MEMORANDUM

FROM THE OFFICE OF THE CITY MANAGER

To: Mayor and City Commission

From: Pam Brangaccio, City Manager Kyk for Pam

Re: **City Manager's Report – March 22, 2016**

Date: March 14, 2016

A few upcoming events: VLOC Dinner hosted by the City of Oak Hill is scheduled for March 24th at Sugar Mill Country Club; Southeast Volusia County Boy Scout Golden Eagle Dinner on Friday, April 1st at the Sugar Mill Country Club.

Wednesday, March 16th at 6:00 pm there was a Joint Meeting of the New Smyrna Beach and Edgewater Economic Development Advisory Boards held at Edgewater City Hall to continue with the Regional collaboration.

The ACM and Police Chief met with Andy Lee, a resident on Esther Street in response to his request for a speed table (3). No actions will be taken until a traffic study and Traffic Calming Manual are reviewed and approved by the staff and Commission.

ACM is meeting with Volusia County Coastal Services on March 31st to discuss Swoope site with regard to artificial reef storage site.

The N. Causeway Beautification Project is delayed due to the UC installation of their conduit on the north side of the N. Causeway.

The Central Beach project is substantially completed, and staff is going through inspection process and punch list. It is anticipated to be 100% complete in one month.

Due to the Nichols Surf Shop renovation to a coffee shop, the business owner has requested that the access drive be shifted to the far west side of the property. This would require relocating a small existing landscape island containing one palm tree. The ACM's recommendation is to relocate the Landscape Island, and approval for this request to move forward.

Please see attached letters sent to the Environmental Policy Director in the Governor's Office of Policy and Budget by Mayor Hathaway and Southeast Volusia Executive Vice President Sue Williams requesting support of the Isleboro Stormwater Master Plan.

Per Ed Kestory, P.E. District 5 Structures Maintenance Engineer with FDOT, he was contacted Monday, March 7th by a representative of the Coast Guards Congressional Affairs Committee, who stated that they will be moving forward with the process to amend the George Musson bridge closing schedule as requested. They further advised Mr. Kestory that it had to go through the "Public Rule Making Process" which can take up to a year to complete which could entail public meetings etc. to gather input from citizens that could be impacted. Mr.

Kestory also advised that the work for the Callalisa Creek extended turning lane is scheduled to begin in April and will take 2-3 months. Please see attached the Preconstruction Notice for the SR44/A1A left turn lane extension across bridge over Callalisa Creek) which took place Friday, March 18th.

Economic Development Director Tony Otte and Capital Project Coordinator Michelle Updike were featured on the March installment of the monthly WSBB Radio Show that the City participates in monthly. The upcoming schedule is as follows for the upcoming months.

- April 12: Recreation and Parks (Include Nancy, David/Faith)
- May 10: Police and Fire (Mike and Greg)
- June 14: Upcoming Budget (Pam and Thea)

Holly Smith, Marketing/PIO Manager submitted a summary of City and CRA initiatives and highlights for the month of February, which is attached.

Attached is the March 2016 Economic Development Newsletter outlining commercial and residential projects underway in the City. Tony Otte prepares the report monthly for distribution

Should you have any questions or need additional information or clarification, on any of the items presented in this report, please let me know.

City of New Smyrna Beach

March 9, 2016

Julia Espy
Environmental Policy Director
Governor's Office of Policy and Budget
State of Florida
The Capitol
400 S. Monroe St.
Tallahassee, FL 32399-0001
Julia.espy@laspbs.state.fl.us

Ms. Espy:

Thank you for taking the time to review the Isleboro Stormwater Master Plan project, funded in line1600A of the 2016 budget. We are excited to be included in the budget and hopeful that the Governor sees the value of this project, both in our New Smyrna Beach community and across the state.

The following is a summary of the issue we have faced in the Isleboro subdivision. It is comprised primarily of single family residents, encompassing 446 acres with approximately 34% of the structures falling within the 100-year FEMA floodplain (based on the latest Flood Insurance Rate Maps dated 2/19/14). The area was cleared and prepared for development in the 1940's, well before any guidelines for stormwater management were mandated as with today's developments. Although there are piece meal stormwater management systems for small sectors of the subdivision, it is imperative that a comprehensive plan be developed for the overall subdivision requiring extensive survey, biological, hydrologic, utility, hydraulic and geotechnical investigative efforts to truly provide the best solution to the ongoing flooding issues.

The stormwater master plan project in New Smyrna Beach is crucial for this community as well as the entire region. The total project cost is $5.4 M, with the City funding 95% of this project. This specific project achieves two things:

- **Environmental impact and benefits**- currently the storm water runoff discharges directly into the Turnbull bay with no treatment which in return discharges into the Intercoastal Waterway. The project is under design and the enhancement of water quality takes precedent at this time. Aside from the flooding issue mitigation (discussed below), this project will have an immediate

benefit to the state through this improved water quality discharge in the Turnbull and Intercoastal.

- **Flooding issues**- in late September and late November of 2014, the city of New Smyrna Beach experienced significant flooding from a major rainfall event. The Islesboro subdivision located on the north side of New Smyrna Beach Municipal Airport near the Turnbull Bay was one of the hardest hit areas with several homes flooded above the finish floor elevation.

Your support and help in getting this project moving forward is greatly appreciated. Please do not hesitate to contact me or my office with any questions on this project. We look forward to finishing this project and improving Florida's water quality, while protecting our local residents.

Sincerely,

James W. Hathaway,
Mayor

cc: City Commission
Pam Brangaccio, City Manager
Khalid Resheidat, Asst. City Manager
Tyler.knox@laspbs.state.fl.us

March 9, 2016

Julia Espy
Environmental Policy Director
Governor's Office of Policy and Budget
State of Florida
400 S. Monroe St.
Tallahassee, FL 32399-0001
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Sincerely,

Sue E. Williams
Executive Vice President
Southeast Volusia Chamber of Commerce

cc: City Commission
Pam Brangaccio, City Manager
Khalid Resheidat, Asst. City Manager
Tyler.knox@laspbs.state.fl.us

Florida Department of Transportation

RICK SCOTT
GOVERNOR

1650 North Kepler Road
DeLand, FL 32724-3255

JIM BOXOLD
SECRETARY

March 14, 2016

Keith Prestage
Leware Construction Company
925 Thomas Ave.
Leesburg, FL 34748

Re: **Notice of Pre-Construction Conference**

Financial Project No.	: 238002-3-52-25
Federal Job No's.	: N/A
Contract No.	: E5Y18
State Road No.	: SR 44/A1A
County	: Volusia

Dear Keith:

A Pre-Construction Conference for the above referenced project will be held at 1:30 pm on Friday, March 18, 2016 at the Florida Department of Transportation DeLand Operations Office (Wahoo Conference Room), located at 1650 North Kepler Rd., Deland, Florida.

The improvements under this contract consist of extending the eastbound left turn lane at SR 44 and Peninsula Drive, in New Smyrna Beach. The turn lane will be extended across the bridge over Callalisa Creek. Work activities include roadway work, traffic signal loop replacement, partial deck replacement over entire six spans of existing bridge, reconstruction of traffic separator, partial approach slab construction and deck sealing with Methacrylate post construction.

Please submit the following documents at the Pre-Construction Conference:

- Contractor's written Maintenance of Traffic Plan (with copy of Supervision for Emergencies letter)
- Certified Receipts of letters sent to law enforcement agencies and emergency response agencies (Florida Highway Patrol, Volusia County Sheriff, City of Port Orange Police Dept., fire, and ambulance)
- Certification for a Worksite Traffic Supervisor, with Advanced Training (105-8.3)
- If a consultant is being used for Contractor Quality Control, the Contractor shall submit to the Department a certificate from the proposed Consultant certifying that no conflict of interest exists. (8-5)
- Affidavit for Florida Vehicle Registration (7-23)
- Current list of equipment including identifying numbers, model numbers and year of manufacture (100-1)
- Erosion Control Plan (104-5)
- Submit the DBE Commitment into Equal Opportunity Compliance System (EOC)
- certifications (4-3.2.1)
- List of officers or directors of your company with the authority to bind the company.

- A listing of on-site clerical staff, supervisory personnel and their pro-rated time assigned to the contract,
- Actual Rate for items listed in Table 4-3.2.1,
- Existence of employee benefit plan for Holiday, Sick and Vacation benefits and a Retirement Plan, and,
- Payment of Per Diem is a company practice for instances when compensation for Per Diem is requested,

Safety is very important to the Department. During this Pre-Construction Conference please be ready to discuss the following safety items below:

- What are the hazards associated with the equipment the contractor intends to bring to the job?
- What are the hazards associated with the materials used?
- Please provide a Job Hazard Analysis (JHA) for each work activity.
  Contractors Internal Traffic Control Plan (ITCP)
- Within the MOT, where does the contractor intend for FDOT forces, utilities, and others to enter and leave the contractors work zone?
- Where are they designated to park vehicles?
  Contractors Required Personal Protective Equipment (PPE): Hardhats, Vests, Etc.
- What are the contractor's minimum requirements for safety gear for all persons entering their work zone?
  Contractor Safety Meetings
- When and where will contractor hold their official or tailgate style safety meetings?
- Are FDOT personnel permitted or encouraged to attend these contractor meetings?
  Contractors Designated Safety Person
- Who on the worksite should unsafe conditions or acts be reported to?
- Phone numbers?

Pursuant to Section 337.125(2), F.S., notice of this Pre-Construction Conference must be sent to each of your DBE subcontractor anticipated to perform work on this contract. Representative from all other anticipated subcontractors are requested to attend this meeting as well. By copy of this letter, the organizations and/or individuals listed below are also requested to attend or be represented. For further information I can be reached at (386-740-3524)

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status.

Please note: "This meeting will be audio/video recorded and will become part of the construction project records."

Sincerely,

Glenn Raney

Glenn Raney
Project Administrator

cc:

D5-Preconstruction_Meeting@dot.state.fl.us
D5-DOCO

Mr. Ron Meade, P.E.	FDOT, DeLand Operations Engineer
Mr. Paul R. Wabi, P.E.	FDOT, DeLand Operations Construction Engineer
Mr. Al Neumann, P.E.	FDOT, DeLand Operations
Mr. Ed Kestory, P.E.	FDOT, D5 Structures Maintenance
Ms. Marianne Saunders, P.E.	FDOT, EOR
Mr. Jim Stroz, P.E.	FDOT, Project Manager
Mr. Dwight Grube	FDOT, Deland Operations
Mr. Ken Zinck	FDOT, Materials and Research
Mr. Keith West	FDOT, Materials and Research
Ms. Karen Grove	FDOT, Materials and Research
Mr. Steve Olsen	FDOT, District 5 Public Information Officer
Ms. Carolyn Fitzwilliam	FDOT, Resident Public Information Coordinator
Ms. Janice Johns	FDOT, Resident Compliance Specialist
Mr. Ernie Saltar	FDOT, Contract Support Specialist
Mr. Rick Snow	FDOT, DeLand Maintenance
Mr. James Read	FDOT, DeLand Maintenance
Ms. Debbie Prince	FDOT, DeLand Maintenance
Mr. Jerry Harville	FDOT, DeLand Maintenance
Mr. Charles Woods	FDOT, DeLand Maintenance
Mr. William McGhee	FDOT, DeLand Maintenance
Ms. Chaitali Prajapati	PI consulting Services, LLC
Mr. Tim Karr	Volusia County
Mr. Bobby Maddox	Volusia County
Mr. Kyle Fegley	New Smyrna Beach Engineering
Mr. Greg Anglin	New Smyrna Beach Fire Department
Mr. Mike Coffin	New Smyrna Beach Police Department

Kosorok, Tammy

From: Resheidat, Khalid
Sent: Monday, March 14, 2016 4:55 PM
To: Kosorok, Tammy
Subject: Fwd: FDOT Contract E5Y18 Pre-construction Notice (SR 44 / A1A Left turn lane extension across bridge over Callalisa Creek)
Attachments: E5Y18 Preconstruction Notice.pdf; ATT00001.htm

Sent from my iPad

Begin forwarded message:

From: "Fegley, Kyle" <kfegley@cityofnsb.com>
Date: March 14, 2016 at 4:52:22 PM EDT
To: "Brangaccio, Pam" <pbrangaccio@cityofnsb.com>, "Resheidat, Khalid" <kresheidat@cityofnsb.com>
Cc: "Meyers, Jesse" <jmeyers@cityofnsb.com>
Subject: FW: FDOT Contract E5Y18 Pre-construction Notice (SR 44 / A1A Left turn lane extension across bridge over Callalisa Creek)

Pam & Khalid,

The preconstruction meeting to extend the turn lane on A1A/SR 44 at the Peninsula Avenue intersection is scheduled this Friday at 1:30 in Deland.

The project has been let and is a 100 day duration. Once we find out more about the notice to proceed date we can post as needed with Holly.

Thanks,

Kyle W. Fegley, P.E.
City Engineer
New Smyrna Beach, FL 32168
P (386) 424-2168
F (386) 424-2148

From: Raney, Michael [mailto:Michael.Raney@dot.state.fl.us]
Sent: Monday, March 14, 2016 4:38 PM
To: kprestage@lewarecc.com
Cc: D5-Preconstruction Meeting; D5-DOCO; Meade, Ron; Wabi, Paul; Neumann, Albert; Kestory, Ed; Saunders, Marianne; Stroz, Jim; Grube, Dwight; Zinck, Ken; West, Keith; Grove, Karen; Carolyn.Fitzwilliam@QCAusa.com; Johns, Janice; Saltar, Ernesto; Snow, Rick; Read, James; Prince, Debbie; Harville, Jerry; Woods, Charles; McGhee, William; Prajapati, Chaitali; Timothy Karr; Bobby Maddox; Fegley, Kyle; Coffin, Mike; Anglin, Greg
Subject: FDOT Contract E5Y18 Pre-construction Notice (SR 44 / A1A Left turn lane extension across bridge over Callalisa Creek)

FDOT Contract E5Y18

Financial Project No. 238002-3-52-25
SR 44 / A1A
Left turn lane extension
Volusia County

Keith,

Please see attached Preconstruction Notice for above referenced project.

Regards,

Glenn Raney
Project Oversite
FDOT DeLand Operations
386-740-3524 Office
386-846-4862 Cell
michael.raney@dot.state.fl.us

City of New Smyrna Beach
Public Information Initiatives
Analytics Summary/Highlights: (Month of) February 2016

- **City website www.cityofnsb.com**
  - 35,985 'unique' visitors in February.
  - Edited department, division and individual employee contacts for all offices that relocated to N. Dixie.
  - Continually updating dept content and coordinating new graphics to flash on homepage to highlight projects/initiatives.
- **Proactive news releases:**
  - 7 proactive news release were distributed.
  - 7 print stories were generated from the releases in the newspaper of record. (Does not include other publications, several broadcast media stories or social media posts generated.)
- **City social media**
  - Posting a minimum of five posts each workday and gleaning content from several sources.
  - Replies and questions are monitored/answered.
  - 1,324 lifetime likes.
  - https://www.facebook.com/cityofnsb
  - 117 followers of Twitter page @CityofNSB
- **Marianne Clancy Beachfront Park**
  - Coordinating ground breaking ceremony tentatively scheduled for Feb. 24.
  - Modified/added park info to website.
  - Cost: $32 + staff time
- **Mayor's Fitness Challenge 2016:**
  - Managing and responding to bi- or tri-weekly social media posts for challengers.
  - Promotion cost: staff time.
- **Art Fiesta 2016:**
  - Planned/implemented traditional and social advertising and digital promotion for 2016 event.
  - Projected cost: $1,514 for collaterals and social/traditional advertising + staff time.
- **Light the Night 5K:**
  - Planning event promotion to include posters, digital promotion and social media advertising.
  - Projected cost: $512 + staff time.
- **Easter Celebration:**
  - Planning event promotion to include posters and digital promotion.
  - Projected cost: $62 + staff time.
- **Elections section on website:**
  - Coordinating graphics and web content, etc. with staff.
- **Adopt a Park Program:**

        - Planned/implemented program promotion launch including webpage, graphics, etc. Assisting with sign design.
        - Projected cost: $155 + staff time.
    - **Brannon Civic Center project**
        - Continuing to update page with construction progress photos through completion and will extend page promotion using social media. www.cityofnsb.com/brannonciviccenter
        - Posting updates/photos on social media
    - **Misc jobs:**
        - Drafted 'presentation' and notes for staff for February event. Rescheduled event, notified all invitees and coordinated new parking area.
        - Monitoring of info mailbox used for incoming inquiries.
- **Do the LOOP! monthly LOOP E-newsletter:**
    - Collected/drafted content for March issue.
    - The publication has grown to 2,255 subscribers as of the March 2016 newsletter.
    - Includes coordinating monthly event lists with several groups and event hosts.
- **LOOP monthly rack cards:**
    - Collected/drafted content for April card.
    - 5,000 March cards created and distributed to various businesses inside and near the LOOP.
    - Cost: $289 for #5,000 cards.
- **LOOP website www.nsbwaterfrontloop.com/events:**
    - 4,540 unique users in February.
    - Events continually are posted to the events page.
- **Facebook.com/nsbwaterfrontloop:**
    - 3,843 lifetime likes.
    - Daily posts are created.

ECONOMIC DEVELOPMENT NEWSLETTER
March, 2016

✓ *Working to Improve the US 1 Business Climate*

One of the "opportunity sites" for City Economic Development staff is US 1, the historic commercial corridor for New Smyrna Beach. Recent efforts include the following:

- Discussing listed commercial properties with realtors. All three new car dealerships have active listings, and staff has provided ideas for possible future users. Staff is now preparing a direct mail to potential users, such as RV sales, boat sales, and office uses for companies with aviation assets that desire to be close to a regional airport. In addition to the car dealerships, a motel and a former automotive service showroom are now available, as well as the former ABC store.

- Representatives of the eight cities in Volusia County that contain the US 1 thoroughfare have formed a group that sponsors events on US 1. The events are intended to bring new shoppers, restaurant patrons, and customers to US 1 businesses. There were two events in 2015: a scavenger hunt in the spring, and a restaurant event in support of the program "Food Brings Hope" (serving needy students) in the fall. The group is now planning a second scavenger hunt for April, with a target of 5 participating businesses in each city.

- The Economic Development Plan Update has a section devoted to improving the business climate on US 1. Projects include:
    - Designating the corridor as a Brownfield, which may make certain properties eligible for state brownfield program benefits; and reduces the eligibility requirements for the city's tax exemption program;
    - Reviewing the corridor and making recommendations for revising the Comprehensive Plan and Land Development Code to ease current development requirements; suggesting innovative uses for existing properties to include senior housing and student housing; and exploring opportunities to attract and encourage "creative class" businesses; and
    - Exploring the feasibility of a pedestrian overpass in the Canal St area.

Two of the Update's recommendations are already in the works: the Assisted Living Facility at the former Daytona Beach Community College is helping to address the need for senior housing while adaptively re-using an existing building; and the opening of the Save-A-Lot grocery store at 720 S Dixie Freeway, in the former Ace Hardware space

across US 1 from the former ABC store. The ribbon cutting is Thursday, March 10, at 8 am.

The Volusia County Council shares the focus on US 1, requiring that for the first ten years of the new Community Redevelopment Agency (CRA), the projects will be in the US 1 corridor or in the Historic Westside. The City of Edgewater also has a new CRA, which also covers the northern portion of US 1 starting at 10th St.

✓ *City Commission to review Economic Development Plan Update*

The City Commission will review the City's Economic Development Plan Update at the upcoming City Commission meeting on Tuesday, March 8. Please go to the City's web-site to review the draft Update - cityofnsb.com - and click on the agenda for the March 8 City Commission meeting.

✓ *The New Smyrna Beach and Edgewater Economic Development Boards will meet March 16*

The Economic Development Advisory Boards of New Smyrna Beach and Edgewater will meet at Edgewater City Hall on Wednesday, March 16, at 6 pm. Topics for discussion will include joint marketing efforts and areas of support.

Both cities have recently had economic development planning activities, with many topics of mutual interest.

✓ *Many Prominent Projects Are Underway!*

There continues to be progress for a number of prominent projects, including:

Private Property Projects

- Save-a- Lot Grocery: to open on Thursday, March 10, at 8 am in the former Ace Hardware space at 720 S Dixie Freeway, across US 1 from the former ABC store.
- Gypsy Fresh Grill and Coffee House: 515 N Dixie Freeway, is now open.
- Finger Lickin BBQ and Wings: the restaurant is finishing renovations of the building at 218 N. Orange and should be open soon (corner of N Orange and Washington).
- Tabby House, townhouses across Julia St from City Hall: site work underway.
- Brilliance Assisted Living Center (former Daytona State Community College Building) on US 1 at Wayne Ave: construction underway.
- Riverwalk Condos, NW area of North Causeway: construction continues on the first building, six stories, 36 units.
- Concordis Assisted Living Facility, construction underway for this two story assisted living and memory treatment facility with 115 beds at the NE corner of SR 44 and Myrtle.
- Development at Colony Park Rd, NE corner with SR 44, across from Murphy Gas Station: Construction continues on an office building; and construction is underway on the Aldi Grocery store on the corner.

- WaWa, planned for the area in front of the former K Mart store at SR 44 and Old Mission/Wallace Rd: plans are in review.
- Spring Hill Suites hotel on the beach near Breakers: plans are in review.

City Projects

- North Causeway Beautification: Construction is underway to add trees and several medians. Scheduled completion: Late Spring
- New Civic Center: Construction is well-underway. Scheduled completion: Late 2016.
- SR 44 Sewer line (assessment project): Design is complete; project to be managed by the Utilities Commission.

✓ *News Briefs*

- Job Fair: The job fair held at Daytona State College on 10 St in cooperation with New Smyrna Beach High School was attended by over 120 job seekers, visiting 25 local employers seeking to fill jobs. Thanks to Daytona State and NSB High School!.

- City Department Move: the Planning, Building, Engineering, and Code Enforcement Departments have moved to 2650 N Dixie Freeway – the corner of US 1 and North St - about one-third of a mile north of the Airport.

✓ *Business Resources*

- Business Planning Information available at no charge:

    - The "City Ready" service provides a meeting at no charge with City and Utilities Commission staff members to discuss how to maximize the use of a commercial building and/or property. Such meetings normally take less than 30 minutes and provide a wealth of useful information for business planning. The meetings are now scheduled on the first and third Wednesday morning of each month beginning at 9 am. Please call Tony Otte CRA/Economic Development Director, (386) 566-3941 (cell phone).

    - For information concerning commercial and industrial properties, demographic data identifying potential customers, traffic counts, and city-related questions: call Tony Otte, CRA/Economic Development Director, (386) 566-3941 (cell phone).

- Assistance with hiring employees: Career Source Flagler Volusia, 329 Bill France Blvd, Daytona Beach. (386) 323-7001

- Training Opportunities:

    - Training offered at Daytona State College:
        - Check out the DSC training website: https://www.daytonastate.edu/cbi/ or contact Joanne.Parker@Daytonastate.edu or (386) 506-4224. Upcoming classes include:
        - Microsoft Visio, Monday, March 28, 8 – 5, $195
        - Microsoft One Note, Wednesday, March 30, 8 – 5, $195
        - Adobe Acrobat Pro DC, Thursday, March 31, 8 – 5, $225

- Training offered by SCORE
  - Score offers many NO CHARGE business training classes on a variety of subjects. For more information go to Score87.org or info@Score87.org.
  - Two SCORE classes upcoming at DSC, 1200 international Speedway Blvd in Daytona Beach, UCF Bldg 150, Room 100; call Bobbi at (386) 255-6889 for further information:
    - Thursday, March 17, 6 – 8 pm: Creating a Powerful, Business Generating Website
    - Tuesday, March 29, 6 – 8 pm: Providing Outstanding Service Can Improve Your Profitability

- NO CHARGE Business Assistance – Expansion for Existing Business
  - Volusia County Department of Economic Development: (386) 248-8048 – services include exporting assistance
  - Small Business Development Center at Daytona State College: (386) 506-4723 – services include preparation of business plans, assistance in seeking loans, business consulting.

- NO CHARGE Business Assistance – Entrepreneurs
  - SCORE: (386) 255-6889 – including preparation of business plans.

- City Property Tax Exemption for expanding businesses: In November 2014 voters approved a Tax Exemption program that provides expanding businesses that meet program criteria with abatements of City property taxes. If your business is in the expansion mode please call Tony Otte (contact information below) for further information.

- Assistance with Environmental Site Assessments: The cities of New Smyrna Beach, Edgewater, and Oak Hill have jointly been awarded a US EPA grant to provide environmental site assessments, free of charge, for approved sites. The Phase 1 and Phase 2 assessments are performed to identify contaminants including soil and groundwater pollutants, mold, asbestos, lead paint; and in some cases grant funds may be used for the removal of underground storage tanks.

  For information on how to apply please contact: Ms. Donna Banks: dbanks@cityofnsb.com or (386) 314-4849.

- For prominent Commercial/Industrial properties for sale or lease, please go to Volusiasites.com and click on New Smyrna Beach. Sites can be added to this list by contacting Tony Otte (contact information below).

For further information contact Tony Otte: totte@cityofnsb.com; or call 386.566.3941(office/cell)