

MEMORANDUM
FROM THE OFFICE OF THE CITY MANAGER

To: Mayor and City Commission
From: Pam Brangaccio, City Manager *PDB*
Re: City Manager's Report – December 9, 2014
Date: December 3, 2014

Holiday festivities have kicked into gear with the “Spark the Spirit” event that was held last week on Canal Street. “Light up Flagler” will begin at 5:30 p.m. on December 5th, followed by the Annual Christmas Parade on December 6th at 4:00 p.m.

The Fire Department has invited the Commission and staff to join them for the annual retirement luncheon on December 6th at 11:30 a.m. at the Brannon Center.

Meetings are being held with Volusia County Council members on December 9th in preparation for the CRA hearing before the Council on December 11th. Tony Otte continues to work directly with the County's Economic Development Staff in their review of the City's CRA; an agenda item for Dec 9th provides an update based on the Orange City & Edgewater CRA approved this year.

The City Commission will meet on December 12th @ 9:00 a.m. at Atlantic Center for the Arts for a Goal Setting Session. Mike Abels will be facilitating the event, and is meeting individually with the Commission as well before the meeting. A December 12th agenda is being finalized for distribution at tonight's meeting.

The Florida East Coast Railway has invited the Commission to join them on December 13th when the 5th Annual Toys for Tots Christmas Train makes its stop at the Canal Street crossing at 10:05 a.m.

The North Causeway Boat Ramp Ground-breaking will be held December 15th @ 3:00 p.m. This project is funded 50% by FIND, who have been invited as well to the event.

The 3rd Annual Senior Luncheon, a community outreach event, will be held at the Brannon Center on Tuesday, December 16th at noon. Donna Banks is also inviting the COA participants as well as the Westside attendees. The luncheon is usually held at the Babe James Center.

A ribbon cutting ceremony and tour of the new Fire Station will be held at 11:00 a.m. on Wednesday, December 17th.

On December 17th the City will host a public reception for the Police Chief candidates at 5:30 p.m. at the Chamber of Commerce. Interviews for the Police Chief position will be held on Thursday & Friday, December 18th & 19th. The candidates will also join the Commission on December 18th at the First Baptist Church on Faulkner Street at 4:00 p.m. for the Annual Police Department Awards Ceremony. An agenda item is on December 9th updating the Commission on the process, the candidates, and the interview process, and schedule for the Police Chief position.

HR has a tentative agreement with LIUNA labor union representatives for a 3% increase (Due to meeting schedule challenges, over this past few months, the CM is recommending that the 3% increase be retro to October 1st); as well as a Memorandum of Understanding that a Pay & Classification Study will be completed in 2015. A vote of LIUNA members is set for December 1st. This information is an agenda item as well for December 9th Commission Meeting.

Attached is a copy of a detailed Right-of-Way Maintenance Status Report for the contract awarded to Faith Construction Group in June, 2014. City staff is recommending that the current contract be maintained.

In accordance with the Commission's action on November 18th, letters went out to property owners that were affected during the most recent storm in the Islesboro neighborhood. We have received interest already from three property owners.

New Smyrna Beach will be recognized for the CRA's Opportunity Site Grant Program, at the Florida Planning and Zoning Association Holiday Awards Gala on December 12th. The Outriggers project also received an award from the association.

Provided with this report is a copy of the latest Capital Improvement Project Summary. This information will also be presented at the December 12th Strategic Planning Session; as will an update of the Five Year Projections for the General Fund.

The Interim Fire Chief is working to compile projected call volumes, as well as review of County Fire Service Taxes collected with the JPA annexation area, for additional meetings with County Fire Services Staff. The County Staff proposed in initial discussions, that the City assume Station # 23 service area, rather than the County relocating their unit to the new City Station #50. A draft Interlocal Agreement would be prepared for the City Commission to review, before action by the County.

City offices will be closed on December 24th & 25th to celebrate the Christmas Holiday, as well as January 1, 2015. Happy Holidays to all.

Should you have any questions or need additional information or clarification, on any of the items presented in this report, please let me know.

RECEIVED
OFFICE OF THE CITY CLERK
DATE 9/29/14

September 25, 2014

The Honorable Adam Barringer
New Smyrna Beach City Hall
210 Sams Ave.
New Smyrna Beach, FL 32168

Dear Mayor Barringer:

The employees of Florida East Coast Railway (FEC) would like to cordially invite you to join us on **Saturday, December 13, 2014**, when the **5th Annual Toys for Tots Christmas Train** makes its stop in New Smyrna Beach with Santa and Mrs. Claus onboard. This annual event allows employees, their families, customers and suppliers an opportunity to make a difference in communities along the east coast of Florida by contributing to the Toys for Tots program.

Santa and Mrs. Claus will greet each of the children waiting at the stops below to hand out FEC toy locomotive and "goodie bags". During the stop, Santa's Elves will be transferring toys to Toys for Tots volunteers and United States Marine Corp representatives for distribution through programs in local communities.

This will be a great opportunity for you and your local fire and police departments to come out and greet the community. The media will be notified prior to this event, but we hope you can help spread the word throughout your community so residents can come and meet Mr. and Mrs. Claus!

PLEASE SAVE THE DATE!

Jacksonville:	Mussell Acres Road Crossing	7:10 AM
St. Augustine:	San Sebastian View Crossing	8:10 AM
New Smyrna Beach:	Canal St. Crossing	10:05 AM
Cocoa:	Rosa L. Jones Blvd. (Poinsett Dr.) Crossing	11:45 AM
Fort Pierce:	Orange Avenue Crossing	1:30 PM
West Palm Beach:	36th Street Crossing	3:00 PM
Ft. Lauderdale	SW 17th Street Crossing	4:25 PM
North Miami:	NE 87th Street Crossing	5:15 PM

If you will be attending, please contact Sherry Jones at sherry.jones@fecrwy.com or 904-279-3158.

More Details to Follow



NEW SMYRNA BEACH POLICE DEPARTMENT

246 INDUSTRIAL PARK AVE | NEW SMYRNA BEACH, FL 32168

TO: All Police Department Members and Volunteers
FROM: Donna LaVallee, Interim Chief
DATE: October 17, 2014
RE: Police Department Awards Announcement

I am pleased to announce the following commendations today to recognize the members listed below as the Outstanding individuals for their exemplary performance and conduct during 2014. Congratulations to you on your achievements!

Officer of the Year: FTO Robert Claudio
Supervisor of the Year: Sergeant Mark Severance
Civilian of the Year: Kelly Williams
Volunteer of the Year: Helen Christian

Years of Service:

25 Years of Service: Jason McCarthy
15 Years of Service: Brian Page, Shane Riggle, David Williams
10 Years of Service: Donna Bolinsky, Mike Mathyas, Matt Schaeffer

Commendations (including Good Conduct, Safe Driver Awards, Administrative Excellence, and Educational Achievement):

Beverly Daly, Philip Conway, Mike Delahanty, Eugene Griffith, Joe Hunchard, Andre Jenkins, Jonathan Jones, Valerie Joyce, Brandon Mechtel, Brian Page, Chris Roos, Matt Schaeffer, David Williams, Philip Conway, Bruce Holcomb, Richard Kirkland

Police Volunteers will receive a Certificate of Appreciation for Continuous Service.

You are invited to attend the department's annual Awards Ceremony for 2014 that be held on **Thursday, December 18, 2014 at 1600 hours at the First Baptist Church, 200 Faulkner Street, New Smyrna Beach**, to recognize the police members for their outstanding contributions and achievements.

Everyone is welcome and **encouraged** to attend this ceremony to show support for their fellow members. Feel free to bring your family and enjoy refreshments after the ceremony. Please **RSVP to Donna Bolinsky by Friday, December 8, 2014.**

/djb

cc: Pam Brangaccio, City Manager
Khalid Resheidat, Assistant City Manager
Carol Hargy, Personnel Officer

STATUS REPORT – RIGHT-OF-WAY MAINTENANCE BID – 2014

Bid opening: May 21, 2014

Bids received:

CONTRACTOR	TOTAL BID (Annual Cost for Services)
Faith Construction Group (FCG, Inc.)	\$137,000
Ashlie Environmental	\$149,268
Glencoe Lawns	\$187,242
Turf Management Inc.	\$207,600
Go Green Landscaping	\$210,969
United Land Services	\$214,682
Precision Landscape	\$233,562

Contract awarded to low bidder: June 24, 2014

Contract awarded to: Faith Construction Group, Inc.

Start date: July 1, 2014

Areas Covered:

- 1. U.S. Highway 1:** Area is from the North City limits at the three bridges to the South City limits at 10th Street including West and East side right-of-ways along US Highway 1 to the top edge of the ditch slope or the back side of sidewalk where applicable. Total area: Approximately 39.50 acres and 6.60 miles long. The bid is for: Grounds, Tree and Irrigation Maintenance including annual trimming of 30 Medjool Date Palms in medians.
- 2. State Road 44/South Causeway:** Area is from Shoppers Way (Walmart) to the Harris-Saxon Bridge continuing from the East end of the bridge along the South Causeway to 24th Avenue including medians, pedestrian refuge islands and North and South right-of-ways to the top edge of the ditch slope where applicable. Excludes right-of-way along South Atlantic Avenue from 6th Avenue to 24th Avenue. Center medians only are included. Total area: 40.75 acres and 7.5 miles long. Bid is for Grounds, Tree and Irrigation maintenance.
- 3. Gateway Areas:** **First area** is located along the eastern slope of I-95 along the Northbound exit and entrance ramps and in front of Gateway walls at I-95, to include Grounds, Trees and Irrigation maintenance. **Second area** is located at the intersection of West Canal and State Road 44 to include Grounds, Trees and Irrigation maintenance.
- 4. 2650 and 2700 N. Dixie Freeway:** Area is 80,377 sq. ft., the impervious area is 30,906 sq. ft. and the landscaped area is 49,471 sq. ft. The bid is for Grounds, Turf, Parking Lot and Irrigation maintenance.

5. **North Causeway:** Area is from N. Riverside Drive to the North Bridge. The Causeway area to be maintained is 6.36 acres, approx. 277,001 sq. ft. Bid is for Grounds maintenance on the North side of the Causeway from the edge of the pavement to the edge of the North access road pavement including retention areas to edge of water, also including trimming any roadway or corner restricting shrubs or trees.

6. **West Canal & U.S. 1: First area** is the parking lot located on the North side of West Canal and US 1 to include Grounds and Irrigation maintenance. **Second area** is the newly installed landscaping area on the South side of West Canal and US 1 to include Grounds, Trees and Irrigation.

Contract term: Three (3) years with the option to renew for two (2) one (1) year terms if approved by both parties.

Termination/Cancellation of Contract Terms:

- City may cancel the contract without cause with a minimum of thirty (30) days written notice.
- Contractor may cancel the contract with a 120-day written notice.

Issues Impacting Quality of Services: November 7, 2014 (Four months of service)

- Landscaping maintenance contract for new gateway areas on S.R. 44 ended November 2013; and the areas were not included in the contract with the contractor at that time – Maintenance Management.
- Prior ROW contractor was released from contract due to non performance in the spring of 2014; gap of two (2) months where no outside contractor was responsible for right-of-way maintenance.
- At start of current contract period, landscape medians were sorely in need of spraying for weed control, hand pulling of weeds and overall general maintenance.
- It appears that no pre-emergent was sprayed during the spring season to control the weeds for 4-6 months; thus the weeds have been overtaking the plants and have become very resistant to Roundup and other standard chemicals for weed eradication.
- Volume of rain experienced over the past four (4) months, particularly 17” in September and 22” in August. It rained 68 out of the first 90 days of the contract period; and even once it stops raining the areas are too wet to mow, sometimes for several days.
- Significant occurrences of damage to equipment from debris left in the medians which is often hidden by vegetation.
- The degree of the slopes on the medians along U.S. 1 and that replacement sod was placed on top of existing sod in the past have caused the difficulty in properly maintaining and edging these medians. The sod was installed incorrectly by a previous contractor and that has contributed to equipment failure and the poor appearance of the medians.
- In the medians along U.S. 1 and the South Causeway a majority of the remaining landscape is beyond its natural life cycle or any rehabilitation, many landscape beds

retain dead bushes that have been engulfed in Virginia creeper weeds (an invasive vine). Other landscape beds retain dead mature Oleander trees along with foreign palm trees. Some medians have been run over by cars and destroyed.

Additional actions undertaken since contract awarded:

- City staff has met with, toured the respective areas with the contractor, and reiterated City expectations with the contractor on numerous occasions. Most recent meeting held on October 29th with Maintenance Operations Manager, Streets Supervisor, and contractor included reviewing 76 photos of areas along U.S. 1, S.R. 44, South Causeway and associated issues of concern. The result of the meeting was a very clear understanding of the City's expectations and contractor's responsibilities including a main component of the contract that requires mowing 3' behind all sidewalks which is not clearly spelled out in the contract. The "3' rule" is based on information from FDOT that they do not consider the immediate 3' behind the back edge of a sidewalk their responsibility on State highways.
- Contractor is in daily contact with Maintenance Operations Manager. Weekly schedules are provided as well as before and after photos of work areas.
- City staff has developed a punch list of items that are checked on a weekly basis, deficiencies or areas of concern are addressed immediately with the contractor.
- Contractor was given 60-days written notice on August 12, 2014 further outlining expectations and requiring improvement to the overall appearance of all areas of responsibility. Contractor provided 60-day written report as required and did significantly improve the overall general appearance of the subject areas.

City of Edgewater Right-of-way Maintenance Bid:

For informational purposes it should be noted that the City of Edgewater's contract for right-of-way maintenance with Glencoe that was signed on February 1, 2014, was for **\$101,255.06**. Glencoe Lawns gave Edgewater 30 days notice on September 26, 2014 to terminate their contract. Edgewater re-bid the contract and opened their bids on October 24th and three companies responded:

- Servello & Sons – **\$252,468**
- ProCare Landscaping & Design - \$468,904
- Premiere Lawn Care Maintenance - \$482,370

It is very possible that if the City choose to go out for bids for the right-of-way maintenance that the cost would be significantly higher than the current annual rate of \$137,000.

OVERALL RECOMMENDATION:

It is recommended that the City continue with the contract with Faith Construction Group (FCG, Inc.) to allow the company to recover from the state the landscaping was in upon the award of the current contract, and to allow the company to get through a full one-year cycle of maintenance, including the planting of appropriate new median landscaping that is drought-tolerant and less maintenance intensive. It is not recommended to change right-of-way contractors at this time given the anticipated much higher cost of maintenance, the deficiencies

and issues the current contractor had to deal with including landscaping that was very poorly maintained and full of weeds prior to the new contract period, and the abundance of rain experienced over the first three (3) months that FCG has been in place.

If the City has not seen significant improvement by the end of March with the overall right-of-way maintenance including all the proposed new plantings that the City could choose at that time to go out to bid and have a new contractor in place by June 30, 2015.

Actions needed:

- ❖ Continue to keep up with normal activities during the slow growing months, but also concentrate on manicuring the areas that need attention.
- ❖ Re-do the slope/grade of four (4) medians on U.S. 1 that are the most drastically sloped; remove dead plants and existing layers of sod, reconstruct the median to its original design standard and install new sod (Estimated cost for labor: \$2,500 per median not including materials.)
- ❖ Weed-mat and mulch the perimeter (2' on each side) of each landscape median bed on U.S. 1, S.R. 44, and South Causeway between now and end of January. Between now and January keep the medians clean with perimeters weed-free and remove visible weeds within the current plantings with the exception of the Virginia creeper on U.S. 1. (Note: if the Virginia creeper vine is removed, all dead and dying Indian Hawthorne plants will be exposed.) Remove all dead vegetation and plant with new plantings at the end of February/early March 2015.
- ❖ Parking lot at West Canal and U.S. 1 - Install a sprinkler system and bubbler line to ensure adequate irrigation for the sod and plants in those areas.
- ❖ Landscaping in median on S.R. 44 directly across from Wal-Mart was completely weed infested when contractor took over the contract; weeds have been mowed down because there were none or only minimal viable landscape plants left; median needs to be re-sodded. Cost estimate to be provided if City wants this work done.
- ❖ During the heavy growing season (May through September), contractor will be splitting his workforce between U.S. 1 and S.R. 44, the normal crew will be divided into two groups one for U.S. and one for S.R. 44 and will simultaneously focus on both areas which will reduce the amount of time that an area is left untouched.

Recommendations for amendments to existing contract:

- Consider adjustment of the 7-day frequency of mowing to 5-days as the schedule is insufficient during the heavy growing season (May through September) in areas of high visibility. Cost estimate to be provided if this is an option the City wants to pursue.
- Add annual plants for color to key high visibility areas in March, remove in October. City to purchase plants. Cost for labor to be determined dependent on number of areas selected.
- Addition of a weekend trash porter to pick up trash along the applicable right-of-ways for four (4) hours on Saturday and four (4) hours on Sunday. Estimated cost: \$96 per week.

- In the event of inclement weather or external forces that render normal operation of landscaping impossible, that the City allow a 24-hour window for affected areas to be made up once the inclement weather has stopped and areas are dry.

Criteria of acquiring properties within the City of New Smyrna Beach

The following is draft criteria for acquiring properties which have been subject to flooding:

- **Purchases will be made only upon determination of sufficient public benefit at the sole discretion of the City Commission.**
- **The first priority for use of stormwater revenues appropriated for acquisition of property shall be to match FEMA acquisition grants.**
- **Purchases are contingent upon appropriation of stormwater revenues.**
- **Only properties ineligible for FEMA funding, as determined by City staff analysis, will be eligible to apply for City purchase.**
- **Objective evidence of flooding of a habitable structure at least twice (through insurance claims, photographs, newspaper stories, other independent documentation) is required.**
- **Property must be contiguous to City right-of-way.**
- **Only properties with single and duplex family houses are eligible.**
- **Purchase of the property will provide material benefit to the function of the City maintained drainage/stormwater management system.**
- **The City will obtain two appraisals of the property before considering a negotiated purchase of property.**
- **No acquisition shall exceed \$250,000.**



City of New Smyrna Beach

Phone: (386) 424-2205 ■ Fax: (386) 424-2198

November 20, 2014

Ashlee Dzubella & Edward Kroll
2627 Westwood Avenue
New Smyrna Beach, FL 32168

RE: Acquiring flooded properties

Dear Property Owner,

The City Commission of the City of New Smyrna Beach approved at its regular meeting on November 18, 2014, criteria for acquiring flooded properties in order to improve stormwater management within the City of New Smyrna Beach. Attached please find the criteria that was adopted by the City.

Your property was identified as flooding during the storm on September 23, 2014.

If you are interested in this program and you believe that your property meets the criteria attached, please contact the City Manager's office at 386-424-2110 or by email at kresheidat@cityofnsb.com to schedule a meeting to evaluate your request.

Should you have any questions or concerns regarding this issue, please feel free to contact me at 386-424-2209 or kresheidat@cityofnsb.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Khalid Resheidat".

Khalid Resheidat
Assistant City Manager

cc: Mayor & Commission

Pam Brangaccio, City Manager

Frank Gummey, City Attorney

Kyle Fegley, City Engineer

Faith Miller, Maintenance Operations Manager



City of New Smyrna Beach

Phone: (386) 424-2205 ■ Fax: (386) 424-2198

November 20, 2014

Kenneth Gardner
14869 Oldham Drive
Orlando, FL 32826

RE: Acquiring flooded properties

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Khalid Resheidat
Assistant City Manager

cc: Mayor & Commission

Pam Brangaccio, City Manager

Frank Gummey, City Attorney

Kyle Fegley, City Engineer

Faith Miller, Maintenance Operations Manager



City of New Smyrna Beach

Phone: (386) 424-2205 ■ Fax: (386) 424-2198

November 20, 2014

Bryan Bassett
2624 Fairmont Avenue
New Smyrna Beach, FL 32168

RE: Acquiring flooded properties

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Khalid Resheidat
Assistant City Manager

cc: Mayor & Commission

Pam Brangaccio, City Manager

Frank Gummey, City Attorney

Kyle Fegley, City Engineer

Faith Miller, Maintenance Operations Manager



City of New Smyrna Beach

Phone: (386) 424-2205 ■ Fax: (386) 424-2198

November 20, 2014

Eric and Alice Moller
2615 Fairmont Avenue
New Smyrna Beach, FL 32168

RE: Acquiring flooded properties

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Pam Brangaccio, City Manager

Frank Gummey, City Attorney

Kyle Fegley, City Engineer

Faith Miller, Maintenance Operations Manager



City of New Smyrna Beach

Phone: (386) 424-2205 ■ Fax: (386) 424-2198

November 20, 2014

Robert and Gail Thomas
2629 Westwood Avenue
New Smyrna Beach, FL 32168

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Khalid Resheidat

Assistant City Manager

cc: Mayor & Commission

Pam Brangaccio, City Manager

Frank Gummey, City Attorney

Kyle Fegley, City Engineer

Faith Miller, Maintenance Operations Manager

124 Industrial Park Ave. ■ New Smyrna Beach, FL 32168



City of New Smyrna Beach

Phone: (386) 424-2205 ■ Fax: (386) 424-2198

November 20, 2014

James and Anna Corbett
P.O. Box 868042
Plano, TX 75086

RE: Acquiring flooded properties

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Khalid Resheidat
Assistant City Manager

cc: Mayor & Commission

Pam Brangaccio, City Manager

Frank Gummey, City Attorney

Kyle Fegley, City Engineer

Faith Miller, Maintenance Operations Manager

Winkler, Sandy

From: Brangaccio, Pam
Sent: Thursday, November 20, 2014 11:02 AM
To: Winkler, Sandy
Subject: FW: News release: New Smyrna Beach earns award for public/private partnership program

FOR CM report for 9th, and place copies in Commission mailboxes.

From: City of NSB News
Sent: Thursday, November 20, 2014 5:15 AM
Subject: News release: New Smyrna Beach earns award for public/private partnership program

November 20, 2014

News media contact:
Tony Otte, community redevelopment/economic development director
386.424.2265

NEWS FOR IMMEDIATE RELEASE

New Smyrna Beach earns award for public/private partnership program

Next month, New Smyrna Beach will be recognized for its Community Redevelopment Agency's (CRA) Opportunity Site Program. The Surfcoast Chapter of the Florida Planning and Zoning Association (FPZA) will present the Public /Private Partnership Award December 12 at the group's Holiday Awards Gala in New Smyrna Beach.

"This innovative grant program has helped to spur the revitalization of the City's Community Redevelopment Area through the use of public and private funds," said Tony Otte, New Smyrna Beach community redevelopment/economic development director. "We've already seen improvements in property values and increased commercial occupancy in areas where grant projects are located."

The CRA's Opportunity Site Program provides funds to incentivize redevelopment on sites that are identified as "Opportunity Sites" in the CRA Master Plan Update, according to Otte.

For more information on grant programs offered by the New Smyrna Beach CRA, please log on to www.cityofnsb.com/grant-programs .

The FPZA is a statewide nonprofit organization of planners and other professionals dedicated to planning and developing a quality Florida, and a place for planners to exchange information and assist each other, according to the association's website www.fpza.org.

-30-



CITY OF NEW SMYRNA BEACH

CAPITAL PROJECTS - ACTION ITEMS

PUBLISH DATE: 11/18/2014

40 PROJECT SUMMARY:		CONSTRUCTION - (PHASE 2)	
25 DESIGN - (PHASE 1)		15	
0 Request for Qualifications		0	Out to Bid
1 Pending CC Approval (RFQ)		1	Pending CC Approval (Constr.)
3 Request for Proposal		1	Contracts-PreCon-NTP (Constr.)
4 Applying for Agency Funding		5	Construction
10 Concept		4	Substantial Completion
0 Pending FAA Approval (Design)		1	Complete
1 Pending CC Approval (Design)		3	On Hold
0 Pending CC Amendment Approval			
0 Contract Execution (Design)			
6 Design & Permit			

PROJECT NAME	STATUS	UPDATES OR ACTION REQUIRED
AIRPORT		
Airport Paving Improvements: Runway 11-29 and Taxiway (E & D)	Construction	Project is 98% complete. Electrical items have been repaired from the punch list. The items left to be completed are; pavement along runway and PAPI certification by the FAA. The certification has been requested but is done when they are in the area, so it may be several months.
Airport Paving Improvements: Runway 7-25 and Taxiway D	Applying for Agency Funding	Received an FAA grant to cover 90% of the cost for design. Received an FDOT grant for 8% of the cost that was approved at the 10/28 City Commission meeting. We will be moving forward with the contract for the consultant to begin the design phase. Will be placing the amendment to the consultant for the design on the CC agenda for approval in December.
Airport Master Plan Update	Applying for Agency Funding	Received an FAA grant to cover 90% of the cost for the Master Plan update. Currently waiting on an FDOT grant for 8% of the cost.
Airport: 1501 Airway Circle Improvements	Contracts-PreCon-NTP (Constr.)	Received an FDOT grant to cover 80% of the construction cost. The project was awarded to DJ Haycock Construction. The notice to proceed will be issued November 10, 2014. Asbestos removal crew completed their work the week of the 10th. Roof panels were delivered on November 17. The roof installation will begin this week.
Airport: United Dr. Hangars	Applying for Agency Funding	Currently waiting on the award of an FDOT grant before placing the project out for bid.
Air Traffic Control Tower Improvements	Applying for Agency Funding	Currently waiting on the award of an FDOT grant before placing the project out for bid.
Demolition of Airport Facilities	On Hold	Waiting on the Building Department to secure a contract for the demolition company. The electric service has been removed in preparation for the demolition crew to begin.



CITY OF NEW SMYRNA BEACH

BANK ISSUANCE		
5th Street Bridge	Concept	Discussed that the remedial work for the underside of the bridge will be placed out to bid November 2014 .
Brannon Center	Design & Permit	DD Package Review was held 11/4/14. Focus Group meeting was held on 11/13/14. The Site Plan Submission date for the PRC review was on 11/14/14. The PRC Meeting date to review the Site Plan is 12/5/14. An agenda item is set for 12/9 to provide an update on the overall project.
City Hall Expansion	Pending CC Approval (Design)	Architect (J.Pendergast) has debriefed the Mayor and Commissioners on Concept Design package. Intent is to go for Commission approval in the new year.
Park @ Pioneer Trail & Otter Blvd.	Design & Permit	Commission approved Design Contract to PMA on 10/14/14 meeting. Contract and Purchase Order Complete. The Leisure Activities Board will be selecting a name for the park on 11/18 and making a recommendation to the Commission on 12/9/14 for approval. A Neighborhood meeting will be scheduled for early January 2015.
North Causeway Boat Ramp Rehabilitation	Pending CC Approval (Constr.)	Bids received 10/21/14. FDOT approved the ROW/lease and have offered to convey the land if we desire. Confirmed that FDOT can provide a letter approving construction to start while processing land conveyance. Boundary Survey & Legal Description being pursued through Cory Surveying in order to submit for conveyance. A budget transfer was approved by the Commission on 11/11/14 in order to go before the Commission with the recommendation for construction contract award at 11/18/14 meeting.
Sports Complex - Stadium Bleachers Restoration Phase 2	Design & Permit	City performed (2) Structural Reviews which has produce (3) different construction options to pursue. RFQ is out to solicit a design firm for new specifications. RFQ submissions are due 11/25/14. Staff will then take the rankings to the Commission for approval on 12/9/14 with the intent to select a firm on 12/12/14.
COMMUNITY REDEVELOPMENT AGENCY		
Babe James Expansion	Construction	Construction is well underway and trending on track.
3rd Avenue Gateway	Design & Permit	Community Aesthetic Feature (CAF) Agreement Approved by the Commission on 9/23/14. 70% Design review was held 11/12/14. Concern regarding the height/size of the sign. Finley will now submit plans to FDOT for comment/approval.
Coronado Island Promenade	Concept	Received FIND funding support in the amount of \$60,000 for use in design/engineering phase. A December 9th agenda item is set.



CITY OF NEW SMYRNA BEACH

Manatee Park Playground & Restroom Replacement	Request for Proposal	Pricing was received from Leathers (architect) for (4) different design/build options. The Leisure Activities Board will review on 11/18 and make a recommendation to the Commission for approval at a future date.
North Causeway Beautification	Design & Permit	70% Review was held 9/30/14. Comments were incorporated in order to transmit to FDOT on 10/14/14. JPA/Resolution executed by FDOT on 10/31/14. Comments from FDOT are being received. Review of comments set for 11/24/14.
NSB - Maritime Master Plan	Concept	Presented to FIND on 6/21/14 to request funding support to progress Design and Engineering phase. Funding was not approved through FIND.
GENERAL FUND		
Canal Calore Dredging Project	Substantial Completion	Detailed activity schedule provided by Contractor. Completion Date tracking to 9/15/14 date. Channel Markers currently being validated.
Multi-Use Trail	Substantial Completion	Tracking to a Completion Date of 10/28/14. Ribbon cutting ceremony scheduled for Friday 11/21 @ 9:30am. Staff submitting for 100% ECHO reimbursement week of 11/3/14.
Inlet Shores Shelter	Concept	Specifications being drafted.
Intersection Improvements (US 1 at Canal St.)	Concept	Meeting to be set with FDOT to construct in 2016. City setting aside \$84,000 CRA dollars for project amenities which include, crosswalk, decorative lighting, mast arms. City ROW sale APPROVED on 7/30 agenda. Confirmed that FDOT have closed on the sale of the City ROW.
Rocco Park Playground Replacement	Request for Proposal	Meeting held with Game Time on site and reviewed options for pursuing a grant to fund 35% of the cost for the playground. Staff to present selected playground/contract award value to the Commission on 12/9/14.
South Atlantic Beach Parking	Design & Permit	Design proposal approved by Commission on 10/14/14 to Anderson-Dixon. Contract signed. Purchase Order underway. Need to post ECHO Program sign at property. The Leisure Activities Board will be selecting a name for the park on 11/18 and making a recommendation to the Commission on 12/9/14 for approval.
GENERAL OBLIGATION BOND		
Central Fire Station	Substantial Completion	Completion date delayed to November 2014.
Sidewalks - W. 7th St. & Michigan Ave.	Substantial Completion	Final site inspection held 10/23/14. Close-out with FDOT underway.
Sidewalk Improvements - 2014 Phase 1	Construction	Revised (2) NTP for sidewalk will be a start of 11/10/2014. A neighborhood meeting is required for N. Atlantic residents regarding the proposed sidewalk in this area. Michelle to deliver notices door-to-door. This meeting is scheduled for 11/24/14.
Sidewalk Improvements - 2014 Phase 2	Concept	City staff revising next set of priority sidewalks. Confirmed that \$20,000 is to be utilized for Westside sidewalks.



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PARK PROJECTS SPORTS COMPLEX		
Musco Lighting Automation Electronic Gate for Maintenance Yard (@ Sports Complex)	Concept	
STORMWATER FUND		
Islesboro Master Plan	Pending CC Approval (RFQ)	Master Plan is completed. Funding to be from Stormwater Reserves account. At the 11/18/14 meeting staff will be presenting for approval the draft criteria for flooded properties and the review of the RFQ.
Central Beach Drainage Mitigation	Construction	Construction underway.
TRANSPORTATION FUND		
Colony Park Road	Construction	Follow up needed on the easement for the East sidewalk at the Colony Park Offices and payment. Stormwater pipe has been installed.
Paige Avenue - Roadway Extension	On Hold	Have obtained an initial proposal from Parker Myncheberg, however, this project will remain on hold until the Colony Park Road extension project is completed in February 2015.
CDBG		
Pettis Park Improvements - Pavilion	Concept	Design being generated internally.
Pettis Park Improvements -	Concept	
OTHER		
SR 44 Southside Sewer Assessment	Request for Proposal	Second proposal received from Parker Mynchenberg on 8/22/14 for for \$88,800. It was discussed to hold on any further action for this project until Commission agenda item is set.
Training Facility for Public Safety	On Hold	On Hold.
MISCELLANEOUS : (NON GIP)		
City Gym Roof	COMPLETE	New gym roof is complete. Will need to bid out the flat roof above the Men's & Women's restrooms due to on-going leak concerns. This area was not a part of the original base scope.
Women's Club Repairs	Estimating	Concerning trees have been removed. Estimates received for: electrical modifications, plumbing additions & structural analysis. Have 2 of 3 proposals for painting. Need to follow up with Termite inspection.
2650 N. Dixie Freeway Bldg.	Estimating	Staff collecting estimates for the following: re-stripping for (2) new handicap spaces, striping to add crosswalk, 2nd floor cleaning, ceiling tile repairs, potential roof leak concerns.