

MEMORANDUM
FROM THE OFFICE OF THE CITY MANAGER

To: Mayor and City Commission

From: Pam Brangaccio, City Manager *PAB*

Re: City Manager's Report – June 23, 2015

Date: June 12, 2015

Please find attached the updated Capital Improvement Projects for June 2015. Numerous projects are under construction; and others such as Holland Park, and South Atlantic are in the design and permitting stages. The 100% plans for Holland Park will be scheduled for City Commission approval in August; South Atlantic coastal permits have been submitted to DEP and the County, so approval of the final design will follow those permits. The Brannon Civic Center grand breaking is set for June 24th at 3pm.

A grant application was submitted for a City Catalyst Grant through the Florida League of Mayor's, to benefit the Police Athletic League Program. The goal for the project, "Mentoring through Motivation" would be to bring in local motivational speakers to tell their success stories and motivate the kids in the PAL programs.

The Saxon Drive Speed Study has been completed and is attached; along with the recommendation from County staff stating that the reduction of the posted speed is not supported. However, the report does recommend pedestrian crosswalk signage improvements at three existing crosswalks.

Holly Smith, Marketing/PIO Manager submitted a summary of City and CRA initiatives and highlights for the month of May, which is attached. Social Media utilization continues to increase.

Members of the City staff will be attending the District-Wide Community Planning Workshop "Applying Complete Streets Design and Planning Principles" on June 18th at the Hampton Inn on Flagler Avenue.

Attached is the June 2015 Economic Development Newsletter outlining commercial and residential projects underway in the City. Tony Otte prepares the report monthly for distribution.

The attached CRA initiatives were submitted to the Florida Redevelopment Association for 2015. These include the BJC expansion, the HUB building purchase, and the Canal Street entryway.

Votran has submitted a letter to the City outlining options and costs, in response to the community interest in having bus service to the area of S.R. 44 and I-95 where the Walmart, Florida Hospital, Venetian Bay and Limestone Ranch Apartments are located. The cost is \$428,000 annually.

The FEC track work originally scheduled for May 17-20, has a revised start date of July 21, 2015 which will cause closure of Ronnoc Lane for several days. The cost for this work, \$79,526 will have to be transferred from the City's General Fund under the existing FEC & NSB agreements.

The next public meeting for the Central Beach Flood Mitigation update will be 7/2/15. Staff is working on a quarterly newsletter which would be provided to the affected residents & businesses.

The bleachers for the home side of the football stadium are well underway. There was some minor delay regarding the steel, which was shipped back to the fabricator for corrections on some angles. The seat type and color have been selected, which will be red. We remain on target for the August 2015 NSB Cuda Football Home Opening.

The North Causeway beautification project pre-construction meeting was on 5/7/15. Some of the businesses on the north side were visited on 5/18/15, as some minor design changes might be necessary, to accommodate commercial parking, and boat sales, currently in the FDOT ROW.

The revised contracts were received for the Kiosk parking system, and once final signatures from the Mayor, City Manager are obtained, a purchase order will be issued and installation will proceed. Installation could occur as early as August 2015.

The City Commission approved the purchase of 2624 Fairmont Avenue and 2627 Westwood Avenue for the Islesboro Stormwater Master Plan. The Assistant City Attorney has initiated the title search, and the closing for the 2627 Westwood Avenue will be on or before June 15th, and the closing for 2624 Fairmont is on August 31, 2015.

Please see attached notice of recommendation for the Pettis Park Pavilion Improvements bid award. Three of the four bid submittals were deemed non-responsive and therefore the Evaluation Committee recommended award to the final bidder, Dolphin Construction; also the lowest bidder.

The CM and Planning & Zoning Director met with Mrs. Sally Gillespie last week to fully understand the priorities for the petition presented at the June 9th Commission meeting. There is an agenda item on June 23th outlining a very public, inclusive process, for review of the land use categories in question.

The Finance Director is in her last week of finalizing the proposed City Budget for presentation to the City Commission at 9am, on Friday June 26th; as stated earlier, the presentation of the budget, would be followed by the presentation of the new Economic Development Plan for the City.

Also on tonight's agenda is an overview of the upcoming dates for meetings on the AOB site proposal selected by the Commission on June 9th; as well as issues for discussion.

Should you have any questions or need additional information or clarification, on any of the items presented in this report, please let me know.



CITY OF NEW SMYRNA BEACH

CAPITAL PROJECTS - ACTION ITEMS

PUBLISH DATE: 6/9/2015

42 PROJECT SUMMARY:			
15 PENDING or COMPLETE	14 DESIGN - (PHASE 1)	13 CONSTRUCTION - (PHASE 2)	
2 <i>On Hold</i>	0 Request for Qualifications	0 Out to Bid	
2 <i>Cancelled</i>	0 Pending CC Approval (RFQ)	1 Pending CC Approval (Constr.)	
11 <i>Complete</i>	0 Request for Proposal	3 Contracts-PreCon-NTP (Constr.)	
	0 Applying for Agency Funding	3 Construction	
	3 Concept	6 Substantial Completion	
	0 Pending FAA Approval (Design)		
	3 Pending CC Approval (Design)		
	3 Pending CC Amendment Approval		
	0 Contract Execution (Design)		
	5 Design & Permit		
PROJECT NAME			
AIRPORT			
Airport Paving Improvements: Runway 7-25 and Taxiway D	Pending CC Amendment Approval		The award of the FDOT Grant for 8% of the project cost and Amendment IV for award of the contract to Airport Engineering Company to begin the bid and construction phase is on the June 9, 2015 City Commission for approval. The project will be funded by a 90% FAA grant, a 8% FDOT grant, and 2% coming out of the Airport budget. The FAA grant application to cover construction cost will be submitted after the bid opening. The FAA will only issue a grant for construction based on bid.
Airport Master Plan Update	Design & Permit		The consultant has begun working on the evaluation of existing airport facilities and forecasts of aviation activity. A Technical Advisory Committee has been established along with the support staff. Their first meeting is scheduled for July 21, 2015 in the City Commission chambers. Over the next year, they will meet at key points throughout the master planning process and provide input and recommendations to the consultant and Airport Management on the direction that the plan should pursue. The committee will hold 4 meetings (2 hours each) to review and discuss key components of the Master Plan Update throughout the process with additional meeting with the Airport Advisory Committee, City Commission, and the public. The entire process is expected to take 18 months.
Airport: 1501 Airway Circle Improvements	Substantial Completion		Closing out contract.
Airport: Terminal Apron Improvements @ United Dr. Hangars	Pending CC Amendment Approval		The award of the FDOT Grant for 80% of the project cost and Amendment II for award of the contract to Airport Engineering Company to begin the design, bid, and construction phase of the project is on the June 9, 2015 City Commission for approval. The project will be funded by an 80% FDOT grant and the remaining 20% coming out of the Airport budget.



CITY OF NEW SMYRNA BEACH

<p>Air Traffic Control Tower Improvements</p>	<p>Pending CC Amendment Approval</p>	<p>The award of the FDOT Grant for 80% of the project cost and Amendment II for award of the contract to C&S Companies to begin the design, bid, and construction phase of the project is on the June 9, 2015 City Commission for approval. The project will be funded by an 80% FDOT grant and the remaining 20% coming out of the Airport budget.</p>
<p>BANK ISSUANCE</p>		
<p>Brannon Center</p>	<p>Contracts-PreCon-NTP (Constr.)</p>	<p>Tentative NTP date is set for 6/22/15. Ground-breaking ceremony will be held 6/24/15 at 3pm on site.</p>
<p>City Hall Expansion</p>	<p>Pending CC Approval (Design)</p>	<p>At 6/23/15 CC Meeting, Staff will be presenting the option to perform a Structural Analysis (\$4,200) on the existing weeping mortar building adjacent to City Hall for consideration in acquiring the property for future expansion. Additionally, Plan C will be presented to the Commission which will relocate Planning/Engineering/Building Dept. to the 1st floor of the vacant 2650 Building.</p>
<p>Holland Park</p>	<p>Design & Permit</p>	<p>Final PRC Site plan submittal target is next week 6/15/15.</p>
<p>North Causeway Boat Ramp Rehabilitation</p>	<p>Substantial Completion</p>	<p>Substantial Completion walk held 5/20/15 with a successful ribbon cutting ceremony held 6/5/15.</p>
<p>Sports Complex - Stadium Bleachers Restoration Phase 2</p>	<p>Construction</p>	<p>90% Overall Design complete and under review. Contractor is currently installing the Bleacher seating.</p>
<p>COMMUNITY REDEVELOPMENT AGENCY</p>		
<p>3rd Avenue Gateway</p>	<p>Contracts-PreCon-NTP (Constr.)</p>	<p>Tentative NTP date is set for 6/22/15, pending completion of the Central Beach Drainage project work items in the area.</p>
<p>Coronado Island Promenade</p>	<p>Pending CC Approval (Design)</p>	<p>Two (2) Development Proposals received 4/2/15. Presentations were held 4/28/15. Decision to be made by Commission on 6/9/15.</p>
<p>Manatee Park Playground Replacement</p>	<p>Contracts-PreCon-NTP (DB)</p>	<p>Design Day was held 5/16/15. Results of the design were presented to the LAB and approved by the Commission to enter production on 5/26/15. Target demolition date for the playground is set for late June.</p>
<p>North Causeway Beautification</p>	<p>Contracts-PreCon-NTP (Constr.)</p>	<p>Pre-Con meeting was held and it was determined that further investigation needed to happen regarding the status of the existing conduit to the bollards. The UC staff has assisted in locating/measuring depths. Target NTP to be set for late June/early July.</p>
<p>GENERAL FUND</p>		
<p>Inlet Shores Shelter</p>	<p>Substantial Completion</p>	<p>Construction has been completed. Finalizing inspection and full payment of the contract.</p>
<p>Intersection Improvements (US 1 at Canal St.)</p>	<p>Concept</p>	<p>TP0 exhibit from their last meeting held 6/24/15 states a total estimated project cost of \$5.86M which is to be fully funded by FDOT in FY 17/18, Project #2409925</p>
<p>South Atlantic Beach Parking</p>	<p>Design & Permit</p>	<p>Final PRC Site plan submittal target is next week 6/15/15.</p>



CITY OF NEW SMYRNA BEACH

GENERAL OBLIGATION BOND		
Sidewalk Improvements - 2014 Phase 2	Pending CC Approval (Design)	Public Meeting was held on 4/23/15 & 4/25/15 to bring residents in for early input prior to Design. Targeting taking the design proposal to commission on 6/23/15.
PARK PROJECTS		
SPORTS COMPLEX		
Musco Lighting Automation	Substantial Completion	
Electronic Gate for Maintenance Yard	Concept	
STORMWATER FUND		
Islesboro Master Plan	Design & Permit	Revised scope of work received from Tetra Tech, resulted in increase cost. 1st Reading of Budget amendment for appropriating project funds to be presented to CC on 6/23/15. The purchase of the two homes is well underway with one closing scheduled for 6/15/15 and the other closing to be on 8/30/15.
Central Beach Drainage Mitigation Project - Phase 3	Construction	Construction underway. Next Public meeting is set for 7/2/15 @ 6pm in Coronado Civic Center. Team is targeting the start of road pavement over the next month.
TRANSPORTATION FUND		
Paige Avenue - Roadway Extension	Concept	TPO Grant App for Feasibility Study approved by the Commission on 3/24/15. Submittal date for grant funding was 4/3/15. Presentations/Voting was held week of 4/20/15. Final decision by TPO to be 4th week in June 2015.
CDBG		
Pettis Park Improvements - Pavilion	Pending CC Approval (Constr.)	Bid opening was held on 6/2/15. (4) bids were submitted and will be evaluated.
OTHER		
SR 44 Southside Sewer Assessment	Design & Permit	Targeting receipt of 60% Design Documents for 6/9/15.
Training Facility for Public Safety	On Hold	On Hold.
MISCELLANEOUS: (NON GIP)		
Women's Club Repairs	On Hold	Concerning trees have been removed. Estimates received for: electrical modifications, plumbing additions & structural analysis. Have 2 of 3 proposals for painting. Need to follow up with Termite inspection.
CRA Building Re-Roof	Construction	Construction underway, work to be complete before 4th of July weekend. Need to confirm schedule details.

CITY CATALYST GRANTS



Date: May 29, 2015

APPLICANT INFORMATION

Name of Mayor: Mr. James Hathaway
City/Town/Village Name: City of New Smyrna Beach
Address: 210 Sams Avenue, New Smyrna Beach, FL 32168
Phone Number: 386-314-4849
Email: dbanks@cityofnsb.com

Name of Benefiting Entity: New Smyrna Beach Police Athletic League (*such as city parks department, Friends of the Library, etc.*)

Describe the project or initiative the grant will support (300 typed words or less). Include goals of the project and an explanation of how it will improve your community or the lives of your citizens.

Mentoring Through Motivation – it is the goal of this project to bring in (local) motivational speakers and one renowned speaker to tell their stories of success. We anticipate bringing in speakers from careers that are non-traditional and not just people with careers in athletics. The population of youth that this program would serve are low to moderate income youth who need to see and hear from people who have become successful although their backgrounds were not stellar and they went on to make conscience decisions to make their lives better. The speakers will also reiterate how their mentors where pivotal parts of their metamorphosis. We will invite local leaders to these sessions and residents and at the end of each session, it is our hope that these events will motivate local business owners and residents to become mentors to the youth at the Alonzo “Babe” James Community Center which is located on the Westside of New Smyrna Beach. Our initial list of anticipated guest speakers will be: The current Mayor of Daytona Beach, Mr. Derrick Henry, Dr. Evelyn Bethune, Granddaughter of Mary McCloud Bethune, who currently runs the Bethune Foundation; Mrs. Jessica Davis, First African American City Commissioner for the City of DeLand, just to name a few. We also want to bring in people who have been successful in the service industry as well. Local business owners who may have started as wait staff and have gone on to become business or restaurant owners. This program will be a part of the New Smyrna Beach Police Athletic League’s (PAL) afterschool program which is held at the Alonzo “Babe: James Community Center. Currently PAL already has a leadership council and that council is developing new ideas every day to reach the youth.

What is the timeline for accomplishing these results? This program will be for the entire school year 2015-2016.

Identify those entities or groups that you will partner with to supplement the goals of the grant:
(e.g., volunteer participation, matching dollars)

The afterschool program has partnerships with Daytona State College and *Experience Works*. Daytona State College has provided a work study student who lives on the Westside and currently has a 3.0 average to be a part of the program. The student is a shining example of rising above your circumstance. *Experience Works* has provided the Alonzo "Babe" Community Center with a senior worker. *Experience Works* provides employment for seniors who want to re-establish themselves back into the workforce and the PAL program gives both individuals receptionist experience, recreational leadership experience, conflict resolution, etc. The *Florida Youth Connection* program will also participate. The *Florida Youth Connection* program is housed in the Alonzo "Babe" James Community Center and is part of *CareerSource*. They provide an avenue for young adults to achieve their high school diploma after they have decided that the regular school system is not the avenue to achieve their diplomas. We will also invite the local Boys and Girls Club in New Smyrna Beach to be a part of the Mentoring through Motivation program.

Total Funds Requested: \$1,500

We do not have matching dollars for this grant. We do anticipate having donations for refreshments for each session and additional volunteers.

I certify that the statements herein are true, complete and accurate to the best of my knowledge.

Signature Line: _____

Completed applications and description of the project must be postmarked no later than June 26, 2015, and be sent to:

Florida League of Mayors
Post Office Box 1757
Tallahassee, Florida 32302

Questions? Please contact Jenny Anderson at the League office at 1-(800) 616-1513 or janderson@flcities.com

Thanks for sharing the report. Will inform PD of no recommendations to revise the posted maximum speed limit along this corridor, and appreciate the County taking the initiative to implement the additional signage/stripping for pedestrian safety.

Regards,

Kyle W. Fegley, P.E.
City Engineer
New Smyrna Beach, FL 32168
P (386) 424-2168
F (386) 424-2148

From: Melissa Winsett [<mailto:mwinsett@volusia.org>]
Sent: Tuesday, June 09, 2015 5:00 PM
To: Sachs, Jake; Fegley, Kyle
Subject: Saxon Drive Speed Study - Final Report

Dear Jake and Kyle,

Please see the attached Saxon Speed Study. We are not able to drop the speed limit, but the report does recommend pedestrian crosswalk signage improvements at three existing crosswalks. See page 14. We have forwarded the report to Road and Bridge for implementation.

If you have any questions, please let me know.

From: Melissa Winsett [<mailto:mwinsett@volusia.org>]
Sent: Thursday, April 02, 2015 9:58 AM
To: jsachs@cityofnsb.com
Cc: ddantonio@lassitertransportation.com
Subject: Fwd: RE: Saxon Drive

Hi Jake,

Nice talking with you this morning. Below is a summary of the speed data collected on Saxon Drive, at 3 locations, for our study. As you can see, exceeding the speed limit is an issue on Saxon Drive - especially toward the north end.

The East Volusia Community Traffic Safety Team meetings are held on the 4th Thursday of every month at Daytona Beach Public Works facility (Bellevue Ave) at 9am. Again, these are meetings where traffic engineers and law enforcement get together to collaboratively address issues and communicate.

I will get back to you about the Coranado Elementary school flashers that are not in use on Saxon Drive. Also, I will ask Jon for a simple explanation of how a fire station flasher is warranted.

Have a great weekend.

Speed Zone Study

Saxon Drive
(New Smyrna Beach)

LTG Job No.: 4062.01

Prepared For:



Continuing Service Contract for Traffic Engineering &
Transportation Planning Services
Contract No. 14-SQ-08JD
PO# PC-1875

Prepared By:

**Lassiter Transportation Group, Inc.**
Engineering and Planning

123 Live Oak Avenue
Daytona Beach, FL 32114

June 2, 2015

Prepared by:
Dan D'Antonio, PE, PTOE
C. Austin Moisiso, EI

Engineer of Record:
Dan D'Antonio, PE, PTOE
P.E. No. 68399



INTRODUCTION

Lassiter Transportation Group (LTG) has been retained by Volusia County to conduct a speed study for a possible change to the posted speed limit on Saxon Drive, an urban collector in New Smyrna Beach. The study is conducted per the request of the City of New Smyrna Beach.

Through the Manual on Uniform Traffic Studies (MUTS) and the Florida Department of Transportation's (FDOT) speed zoning manual, *Speed Zoning for Highways, Roads, and Streets in Florida, 2010*, Florida Statutes 316.187 and 316.189 are sufficiently fulfilled in this study.

EXISTING CONDITIONS

The segment of Saxon Drive is approximately 3.75 miles in length. The corridor's southern limit intersects Atlantic Avenue (A1A) approximately 400 ft. north of Hillside Drive and the corridor's northern limit terminates opposite of Horton Street at East 3rd Avenue (A1A). The corridor is urbanized with the east side being primarily residential throughout the limits of the study. The west side is residential in the middle and southern portions of the corridor with vacant land comprising the middle section. The corridor location is shown in Figure 1.

The federal function classification for Saxon Drive is an urban collector. Due to the functional classification of the corridor and lack of curb and gutter along the roadway, Florida Greenbook (2011) Table 3-12 provides a minimum clear zone width of 10 ft. Fixed objects, such as utility poles and sidewalks/bike trails, do encroach on the minimum clear zone width in portions of the roadway with the more notable cases being sidewalks/bike trails that run adjacent to the roadway (see Image 1).

The roadway itself is two lanes undivided throughout the corridor with a double yellow center line throughout. No passing zones are present. Lane widths range between 9 ft. and 10 ft. throughout the corridor. No stop signs are present on the Saxon Drive approaches throughout the study limits. There are four marked crosswalks: a crossing at 8th Avenue, two crosswalks at the intersection of Sandpiper Street, and a crossing at Saint Peter the Fisherman Church approximately 300 ft. north of Oyster Quay. All crosswalks are accompanied by pedestrian crossing signage.

The posted speed limit throughout the corridor is 35 mph with a 20 mph school zone for Coronado Beach Elementary School that is approximately 1,450-ft. in length. Field review and aerial study of the corridor have yielded an inclusive speed limit sign inventory count of fifteen with twelve being the 35 mph MUTCD R2-1 and the remaining three being the 20 mph school speed zone signs. There is a 20 mph sign posted as MUTCD S5-1 with yellow flasher in both directions, with the southbound sign approximately 250 ft. north of Sandpiper Street and the northbound sign approximately 170 ft. south of Schoolway Avenue. The remaining school speed zone sign consists of an FTP 35-6 and an FTP 33-6 located approximately 1,200 ft. south of Sandpiper Street.

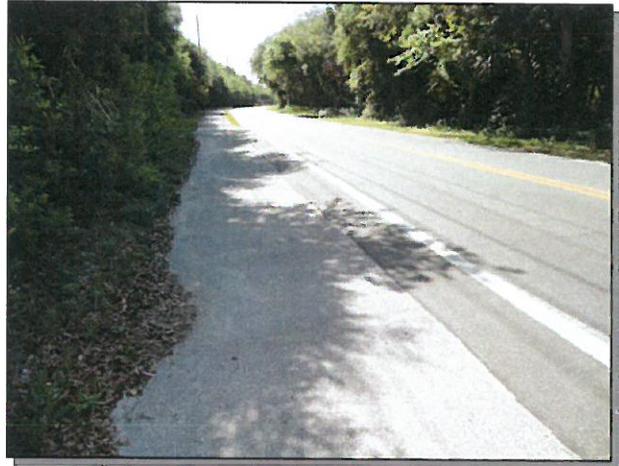


Image 1: Southbound View, South of Publix Plaza



<p>Saxon Drive Speed Zone Study</p>	 <p>NTS</p>	<p>Project Area</p>		 <p>Lassiter Transportation Group, Inc. <i>Engineering and Planning</i></p>
		<p>Project No.: 4062.01</p>	<p>Figure: 1</p>	

QUALITATIVE ASSESSMENT

A qualitative assessment of Saxon Drive via field review was conducted to assess corridor operation, with emphasis on pedestrian, bicyclist, and motorist safety. This field review took place on Tuesday, April 7, 2015. The weather conditions were sunny and dry. Driving speed during field review seemed to be between 35 mph and 40 mph.

Upon driving through the corridor, it was observed that the roadway appeared narrow in width at some locations, starting particularly south of 27th Avenue. The narrowing of the roadway appeared to cause drivers unfamiliar with the roadway to slow and created speed variations with more comfortable drivers. Speed variations were not encountered while driving.

During the qualitative assessment, which occurred during the middle of a weekday, the main driving population was observed to be middle aged and senior citizens/retirees. As a result, apparent driving nature was non-aggressive and drivers appeared to abide by traffic laws. Also, due to the residential nature of the area, it can be assumed that the majority of drivers utilizing the roadway live within the area and are familiar with the road. With this assumption, it can also be reasoned that familiarity of the roadway has the potential to allow for higher speeds while maintaining safety. Generally, interactions between pedestrians, bicyclists, and motorists appeared to be safe and controlled.

COLLISION ANALYSIS

Crash data from the corridor was provided by Volusia County. The dates of the reported crashes range from June of 2012 to January of 2015, approximately 2.5 years or 30 months. There were a total of eleven crashes reported in this time. Out of the crash reports analyzed, only two reported injuries (medical treatment on site or hospitalization), with one being critical. This critical injury was sustained due to a vehicle running off the roadway and colliding with a tree at 25th Avenue under late night conditions. Eight collisions occurred in the day and ten occurred under dry conditions. Two hit and runs were reported. Two pedestrian-involved incidents occurred within the time period. However, no injuries were reported. One DUI was reported, which involved the driver running a stop sign on a cross street. Only two crashes were attributed to excessive speed, including the critical injury crash. The most reported crash types were rear ends and fixed object collisions. The most reported contributing causes were careless driving and failure to yield the right of way. Table 1 on the following page summarizes all crashes reported within the time period. All crash reports are attached in Appendix A. Crash diagrams were drawn and are located in the "Existing Speed Conditions & Collision Diagrams" located on pages 7-13.

**Table 1
Crash Summary Table
Saxon Drive Speed Zone Study**

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION					FORM 750-020-06				
					TRAFFIC ENGINEERING				
CRASH SUMMARY					4/10/2015				
LOCATION: Saxon Drive				S.R. NO.: NA					
INTERSECTING ROUTE:				M.P.: NA			ENGINEER: D. D'Antonio		
STUDY PERIOD FROM: 6/18/2012				TO: 1/8/2015			COUNTY: Volusia		
NO.	DATE	DAY	TIME	FATAL	INJURY	PROPERTY DAMAGE	DAY/NIGHT	WET/DRY	CONTRIBUTING CAUSE
1	6/27/2013	Thursday	2:44 PM	-	-	\$1,500	D	D	Improper Backing; Failed to Yield ROW, Rear End
2	1/8/2015	Thursday	6:05 PM	-	-	\$7,500	D	D	Careless Driving, Rear End
3	6/18/2012	Monday	5:00 PM	-	-	NA	D	D	Fixed Object, Hit and Run
4	10/13/2012	Saturday	5:30 PM	-	-	\$500	D	D	Careless Driving, Fixed Object, Hit and Run
5	9/9/2013	Monday	12:13 AM	-	1	NA	N	D	Ran Off Roadway, Fixed Object
6	6/1/2013	Saturday	4:14 PM	-	1	\$3,000	D	D	Careless Driving, Rear End
7	1/5/2013	Saturday	11:06 PM	-	-	\$700	N	D	Improper Turn, Left Turn
8	7/11/2014	Friday	9:41 PM	-	-	\$13,000	N	D	DUI, Failed to Yield ROW, Ran Stop Sign, T-Bone/Angle
9	6/22/2013	Saturday	7:34 PM	-	-	\$1,100	D	D	Failure to Yield ROW (Bicycle), Left Turn
10	6/21/2014	Saturday	3:00 PM	-	-	NA	D	W	Careless Driving (Vehicle), Right Turn
11	10/24/2014	Friday	5:04 PM	-	-	\$6,000	D	D	Failed to Yield ROW, Angle
TOTAL									
TOTAL NO.		FATAL	INJURY	P.D.	ANGLE	LEFT TURN	RIGHT TURN	REAR END	SIDE SWIPE
11		0	2	8	2	2	1	3	0
ONE VEHICLE		PED/BIKE	DAY	NIGHT	WET	DRY	EXCESS SPEED	FTY R/W	DUI
3		2	8	3	1	10	2	4	1
TOTAL VEHICLES ENTERING/ADT: 2800						CRASH RATE:			

SPEED ANALYSIS

Data for the speed study was obtained utilizing pneumatic road tube counters at three separate stations along the study corridor. The southernmost speed count station was placed north of Hiles Boulevard. The middle speed count station was placed between Sea Mist Drive and Oyster Quay. The northernmost speed count station was placed between 16th Avenue and 17th Avenue. The approximate locations of the machines are depicted in Figure 2. Each count station recorded 48-hour speed counts starting at midnight on March 4th, 2015 and ending at midnight on March 5th, 2015. Data was collected in 15 minute time increments and categorized in 5 mph speed brackets. Raw speed data is attached in Appendix B.

Per Chapter 13 of the MUTS and FDOT's *Speed Zoning Manual for Highways, Roads, and Streets*, the raw 48 hour data was tabulated and combined to determine the 85th percentile speed and the 10 mph pace speed for each count location. It was determined that the southern count location had an 85th percentile speed of 40.6 mph with a 10 mph pace of 32 mph to 41 mph. The middle count location was calculated to have an 85th percentile speed of 43.3 mph with a 10 mph pace of 34 mph to 43 mph. The northern count location was calculated to have an 85th percentile speed of 43.7 mph with a 10 mph pace of 33 mph to 42 mph. Table 2 summarizes these findings. Completed Volusia County speed analysis forms for each count location is provided in Appendix C.

Table 2
85th Percentile and Pace Speed (Combined)
Saxon Drive Speed Zone Study

Count Station	Approximate Location	85 th Percentile (mph)	10 mph Pace	Posted Speed (mph)
Southern	325 ft. north of Hiles Boulevard	40.6	32-41	35
Middle	200 ft. south of Oyster Quay	43.3	34-43	35
Northern	140 ft. south of 16 th Avenue	43.7	33-42	35

Per the *Speed Zoning Manual for Highways, Roads, and Streets, 2010*, the speed limit cannot be greater than the 85th percentile speed by 3 mph and cannot be less than the 85th percentile by 8 mph. The southern count station's 85th percentile speed minus 8 mph is 32.6 mph. The middle count station's 85th percentile speed minus 8 mph is 35.3 mph. And the northern count station's 85th percentile speed minus 8 mph is 35.7 mph. Detailed speed count stations and existing speed limit signage are depicted in the "Existing Speed Conditions & Collision Diagrams" located on pages 7-13.



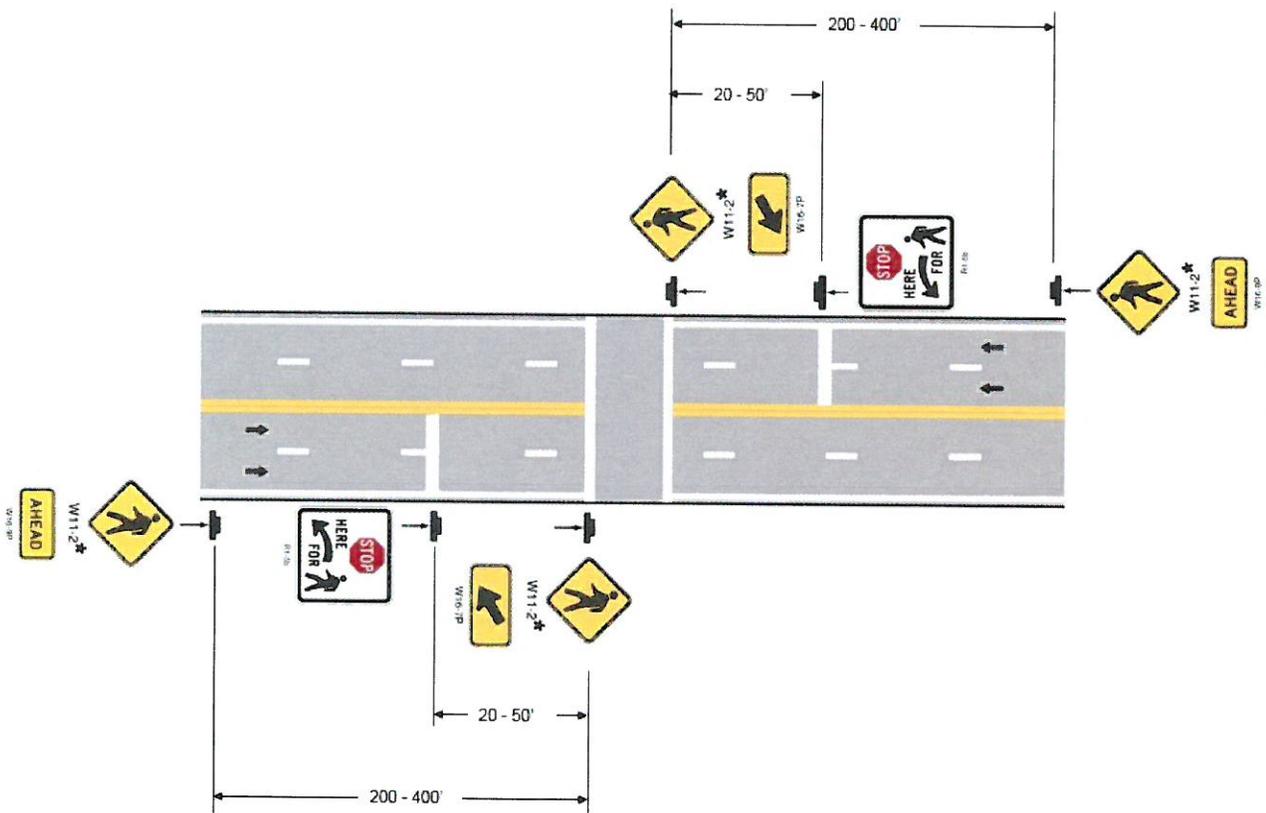
<p>Saxon Drive Speed Study</p>	 <p>NTS</p>	<p>Speed Count Station Locations</p>		 <p>Lassiter Transportation Group, Inc. <i>Engineering and Planning</i></p>
		<p>Project No.: 4062.01</p>	<p>Figure: 2</p>	

RECOMMENDATIONS

Based on the 85th percentile speed and crash data compiled for the three segment count locations, reduction of the posted speed is not supported. It is recommended to retain existing speed posting of 35 mph throughout the corridor. However, due to the nature of the roadway, the presence of an adjacent elementary school, and pedestrian/bicyclist traffic, it is also recommended that police enforce the roadway for speed and other moving violations such as running stop signs and not yielding to pedestrians. A final recommendation regarding pedestrian safety is the implementation of signage (MUTCD R1-5b or MUTCD R1-5c) on the roadside with 24" white retroreflective stop lines, in both directions, prior to marked pedestrian crossings for the following locations:

- Saint Peter the Fisherman Church approximately 300 ft. north of Oyster Quay; one crosswalk
- Sandpiper Street; two crosswalks with one on the north side and one south side of the intersection
- 8th Avenue; one crosswalk on the north side of the intersection

MUTCD recommends signage and stop bar be placed 20 to 50 ft. in advance of crosswalk markings (see diagram below). Please note that partial signage in accordance with this standard is present at each of the locations.



This standard signing layout is consistent with recent signage placed on Atlantic Avenue and will bring additional driver awareness to the crossing locations.

Speed Analysis Form



County Road: Saxon Drive (N of Hiles Blvd)

Date: March 4-5, 2015

Posted Speed	S ₁	35
Mean Speed		35.5
Average Speed		35.4
85%ile		40.4
+/- 3 MPH		37.0
10 MPH Pace Speed		32-41
%ile in 10 MPH Pace		75.6%
+/- 3 MPH Upper Pace		38
Potential Speed		40-45
% Vehicles less 10 MPH of Posted Speed		1.14%
% Vehicles over 10 MPH of Posted Speed		1.06%

Supplemental Investigation - If Potential Speed, b/w 4-8 MPH less than 85th Percentile

Road or Roadside features not readily obvious	YES	NO	N/A	Comments
Section Length		X		
Alignment		X		
Roadway Width	X			Travel lanes are 9 to 10 feet
Surface Condition		X		
Sight Distance	X			Horizontal curve north of Oak Tree Dr
Traffic Volume		X		
Crash Experience		X		
Max Comfortable Speed in Curves		X		
Side Friction (Roadside Development)		X		
Signal Progression			X	
Design Speed		X		
Other -	X			Driveways along segment
OR				
Other Standard Signs & Markings - have been tried but found ineffective				

Based upon Florida DOT Manual Number 750-010-002 "Speed Zoning for Highways, Roads and Streets in Florida, 09/1997"

Manual Input
 Calculated or Imported Value



Volume by Hour

Time Ending	Day 1		Day 2		Average		Rounded Average		Total
	North	South	North	South	North/East	South/West	North/East	South/West	
1:00	0	6	0	1	0	3.5	1	0	4
2:00	0	0	0	2	0.5	0	0	1	2
3:00	0	0	0	0	0	0	0	0	0
4:00	0	0	0	0	0.5	0	1	0	1
5:00	6	0	0	0	3.5	0	4	0	4
6:00	16	0	0	0	18	0	18	0	18
7:00	81	13	0	7	75.5	10	76	10	86
8:00	170	89	185	75	177.5	82	178	82	260
9:00	203	84	161	101	182	92.5	182	93	275
10:00	217	101	163	140	190	120.5	190	121	311
11:00	229	129	186	179	207.5	154	208	154	362
12:00	187	174	203	167	195	170.5	195	171	366
13:00	207	205	195	182	201	193.5	201	194	395
14:00	231	188	179	169	194	183.5	194	184	378
15:00	223	190	211	169	217	179.5	216	180	397
16:00	216	205	216	187	216	196	216	196	412
17:00	169	214	250	195	209.5	204.5	210	205	415
18:00	172	193	242	196	207	194.5	207	195	402
19:00	113	180	166	180	139.5	140	140	180	320
20:00	67	127	94	167	80.5	147	81	147	228
21:00	42	96	41	117	41.5	106.5	42	107	149
22:00	23	61	20	46	21.5	53.5	22	54	76
23:00	8	24	16	29	12	26.5	12	27	39
24:00:00	1	17	4	29	2.5	23	3	23	26
sum	2,581	2,296	2,603	2,348	2,592	2,322	2,588	2,328	4,926

Total = 9,828 D= 52.75% 47.25%

	Day 1	Day 2	sum	north	south	Total
north	0	0	0	0	0	0
south	0	0	0	0	0	0
sum	0	0	0	0	0	0
north	0	0	0	0	0	0
south	0	0	0	0	0	0
sum	0	0	0	0	0	0
Total	0	0	0	0	0	0



Volusia County Transportation Engineering
48-HOUR SPOT SPEED SUMMARY TABLE

Location:		Saxon Dr (b/w Oyster Quay & Sea Mist)															City: New Smyrna Beach		Posted Speed: 35	
DAY	DATE	0-5 MPH	6-10 MPH	11-15 MPH	16-20 MPH	21-25 MPH	26-30 MPH	31-35 MPH	36-40 MPH	41-45 MPH	46-50 MPH	51-55 MPH	56-60 MPH	61-65 MPH	66-70 MPH	>70 MPH	All Speeds	Weekday Average		
Mon (North)	3/2/2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
(South)		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Tues (North)	3/3/2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
(South)		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Wed (North)	3/4/2015	0	1	2	42	139	1000	1213	190	3	0	0	0	0	0	0	0	1,295		
(South)		0	2	5	11	24	163	755	1023	331	29	2	0	0	0	0	0	1,173		
Thurs (North)	3/5/2015	0	0	3	4	41	169	1199	148	2	0	0	0	0	0	0	0	2,691		
(South)		0	0	1	6	37	198	742	1039	291	32	0	0	0	0	0	0	1,173		
Fri (North)	3/6/2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-		
(South)		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-		
Sat (North)	3/7/2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-		
(South)		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-		
Total		0.0%	0.0%	0.1%	0.1%	1.0%	3.7%	25.7%	38.5%	24.1%	6.3%	0.6%	0.0%	0.0%	0.0%	0.0%	9.972	100.0%		
		6	12	100	369	2,950	3,335	2,400	627	61	2	0	0	0	0	0	4,987	NB		
																		2,641		
																		2,346		
																		47.04%		

DAY	DATE	Total Vehicles	15th %tile Speed	Mean Speed	Average Speed	85th %tile Speed	10 MPH Pace % Pace
Mon (North)	3/2/2015	0					
(South)		0					
Tues (North)	3/3/2015	0					
(South)		0					
Wed (North)	3/4/2015	2,590	31.00	35.50	39.20	30-40	85.4%
(South)		2,345	36.00	41.00	45.20	35-45	75.8%
Thurs (North)	3/5/2015	2,691	30.80	34.70	38.90	30-40	86.3%
(South)		2,346	35.80	40.90	44.90	35-45	75.9%
Fri (North)	3/6/2015	0					
(South)		0					
Sat (North)	3/7/2015	0					
(South)		0					
Total		9,972	33.3	37.8	37.6	41.9	81.2%
Northbound		5,281	30.9	35.1	34.9	30-40	85.9%
Southbound		4,691	35.9	40.9	40.6	35-45	75.9%



Speed Analysis Form

County Road: Saxon Dr (b/w Oyster Quay & Sea Mist)

Date: March 4-5, 2015

Posted Speed	S ₁	35
Mean Speed		37.8
Average Speed		37.6
85%ile		41.9
+/- 3 MPH		39.0
10 MPH Pace Speed		45.0
%ile in 10 MPH Pace		34-43
		81.2%
+/- 3 MPH Upper Pace		40
Potential Speed		40-45
% Vehicles less 10 MPH of Posted Speed		1.18%
% Vehicles over 10 MPH of Posted Speed		6.92%

Supplemental Investigation - If Potential Speed, b/w 4-8 MPH less than 85th Percentile

Road or Roadside features not readily obvious	YES	NO	N/A	Comments
Section Length		X		
Alignment		X		
Roadway Width	X			Travel lanes are 9 to 10 feet
Surface Condition		X		
Sight Distance		X		
Traffic Volume		X		
Crash Experience		X		
Max Comfortable Speed in Curves		X		
Side Friction (Roadside Development)	X			Close sidewalk proximity, close treeline proximity
Signal Progression		X		
Design Speed		X		
Other -	X			Driveways along segment
OR				
Other Standard Signs & Markings - have been tried but found ineffective				

Based upon Florida DOT Manual Number 750-010-002 "Speed Zoning for Highways, Roads and Streets in Florida, 09/1997"



Speed Analysis Form

County Road: Saxon Dr. (b/w 16th Ave & 17th Ave)

Date: March 4-5, 2015

Posted Speed	S ₁	35
Mean Speed		37.9
Average Speed		37.6
85%ile		42.4
+/- 3 MPH		39.0
10 MPH Pace Speed		45.0
%ile in 10 MPH Pace		33-42
+/- 3 MPH Upper Pace		76.0%
Potential Speed		45
		40-45
% Vehicles less 10 MPH of Posted Speed		2.20%
% Vehicles over 10 MPH of Posted Speed		8.68%

Supplemental Investigation - If Potential Speed, b/w 4-8 MPH less than 85th Percentile

Road or Roadside features not readily obvious	YES	NO	N/A	Comments
Section Length	X			
Alignment	X			
Roadway Width	X			Travel lanes are 9 to 10 feet
Surface Condition	X			
Sight Distance	X			Horizontal curves at 25th Ave, 19th Ave, and north of 7th Ave
Traffic Volume	X			
Crash Experience	X			
Max Comfortable Speed in Curves	X			
Side Friction (Roadside Development)	X			Close sidewalk proximity
Signal Progression		X		
Design Speed	X			Driveways along segment
Other -	X			
OR				
Other Standard Signs & Markings - have been tried but found ineffective				

Based upon Florida DOT Manual Number 750-010-002 "Speed Zoning for Highways, Roads and Streets in Florida, 09/1997"

Manual Input
Calculated or Imported Value



Volume by Hour

Time Ending	Day 1		Day 2		Average		Rounded Average		Total	Time Ending
	North	South	North	South	North/East	South/West	North/East	South/West		
1:00	7	14	6	11	6.5	12.5	7	13	20	1:00
2:00	0	1	4	10	2	5.5	2	6	8	2:00
3:00	0	4	1	3	0.5	3.5	1	4	5 low	3:00
4:00	3	2	3	2	3	2	3	2	5 low	4:00
5:00	14	3	6	2	10	2.5	10	3	13	5:00
6:00	28	8	28	7	28	7.5	28	8	36	6:00
7:00	101	30	96	23	98.5	26.5	99	27	126	7:00
8:00	213	105	222	123	217.5	114	218	114	332	8:00
9:00	201	133	193	128	197	130.5	197	131	328	9:00
10:00	209	135	227	139	218	137	218	137	355	10:00
11:00	252	175	242	161	247	168	247	168	415	11:00
12:00	222	215	251	209	236.5	212	237	212	449	12:00
13:00	227	251	227	210	227	230.5	227	231	458	13:00
14:00	245	197	211	224	228	210.5	228	211	439	14:00
15:00	252	239	291	216	271.5	229.5	272	228	500 high	15:00
16:00	229	226	232	233	230.5	254	240	254	494	16:00
17:00	235	234	244	274	231	240	231	230	461	17:00
18:00	208	226	214	254	211	192.5	211	240	451	18:00
19:00	123	219	126	166	124.5	132	102	132	318	19:00
20:00	89	128	115	136	102	107.5	53	108	161	20:00
21:00	54	110	51	105	52.5	53	34	53	87	21:00
22:00	37	53	31	53	22.5	39.5	23	40	63	22:00
23:00	19	34	26	45	10	20.5	10	21	31	23:00
24:00:00	9	17	11	24	10	20.5	10	21	31	24:00:00
sum	2,977	2,759	3,058	2,758	3,018	2,759	3,023	2,766	5,789	

Total = 11,552 D= 52.24% 47.76%

	Day 1	Day 2	sum									
north	0	1	75	11	4	198	1305	263	27	2	1	0
south	0	1	24	9	6	54	832	1111	401	76	20	0
sum	0	2	99	20	10	252	2137	1374	428	78	21	0
north	0	3	74	16	5	225	1216	212	13	2	1	0
south	0	0	4	4	20	76	816	1128	368	78	10	0
sum	0	3	94	20	94	301	2032	1340	381	80	11	0
Total	0	5	193	40	16	553	4169	2714	809	158	32	4

City of New Smyrna Beach
Public Information Initiatives
Analytics Summary/Highlights: May 2015

City marketing initiatives:

- **City website www.cityofnsb.com**
 - Updating content for all departments daily, as needed. In mid-June, will begin creating completely new pages for the police department and new CRA and will work on enhancing CIP and various CIP-related info/meeting. New graphics continue to flash on homepage to highlight projects/initiatives.
 - ? unique users in June. Analytics not available.

- **City-related proactive news releases:**
 - 6 proactive City news releases were distributed
 - 7 print stories were generated from the releases in the newspaper of record. (Does not include other publications or broadcast media.)

- **City social media**
 - Launched April 1, 2015.
 - Posting a minimum of five posts each day Monday-Friday and gleaning content from several sources.
 - 251 lifetime likes in logged by May for Facebook page <https://www.facebook.com/cityofnsb>
 - 38 followers of Twitter page @CityofNSB

- **Annexation:**
 - Updated/printed FAQ flyer for distribution by Planning Dept. Also developed web and social media graphic/posts to further distribute info. Online at www.cityofnsb.com/annexation and www.cityofnsb.com/annexation-faq .

- **Summer Concert Series:**
 - Handled series marketing including news release, poster, roadside banner, venue, web and social media promotion. Total cost for design/printing approx. \$300 for the series.
 - Poster on web at www.cityofnsb.com/summer-concerts

- **N. Causeway Boat Ramp ribbon cutting ceremony**
 - Coordinating ceremony aspects including news release, program, VIP invites, photography and visuals (boat launch post ribbon cutting).
 - Cost: staff time only.

- **Brannon Civic Center ground breaking ceremony**

- Coordinating invites with elected officials and vendors
- Coordinating all aspects of the ceremony with project manager.
- Cost: TBD
- **Crisis/Emergency Communications**
 - Met with public safety PIOs and new fire chief to discuss public information response as required by the CEMP ESF 14 annex and when responding to incidents not covered by the CEMP.
 - Discussion included use of one common social media page to be then shared by others. Also discussed roles, how they change depending on the emergency and the ability to reach out to City marketing when additional PIO resources are needed for any incident.
 - Also reviewed centralized Communications Policy and Social Media Policy previously adopted by City Commission.
- **July 4 Celebration:**
 - Working with Special Events Dept to determine event details before promotion can begin.
 - Promotion likely will include posters, updated roadside banners, social media/web graphics and news release.
 - Cost: TBD but likely less than \$200 not including staff time.

CRA marketing initiatives:

- **CRA/LOOP-related proactive news releases:**
 - 4 news releases were distributed (includes one release containing all events for the month)
 - 11 print stories were generated from the releases in the newspaper of record. (Does not include other publications or broadcast media.)
- **Do the LOOP! monthly LOOP E-newsletter:**
 - The publication has grown to 2,100 subscribers as of May 31.
- **In the LOOP! CRA quarterly E-newsletter:**
 - The publication currently maintains 370 subscribers.
- **LOOP monthly rack cards:**
 - 5,000 cards distributed to various businesses inside and near the LOOP. Due to the continual increase in demand for the cards, businesses are running out of them before the end of the month.
- **LOOP website www.nsbwaterfrontloop.com :**
 - 3,564 unique users in May.
- **Facebook.com/nsbwaterfrontloop:**
 - 3,007 lifetime likes.
 - Daily posts are created.

Kosorok, Tammy

From: Brangaccio, Pam
Sent: Monday, June 8, 2015 5:16 PM
To: Kosorok, Tammy
Subject: FW: FDOT Community Planning Workshop - RSVP for June 18, 2015 Workshop
Attachments: FDOT Community Planning Workshop Series

[Add to CM report for June 23...](#)

From: Kosorok, Tammy
Sent: Monday, June 08, 2015 2:19 PM
To: lirvin@kittelton.com
Cc: Resheidat, Khalid; Henrikson, Gail; Meyers, Jesse; Updike, Michelle
Subject: FDOT Community Planning Workshop - RSVP for June 18, 2015 Workshop

Hello LeTeeshia,

In response to your message below, I am RSVP'ing for the group coming from the City of New Smyrna Beach to the workshop on June 18, 2015 at the Hampton Inn. Can you please add them to your invite list so they will get the updated agenda when it is sent out. The list is as follows:

Khalid Resheidat, Asst. City Manager
Gail Henrikson, Planning & Zoning Director
Jesse Meyers, Civil Engineer
Michelle Updike, Capital Projects Manager
Steven Sather, Planning Board Member

Thank you,

Tammy

Tammy Kosorok
Executive Assistant to the City Manager
City of New Smyrna Beach
210 Sams Avenue
New Smyrna Beach, FL 32168
386-424-2110
386-424-2109 (Fax)

Hi,

As a follow-up to John's email, I am sending this outlook calendar invite on the event to put a placeholder on your calendars. Please respond to the invite or email LeTeeshia at lirvin@kittelton.com to RSVP, by Thursday, June 11, 2015.

This will help us prepare for the transportation needs, materials, and lunch during the event. Lunches will be available for purchase for \$5.00. A more detailed agenda will be sent closer to the date.

Thank you,

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You are invited to the FDOT District 5 Community Planning: Regional Workshop!



Greetings to all!

Please "save-the-date" for our next in the series of regional community planning workshops. Some of you may have participated at our Districtwide workshop session in Orlando (September 2014). We are bringing a follow-up of this workshop to your locale and with a program tailored more to the needs of the R2CTPO communities. We will spend most of the day exploring a case study in the area and talking about current topics associated with Complete Streets.

What: Hands-on Activities to Apply Complete Streets Design and Planning Principles

When: June 18, 2015, 8:30 to 3:30

Where: Hampton Inn, 214 Flagler Ave, New Smyrna Beach, FL 32169

We hope you can join us at this interactive workshop! A more detailed agenda will be sent out closer to the date. In the meantime, please do not hesitate to contact me if you have any questions.

John Philip Moore
Systems Planner
Florida Department of Transportation
133 South Semoran Boulevard
Orlando, FL 32807
e-mail: john.moore@dot.state.fl.us
Phone: 407-482-7882



ECONOMIC DEVELOPMENT NEWSLETTER

June 2015

AOB proposals to be considered

At the June 9, meeting the New Smyrna Beach City Commission will review the two proposals for the Administrative Office Building (AOB) property at 160 N. Causeway. The proposals and related materials are available online at www.boarddocs.com/fl/consb/Board.nsf/Private?open&login#.

New Smyrna Beach again recognized as a leader in Volusia County for growing property values

A front page article in the May 30 Daytona Beach News-Journal reported that New Smyrna Beach is one of the leading cities in the County in rising real property values. Long-time Volusia County Property Appraiser Morgan Gilreath was quoted in the article: "New Smyrna is such a desirable place. While they saw a recession, they didn't see the recession everybody else saw."

In a similar article in the January 2, 2014 edition of the News-Journal, Mr. Gilreath said, "In any market that we have, be it up, down or sideways, New Smyrna has real estate locations that are superior to almost anywhere else in our county."

The recent quarterly report issued by the Volusia County Department of Economic Development indicated that New Smyrna Beach had the highest number of residential permits for new construction and the fourth highest value for new commercial construction for the first quarter of 2015. Quarterly reports with permit data for Volusia are available at <http://www.floridabusiness.org/news-and-data-resources/index.stml>.

More Good News for the Canal St area

Two key properties in the Canal Street area closed in May:

- The HUB on Canal, a non-profit arts consortium that has had over 90,000 visitors since opening in 2012 and national media exposure, has purchased two of the three

buildings it has been leasing at its location on the corner of Canal and Magnolia streets. The HUB on Canal has established itself as an important component in the revitalization of the Canal Street area. The third building was purchased by entrepreneurs for the opening of a restaurant, a use compatible with The HUB's operation.

- The sale of the City-owned property at 103 Faulkner Street, across Julia Street from City Hall, has closed. The White Challis Redevelopment Company purchased the property and is moving forward with a "Tabby House" development, with plans to construct 17 townhomes and redevelop the former fire station for a retail use on the site.

The development of new residential units in the historic downtown area is a recommendation in the 2010 CRA Master Plan Update, "... to re-establish proximate, sustainable purchasing power to support retail." (p 41).

Commercial and residential projects underway

A number of commercial and residential projects are under construction:

- NSB Chevrolet – The new dealership location on S.R. 44 west of Dunkin Donuts is well underway with the building under roof. Upon completion, this dealership will be moving from its current location on U.S. 1 across from the airport.
- Om Bar Building, 392 Flagler Ave. – One of several projects in the Flagler Ave area, this building on the northwest corner of Flagler Avenue and Cooper Street is undergoing an extensive renovation with a new, aesthetically-pleasing façade.
- Flagler Tavern, 414 Flagler Ave. – This long-time business location is expanding with a new wood deck and porch, a second story covered porch, and conversion of the second story to a bar.
- Riverwalk Condos at Coronado Island – This residential project in the northwest area of the North Causeway continues to progress, with a six story, 36 unit building under construction. A proposed PUD rezoning for the site including additional buildings was continued at the June 1 meeting of the Planning and Zoning Board, until the July 6 meeting

City projects with economic impact moving ahead

The City of New Smyrna Beach is moving forward with a number of projects with positive economic development impacts. Additional information is available online at www.cityofnsb.com/cip.

- Civic Center: Demolition of the Brannon Center building at 105 S. Riverside Drive is nearing completion. DBI Demolition has been hired for the demolition and W&J Construction has been hired for the construction of a new civic center. This project will create a signature building for New Smyrna Beach and is expected to be completed near the end of 2016. It's anticipated the new building will host many events and will bring many visitors to the City and the Canal Street area when completed.

- North Causeway Improvements: P&S Paving has been hired for the North Causeway project and work is scheduled to begin within the next 30 days. The \$1 million project will provide improvements including “bold” landscaping in the areas adjacent to the roadway, as well as an improvement to the cross-walk, and several new medians. The project is scheduled to be completed near the end of this calendar year.
- S.R. 44 sewer assessment project: A contract has been executed with Parker Mynchenberg & Associates for the design of infrastructure to provide central sewer on the south side of S.R. 44 from Walker Road to South Glencoe Road. The project schedule calls for the design to be completed and bids received near the end of this calendar year.
- Third Ave. Gateway project: This project will provide signage and landscaping at the northeast corner of S.R. 44 and Peninsula Avenue. The contractor is scheduled to begin when the stormwater improvements project in that area is complete, in about 30 days.
- Airport Master Plan: The Airport Master Plan Update is underway. Airport Master Plan consultant Phil Jufko of Michael Baker International made a presentation to the board that is posted on the City website on the Airport page under the Master Plan tab. It is anticipated that the uses surrounding the airport proper, including the development of additional lots in the Airport Industrial Park, will be an important topic in the plan update. The plan update is scheduled to be completed in the fourth quarter of 2016. The next meeting of the Airport Advisory Board is scheduled for 2 p.m., July 16, in the City Commission Chambers.
- N Causeway Boat Ramp Park renovation: The improved ramp and paved parking area is now open.

Economic Development Advisory Board meeting

The City’s Economic Development Advisory Board will meet at 6 p.m., Wednesday, June 17, in the City Commission Chambers at City Hall. The Board is working on an update to the City’s Economic Development Plan, and the current draft of the plan will be posted on the City website a few days before the meeting. The Economic Development Advisory Board is one of the City’s advisory boards appointed by the City Commission. The public is encouraged to attend.

Important notes

- Attention expanding business owners. In November, voters approved a Tax incentive program that provides expanding businesses that meet program criteria with abatements of City property taxes. If your business is in the expansion mode please call Tony Otte (contact information below) for more information.

- The cities of New Smyrna Beach, Edgewater, and Oak Hill have jointly been awarded a U.S. EPA grant to provide environmental site assessments, free of charge, for approved sites. The Phase 1 and Phase 2 assessments are performed to identify contaminants including soil and groundwater pollutants, mold, asbestos, lead paint; and in some cases grant funds may be used for the removal of underground storage tanks. For information on how to apply for grant services please contact Donna Banks at dbanks@cityofnsb.com or (386) 314-4849.
- The “City Ready” service provides a meeting at no charge with City staff members to discuss how to maximize the use of a commercial building and/or property. Such meetings normally take less than one hour and provide a wealth of useful information for business planning.

In addition, City staff can obtain information for business planning purposes, including:

- Traffic counts for major roads in the City
 - Demographic data (including the number of residents, average household income, etc.) for 1, 3 and 5 miles from a prospective site.
 - Information for setting up or increasing the exporting of products.
- For prominent Commercial/Industrial properties for sale or lease, please go to Volusiasites.com and click on New Smyrna Beach. Sites can be added to this list by contacting Tony Otte.

For more information, please contact Tony Otte at totte@cityof-nsb.com or 386.566.3941 (office/cell).



COMMUNITY REDEVELOPMENT AGENCY
CITY OF NEW SMYRNA BEACH
210 SAMS AVENUE
NEW SMYRNA BEACH, FLORIDA 32168



June 5, 2015

Awards
c/o FRA
301 S. Bronough Street, Suite 300
Tallahassee, FL 32301

RE: Award submittal for The Expansion of the Alonzo "Babe" James Community Center

Dear FRA representative,

Please find enclosed an award submittal for the 2015 Roy F. Kenzie Awards in the Outstanding Rehabilitation, Renovation, or Reuse Project Category: The Expansion of the Alonzo "Babe" James Community Center.

If you have any questions please do not hesitate to contact me at (386) 566-3941 or at totte@cityofnsb.com. Thank you!

Sincerely,

Anthony G. Otte,
CRA/Economic Development Director



COMMUNITY REDEVELOPMENT AGENCY

CITY OF NEW SMYRNA BEACH
210 SAMS AVENUE
NEW SMYRNA BEACH, FLORIDA 32168



Outstanding Rehabilitation, Renovation, or Reuse Project: The Expansion of the Alonzo “Babe” James Community Center City of New Smyrna Beach CRA

Introduction

The Historic Westside area of New Smyrna Beach is located west of the historic Canal Street downtown area, and west of US 1 and the FEC North-South railroad line. The area suffered economically following the start of the 14 year railroad strike in 1963 and the general decline of historic areas starting in the 1970's. Census data for the Historic Westside indicates that it is 62% low and moderate income. The Historic Westside also met 11 of the 12 qualifying conditions for the establishment of a CRA in the Finding of Necessity for the upcoming US 1 CRA, to begin following the sunset of the current CRA.

The Alonzo “Babe” James Community Center was built in the Historic Westside in the early 1990's. The building was expanded in 2003. The Center is named after Alonzo “Babe” James, a well-known athletic coach who died in 1980.

The Center is used extensively, serving as both a community center (with a large and a small meeting room, offices including a social services resource coordinator, and kitchen) and a youth center (with a wood-floor gym and bleachers, computer room, children's library, program office, and a computer room for high school diploma instruction).

Several years ago residents at a bi-monthly community meeting asked that the Center be expanded with a larger meeting room. The larger room would better accommodate larger church assemblies, conferences, and meetings in which food is served – which in turn provides business for local caterers. It was also felt that when the building was functioning as a youth activity center, there should be more stringent building security features put in place.

Narrative Criteria

Innovation

The project was initiated by citizens attending community meetings, and the planning for the building expansion was discussed at a number of subsequent meetings to ensure citizen input. The final building plan was approved by a vote

of citizens attending a community meeting.

Impact on the Community

The expansion enables the Center to provide more services. The building before the recent expansion was 15,244 square feet, and an additional 1,380 square feet was added. The addition provides more library space for students, a second computer room, and a larger meeting room as noted above. The expanded building also has a foyer which is staffed when the building is used as a youth center. Staff members check in visitors and electronically unlock the entry door into the hallway.

Funding

Funding for the expansion came from CRA funds in the amount of \$861,000, which included the cost of renting two portable office units, located at a nearby park, for ten months.

Problem Solving

The primary problem to be solved with the expansion was increasing the size of the meeting room, and this was accomplished. The expanded meeting room seats 250 for dinner meetings. Another problem with the building before the expansion was the small room used as the children's library, and the expanded building has a larger children's library.

Applicability to Other Communities

The key to the success of this expansion project was having extensive input from citizens. After discussions of the project at several regularly held community meetings, citizens voted to proceed with the expansion as planned. Providing opportunities for citizen gatherings and involvement is a key component to community revitalization.

Other Exemplary Aspects of the Design, Plan or Program

The expanded building, as noted above, is also designed for a more secure entry point.

**Outstanding Rehabilitation, Renovation, or Reuse Project:
The Expansion of the Alonzo “Babe” James Community Center
City of New Smyrna Beach CRA**

Contact Person:

Tony Otte, CRA/Economic Development Director
City of New Smyrna Beach
210 Sams Ave
New Smyrna Beach, FL 32168
totte@cityofnsb.com
(386) 566-3941

Brief Description of the Entry (< 100 words)

The Alonzo “Babe” James Community Center is a City facility that serves the Historic Westside area of the City of New Smyrna Beach, an area that is 62% low and moderate income. The Center is both a Community Center and a Youth Center. Residents asked that the building be expanded to accommodate larger group meetings, which would also bring additional business to local caterers. There was much citizen input in the planning of the expansion and the residents voted at a community meeting to move forward. The completed building has seating for 250 meeting guests and has enhanced security features.

PowerPoint presentation on CD

Please see attached.

High Resolution Image

Please see attached.



COMMUNITY REDEVELOPMENT AGENCY
CITY OF NEW SMYRNA BEACH
210 SAMS AVENUE
NEW SMYRNA BEACH, FLORIDA 32168



June 5, 2015

Awards
c/o FRA
301 S. Bronough Street, Suite 300
Tallahassee, FL 32301

RE: Award submittal for Building Purchase, The HUB

Dear FRA representative,

Please find enclosed an award submittal for the 2015 Roy F. Kenzie Awards in the Cultural Enhancement Category: the HUB Building Purchase.

If you have any questions please do not hesitate to contact me at (386) 566-3941 or at totte@cityofnsb.com. Thank you!

Sincerely,

Anthony G. Otte,
CRA/Economic Development Director



COMMUNITY REDEVELOPMENT AGENCY

CITY OF NEW SMYRNA BEACH
210 SAMS AVENUE
NEW SMYRNA BEACH, FLORIDA 32168



Cultural Enhancement Category: The HUB Building Purchase City of New Smyrna Beach CRA Narrative

Introduction: The HUB, and Canal Street

The HUB is a non-profit arts consortium on Canal St. in New Smyrna Beach featuring 78 area artists (in space that maintains a 90% occupancy). The HUB received 50% rental assistance from the New Smyrna Beach CRA (through the first revision to the CRA rental assistance program) and appeared in the 2013 FRA Awards Best Book. This 2015 award submittal covers the second revision to the CRA's Rental Assistance Program that provided funding towards The HUB's purchase of two of the three rented buildings. The mortgage payment is lower than rent payments.

For most of the 20th century the Canal Street area was a prosperous downtown commercial district on the mainland in New Smyrna Beach. In the 1990's a bridge was built by the Department of Transportation which gives visitors entering the City on State Road 44 a more direct route to the beach. A streetscape was completed on Canal St in the mid-1990's, but by 2011 there were 19 vacant storefronts in the area. One of these vacant spaces was a two-story building on a prominent corner, interconnected with two partially-occupied adjacent buildings.

Narrative Criteria

Innovation: The New Smyrna Beach CRA amended its rental assistance grant program in Fiscal Year 2011-12 to allow non-profit arts organizations to apply for rental assistance. This program was amended again in 2015 to allow any arts organizations that had received funding under the rental assistance program to receive funding for the purchase of their rental space. If the closing did not take place, the funding could be used for rental assistance payments.

The HUB has also been innovative in problem solving and financing as noted below.

Impact on the Community: The HUB has had a substantial, positive impact:

- The HUB is open 7 days per week.
- Visitors: 90,559 in 3 years
- Classes: over 2,000 classes in 3 years
- Attracting businesses: Please attached letters from three businesses
- “Graduating” businesses: 5 artists have moved to other locations in the historic district.

Funding: Through the second revision to the CRA rental assistance program, The HUB received \$40,000 towards the purchase of the space they were renting. This amount was in addition to the \$137,460 provided to The HUB for rental assistance.

Problem Solving: The HUB provides a community gathering space on Canal St dedicated to the arts. Community gathering places are an important element in the revitalization of a historic downtown area.

Representatives of the HUB also faced a serious challenge in sustaining this presence on Canal St. As they approached the end of their three year lease term the CRA rental assistance payments would end, while at the same time the payments in the new lease would undoubtedly increase - in part due to the successful revitalization of Canal St that The HUB helped facilitate! When the new lease was negotiated with a purchase option, the payments were set to increase from \$11 per square foot to \$14.25 per square foot, a 29.5% increase!

HUB representatives went to work in revising their business plan to address this and other challenges by conducting the following tasks:

- Seeking advice from business consulting resources available at no charge, including SCORE, the Small Business Development Center at Daytona State College, and the University of Central Florida Business Incubator at the Daytona Beach International Airport.
- Seeking legal services from a prominent land-use attorney who volunteered to help.
- Having input from a fund raising consultant, and then planning and implementing their own capital campaign.
- Receiving 50(c) (3) designation as a non-profit organization.
- Given The HUB’s financial resources and outlook, it was determined that the best course of action would be to buy two of the three buildings being rented; however, the seller insisted that all three buildings had to be sold together. A member of The HUB’s Board of Directors, a business entrepreneur, had been looking with a business partner for space to open a restaurant. The partners investigated the third building space and decided to purchase that building

if/when The HUB purchased the other two buildings.

- Approaching a number of area lending institutions. A 20 year mortgage was then secured from a local community bank.
- One recommendation coming from business consulting meetings was to approach the CRA for funding towards the purchase of the buildings - since it was expected that additional CRA support would signal City support for the purchase and encourage more donations. HUB representatives approached CRA staff, and in March 2015 the City Commission approved the second revision of the CRA rental assistance program. This revision allowed any non-profit arts organization that had received rental assistance to also receive funding towards the purchase of the rented space. The CRA provided \$40,000 in grant funding, towards the purchase of the rented space – either two or all three buildings. The grant also provided that if the sale did not close, the funds could be used for additional lease payments.
- The final hurdle for closing was to have the building appraised, and any difference between the appraisal and the sale price would have to be made up by The HUB. The appraisal was within the range that The HUB could cover, and the sale of the three buildings – two to The HUB and one to the two business entrepreneurs - closed on Wednesday, May 13. The CRA's check for the final grant towards the building purchase was submitted at the closing. HUB representatives stated that the sale would not have closed without the CRA funding.
- Applicability to Other Communities: There are many communities that include the arts as a component in revitalizing historic downtown areas. The HUB has been visited by over ten representatives of other communities wishing to learn about the HUB's start-up and operation in order to apply those insights in their own communities.

Other Exemplary Aspects of the Design, Plan or Program: Social impact

- The HUB provides a community gathering place, which in addition to the arts is another key to the redevelopment of historic downtown areas. The HUB hosts music performances, art-related events, classes, and meetings to establish itself as a gathering place.
- The HUB has been featured in four PBS Arts/Travel programs, one of which won a prize and went national plus being featured in a similar CBS TV program. All this exposure encourages tourists, developers, and boosts the economy.
- The HUB brings to Canal St. an enterprise that is a key industry and a signature for the City of New Smyrna Beach: the arts.

**Cultural Enhancement Category:
The HUB Building Purchase
City of New Smyrna Beach CRA**

Contact Person:

Tony Otte, CRA/Economic Development Director
City of New Smyrna Beach
210 Sams Ave
New Smyrna Beach, FL 32168
totte@cityofnsb.com
(386) 566-3941

Brief Description of the Entry (< 100 words)

The HUB is a non-profit arts consortium that had received CRA funds for 50% rental assistance. Near the end of their three year lease for three inter-connected buildings, The HUB was faced with losing half of their rental assistance while incurring a 29.5% rent increase. The buildings were also for sale, and through a final CRA grant, a 20 year mortgage, and donations, The HUB purchase two of the buildings while another party simultaneously purchased the third building. The HUB's mortgage payment is significantly lower than their rent payment had been, and anticipates a continued, unsubsidized operation.

PowerPoint presentation on CD

Please see attached.

High Resolution Image

Please see attached. (Note: there is only one picture provided as the exterior of the building did not change except for signage.)



COMMUNITY REDEVELOPMENT AGENCY
CITY OF NEW SMYRNA BEACH
210 SAMS AVENUE
NEW SMYRNA BEACH, FLORIDA 32168



June 5, 2015

Awards
c/o FRA
301 S. Bronough Street, Suite 300
Tallahassee, FL 32301

RE: Award submittal for Gateway Mini-Park

Dear FRA representative,

Please find enclosed an award submittal for the 2015 Roy F. Kenzie Awards in the Capital Projects/Beautification Category: Gateway Mini-Park.

If you have any questions please do not hesitate to contact me at (386) 566-3941 or at totte@cityofnsb.com. Thank you!

Sincerely,

Anthony G. Otte,
CRA/Economic Development Director



COMMUNITY REDEVELOPMENT AGENCY

CITY OF NEW SMYRNA BEACH
210 SAMS AVENUE
NEW SMYRNA BEACH, FLORIDA 32168



Capital Projects/Beautification: Gateway Mini-Park City of New Smyrna Beach CRA

Introduction

One of the primary intersections in New Smyrna Beach is at US 1 and Canal St., with Canal St. being the main thoroughfare of the historic mainland downtown. The Canal St area had suffered a decline over the past twenty years until recently, when revitalization efforts have blossomed. Merchants on east and west Canal St. wanted a welcoming “gateway” to the commercial areas.

The property at one corner of the intersection was in dire need of revitalization. The Southwest corner had been vacant for nearly 30 years and was overgrown and unkempt. A fast-food restaurant that occupied the space had burned down and the roof and walls were demolished in the early 1980s, leaving the flooring of the building and the parking lot visible among weeds.

The CRA had leased a small area on the Southwest corner in 2009 from the property owner (the Flagler Development Group or FDG, affiliated with the Florida East Coast Railroad) with the intent of installing landscaping. A few years later the Florida Department of Transportation announced plans to improve a section of US 1 including the intersection. The plans call for the widening of both sides of Canal St West of US 1, and the CRA cancelled its lease as FDOT subsequently purchased the FDG property that included the leased area.

A group of citizens and Canal St merchants approached the CRA and proposed that a new lease be executed and a “mini-park” be constructed with landscaping. The group brought forward a plan for fundraising that included a CRA grant and private donations to fund the improvements.

Narrative Criteria

Innovation

What distinguishes this project from many others is that it was initiated and implemented by citizens - a merchant group led by a local business investor. The group asked that the CRA and/or City:

- Execute a new lease on the property. The previous lease had cost the City approximately \$1,400 per year. The investor leading the merchant group had done business with FDG and asked them to lower the annual

payment. The new lease cost approximately \$500 per year.

- Provide funding towards the effort. The CRA awarded two grants totaling \$20,000 towards the project. The project cost exceeded \$44,000 and included the demolition of the former restaurant flooring and parking lot, the purchase and installation of four large trees, sod, plants and accent stones, and the installation of an irrigation system and electric meter. The balance of those expenses, over \$24,000 came through private donations.

Impact on the Community

Please see the attached pictures. The property before the park was constructed was in poor condition, and its prominent location prompted action by the merchants group seeking to partner with the CRA. The property location is referred to as a “gateway” in the CRA Master Plan Update.

Funding

The CRA funded two separate grants; \$15,000 for landscaping and an additional \$5,000 for removal of the flooring and parking lot from the former restaurant on the property. As noted above, private donations provided funding for the balance of project cost which exceeded the funding provided by the CRA.

Problem Solving

This project resolved a problem at a prominent intersection. For many years the four corners of the intersection appeared as follows:

- Northeast corner: An insurance office, the only corner at the time with an active use.
- Southeast corner: A vacant and deteriorating former furniture store building.
- Northwest corner: A vacant and deteriorating former lumber yard building.
- Southwest corner: The vacant, overgrown lot with the remains of the former fast food building.

As noted by this list, until a few years ago only one corner at this prominent intersection was in active, productive use. Several years ago CRA grant funds were used to improve two of the corners: the vacant former furniture store was rehabilitated by a new building owner and is now fully leased with 5 businesses. The former lumber yard property was purchased by the CRA, the buildings were demolished, the site was found to be contaminated and was remediated (with FDEP grant funds) to a commercial level, and a parking lot was constructed.

The last corner to be addressed was the SW corner. With a merchant group expressing a willingness to raise funds and manage the project, the project

moved forward. The group hired a landscaping firm and the design prepared by the firm continued the theme of using Majool palm trees (which line the east side of Canal St, part of the major streetscape project in the 1990's), as well as the planting of an oak tree on the south side of the property. Other features included the placement of large stones as accents.

Applicability to Other Communities

Both the project itself and the willingness of both the CRA and the merchant group to partner are applicable to other communities. A key feature to this project was the merchants' group ability to raise private donations for the project. It is reasonable to expect that those private funds would not have been donated without the merchants' group initiating and implementing this project.

Other Exemplary Aspects of the Design, Plan or Program

The CRA had this project included in the Capital Projects section of the CRA Master Plan Update. The design is a perfect fit for this small property: it includes no benches or parking, it is simply an aesthetic feature for this prominent intersection and alerts motorists on well-traveled US 1 that they are entering a special area, the historic commercial district on Canal St. In this way the project serves as a "gateway".

**Capital Projects/Beautification:
Gateway Mini-Park
City of New Smyrna Beach CRA**

Contact Person:

Tony Otte, CRA/Economic Development Director
City of New Smyrna Beach
210 Sams Ave
New Smyrna Beach, FL 32168
totte@cityofnsb.com
(386) 566-3941

Brief Description of the Entry (< 100 words)

One corner of one of the most prominent intersections in New Smyrna Beach was vacant and in poor, overgrown condition. A merchant group in the area proposed to construct a mini-park as an aesthetic feature. The group prepared a plan and a budget that included both a CRA grant and private donations. The completed project serves as a “gateway” feature to the historic commercial areas on either side of the intersection, and includes special lighting during the holidays.

PowerPoint presentation on CD

Please see attached.

High Resolution Image

Please see attached.



June 4, 2015

City Manager Brangaccio
210 Sams Avenue
New Smyrna Beach, Florida 32168

RE: Votran service to Wal-Mart, Florida Hospital, Venetian Bay and Limestone Ranch

Dear Ms. Brangaccio,

As you know, the city of New Smyrna Beach has expressed interest in having Votran service to the area of S.R. 44 and I-95 where the Wal-Mart and Florida Hospital outpatient facility are located. During the fiscal year 2016 budget process Votran has analyzed the cost to operate this type of service and estimates expenses to be around \$428,000 per year.

With \$428,000 one of two types of service could be provided. First, a flex service could be provided six days per week for approximately 12 hours per day. Second, a fixed route could be operated six days a week for approximately 12 hours per day with between 60 and 90-minute headways.

These options are being introduced for discussion purposes. Volusia County does not have general fund dollars available to implement new Votran service at this time. Therefore, any expense for new service will need to be borne by the cities in which service is provided or other funding options would need to be identified.

Please contact me if you have any questions or if you'd like to discuss this information.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Sherrer", is written over a light blue circular stamp.

Steven Sherrer
General Manager

Copy: Volusia County Council Members
James T. Dinneen, County Manager
Donna DePeyster, Deputy County Manager/CFO
Dave Byron, Community Information Director

950 BIG TREE ROAD — SOUTH DAYTONA, FLORIDA 32119-8815
(386) 756-7496 — FAX (386) 756-7487



A service of Volusia County Government

April 1, 2015

File: 124/39/427

REVISED START DATE

**NEW SMYRNA BEACH: GRADE CROSSING MAINTENANCE
RONNOC STREET, MP 124+427'-FDOT# 271968B
NOTICE OF INTENT TO WORK**

Ms. Pam Brangaccio
City Manager
City of New Smyrna Beach
210 Sams Avenue
New Smyrna Beach, Florida 32168

Dear Ms. Brangaccio:

This is in reference to my letter dated June 24, 2014, listing the crossings scheduled for maintenance in the year 2015. The above-referenced grade crossing has declined to the point of requiring said maintenance. The Railway or our contractors will perform all work associated with the crossing to include maintenance of traffic and paving. We have scheduled this work to begin on ~~May 17~~ **July 21, 2015**.

In accordance with the terms of the agreement dated November 5, 1969, the cost of the crossing maintenance is the responsibility of the City. The costs to the City are as outlined in the enclosed estimate, however this is an estimate only and all charges for which the City is responsible shall be billed on an actual cost basis. Additionally, the City will be responsible to replace the traffic loop sensors if they are damaged during construction. If this occurs, the new sensors must be installed behind the crossing warning device gate arm to better protect them during future crossing maintenance.

Please review the enclosed estimate, and if acceptable, please acknowledge this letter by providing a letter of authorization against which we may bill for this work. In the interim, our Roadmaster, Mr. Jim Knight, will be in contact to coordinate the scheduling of the work. Otherwise, if you have any questions in this matter, please do not hesitate to contact me at (904) 279-3196.

Sincerely,



Joseph (Leslie) Schonder
Public Projects Engineer

Enclosure

cc: Mr. Jim Knight
Mr. Charles Stone
Mr. Andy Fowler
Mr. Randy Bacon

FLORIDA EAST COAST RAILWAY	DATE	April 1, 2015
SURFACE EXISTING TYPE T-MODIFIED GRADE CROSSING	DISTRICT	North
RONNOC LANE, NEW SMYRNA BEACH	RESPONSIBLE PARTY	City New Smyrna Beach
MILEPOST 124+427	AGREEMENT DATE	November 5, 1969
FDOT# 271968B	CROSSING LENGTH	44
DIVISION OF RESPONSIBILITY - 100% RE-COLLECTIBLE	NUMBER OF TRACKS	1
COST PER/FT.	LENGTH OF TRACK PANEL	104

CONTRACT SERVICES: \$1,807.41

	Quantity	Unit	Unit Cost	Total Cost
Mobilization	1	LS	5,250.00	\$5,250.00
Maintenance of Traffic	1	LS	6,000.00	6,000.00
Police Protection	3	Days	2,419.20	7,257.60
Construct New Track Panel	0	TF	32.00	0.00
Sawcut & Remove Asphalt	50	TF	27.00	1,350.00
Removal	104	TF	67.00	6,968.00
Install Concrete Crossing Panels	44	TF	45.00	1,980.00
Perform Thermite Welds	0	Each	450.00	0.00
Asphalt in Place	60	Tons	150.00	9,000.00
Install Transition Rails	0	Each	450.00	0.00
Milling	1	LS	1,000.00	1,000.00
Striping	1	LS	1,000.00	1,000.00
Site Cleanup & Disposal	1	LS	2,000.00	2,000.00
Miscellaneous & Contingencies	1	LS	3,780.56	3,780.56
TOTAL CONTRACT SERVICES.....				\$45,586.16

RAILWAY SERVICES:

Material		\$13,458.31
Includes Ballast, Timber Screw Spikes, E-Clips, Crossing Pads, Ties, and O.T.M		
Equipment		\$8,825.49
Includes Gang Trucks, Mechanical & Signal Vehicles, and On-Track Equipment		
Labor		\$7,153.46
Includes Supervisor, Mechanic, Signal Maintainer, Surfacing Gang, and Overheads		
Lodging		\$1,000.00
Miscellaneous & Contingencies		\$3,502.77
TOTAL RAILWAY SERVICES.....		\$33,940.03
TOTAL PROJECT COST.....		\$79,526.19
TOTAL COST TO BE BORNE BY CITY		\$79,526.19

NOTE: THE ABOVE IS AN ESTIMATE ONLY, ALL CHARGES WILL BE BASED ON ACTUAL COST.
 THE RAILWAY IS NOT RESPONSIBLE FOR DAMAGE TO TRAFFIC LOOP SENSORS DURING CONSTRUCTION.

Notice of Recommendation
ITB 21-15-CIP
Date: June 11, 2015

ITEM DESCRIPTION:

ITB 21-15-CIP PETTIS PARK PAVILION IMPROVEMENTS

BACKGROUND:

The City issued an Invitation to Bid for the Pettis Park Pavilion Improvements project on May 2, 2015. Four Contractors submitted bids as follows:

DSR Construction	\$16,928.00
A.G. Pifer Construction, Inc	\$19,445.00
MCG Services, LLC	\$21,967.50
Dolphin Construction	\$22,300.81

Several discrepancies with the submittals were noted as follows:

DSR Construction

1. Did not submit the following required documents:
 - a. Bid Bond
 - b. CDBG documents
 - c. Contract document
2. Mobilization line item quote exceeded the maximum allowable percentage of the total bid.

A.G. Pifer

- Did not submit the following required documents:
- a. CDBG documents
 - b. Contract document

MCG Services, LLC

Mobilization line item quote exceeded the maximum allowable percentage of the total bid.

Dolphin Construction

There was a math error in the amount of \$.09 in favor of the City (see Bid Tabulation Sheet)

The Volusia County CBDG Coordinator was consulted regarding the CDBG language included in the bid document that *stated "Any bid/proposal response for certain federally assisted projects that do not include this completed document will be considered non-responsive and not eligible for award"* It was stated that the forms are required, however, there have been occasions when they were submitted prior to award.

The City Attorney was also consulted regarding the responsiveness of the bids and concurred with the opinion of the Finance Director and Purchasing Coordinator, that the bids who had a line item that exceeded the maximum allowable percentage of the total bid should be considered non-responsive. The City Attorney did not offer a definite opinion regarding the lack of required documents but relayed the following: *Although a bid containing a material variance is unacceptable, not every deviation from the invitation to bid is material; it is only material if it gives the bidder a substantial advantage over the other bidders and thereby restricts or stifles competition. I'm somewhat inclined toward immateriality*

Notice of Recommendation

ITB 21-15-CIP

Date: *June 11, 2015*

(assuming late submission of the documents), because the integrity of bid prices have not been compromised. He further stated that he would leave that determination to the Evaluation Committee.

On June 11, 2015, the Evaluation Committee meet to discuss the status of the submittals. The Evaluation Committees consensus was that because of lines item bids coming in over the maximum percentage of the total bid and the fact that the bid document, in several locations, contained specific language requiring both the CDBD and contract documents, with the warning that failure to comply would result in the bid being considered non-responsive and ineligible for award, that the submittals from DSR Construction, A.G. Pifer and MCG Services were non-responsive. The Committee therefore recommends the contract be awarded to lowest responsive bidder, Dolphin Construction in the amount of Twenty two thousand, three hundred dollars and eighty one cents (\$22,300.81).

Attachment: Bid Opening Documents
Bid Tabulation Sheet
Evaluation Committee Notes

STAFF RECOMMENDATION:

Based on the award criteria, staff recommends the Pettis Park Pavilion Improvements project contract in the amount of Twenty two thousand, three hundred dollars and eighty one cents (\$22,300.81), be awarded to Dolphin Construction.



City of New Smyrna Beach

ITB OPENING
Sign In Log
ITB 21-15-CIP
Pettis Park Pavilion Improvements
June 2, 2015 - 3:00 PM

Printed Name	Signature
DOLPHIN CONST PETE BREARLEY	
DOWNA M. GRAY-BANKS	
Christina Spencer-Kepner	
Daniel Rogers DSR CONST.	
Jesse Meyers	City of NSB
Michelle Upde	CITY OF NSB
DAN PATRICK DUSTON	PRZ COE NSB



City of New Smyrna Beach

ITB 21-15-CIP – Pettis Park Pavilion Improvements

June 2, 2015 – 3:00 PM

I, Patricia Drosten, Purchasing Coordinator for the City of New Smyrna Beach, FL, do hereby certify that I have received the Invitation to Bid for ITB 21-15-CIP – Pettis Park Pavilion Improvements from the following:

Bidder	Total Bid Base Scope	Addendum		Bid Bond		Correct # of copies	
		#1		(10%)		(1 original, 1 copy, 1 usb)	
A.G. Pifer Construction, Inc	19,445.00	(Y)	N	(Y)	N	(Y)	N
MCG Services, LLC	21,967.50	(Y)	N	(Y)	N	(Y)	N
Dolphin Construction	22,300.81	(Y)	N	(Y)	N	(Y)	N
DSR Construction	16,928.00	(Y)	N	Y	(N)	Y	(N) <i>★</i>
		Y	N	Y	N	Y	N
		Y	N	Y	N	Y	N

Signed:



 Patricia Drosten

Witness:



6/2/15

 Date

Michelle Updegraff

 Printed Name

★ Deemed non-responsive

2015 JUN 2 3:01 PM
 CITY OF NEW SMYRNA BEACH
 PURCHASING DEPARTMENT

Bid Tabulation - Petis Park Pavilion

Item #	Description	Qty	Unit	Engineer Estimate		AG Pfler		Dolphin		DSR		MCG	
				Unit Price	Cost								
1	Mobilization	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 2,200.00	\$ 2,200.00	\$ 2,051.00	\$ 2,051.00	\$ 2,250.00	\$ 2,250.00
2	Clearing, grading, embankment	1	LS	\$ 7,000.00	\$ 7,000.00	\$ 4,000.00	\$ 4,000.00	\$ 5,500.00	\$ 5,500.00	\$ 1,125.00	\$ 1,125.00	\$ 5,000.00	\$ 5,000.00
4	Concrete Slab 4" with Thickened Edge & rebar	47	SY	\$ 100.00	\$ 4,700.00	\$ 120.00	\$ 5,640.00	\$ 123.40	\$ 5,799.80	\$ 106.00	\$ 4,982.00	\$ 75.00	\$ 3,525.00
5	Aluminium Railing	35	LF	\$ 65.00	\$ 2,275.00	\$ 63.00	\$ 2,205.00	\$ 102.86	\$ 3,600.10	\$ 82.00	\$ 2,870.00	\$ 125.00	\$ 4,375.00
6	Park Bench	2	EA	\$ 1,500.00	\$ 3,000.00	\$ 2,000.00	\$ 4,000.00	\$ 1,450.00	\$ 2,900.00	\$ 2,000.00	\$ 4,000.00	\$ 2,015.00	\$ 4,030.00
7	Downspout	1	LS	\$ 500.00	\$ 500.00	\$ 400.00	\$ 400.00	\$ 200.00	\$ 200.00	\$ 800.00	\$ 800.00	\$ 1,000.00	\$ 1,000.00
3	Sod (bahia)	175	SY	\$ 4.00	\$ 700.00	\$ 4.00	\$ 700.00	\$ 12.00	\$ 2,100.00	\$ 2.00	\$ 350.00	\$ 4.50	\$ 787.50
8	As-built Plans	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1.00	\$ 1.00	\$ 750.00	\$ 750.00	\$ 1,000.00	\$ 1,000.00
Total:				\$ 21,175.00	\$ 21,175.00	\$ 19,445.00	\$ 19,445.00	\$ 22,300.90	\$ 22,300.90	\$ 16,928.00	\$ 16,928.00	\$ 21,967.50	\$ 21,967.50

math error \$ 22,300.81

ITB 21-15-CIP
Pettis Park Pavilion Improvements
Broadcast Date: May 2, 2015
Close Date: June 2, 2015
Evaluation Committee Meeting Date: June 11, 2015 – 3:00 pm

EVALULATION COMMITTEE MEETING START TIME: 3:05 pm

IN ATTENDANCE: Michelle Updike, Jesse Meyers, Donna Banks, Pat Drosten

NOTES: The Purchasing Coordinator relayed her discussions with the Volusia County CDBG Coordinator and with the City Attorney, regarding the responsiveness of the bid submittals. The Committee discussed the language in the bid document and the unanimous consensus was that failure of proposers (DSR Construction and A.G. Pifer) to submit the stated required documents as well as submission of bid proposals on line items that were over the maximum percentage of the entire bid (DSR Construction and MCG Services), were compelling enough to deem those submittals as non-responsive.

Respectfully submitted,

Pat Drosten, Purchasing Coordinator