Applications must be received in a sealed envelope. The front of the envelope must state Homeless and Disadvantaged Grant Application" and must identify the name and mailing address of the applicant. The envelope must be received no later than 3 p.m. on Friday June 10. 2016 at the Finance Department on the second floor of City Hall. 210 Sams Avenue. New Smyrna Beach. FL. Applications received after that time will be returned un-opened. Electronic submissions will not be accepted. A City staff committee. aided by retired minister Bob Brown will review and rank the applications and make recommendations to the City Commission by ranking the applications numerically. Ranking system:

- ✓ Overall program – 30 points
- ✓ Background – 20 points
- ✓ Coordination – 10 points
- ✓ Budget -10 points
- ✓ Significance – 10 points
- ✓ Development – 10 points
- ✓ Estimated Outcome – 10 points

Application Recommendations:

The application must define what services are currently being provided to the homeless and disadvantaged by the applicant and what service will be provided to the homeless and disadvantaged by the applicant. The following are examples of the types of services the City Commission will consider for this grant. However approval of an application is not limited to these services:

- ✓ Jobs – having a resource to get resumes done. interviewing skills. business clothing. telephone etiquette. etc.
- ✓ Transportation – to services that are provided in other Cities. i.e.. Department of Children and Families. Health Department. Idignity sites. Career Source and Job Fairs.
- ✓ Charging Stations – an area where people could charge their cell phones.
- ✓ Hydration/Sun Station – water. sunscreen. hats and sunglasses.
- ✓ Shoes and sandals.
- ✓ New/Used Bikes. locks and repair.
- ✓ Literacy – reading and financial.
- ✓ Accessing the Homeless Management Information System (HMIS).
- ✓ Prescriptions – assistance in having them filled.
- ✓ Mobile Portable Shower System.
- ✓ Mini clinics – space for collaborative organizations to come and do blood pressure and diabetes checks and demonstrations on preparing healthy food on a budget.

NSB HOMELESS AND DISADVANTAGED (PILOT) GRANT APPLICATION
210 Sams Avenue, New Smyrna Beach, FL 32168

Application Instructions

- Please printout the application form below and complete all fields in type-written. **not handwritten**. form.

- To be eligible for this program. organizations must have a current 501c3 determination letter from the Internal Revenue Service showing approval of nonprofit status at least three years prior to submission of the application and a copy of the determination letter must be included with the completed application form. Applicants must also be currently registered with the Florida Division of Corporations and provide documentation.

- Applicants must submit with the application form the following information:
  - ✓ The applicant's experience in providing services to the homeless/disadvantaged. and other related social services in the City of New Smyrna Beach. FL.
  - ✓ A description of the services to be provided. and where and how they will be provided. with a justification as to the need for the service and the likely success to be expected in the provision of that service; and how success will be measured
  - ✓ A description of the service to be provided in terms of its previous availability: Does the applicant already provide this service and the funds requested will be an expansion? Does anyone else provide this service?
  - ✓ A schedule for the provision of the service. The schedule must ensure that all program funds are expended 365 days from the date that the program funds are awarded. (For example: if the applicant is awarded funds on May 23. 2016 those funds must be expended by May 23. 2017).

- Applicants must submit with the application form the following information (continued):

  - ✓ The application must also include a statement of experience in similar programs for the persons directly responsible for the implementation of the program and the financial record-keeping.
  - ✓ Copies of the organization's last three Annual Reports. including financial statements.

Program Requirements

- Program funds are to be used for services to the homeless and disadvantaged. No more than 15% of grant funds may be used for operating expenses. including office rent. salaries or compensation. utilities or other expenditures not providing a direct benefit to the homeless/disadvantaged for food. clothing. shelter. transportation. or other basic necessities.

- Capital expenditures can be considered if they meet a mission to assist. such as. updating access to the registry used for Homeless/disadvantaged individuals.

NSB HOMELESS AND DISADVANTAGED (PILOT) GRANT APPLICATION
210 Sams Avenue, New Smyrna Beach, FL 32168

- Program funds shall be provided in two payments of up to $2.500 each. The first request for payment must specify exactly what the money will be used for. and in what dollar amount(s). A request for a second draw from the $5.000 grant for the additional $2.500 will not be given to the grantee until a complete "financial" report is given to the Community Resource Coordinator with a copy for the City Finance Department. Once the second draw is obtained. the same procedure for reporting applies. The second report is due 30 days after the expenditure of all grant funds. or 30 days after the one year anniversary of grant award. whichever comes first. The grant funding must be completed within one calendar year of the date of the first draw on the grant.

- The complete financial report expended as noted above shall include: documentation for each transaction including detailed invoices. cancelled checks or bank statements. The expenditure of all funds received must be reported and documented. All transactions must have receipts. Cash transactions shall be limited to no more than $50.00 and must be accompanied by a receipt from the vendor that has the date of purchase.

- Failure to comply with the reporting and documentation requirements of the first payment will cancel the remainder of the grant and no further funds will be disbursed.

NSB HOMELESS AND DISADVANTAGED (PILOT) GRANT APPLICATION
210 Sams Avenue, New Smyrna Beach, FL 32168

SECTION 1			
NAME OF ORGANIZATION:			
DBA (if any)			
REGISTERED ADDRESS:			
TELEPHONE NO:			
WEBSITE ADDRESS:		**E-MAIL:**	
CONTACT PERSON:			
TITLE/OCCUPATION:			
501C3 Number:		**Registration date:**	
Organization no.:		**Formation date:**	

OFFICERS OF BOARD/COMMITTEE (*Retired incumbents should state their former occupation)*:			
Chairman:		**Occupation:**	
Vice-Chairman:		**Occupation:**	
Treasurer:		**Occupation:**	
Secretary:		**Occupation:**	

FINANCIAL INFORMATION			
Name of Banking Institution:		**Current Balance**	
(Provide the current year budget with anticipated revenues and sources.			

NSB HOMELESS AND DISADVANTAGED (PILOT) GRANT APPLICATION

210 Sams Avenue, New Smyrna Beach, FL 32168

PREVIOUS APPLICTIONS FOR GRANT FUNDING FOR THE HOMELESS/DISADVANTAGED			
Successful: YES/NO	**Request:**	**Date:**	**Amount:**
Successful: YES/NO	**Request:**	**Date:**	**Amount**

SECTION 2		
Is your organization part of or working in partnership with any other organization?	**YES/NO**	If yes. which one and how is it linked?

Brief aims/overview of your organization:

How does your organization currently assist homeless/disadvantaged people?

FOR ORGANIZATIONS PROVIDING ACCOMMODATION TO THE HOMELESS/DISADVANTAGED	
Number of units for the homeless/disadvantaged:	How are these units provided (motel rooms. etc.)?

NSB HOMELESS AND DISADVANTAGED (PILOT) GRANT APPLICATION

210 Sams Avenue, New Smyrna Beach, FL 32168

Number of persons served:	Location(s):
Average weekly charges to residents:	

SECTION 3

GRANT REQUESTED:

Need for funding:
Estimated total budget for this project: (not to exceed $5,000)
Budget Detail by line item, i.e.,:
Project/Program Schedule:
What other organization have you approached to help fund this project, with results to date?

NSB HOMELESS AND DISADVANTAGED (PILOT) GRANT APPLICATION

210 Sams Avenue, New Smyrna Beach, FL 32168

Where/How did you hear about the City of NSB Homeless/disadvantaged Grant?	
Check List before submitting your application	
☐	Confirmation of 501C3
☐	All sections are fully completed
☐	The form has been **signed** by an authorized official;
☐	Copy of latest published accounts.
Signed:	**Date:**
Position held:	

Applications must be received in a sealed envelope according to the instructions no later than 3 p.m. on Friday June 10. 2016.

NSB HOMELESS AND DISADVANTAGED (PILOT) GRANT APPLICATION
210 Sams Avenue, New Smyrna Beach, FL 32168

This form must accompany your first and second draw for grant funding.

ORGANIZATION NAME:_____ DATE:_____

ADDRESS: _____TELEPHONE:_____

CITY:_____ STATE:_____ZIP:_____

REQUEST# _____ FINAL REQUEST: YES____ NO____

CONTACT PERSON:_____TELEPHONE:_____

REIMBURSEMENT FUNDS REQUESTED FOR THIS PERIOD:_____

	DESCRIPTION OF ACTIVITY	BUDGET	EXPENSES THIS PERIOD	EXPENSES YEAR-TO-DATE	AVAILABLE BALANCE
1.					
2.					
3.					
4.					
5.					
6.	**TOTAL (not to exceed $2,500 for each report, $5,000 Total)**				
PREPARED BY_____ ***REVIEWED BY*** _____					

REQUEST DATE:_____

AGENCY AUTHORIZED SIGNATURE:_____

(This form is for reproduction or copying by Recipient)

Exploring the Feasibility of a Trolley Service

New Smyrna Beach

Introduction

The parking capacity in the area of Flagler Ave – the historic commercial area of New Smyrna Beach – is constrained. It is not unusual for motorists to have difficulty locating a place to park during special events and at certain times on weekends. It is unlikely that additional parking spaces will be developed in the area as there are few undeveloped parcels available, and those that are available are typically small and carry a high price tag.

Solution to be explored

There is parking capacity in other areas of the City that could provide off-site parking for the beachside area. Motorists would then need to use some form of public transportation – presumably a trolley - to travel to Flagler Ave.

The need for a trolley has been discussed at a Flagler Merchants meeting, and several members of the group volunteered to be a part of a group staffed by the CRA/Economic Development Director for the City of New Smyrna Beach. The City staff member explained that the group meetings will be subject to the sunshine law since it was possible that the group would be making a recommendation to the City Commission; and that the City would not be involved in any type of funding for a trolley.

The group held several meetings and spoke with representatives from cities including Safety Harbor and Vero Beach/Indian River County, both of which received FDOT grants for a trolley service. The group also spoke with trolley vendors.

Service Elements

- Park and Ride lots – The Director of the Marine Discovery Center said that his group and the Florida Fish and Game Commission may be interested in allowing the use of parking lots on the south and west side of their property on Quay Assisi (234 parking spaces). It was suggested that spaces should also be allocated at these lots for vehicles with boat trailers that launched at the N Causeway boat ramp.
- Cost
    - Lease of vehicles: one vendor said a lease of $3,800 per month would cover maintenance

    - Insurance
    - Driver
    - Marketing
- Revenue
    - Advertising
    - Fares
- Route
- Operator
- Times of Operation

Other Options

New Smyrna Beach Fire Department

New Smyrna Beach Fire Hydrant functionality and compliance Report.

The Fire Hydrant system, in New Smyrna beach, has not been consistently evaluated for proper functionality or compliance with Florida State Statues. Currently the system is maintained by a cooperative effort of the Utilities Commission of New Smyrna Beach and The New Smyrna Beach Fire department. However, it is the opinion of this office that the system's compliance with state law is not being maintained.

Fire Department staff have met with the UC of NSB several times in the last year to determine how best to correct the compliance issue. The UC of NSB maintains that they are only responsible for major repairs and replacement of Fire Hydrants, after receiving payment for said repairs. They presented a document from 1981 (see attached) as proof of their position. The referenced document states "…. That minor maintenance of the hydrants will be the responsibility of the City Fire Department." Subsection "C" lists minor maintenance as oil, grease, painting, flushing and general mechanical operational maintenance (not requiring major repair or replacement).

The Fire Department is not trained, equipped or staffed to provide annual flow testing or comprehensive maintenance of the hydrant system. Currently the Fire Department provides oiling, flushing (in the first semi-annual calendar) and painting (in the second semi-annual calendar), allowing our personnel to "touch" every hydrant twice a year. This program complies with several of the Code requirements but does not provide for the testing of flow rates to ensure proper fire suppression capabilities or the overall mechanical condition of the hydrant.

Florida State Statute requires routine testing and maintenance of the City's hydrant system.

FSS 633.082 Inspection of fire control systems, fire hydrants, and fire protection systems.

(a) Public fire hydrants owned by a governmental entity shall be inspected following procedures established in the inspection, testing, and maintenance standards adopted by the State Fire Marshal or equivalent standards such as those contained in the latest edition of the American Water Works Association's Manual M17, "Installation, Field Testing, and Maintenance of Fire Hydrants."

The Florida Fire Prevention Code NFPA 24 and NFPA 25-10 set the routine maintenance and testing schedules of annual inspections for wet-barrel hydrants. The Fire Department performs these inspections annually, however due to the advanced age and lack of a more routine maintenance, these inspections are limited in identifying more serious problems with the hydrants (corroded bolts at the base and bonnet, clogged drains, frozen street valves etc.)

The Insurance Services Office (ISO), which sets the city's commercial and residential property insurance rates requires annual hydrant inspections (which we currently are compliant with) and Fire flow testing every 5 years for maximum rating levels (which we are not in compliance with).

There are approximately 1250 plus hydrants currently in the system, many of them in questionable condition. The entire system should be inspected, tested, sandblasted and painted to bring the system back into compliance and identify any possible hazards. A survey of contractors providing the above referenced services range from 100.00 to 150.00 dollars per hydrant, for a total estimated cost of 125,000.00 to 187,500.00 dollars. Future costs would be significantly lower as hydrants would not need sandblasting and painting or need to be retested until the 5 year mark, allowing for a scheduled portion of the hydrants to be tested each year following the original test period so that all hydrants would be flow tested with-in the five year period, allowing for maximum ISO points.

Several issues will need to be addressed;

1. Ownership of the Fire Hydrant system
2. UC agreement update
3. Fire Departments responsibilities for Hydrant maintenance
4. Testing schedules
5. Repair and/or replacement policies
6. Hydrant maintenance funding

Don Snell, Division Chief
NSBFD Fire Marshal
Office: 386-424-2128
Mobile: 386-402-0200
dsnell@cityofnsb.com

Community Gardens – Additional Information

The Staff has obtained an abundance of information on community gardens and most of it has already been given to the Commission by Faith Miller, Maintenance Operations Director. This staff report is just a review for the Commission and an update on what we might want to consider going forward. The key to starting and maintaining a community garden is community investment, business involvement and finding funding for sustainability

1. **The City of Ormond** rents community garden spaces and they have an active Master Gardner's program that gives community workshops quarterly at their community garden which is located on 601 Hammock Lane in Central Park. Their community garden is not located in a food desert.*
2. **The City of DeLand** has had a community garden for approximately five (5) years. The garden was started and funded by the City for three (3) years but for the last two (2) years it has been maintained by the Chisholm Center staff. They had a very active relationship with the County Agricultural Center on 44, but that relationship is no longer active. When the relationship was flourishing, the Agricultural Center shared an afterschool curriculum on healthy foods and gardening. The Chisholm Center still uses this curriculum in their after school program. There is minimal community involvement but on occasion social clubs needing community service projects will come to the Center and weed and water the garden. This community garden is located in a food desert.
3. **Hatter's Harvest (Stetson University)** – is part of the Stetson University Harvest club which is a gardening club that provides fresh produce for students and residents. The club holds a farmer's market multiple times per year using the produce from the garden. This garden has been in operation since 2011. It is completely organized and run by the university. This community garden is not located in a food desert.
4. **Daytona Beach** – is located at the Frist Presbyterian Church. The garden has been very successful because of the community involvement and because the Church has an investment of funds and manpower. This community garden is located in a food desert.
5. **Port Orange** – is located at the Faith Community Church in Port Orange. This garden has been in operation since 2011 and is very successful because of the Church investment. This community garden is not located in a food desert
6. **New Smyrna Beach** – location for the garden has yet to be determined. If the City is going to have a Community Garden here are a few items for consideration:

    - ✓ **Funding**: initial funding for a 10 plot 12x12 area approximately $6,000 which would include labor and supply costs. Water source and paying for source monthly (cost to be determined).
    - ✓ **Location**: initially the City was considering having the garden at the Mary Tot Lot on Mary Avenue. Staff recommends that the Commission consider having the garden on the two (2) lots next to the Alonzo Babe James Community Center, which are in negotiation for purchase through CDBG funding for the City. The City will also be able to make an investment in the garden by supplying the water necessary for the garden from the Alonzo Babe James Community Center.
    - ✓ **Community Investment**: Initially, having a Church responsible for the running of the Community Garden would be ideal. The Church could rent the plots to other Churches and or non-profits for $30.00 a year and receive a revenue stream for the Church and funding to maintain the garden. Each Church or non-profit would be responsible for their space. If within a 4-5 month period the plot continues to be unattended that plot(s) will be rented to other organizations. Pleasant Grove Baptist Church would be a consideration for maintaining the garden. It is located ½ block from the Julia Street property.

Volusia County
FLORIDA

PUBLIC WORKS DEPARTMENT
Engineering & Construction Division

June 17, 2016

Mr. Joseph (Leslie) Schonder
Public Projects Engineer
Florida East Coast Railway
7150 Philips Highway
Jacksonville, FL 32256

Re: 10th Street Widening Project

Dear Mr. Schonder:

As you are aware, for several years Volusia County has been working in coordination with you and other FEC staff on a project to widen 10th Street from Myrtle Ave. to US-1 in New Smyrna Beach which includes total replacement of the existing FEC crossing. The county's project also provides FEC the benefit of no longer needing to replace its existing aged trestle. I have been advised that the FEC intends to begin July 17, 2016 with a major rehabilitation of that existing crossing unless Volusia County can provide a commitment that the road project will advance to the construction stage in the very near future.

Several months ago I assigned a new county project manager to the project and issued a substantial fee amendment to the county's design consultant, Infrastructure Engineers. This was specifically done to get this project back on track and, particularly, to achieve successful resolution of the FEC's comments regarding the construction of the designed box culverts in the Gabordy Canal in the event of a major storm event.

In the last two months the construction plans have been updated, the environmental permit has been issued, FDOT comments have been addressed and FDOT approval is anticipated soon. The county along with Infrastructure Engineers have been coordinating with XO Rail and Hal Jones, the FEC consulting engineer and contractor for this project. We are currently awaiting FEC approval of the canal bypass as part of the construction phasing prior to finalizing the plans. The county has received and is currently reviewing the agreement between FEC, the county and New Smyrna Beach for the new railroad crossing. We anticipate providing comments to FEC in the coming weeks.

Pending successful resolution of any comments FEC will have in its current review of the canal bypass as part of the construction phasing, we anticipate advertising for construction bids in the late summer or early fall of this year.

123 W. Indiana Avenue, 4th Floor, DeLand, Florida 32720
Tel (386) 736-5967 Fax: (386) 877-5736
www.volusia.org

Please be assured Volusia County is fully committed to advancing this project to construction as quickly as possible. This project is funded and is an extremely important project to the county, City of New Smyrna Beach and City of Edgewater. I respectfully request your favorable consideration of this letter as the county's commitment to the project so that the City of New Smyrna Beach does not unnecessarily have to incur the costs of reimbursement of the rehab work (estimated at $140K) to the existing crossing.

If you have any comments or are need additional information, don't hesitate to contact me via my cell phone at (386) 878-5020.

Sincerely,

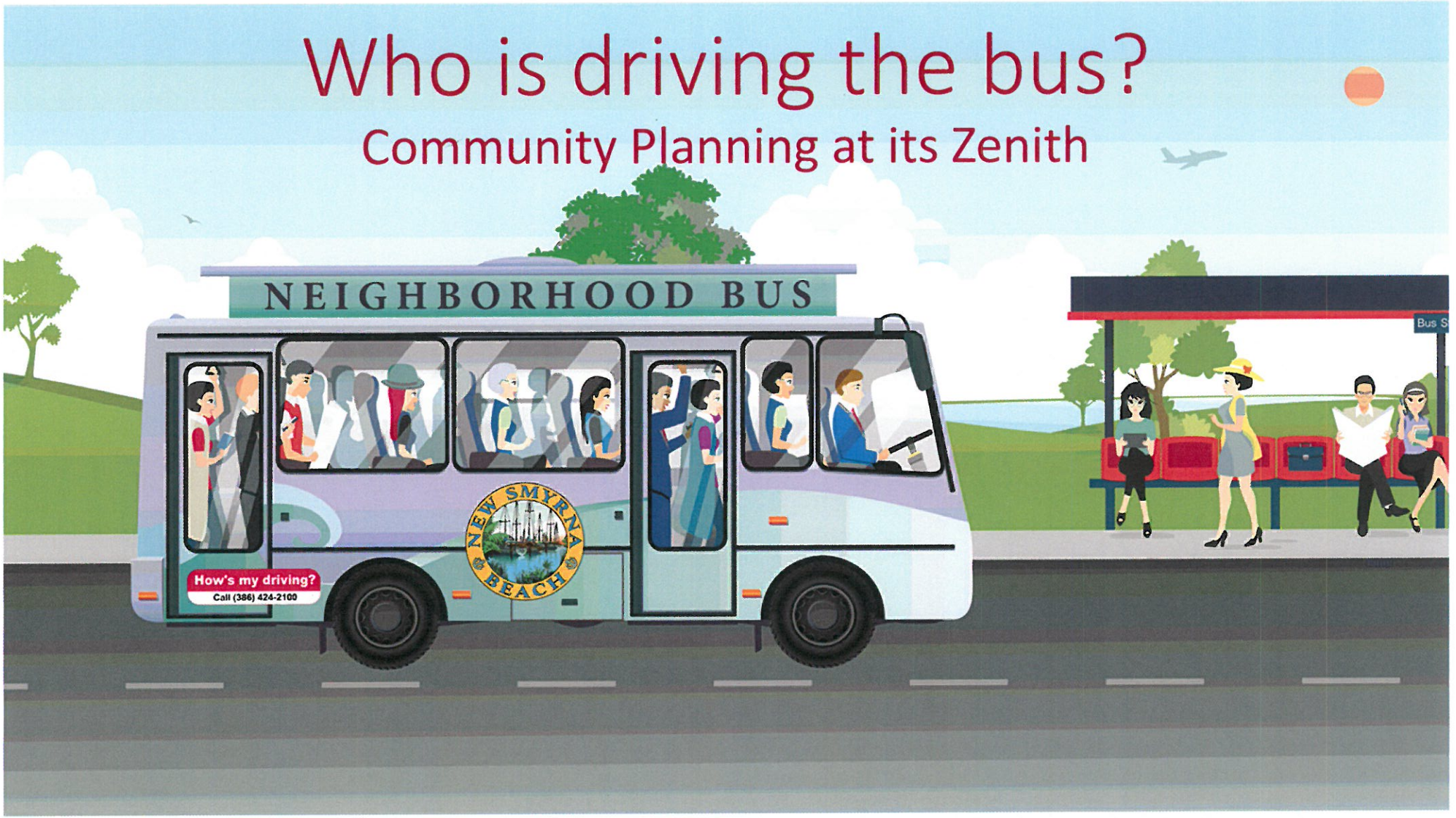
Gerald N. Brinton, PE
County Engineer/
Director of Engineering & Construction

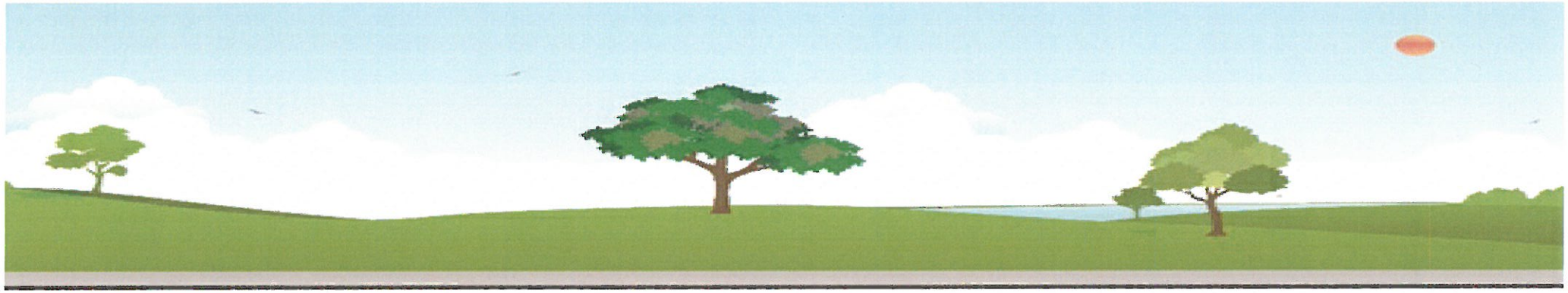
cc: Terry Frank, XO Rail
Mike Mohler, PE, Infrastructure Engineers
Travis Terpstra, PE, Project Manager-Volusia County

123 W. Indiana Avenue, 4th Floor, DeLand, Florida 32720
Tel (386) 736-5967 Fax: (386) 877-5736
www.volusia.org

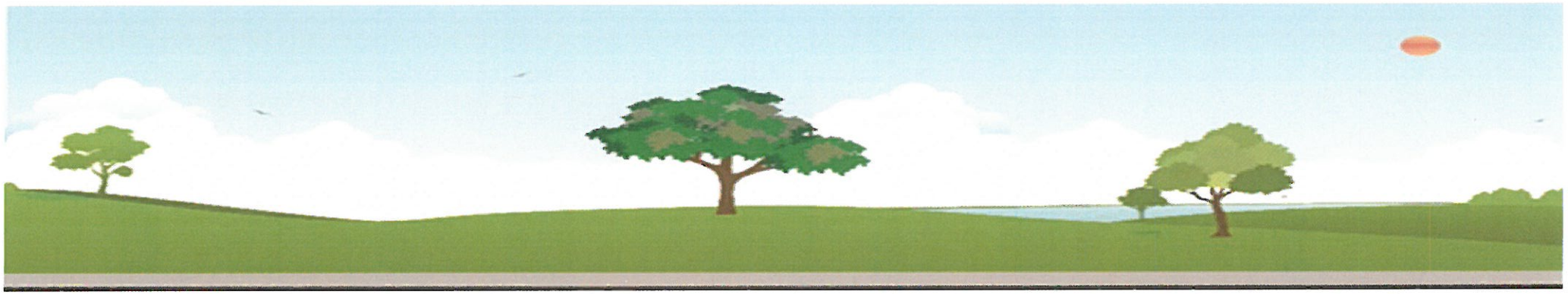
Who is driving the bus?

Community Planning at its Zenith





- This presentation depends on participation!
- We want to learn from you, because, we are you!
- Share, discuss, have fun!



- Today, let's use a bus to illustrate process…
- A bus needs direction, a driver and passengers…
  - A bus is *intended* to go somewhere…
  - If not maintained, the wheels fall off!

Our bus themed ideas for the day:

- Who is driving
- Giving up the keys
- Good bus riders
- Rowdy bus riders

Let's hit the road!

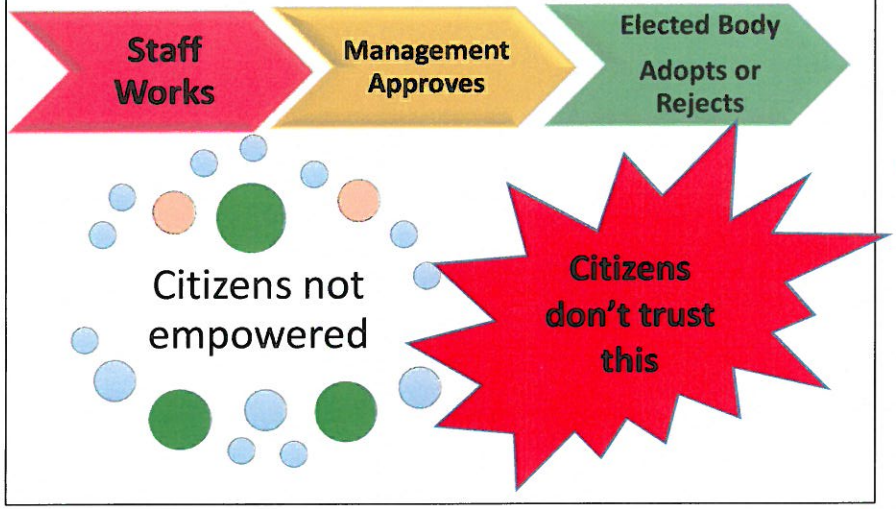
Our Vignette

A Traditional Process

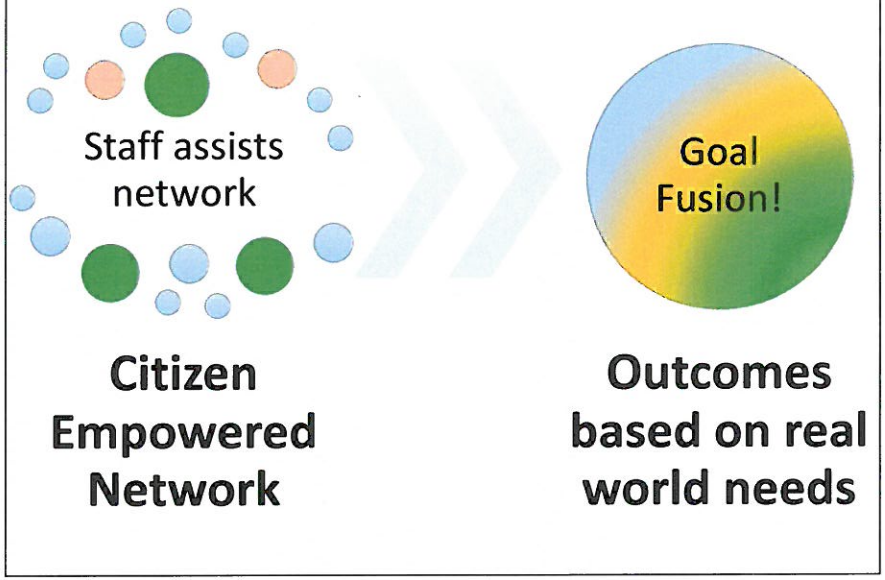
A Citizen Generated Process

Which Process Do You Follow?

A Traditional Process



A Citizen Generated Process



Giving up control

Getting them aboard

Yapper?

Barking up the wrong tree?

Leader of the pack?

DIVERGENT VIEWS

SAVE THE CHARM

EXIT 249A
44
SEEK ALTERNATIVE BEACH

New Smyrna Beach

NEW SMYRNA BEACH RESIDENTS COALITION FOR DENSITY LIMITS

Save Beach Driving

LetVolusiaVote.com

This has been our biggest challenge…

Let Us Tell You Our Story!

In the Beginning…

…Success

- Solid redevelopment plans
- "Process as usual"
- All was quiet
- But then came THE hotel…

Conflict → teamwork

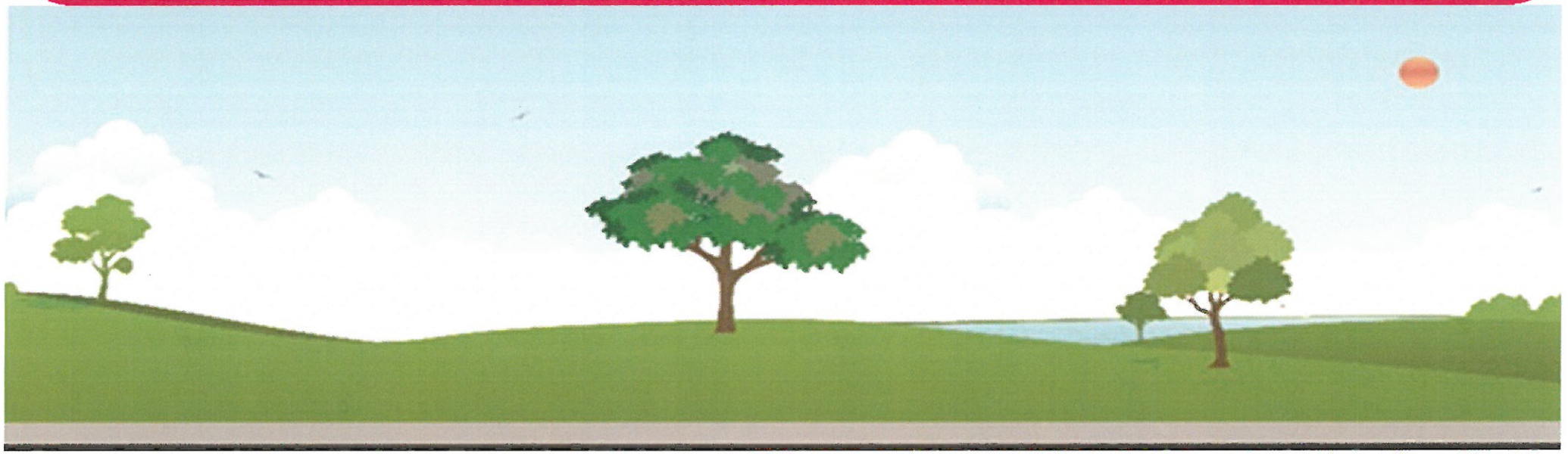
The Conflict…	**Steps we've taken…**
• Angry Citizens … • Community "ruined"… • Great distrust • Uncaring staff • Disconnected electorate	• Visioning weekend with Rebecca Ryan • Multiple Citizen task forces • The Neighborhood Council • Focused neighborhood plans

What indicators we are seeing…

- Organized Citizen groups
- Formalized city boards
- Leveraged neighborhood professionals
- Citizens and staff fusion

As you drive away....

- Staff needs Citizens
- Citizen networks are faster
- Identify the key "nodes"
- Fuse the network
- Formalize the process

How's my driving?

Call (386) 424-2100