

MEMORANDUM
FROM THE OFFICE OF THE CITY MANAGER

To: Mayor and City Commission
From: Pam Brangaccio, City Manager 
Re: City Manager's Report – February 24, 2015
Date: February 16, 2015

City Staff and the Vice Mayor will be attending a Historic Westside Community Meeting on February 23rd; a copy of the notice that was provided is attached. The City Commission has a March 16th town hall meeting on the new CRA Capital Improvement Project.

The New Smyrna Beach Police Department will go before the Commission for Law Enforcement Accreditation at 10:00 a.m. on February 25th at the Plaza Resort Hotel in Daytona Beach; it has been placed on the Commission calendars if you would like to attend.

A meet and greet reception for the Fire Chief candidates will be held Thursday, February 26th at the Chamber of Commerce from 5:30 to 7:00 p.m.

The joint meeting with the Utilities Commission is at 6:00 p.m. on March 5th in the Commission Chambers. The Utilities Commission CEO has requested more specificity from the Commission on their requested topics for this joint meeting.

The RFP for the Manatee Children's Playground has been released after the Commission's direction on options; below is a brief summary of the schedule:

Design/Build – Manatee Children's Playground at Riverside Park

- RFP released: February 7, 2015;
- Pre-Bid Conference: February 19th, 10:00 a.m.
- Proposal Closing Date: March 19, 2015
- City Commission Award: April 14, 2015
- Contract duration: 120 days; Contract needs to be executed and signed by May 1, 2015 due to use of CRA funding, with project completion by August 28, 2015, but no later than September 30, 2015.

RFP is for replacement of the existing wood 20+ year-old community-built playground at Riverside Park which is a 0.352 acre site along the Indian River.

It provides for a design/build concept to allow prospective bidders to design a creative and unique playground that will represent NSB as its marquee playground. The RFP includes a requirement for community involvement, particularly school-age children in the design phase for an overall theme for the playground as well as the type of play equipment features desired. The playground design and theme will be presented for consideration by the City's Leisure Activities Advisory Board before being scheduled for final approval by the Commission. The RFP also requires that the playground equipment should be chosen for children from infancy to 12 years old and accessible to all children regardless of physical abilities or social needs. The design features need to be environmentally conscientious, capture the history of the existing playground, and the materials and equipment should be selected with two primary considerations – maintenance and safety.

As the current Right-of-Way contractor has provided his notice to the City, the status of the bid for **Right-of-Way Maintenance** is as follows:

- RFP released: February 7, 2015;
- Pre-Bid Conference: February 17th, 10:00 a.m.
- Proposal Closing Date: March 5, 2015
- City Commission Award: March 24, 2015

The new RFP includes eight (8) areas of responsibility:

- U.S. Highway #1 right-of-way and medians, from City limits to City limits;
- S.R. 44 – from Shopper's Way (Walmart's) over bridge to 6th Avenue right-of-way and medians; from 6th Avenue to 21st Avenue along South Atlantic – pedestrian refuge islands only
- Gateway areas: S.R. 44 & I-95 and West Canal and S.R. 44
- 2650 and 2700 N. U.S. 1;
- Both sides of the North Causeway including right-of-ways and median (current contract only includes the north side of the North Causeway); new landscaping and medians under the current Beautification project would be added as an additional cost once the new landscaping project is completed.
- West Canal & U.S. 1 – both sides of the intersection.
- Multi-Use Trail – new addition from current contract;
- Central Fire Station #50 – new addition from current contract.

The Design / Build RFP for the **Sports Complex Home Side Bleacher Replacement** along with addendums have been issued, with bid opening February 17th; staff will review the proposals and prepare a recommendation for bid award.

Volusia County has provided an update on the following two projects:

Turnbull Bay Bridge: construction plans are 100% complete; environmental permitting 100% complete; consultant is applying for submerged land lease from the state as one was never secured for the existing bridge; awaiting deed or easement for land needed; purchase offer made for land needed from mobile home park and awaiting response, optimistic a settlement can be reached. If condemnation is not needed advertising for construction can occur in August/September. Construction funding starts July 2015.

Tenth Street Widening: FEC Railroad is updating their construction costs; upon completion the tri-party agreement FEC/COUNTY/NSB can be executed. Advertising for construction bids anticipated by July 2015.

Attached is a press release and contest flyer for the *Name the Park Contest* for the South Atlantic Beach parking lot. Also attached is a press release for a public survey that the City has launched to gather information to assist in the development of a Parks Master Plan.

State Representatives Dwayne Taylor and Fred Costello invite you to attend the Halifax/Indian River and Nova Canal Area Water Summit on February 28th, details are attached.

FDOT is trying to fast track one of the elements associated with the I-95 widening project. Apparently a sub-award has been issued with an incentive clause to reconstruct the I-95 south bound to SR44 west bound off ramp. With only ±47 days left to complete the work, there will be a lot of construction (day & night) for the next 7 weeks. A meeting has been held to discuss the construction logistics and how it will affect our residents.

Attached is the follow-up with detail on improvements at SR44 & Palmetto, from the letter received from FDOT, which was included in the last City Manager report.

Also provided with this report is a schedule for the US1 CRA; Resolutions 04-15 and 05-15 have been published and are on the agenda for Commission consideration.

The draft agenda for the March 7th Southeast Volusia Joint Transportation Summit is attached; we have included a round-table of FDOT secretary, TPO Director & VC Council Member Denys on how agencies can benefit from partnerships.

The link to the website address for the Neighborhood Planning efforts is up and running the website is <http://www.cityofnsb.com/909/Neighborhood-Planning-Groups> and is a good source of information.

The RFP for a salary study is summarized below. A budget transfer is on for funding the study in FY 15. During the recent negotiations with all three Unions, we agreed to conduct a pay/classification study to determine a market comparison. The study will include:

1. Conduct a comprehensive evaluation of pay plan and compensation/benefit policies.
2. Evaluate existing pay policies and practices.
3. Conduct a job-task analysis/job audit
4. Determine compliance with employment laws
5. Conduct compensation/benefit survey of surrounding entities
6. Review internal relationships between positions/classification
7. Provide recommended action

Attached is correspondence from the Florida Department of Transportation, in response to a resident, regarding traffic conditions on SR 44.

Should you have any questions or need additional information or clarification, on any of the items presented in this report, please let me know.

Historic Westside

Community Meeting

What is the Community Redevelopment Agency (C.R.A.) and how should the Historic Westside benefit from the C.R.A.?

Join your neighbors and community leaders in a discussion on how we can ensure that the C.R.A. of New Smyrna Beach invests in the Historic Westside in a way that benefits it's residents.

When: Monday, Feb. 23 at 6:30pm

Where: Refuge Church

623 N. Duss St, NSB 32168
for more than 100 years



Commission for Florida Law Enforcement Accreditation, Inc.

P.O. Box 1489 ~ Tallahassee, FL 32302
(800) 558-0218 ~ (850) 410-7200 ~ Fax (850) 410-7349

January 26, 2015

Acting Chief Donna Lavallee
New Smyrna Beach Police Department
265 Industrial Park Avenue
New Smyrna Beach, FL 32168

Dear Chief Lavallee:

Enclosed you will find a copy of the team leader's final report from your accreditation assessment. The Commission's next meeting is scheduled for Wednesday, February 25, 2015, at The Plaza Resort & Plaza, 600 North Atlantic Avenue, Daytona Beach, FL 32118, telephone (866) 500-5630. The Commission meeting agenda is enclosed for your review.

Your agency will be reviewed by a panel of Commissioners prior to the regular business meeting. You have been assigned for review by Panel A. Reviews will begin at 8:00am, followed by the general business meeting at 10:00am. At the beginning of your agency's review, you will be given the opportunity to give a brief description of your agency size and service community. Please keep your comments to no more than two minutes. You will also be given the opportunity to make additional remarks after the panel vote is taken. At the general business meeting, your agency's accreditation will be voted on by the full Commission.

The Commission expects the agency Chief Executive Officer will attend the Commission meeting. In the event the Chief Executive Officer is unavailable to attend, a high ranking agency official should be present to represent the agency. The very nature of the Panel Review and Commission Review processes may require a level of expertise and institutional knowledge commensurate with this level of authority.

If you have any questions, or require any additional information, please do not hesitate to contact me.

We look forward to seeing you in Daytona Beach!

Sincerely,

Lori Mizell
Executive Director

To: Commission for Florida Law Enforcement Accreditation, Inc.
From: Master Officer Tammy Farnham, Team Leader
Date: December 17, 2014
Re: Initial Accreditation Onsite Assessment Report
New Smyrna Beach Police Department
Standards Manual 4.0.29

A. Dates of On-site Assessment: December 10th –December 12th, 2014

Key Agency Personnel:

Chief Executive Officer: Interim Chief Donna Lavallee
 Accreditation Manager: David Burns

B. Assessment Team:

Master Officer Tammy Farnham
 Team Leader
 Stuart Police Department
 830 SE Martin Luther King, Jr. Blvd
 Stuart, FL 34994
tfarnham@ci.stuart.fl.us
 (772) 220-3914

Assistant Chief Derrick Lewis
 Jacksonville Sheriff's Office
 501 Easy Bay Street
 Jacksonville, FL 32202
Derrick.lewis@jaxsheriff.org
 (904)270-2413

Samantha Jones
 Neptune Beach Police Department
 200 Lemon Street
 Neptune Beach, FL 32266
sjones@neptune-beach.com
 (904)630-1061

C. Standards Summary Tally:

	Total Number of Standards	Number of Standards Not Applicable (By Function)	Number of Standards Waived	Number of Non-Waived, Applicable Standards	Number of Standards Elected for 20% Exemption	Percent of Applicable Standards Elected (20% max.)	Percent of Applicable Standards Not Elected (80% min.)	Number of Applicable Non-Elected Standards In Compliance	Percent of Applicable Non-Elected Standards In Compliance
M	160	9	0	151	0	0	100%	151	100%
N	100	9	0	91	5	5.49%	94.51%	86	100%

D. Agency Profile

New Smyrna Beach is approximately 38 square miles in size and located on Florida's east coast, in the County of Volusia, just north of Cape Canaveral with easy access to both Interstate 95 and Interstate 4.

- 15 miles south of Daytona Beach
- 56 miles east of Orlando
- 40 miles north of Kennedy Space Center
- 109 miles south Jacksonville
- Estimated 7 miles of beachfront property
- Estimated 8 miles of riverfront property

The first New Smyrna Beach Police Department was built in 1926 behind Fish Memorial Hospital on South Palmetto Avenue. A new facility was built in 1972 at 1400 North Dixie Freeway. Prior to the police moving in the building it housed a fire station, municipal court and a jail. The department is now housed in a brand new facility.

The New Smyrna Beach Police Department is a full service agency with 59 employees, 45 sworn members and 14 civilians. The agency has 25 citizen volunteers that are assigned to Citizens on Patrol and clerical positions.

This is an initial accreditation assessment for the New Smyrna Beach Police Department.

E. On-site Assessment Summary

Prior to the team's arrival in New Smyrna Beach, Accreditation Manager David Burns provided the assessment team with assorted documents, directions, and general information for his agency's upcoming assessment. The documents were very informative and provided a basic understanding of the agency.

On the evening of December 9th the team met at the hotel and discussed the assessment process and assignments.

On the morning of December 10th, Accreditation Manager Burns met the team in the hotel lobby. The team followed AM Burns to the police department. Immediately upon arrival, the team was issued proximity cards to gain entry into the building. These same cards were also used as identification. The team was then escorted to the work area which was more than sufficient for the assessment. Three laptops were provided and a resource table with assorted material.

At Approximately 8AM the assessment team conducted the entrance interview with Interim Chief Donna Lavalley. Lieutenant Roos, Administration Specialist Kelly Williams and Accreditation Manager David Burns were also present for the interview. Team Leader Farnham explained the accreditation process and what to expect over the

course of the assessment. Chief Lavallee was very enthusiastic and welcomed the team to New Smyrna Beach Police Department.

After the entrance interview the team was given a brief agency tour. Following the tour the team was led to the rear of the department for the static display. The static display consisted of a motor unit presented by Officer Jason Reve, a patrol car presented by Officer Robert Claudio, a canine car represented by Officer Bruce Holcomb and SWAT armored vehicle represented by Sergeant Christopher Kirk and Master Patrol Officer David Williams.

Team Member Samantha Jones was especially impressed with the cleanliness of the canine vehicle, despite the fact that his vehicle is one of the older ones in the fleet. It was evident that the agency members were very proud of their department and were all enthusiastic about the process.

Team Leader Farnham interviewed Sergeant Kirk and Master Patrol Officer Williams. The SWAT team is a regional team, with New Smyrna Beach Police Department as the primary unit. The team trains for six hours every two weeks. The agency also has an onsite range allowing the team to train more frequently with firearms.

Upon conclusion of the static display the assessment team was escorted back to the police department to begin file review. The team continued to review files through the day.

Team Member Lewis interviewed Investigator Richard Roberts and toured the investigations division. The area was secure, including all case files. Confidential informant files are kept in a locked cabinet with a combination style lock. The cabinet is only accessible to the supervisor. The agency did not have any informant files. Team Member Lewis also reviewed the domestic and sexual violence pamphlets and reporting procedures. The agency has a victim advocate who responds to calls for domestic and sexual violence.

Team Member Jones interviewed and toured the Records Division. Records Supervisor Linda Allshouse, Records Clerk Jill Kromraj and Traffic Clerk Nancy Chapman were interviewed and provided a detailed explanation of the operations of the records division. The records division is open 7 days a week, and most holidays.

Team Member Jones interviewed Administration Specialist Kelly Williams and inspected the confidential personnel files. The files are kept in a locked room and inside locked cabinets. Internal Affairs files are also kept in the secured cabinets.

Team Member Jones interviewed Diana Floyd and Bill Bennett in the property and evidence unit. The property and evidence section has multiple layers of security in order to maintain the integrity of all property and evidence. There are evidence lockers, including refrigerated storage, available. Once the lockers are secured they can only be opened from the inside of the property and evidence room. The area can only be accessed by using a proximity card. Through the first door is the "office area" for the

property and evidence function. Evidence is not located anywhere in this secure area. A log book is kept next to the door to document anyone who enters the area. There is a separate room, secured by proximity card access, that serves as storage for equipment issued to officers. This area is strictly used by the agency quartermaster, Diana Floyd. Found property is secured in a separate room. This room can only be accessed by proximity card and passcode on the keypad. The found property room is very organized and clean. The evidence room is yet another secure room, separate from all other property. This room can only be accessed by proximity card and a passcode on the keypad. Inside the evidence vault there are three separate rooms. The main room holds evidence collected by the agency. There is a room, secured by proximity card and a passcode on the keypad that holds all firearms. Another separate room, accessed only by proximity card and passcode on the keypad holds all narcotics evidence. The last room is a small closet type area. A proximity card and passcode is required to open the door. Inside the closet there is a cabinet that is locked. A combination is required to open the cabinet. This area holds all currency and jewelry held by the agency.

Team Leader Farnham interviewed Master Patrol Officer David Williams. Master Officer Williams is assigned to the training division. There were two newly hired officer trainees with Master Officer Williams. Team Leader Farnham interviewed the new officers, Thomas Wyman and Justin Pereira. Both acknowledged they were given an overview of the accreditation process and understood why assessors were at the agency. Master Officer Williams was very knowledgeable about training requirements. He was eager to explain his training programs. Training files were well organized and secure. Team leader Farnham inspected a random selection of training documentation, to include an orientation checklist. All files were found to be in compliance. Master Officer Williams displayed a positive attitude and was very thankful to be part of the accreditation process.

Team Leader Farnham met with Sergeant Mark Severance in the hallway. Sergeant Severance was off-duty, however he stopped and introduced himself. Sergeant Severance is assigned to the midnight shift.

Team Leader Farnham met with Motor Officer Josh Holloway. Officer Holloway has been recognized as one of the top motor officers in the State of Florida. Officer Holloway is responsible for the Motor Challenge that is held annually in New Smyrna Beach. The 2014 Motor Challenge raised \$7,000 for DARE.

On Thursday December 11th, 2014 the assessment team arrived at the police department to continue file review. The files were very well organized and allowed the team to join the Chief and her staff for lunch at a local restaurant. After lunch, Team member Lewis arranged for a ride-along with an officer. Team member Lewis provided positive feedback and stated that Officer Jason Reve was very professional. Team Member Lewis inspected the officer's vehicle and found it to be in compliance with all required standards.

The team completed file review on the afternoon of Thursday December 11th, 2014.

On the morning of Friday December 12th, 2014, the team met with Chief Lavallee and her staff for the exit interview. Chief Lavallee expressed her gratitude to the assessment team and the dedication to the process. Chief Lavallee was very enthusiastic about the process and thanked her staff for the hard work and dedication.

Team/agency conflicts: None.

F. Standards Noncompliance Discussion: None.

G. Corrective Action Discussion:

7.02 M (Assigned Assessor TF)

A directive governs the maintenance of all cash funds or accounts, excluding confidential funds, where agency personnel are permitted to receive, maintain, or disburse cash and includes procedures used for collecting, safeguarding, and disbursing cash to include, at a minimum:

- A. A balance sheet, ledger, or other system that identifies initial balance, credits (cash income received), debits (cash disbursed), and the balance on hand;
- B. Receipts or documentation for cash received;
- C. Authorization for cash disbursement, including CEO authorization for expenses in excess of a given amount;
- D. Records, documentation, or invoice requirements for cash expenditures;
- E. Persons or positions authorized to disburse or accept cash; and
- F. Quarterly accounting of agency cash activities.

The agency self-reported the failure to complete a second quarter audit. The agency audits are completed by Kelly Williams and Richard Roberts. Both were interviewed and explained the audit process. Chief Lavallee provided a written action plan to ensure that future audits are not missed. The agency completed audits for the 3rd and 4th quarter.

7.06M (Assigned Assessor TF)

A directive establishes an accounting system for confidential funds to include, at a minimum:

- A. Authorization of one person who is responsible for the system;
- B. Submission of requests for funds prior to payment;
- C. Submission of receipts after payment to include:
 - 1. Amount of payment,
 - 2. Member's name,
 - 3. Informant's name or identifier, if any,
 - 4. Purpose of the payment,
 - 5. Date, and
 - 6. Case number;
- D. Approval by the CEO or designee for payments in excess of a specified amount;
- E. A quarterly internal audit and report of expenditures to the CEO or designee; and

F. Criteria for use of funds.

The agency self-reported the failure to complete a second quarter audit. The agency audits are completed by Kelly Williams and Richard Roberts. Both were interviewed and explained the audit process. Chief Lavalley provided a written action plan to ensure that future audits are not missed. The agency completed audits for the 3rd and 4th quarter. The agency has not utilized any confidential informants, therefore no confidential informants funds have been used.

16.08 (Assigned Assessor SJ)

A directive requires that non-probationary members are given written notice of substandard performance prior to the end of the rating period.

The agency written directive did not address non-probationary members. The directive was changed to meet standard requirement.

37.01 M (Assigned Assessor SJ)

The agency has an Exposure Control Plan available to all members containing the following:

- A. A current list of all job classifications where occupational exposure to blood or other potentially infectious materials is reasonably anticipated;
- B. A policy statement mandating a Universal Precautions philosophy;
- C. Personal Protective Equipment including use, accessibility, cleaning, laundering or disposal, and replacement;
- D. Procedures to ensure that the work environment is maintained in a clean and sanitary condition and decontaminated after contact with blood or other potentially infectious materials;
- E. Regulated waste discarding and containment, to include proper disposal of sharps;
- F. Procedures for laundering contaminated uniforms and personal clothing;
- G. Exposure treatment;
- H. Labels and signs communicating hazards to members; and
- I. Provisions for a documented annual review of the exposure control plan with consideration for updating procedures designed to eliminate or minimize occupational exposure.

The agency directive did not clearly define the procedure for laundering contaminated uniforms and personal clothing. The directive was changed to provide a clear and concise procedure.

H. Waiver Concurrence/Non-concurrence Discussion and Recommendation: None.

**I. 20 Percent Standards Election (See Section C. for "Tally")
Standards Elected for Exemption:**

1.04 (assessor SJ) 8.01 (assessor SJ) 12.02 (assessor TF)
35.03 (Assessor SJ) 35.05 (assessor SJ)

J. Standards Verified by the Team as “Not Applicable” to the Agency:

3.03M (assessor TF) 24.05 (assessor DL) 31.01M (assessor TF)
31.02 (assessor TF) 31.03 (assessor TF) 31.04 (assessor TF)
31.05M (assessor TF) 31.06M (assessor TF) 31.08 (assessor TF)
31.09 (assessor TF) 32.03 (assessor DL) 32.04M (assessor DL)
32.05 (assessor DL) 32.06 (assessor DL) 34.07M (assessor SJ)
36.09M (assessor SJ) 39.01M (assessor SJ) 39.02M (assessor SJ)

K. Standards, the Status of Which, Were Changed by Assessors:

<u>Standard</u>	<u>Self-assessed</u>	<u>Changed to</u>
7.02M	Non-compliance	Compliance
7.06M	Non-compliance	Compliance

L. Public Information Activities:

- L-1. **Public Information Session:** None.
- L-2. **Telephone Contacts Session:** None.
- L-3. **Correspondence and Media Interest:** None.
- L-4. **Follow-up by Assessment Team:** None.

M. Exemplary Policies/Projects/Procedures:

The New Smyrna Beach Police Department is very active in community oriented projects. A brief overview of these programs are as follows:

Operation Christmas Cheer – The annual toy drive has been conducted by the agency for 25 years. The agency currently serves approximately 200 children. The agency has a collection box set up in the lobby for new toys. Chief Lavallee said that the program has grown over the years.

Hangar Hootenany – This annual event raised \$50,000 for the Police Athletic League program. The funds are used to provide league fees for area children, purchase equipment for the facility and provide assistance to children in need. The PAL currently serves approximately 400 children through after school tutoring programs and numerous sporting events and leagues. Officer David Adkins is currently assigned to the PAL and was recently recognized by the Rotary Club for the “Service above Self” award.

Police Care – This program is designed for the elderly residents of the community. Elderly residents register with the police department for the Police Care Program. Employees in the records division make daily calls to all of the registered participants. If

the resident does not answer another call will be made. If no answer, road patrol will respond for a welfare check.

Annual Motorcycle Skills Challenge – The event is open to certified officers across the State of Florida. The 2014 event raised \$6,000 for DARE.

O. Summary and Recommendation:

OVERALL CONCLUSIONS:

Overall the team was impressed with the agency. The directives were well written, concise and clearly appropriate for accreditation. The files were well constructed and contained appropriate proofs. The New Smyrna Beach Police Department is a highly respectable agency. The assessment team found the agency members to be well-spoken in their specialty areas and knowledgeable of their agency policies related to the accreditation standards.

Based on the observations of the assessment team and the interviews they conducted, it is clear that this agency has fully accepted accreditation as a way of life. It is the consensus of the assessment team that the New Smyrna Beach Police Department is recommended for initial accreditation at the next Commission meeting.

Submitted by Master Officer Tammy Farnham, Team Leader

Brangaccio, Pam

From: Brangaccio, Pam
Sent: Monday, February 16, 2015 2:49 PM
To: Ray Mitchum
Subject: FW: Specificity for City Topics & Addition/Separation of UC Topics

U response from the Mayor of NSB.

From: Hathaway, Jim
To: Brangaccio, Pam
Subject: Re: Specificity for City Topics & Addition/Separation of UC Topics

The specificity will come about based on discussion at the meeting between the two commissions.

Sent from my iPhone

From: Ray Mitchum [<mailto:rmitchum@ucnsb.org>]
Sent: Tuesday, February 03, 2015 5:00 PM
To: Brangaccio, Pam
Cc: Bledsoe, Johnny; Winkler, Sandy
Subject: Specificity for City Topics & Addition/Separation of UC Topics

Pam,

Based on the draft agenda you forwarded yesterday, would you please confirm if you have or plan to contact the City Commissioners to determine if they have more specificity regarding their requested topics due to the information memo forwarded from the U.C.

This direction was requested by the Utilities Commission during their meeting held 1-26-15 and was forwarded to you in my previous email (resending the below and attached).

I also would like to point out that there were three UC topics submitted for inclusion on this agenda. (At this point in time I do not know if there is a need to separate the two items you combined and listed on the draft agenda.)

Also based on the Utilities Commission's direction, the U.C. topics are undergoing development.

Thanking you in advance for your assistance and support in this matter.

Ray Mitchum

-----Original Message-----

From: Ray Mitchum
Sent: Wednesday, January 28, 2015 11:56 AM
To: Pamela Brangaccio
Cc: Johnny Bledsoe; Winkler, Sandy
Subject: RE: UC meeting tonight

Pam,

For assistance and clarification, attached is a transcription of the summation of the U.C. Commissioner's direction during the U.C. Meeting held 1-26-15.

1. UC Commissioners have requested the City Commission to provide more specificity* on the City's 5 requested topics. (*More specifics RE: the City's requested 5 topics – one or up to all five; information provided to both Commissions should have answered some or all.) Would you please facilitate this request to the City Commission?
2. The UC Commission will determine with more specificity their requested topics.
(Three items mentioned last night, by Chairman Hall: 1. Water, Sewage System
2. UC Property on North Side of S.R. 44 3. Extension of Williamson Road)
3. UC Commissioners requested UC CEO/GM to additionally supply, if any, staff items for discussion.

Regarding scheduling of the joint meeting, it was stated March 5th at 6:00 or 6:30 p.m. would be a tentative date, with a statement that if additional time was needed to provide the specificity and finalize all topics for the agenda, the rescheduling should take place in April (due to a conflict scheduling a later March meeting).

Ray Mitchum

-----Original Message-----

From: Brangaccio, Pam [<mailto:pbrangaccio@cityofnsb.com>]
Sent: Tuesday, January 27, 2015 2:48 PM
To: Ray Mitchum
Cc: Johnny Bledsoe; Winkler, Sandy
Subject: FW: UC meeting tonight

Ray, Just let me know when you have time for a phone call to setup Joint Agenda & divide up the various staff reports required.

City Commission asked that the meeting be held at City Hall, so we will setup table to be in a L shape, so Commissions would be sitting together, with space in-between for attorneys & Managers. Thanks, talk to you soon. Pam Brangaccio

-----Original Message-----

From: Resheidat, Khalid
Sent: Monday, January 26, 2015 9:24 PM
To: Brangaccio, Pam
Subject: UC meeting tonight

At the UC meeting tonight, their commission discussed the joint meeting. They went over the report by the CEO that we got a copy of it. Some of them indicated that more information is needed on some of the items. Also, they felt some of the items might already been answered. They decided to hold the meeting on March 5th, 2015. The chairman indicated that he would like to add three additional items for discussion :

1- water, sewer future systems.

2- misunderstanding about the 800 acres and want to discuss this publicly(the site has sewer plant, several wells, wetlands). In reality they don't have 800 acres.

3- the possibility of Williamson Blvd extension and what does it mean to the UC.

They asked the CEO to look into this and if the staff can't get this ready with enough information that possibly the meeting should be moved to April. I'm sure you will be getting a phone call or email from Ray.

Also the chairman indicated that the Mayor told him the meeting should not last more 1:30 to 2 hrs.

Sent from my iPad

<ExcerptUCMtgREJtWorkshopTopics 1-26-15.pdf>



City of New Smyrna Beach

210 Sams Avenue • New Smyrna Beach, Florida 32168 • (386) 424-2100

REQUEST FOR PROPOSALS NOTICE

RFP TITLE:	DESIGN BUILD OF MANATEE CHILDRENS PLAYGROUND AT RIVERSIDE PARK		
BID #:	RFP 13-15-CRA		
ISSUE DATE:	February 7, 2015		
DUE DATE and TIME:	March 19, 2015	3:00 PM EST	Bids will <u>NOT</u> be received after this time.
PROPOSAL OPENING LOC:	City Hall of City of New Smyrna Beach		
PRE-BID Conference:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	MANDATORY:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
	February 19, 2015 @ 2:30 pm –		City of New Smyrna Beach – Commission Chambers, 210 Sams Avenue, New Smyrna Beach, FL 32168
Inquiries regarding RFP must be submitted in writing via email, fax, or mail on or before:		March 3, 2015 by 3:00 PM	All correspondence must reference the RFP number.
PROPOSAL CONTACT:	Pat Drosten, Purchasing Coordinator New Smyrna Beach City Hall – 2 th Floor 210 Sams Avenue New Smyrna Beach, FL 32168		Phone: (386) 424-2121 Fax: (386) 424-2270 E-mail: pdrosten@cityofnsb.com
PROPOSAL SECURITY:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	AMOUNT: N/A	PERFORMANCE BOND: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO See Section 6C

FIRMS who are interested in providing this service may obtain a REQUEST FOR PROPOSALS at www.cityofnsb.com, in person at City of New Smyrna Beach, 210 Sams Avenue, City of New Smyrna Beach, Florida 32168 between the hours of 8 a.m. and 5 p.m., Monday through Friday. This Request for Proposal Notice has also been posted in the Lobby of the City Hall on February 7, 2015

This document is also available via the internet at www.DemandStar.com. Adobe Acrobat® Reader is required to view electronic documents on-line. The City is not responsible for the content of any bid package received through any 3rd party bid service or any source not listed above. It is the sole responsibility of the vendor to ensure the completeness of the documents received from any 3rd party. The City is not responsible for errors and omissions occurring in the transmission or downloading of any specifications from our or any website. In the event of any discrepancy between information on website and the hard copy specifications, the terms of the hard copy specification will control.

Upon receipt of this proposal document, any and all communications regarding this RFP must be made only to the Purchasing Coordinator as noted above. Any violation of this condition could result in proposal disqualification. **This is a Sealed Bid- Fax or electronic replies will not be accepted.**

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City of New Smyrna Beach does not discriminate based on age, race, color, sex, religion, national origin, disability or marital status.



City of New Smyrna Beach

210 Sams Avenue • New Smyrna Beach, Florida 32168 • (386) 424-2100

REQUEST FOR PROPOSALS NOTICE

RFP TITLE:	R-O-W MAINTENANCE		
BID #:	RFP 16-15-MO		
ISSUE DATE:	February 7, 2015		
DUE DATE and TIME:	March 5, 2015	3:00 PM EST	Bids will <u>NOT</u> be received after this time.
PROPOSAL OPENING LOC:	City Hall of City of New Smyrna Beach		
PRE-BID Conference:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	MANDATORY:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
	February 17, 2015 @ 10:00 am –		City of New Smyrna Beach - City Hall, 210 Sams Avenue., New Smyrna Beach, FL 32168
Inquiries regarding RFP must be submitted in writing via email, fax, or mail on or before:		February 20, 2015 by 3:00 PM	All correspondence must reference the RFP number.
PROPOSAL CONTACT:	Pat Drostén, Purchasing Coordinator New Smyrna Beach City Hall – 2 th Floor 210 Sams Avenue New Smyrna Beach, FL 32168		Phone: (386) 424-2121 Fax: (386) 424-2270 E-mail: pdrosten@cityofnsb.com
PROPOSAL SECURITY:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	AMOUNT: N/A	PERFORMANCE BOND: <input type="checkbox"/> YES <input type="checkbox"/> NO See Section 6C

FIRMS who are interested in providing this service may obtain a REQUEST FOR PROPOSALS at www.cityofnsb.com, in person at City of New Smyrna Beach, 210 Sams Avenue, City of New Smyrna Beach, Florida 32168 between the hours of 8 a.m. and 5 p.m., Monday through Friday. This Request for Proposal Notice has been also posted in the Lobby of the City Hall on February 7, 2015

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February 11, 2015

News media contact:

Faith Miller, maintenance operations manager
(386) 424-2109

NEWS FOR IMMEDIATE RELEASE

Contest seeks suggestions for new beachfront park in NSB

At the same time New Smyrna Beach officials are designing a new beachfront parking facility, they're seeking input from the public on the name of the site.

The two-acre park will be constructed at 901 S. Atlantic Avenue. It will include 72 spaces of off-beach parking, handicapped accessible beach access, picnic pavilions and a restroom facility.

The deadline for entries is March 13, 2015. Official entry forms are available at www.cityofnsb.com/name-the-park and in the lobby of New Smyrna Beach City Hall, 210 Sams Ave., New Smyrna Beach. Entries will be judged by a City advisory board. The New Smyrna Beach City Commission will approve the winning name.

Contest rules are listed at the bottom of the entry form. The contest is open to all New Smyrna Beach residents, business owners and property owners. Proof of residency or ownership will be required of the winner. City of New Smyrna Beach staff members and their immediate families are not eligible. Only one entry per resident/business/property owner may be submitted.

The citizen providing the winning name will receive a \$25 gift certificate to a NSB Waterfront LOOP restaurant of the winner's choice.

For more information, please contact Faith Miller, New Smyrna Beach maintenance operations manager, at 386.424.2109.



**OFFICIAL
ENTRY
FORM**

NAME THE PARK CONTEST!

Suggest the perfect name for the new beachfront park/parking lot at 901 S. Atlantic Avenue.

I think the new beachfront park should be named:

I chose this name because...

My name: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime telephone #: _____

E-mail: _____

OFFICIAL CONTEST RULES

- 1. HOW TO ENTER:** Complete the official entry form, which is available at www.cityofnsb.com/name-the-park for download. Return the completed entry form via email to info@cityofnsb.com or via postal mail to: Name the Park Contest, 210 Sams Ave., New Smyrna Beach, FL 32168.
- 2.** Entries must be received no later than **March 13, 2015**. Incomplete entries will not be considered. Limit one entry per resident/business/property owner. All entries received will be considered part of the public record.
- 3. JUDGING:** Please keep in mind the park's location and amenities as you brainstorm a unique, original, and even beachy name. The two-acre park will include 72 spaces of off-beach parking, handicapped accessible beach access, picnic pavilions, and a restroom facility. The park is located at 901 S Atlantic Ave., New Smyrna Beach, FL 32169. Entries will be judged by a City advisory board. The New Smyrna Beach City Commission will approve the winning name. In the event someone else submits the same winning name, the entry form received first will be named the winner. If this date/time cannot be determined, the winner will be chosen at random.
- 4. THE PRIZE:** \$25 gift certificate to the NSB Waterfront LOOP restaurant of the winner's choice and an invitation to participate in the ribbon cutting ceremony for the new park.
- 5. GENERAL RULES:** Contest is open to all New Smyrna Beach residents, business owners and property owners. Proof of residency or ownership will be required of the winner. City of New Smyrna Beach staff members and their immediate families are not eligible. The City of New Smyrna Beach is not responsible for lost, late, misdirected, damaged, incomplete, or illegible entries. By acceptance of the prize, the winner consents to the use of his/her name and/or likeness by the City of New Smyrna Beach and the NSB Waterfront LOOP in advertising/promotional purposes without further compensation. The City of New Smyrna Beach reserves the right to cancel or modify this contest at any time without notice. By participating in this promotion, entrants agree to be bound by the official rules and by the decisions of the judges. The winner will be announced in April 2015 on www.cityofnsb.com.

www.cityofnsb.com

February 6, 2015

News media contact:

Faith Miller, maintenance operations manager
(386) 424-2109

NEWS FOR IMMEDIATE RELEASE

NSB seeks public input on parks

New Smyrna Beach citizens can have a say on the future planning for city parks by completing an online survey. The City of New Smyrna Beach has launched a public survey to gather information to assist in the development of a parks master plan.

The five-minute survey is online at www.cityofnsb.com/parks-survey. Responses are anonymous. Questions query respondents on frequency, type of use and park popularity, according to Pam Brangaccio, New Smyrna Beach city manager.

“The City Commission’s 2015 goals place an emphasis addressing current and future needs of our open spaces,” Brangaccio said. “The Parks Master Plan guides the City in setting maintenance standards as well as addressing population projections and amenities in the future. We need public input to help us set goals and funding priorities.”

Currently the City maintains 23 sites ranging from small neighborhood pocket parks, to beachfront parking areas, to full-size parks. Amenities vary by facility, Brangaccio added.

To date, more than 200 paper surveys have been collected at public events.

For more information, please contact Faith Miller, New Smyrna Beach maintenance operations manager, at 386.424.2109.

Winkler, Sandy

From: Brangaccio, Pam
Sent: Monday, February 9, 2015 5:45 PM
To: Winkler, Sandy
Cc: Resheidat, Khalid; Fegley, Kyle
Subject: FW: Halifax/Indian River and Nova Canal Area Water Summit Invitation

Sandy, print out for CM report.

From: Phillips, Lynnette [mailto:Lynnette.Phillips@myfloridahouse.gov]
Sent: Monday, February 09, 2015 2:52 PM
Subject: Halifax/Indian River and Nova Canal Area Water Summit Invitation

State Representatives
Dwayne Taylor and Fred Costello
Invite You To Attend The
HALIFAX/INDIAN RIVER AND NOVA CANAL AREA WATER SUMMIT

Saturday, February 28th from 9:00 am-12:00 noon
Daytona Beach Museum Of Arts & Sciences
352 S Nova Rd, Daytona Beach (just south of ISB)

- **PRESENTERS:**

- Jim Chisholm, Daytona Beach City Manager
- Michael Register, SJRWMD
- Tom Carey, Volusia County Pollution Control Manager
- Mary Anne Connors, Deputy County Manager
- DOT Representative Noranne Downs, District 5 Secretary
- DEP Representative Julie Espy, Program Administrator for the Water Quality Assessment Program

- **TOPICS:**

Discussion of options to improve water quality of storm water flowing into Halifax River and Indian River Lagoon resulting from flooding of Nova Canal Basin
Identify problems and solutions necessary to eliminate flooding and pollution of the Halifax River and Indian River Lagoon related to the Nova Canal Basin
Discussion of multijurisdictional project(s) including who will be lead agency, benefits, cost sharing, time frame and what comes next
Current and future storm water project plans in your jurisdiction that might benefit the Nova Canal Basin:
AGENCIES INVITED TO PRESENT: Ormond Beach, Holly Hill, Daytona Beach, South Daytona, Port Orange, Daytona Beach Shores, Ponce Inlet, New Smyrna Beach, Oak Hill, Edgewater & Volusia County

Please R.S.V.P by Thursday, February 26th to Lynnette Phillips, 386-304-5511

Digitally signed by: AMIR ASGARINIK

DN: CN = AMIR ASGARINIK email = amir.asgarinik@dot.state.fl.us C = US O = F.D.O.T. DISTRICT 5 OU = PROGRAM MANAGEMENT

Date: 2015.01.15 13:34:00 -0500

Candidate Traffic Operations Project Technical Scope

January 14, 2015

To: Amir Asgarinik

From: Michael O'Donnell

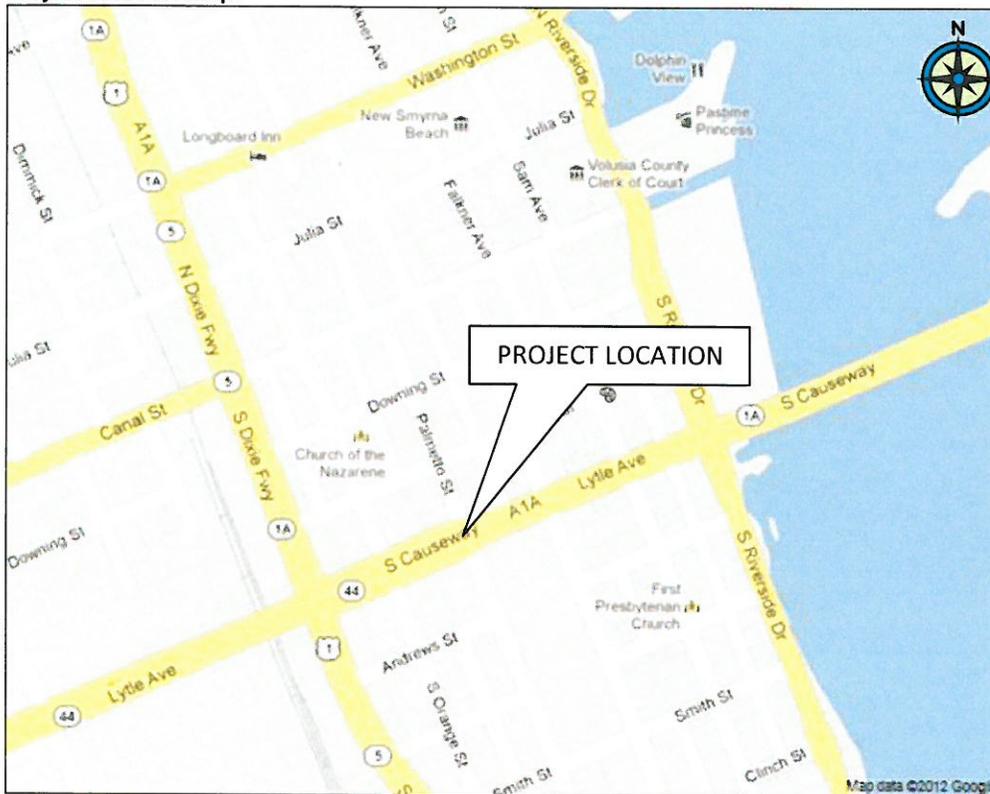
RE: SR 44 at Palmetto Street Turn Lane Modification

State Road Number: SR 44
Section Number: 79070-000
County: Volusia
Project Limits: SR 44 between Palmetto Street and Live Oak Street.
Begin MP/End MP: 29.108 – 29.178
FM No.: 436366-1

1. Existing R/W Map Project Numbers:	79130-2517: (1987) 100'
2. Old Construction Project Numbers:	79070-3516: 1978 Reconstruction 2407131: 1989 Lighting (MP 28.476 – 29.540) 422027-1: 2010 Resurfacing 418020-1: 2013 Signal Reconstruction
3. Additional R/W Required?	Yes. 8' of R/W will be required for about 245' along the north side of SR 44 between Palmetto Street and Live Oak Street.
4. Level of Community Awareness Plan:	Level 2. Lane closures will be necessary for widening.
5. Are there any bridges within the limits?	No.
6. Are there any RR Crossings within the project limits or in the vicinity?	No.
7. Are there any Airports within 10-miles?	Yes. New Smyrna Beach Municipal Airport (2.1 miles NW) Massey Ranch Airpark (2.7 miles S) Spruce Creek Airport (8.2 miles NW)
8. Storm Water Management Jurisdiction:	SJRWMD.
9. Is the Project within CCCL?	No.
10. Is the project a significant archeological site?	No.
11. Number of Existing Utilities: Estimated number of underground: 5	Bright House Networks, LLC Florida Public Utilities Co. Qwest Communications Sunesys LLC Utilities Commission, City of New Smyrna Beach
12. Any Special MOT concerns?	No.
13. Any Construction Concerns?	No.
14. Posted/Design Speed Limits:	Posted: 40 mph Design: 45 mph
15. Design Criteria and Highway System:	RRR, Non-interstate. State Highway.
16. Lump Sum or Pay Item?	Lump Sum.
17. Proposed Design Schedule:	4 Years due to R/W acquisition.

Candidate Traffic Operations Project Technical Scope

Project Location Map:



Project Abstract

Extend and realign the westbound right turn lane as a shared thru/right turn lane.

The engineer is responsible for verifying all items in the proposed scope and shall review the project for conformance with all applicable criteria and standards. The Scoping Manager shall be notified of any proposed deviations from the scope. The Scoping Manager shall coordinate the proposed deviations with the scoping team and the District Roadway Engineer for approval.

Intent and Nature of the Project:

To extend and realign the westbound shared thru/right turn lane and limited intersection improvements due to a citizen request regarding a recurrence of accidents on the NW quadrant of Palmetto Street. The improvements will reduce the lane offset from SR 44 to Frontage Road adjacent to the requesting business.

The concept is based on the Composite Study for SR 44 at Palmetto Street developed by Faller, Davis & Associates in June 2010. Two recommendations were included in the assessment, and Alternative No. 1 has been implemented with widening to the north and extending the shared thru/right turn lane. The following scope includes all recommendations, only precluding the addition of crash barrier adjacent to the existing sidewalk in the NW quadrant of Palmetto Street. The offset turn lane provides guidance across the intersection and eliminates the kink/skew.

A Composite Study was completed in June 2012 for the westbound right turn movement from SR 44 on to Live Oak Street. It was recommended to reduce the length of the barrier wall adjacent to the bridge to reduce the number of collisions and conflicts with the wall. Coordination with the FDOT on this issue is anticipated prior to construction as it may be advantageous to include that work in this project.

Project Description:

- Project is located in Volusia County, at the intersection of SR 44 and Palmetto Street. (MP 29.156)
- SR 44 is a 5-lane urban roadway with a left turn lane and two frontage roads in the west intersection approach and is a 5-lane urban road with a left turn lane, a right/through lane and a merge lane area to the east.
- Palmetto Street is a 2-lane urban road with a left turn lane at both approaches.

Candidate Traffic Operations Project Technical Scope

- The percentage of trucks is 8.80% on SR 44 at PTMS 790207, 0.766 miles east of the US-1 Overpass. The percentage of trucks is 3.60% on SR 44 at PTMS 790514, 0.500 miles west of the US-1 Overpass.
- The posted speed limit is 40 mph on this project, but is 45 mph 0.13 miles to the east, which includes traffic descending the Intracoastal Bridge.

Roadway Scope Items:

- Begin project at intersection of SR 44 and Palmetto Street. (MP 29.108)
- End project 265-ft east of the intersection of SR 44 and Palmetto Street. The 50-ft turn lane taper will begin at the PC of the curbed return along SR 44 for Live Oak Street, thus the curb ramp, existing signal pole, light pole and hospital sign will remain undisturbed. (MP 29.178)
- By observation, pavement is in good condition having been resurfaced in 2010.
- Widening pavement design to match existing. Milling and resurfacing is restricted to the surface layer to facilitate restriping.

Roadway Modifications:

- Remove the existing curb and widen to the north a variable amount, a maximum of 16-ft, to provide an 11-ft thru/right turn. Provide a 215-ft long thru right turn lane with a 50-ft taper. Include a 5-ft offset to better align the westbound thru onto the Frontage Road to US 1.
- The existing typical, shown in Figure A, of the westbound lanes is one 11-ft left turn lane, two 12-ft thru lanes, and a 12-ft right turn lane. Eastbound lane widths will remain as-is with no change to the existing alignment offset through the intersection.
- Mill and resurface from the south edge of the existing right turn lane, maintaining the pavement slope. Include through the intersection and the returns on the north approach of Palmetto Street.
- Construct Type-F curb and gutter adjacent to the new turn lane for a length of 280-ft.
- Reconstruct the NE curb return to tie-in to the proposed widening at Palmetto Street. Reconstruct approximately 15-ft of 6-ft sidewalk to tie into the existing sidewalk running adjacent to NB Palmetto Street.
- Reconstruct one shared curb ramp in the newly constructed NE curb return at Palmetto Street.
- Construct a concrete driveway to replace the one displaced by widening. Regrade the driveway as necessary to remove the existing low spot.
- Construct 6-ft sidewalk along the back of the proposed curb, for a length of approximately 260-ft. Tie-in to existing sidewalk within the turn lane taper. Provide ADA compliant connections to the two sidewalk entrances east of Palmetto Street.

Drainage Scope Items:

- Complete spread calculations for the relocated inlet within the widening limits based on the new contributing areas with the addition of Type-F curb and gutter and the relocation of the curb inlet.
- MP 29.141: Replace the curb inlet in the westbound thru/right turn lane that is affected by the proposed widening. Extend the pipe crossing to maintain connectivity to the trunk line on the south side.
- MP 29.156: Relocate one yard drain located on Parcel 41173438161850 approximately 23-ft north of the existing curb line. Yard drain is being impacted by the proposed widening and if left alone would produce non-compliant slopes. Offsite drainage is to be maintained.
- MP 29.171: Construct one curb inlet within the proposed roadway taper due existing drainage patterns and the existing roadway profile. Connect to the replacement inlet to the west at the existing roadway taper.

Utility Scope Items:

- Obtain Vvh information at the following locations (11 total):
 - Along the proposed pavement widening for the westbound right turn lane, 3 approximately every 100-ft, total of 9. Underground water, gas, and electric utilities were evident during the field visit.
 - 2 Vvh in proposed drainage improvement locations.
- Relocate four (4) water valves and meters within the proposed widening limits.

Permitting Scope Items:

- Coordination with FDOT for determination letter. No permit is expected based on the addition of turn lanes.
- The turn lane length will be 265 feet, much less than the allowed 0.25 miles for turn lane projects without a permit.

Candidate Traffic Operations Project Technical Scope

Traffic Ops scope Items:

- Signing and Pavement Marking modifications shall be completed to incorporate the proposed intersection improvements described above for the project limits. Any existing signs that conflict with the proposed signals and pavement markings shall be addressed in the plans.
- Any ITS items within the project limits shall be shown on the plan sheets that are necessary for the other work. Plan sheets are not necessary solely to show ITS elements. ITS Certification Memo will be required at Production. See District Design Memo 09-02.
- As directed in the Composite Study, change the signal timings to increase the yellow clearance interval to current Traffic Engineering Manual (TEM) criteria for phases 1, 2, 5 and 6.
- Relocate five(5) single post signs north of SR 44 that are impacted by the widening.
- Update video detection zone (VDZ) to include the westbound outside thru/right turn lane.
- Add post mounted 'No Turn on Red' (R10-11a) to the NB Palmetto Street approach due to sight restrictions.
- During final striping, do not restore the turn arrow on the lengthened through/right lane. Stripe the new turn lane as a shared thru/right turn lane.
- Relocate pedestrian detector at the NE corner of SR 44 and Palmetto Street to work with new curb return.
- Replace two Traffic Signal pull boxes affected during the reconstruction of the curb ramps in the NE quadrant.
- Realign and replace the cross walk striping across Palmetto Street to better align the pedestrian path. The north approach of Palmetto Street will be milled and resurfaced.
- Extend the existing cross walk striping across SR 44 to account for the pavement widening and the reconstruction of the curb return in the NE quadrant of the intersection with Palmetto Street.

Lighting Scope Items:

- Relocate the light pole affected by the widening approximately 120-ft east of Palmetto Street.

Structures Scope Items:

- None.

R/W Scope Items:

- Provide R/W maps that include the north side of SR 44 between Palmetto Street and Live Oak Street, covering approximately four parent tracts.
- Coordination with the property owner of Parcel No. 41173438162210 due to impacts to the existing 'Edward Jones Investments' sign. The sign will overhang the proposed sidewalk if it remains.
- Provide legal descriptions for R/W acquisition for 4 parent tracts affected by widening along SR 44:
 - Parcel No. 41173438162210 (Edward Jones Investments): Approximately 66 SY. The area to acquire includes a flagpole and business sign that will require relocation.
 - Parcel No. 41173438162200 (Bert Fish Medical Center): Approximately 68 SY
 - Parcel No. 41173438161840 (Vacant): Approximately 28 SY
 - Parcel No. 41173438161850 (Vacant): Approximately 79 SY
- Total required R/W is approximately 241 SY along the north side of SR 44.

Design Variation/Exception:

- It should be noted in the project file that bike lanes are not being provided along SR 44. Bike lanes are not present in either direction along SR 44 from the area of improvements. The 5-ft striped offset provided allows for the future accommodation to bicycles.

Survey Required:

- Survey may use an assumed elevation and horizontal control. Clearly label in the plans assumptions used regarding vertical datum.
- Obtain 3D/DTM topographic survey for the following limits, as shown in the attached figure 'Survey Limits'. Survey is limited to these described areas and includes drainage and utility information.
 - Include an area from the western PC of the NW return, at the intersection of Palmetto Street and SR 44 to approximately 5-ft east of the PC of the NW return at the intersection of Live Oak Street and SR 44, a total length of 390-ft. Include all the lanes of SR 44, identifying the roadway crown and breaklines, from south

Candidate Traffic Operations Project Technical Scope

curb line to 110-ft north for the area between Palmetto Street and Live Oak Street. Include the north approach of Palmetto Street for a distance 40-ft north of SR 44.

- Total Survey area is approximately 5,100 SY.

US 1 CRA ADOPTION SCHEDULE

1. February 24 City Commission Meeting: Adoption of a resolution making a finding of necessity and the need for a community redevelopment agency. (#04-15)
 - a. Requires public hearing notice by publication at least 10 days before the meeting (February 14). Legal Ad notice must be received at the News Journal no later than 4 pm Wednesday, Feb 11 to be published on Feb. 14; and
 - b. Requires sending a registered mail notice to each taxing authority at least 15 days prior to the meeting (February 9.). Sec. 163.346 , .355 & .356, FS

2. February 24, City Commission Meeting: At the same time or thereafter, adopt a resolution creating the CRA and declaring the City Commission as the CRA. (#05-15)
 - a. Requires public hearing notice by publication at least 10 days before the meeting (February 14). Legal Ad notice must be received at the News Journal no later than 4 pm Wednesday, Feb 11 to be published on Feb. 14; and
 - b. Requires sending a registered mail notice to each taxing authority at least 15 days prior to the meeting (February 9.). Sec. 163.346 & .357

3. Historic Westside meeting to be arranged in February: present parameters for changing CIP on 3/17

4. Within 30 days after adoption, file creation documents, map, and any amendments with the Department of Economic Opportunity, Special District Information Program FS 189 – they will send \$175 invoice

5. Community Redevelopment Plan
 - (a) Revise US 1 CRA Master Plan (except the Capital Improvements Plan) and submit to the Planning Department in February for the April 6 P & Z meeting.

 - (b) March 16: City Commission: Town Hall Meeting to finalize CIP (within parameters)

 - (b) March 18: Submit the final CIP to the Planning Department to add to 5 (a) above.

 - (b) April 6 P&Z: Planning and Zoning Board (LPA) to review the US 1 CRA Master Plan and to make findings as to its conformity with the comp. plan. P&Z must respond in writing within 60 days. Sec. 163.360(4), FS

 - (c) April 14, CRA Meeting: to recommend to the City Commission adoption of the CRA Master Plan. (After a 30 day response time following the CRA meeting, the City Commission proceeds to adopt an ordinance for Plan adoption.)

(d) May 26 City Commission Meeting, first reading for adoption of the Master Plan.

- i. Requires public hearing notice by publication at least 10 days before the meeting (May 16). Legal Ad notice must be received at the News Journal no later than 4 pm Wednesday, May 13 to be published on May 16; and
- ii. Requires sending a registered mail notice to each taxing authority at least 15 days prior to the meeting (May 11). Sec. 163.346 & .357

(e) June 9 City Commission Meeting second reading for adoption of the Master Plan

- i. Requires public hearing notice by publication at least 10 days before the meeting (May 30). Legal Ad notice must be received at the News Journal no later than 4 pm Wednesday, May 27 to be published on May 30; and
- ii. Requires sending a registered mail notice to each taxing authority at least 15 days prior to the meeting (May 25). FS Sec. 163.360(5) & (6), FS

6. June 9 City Commission Meeting (this item to appear after second reading for adoption of the Master Plan) First reading of an ordinance creating the redevelopment trust fund.

- i. Requires public hearing notice by publication at least 10 days before the meeting (May 30). Legal Ad notice must be received at the News Journal no later than 4 pm Wednesday, May 27 to be published on May 30; Sec. 163.346 & .387, FS and
- iii. Requires sending a registered mail notice to each taxing authority at least 15 days prior to the meeting (May 25). FS Sec. 163.360(5) & (6), FS

7. June 23: City Commission Meeting: Second Reading of an ordinance creating the redevelopment trust fund.

- i. Requires public hearing notice by publication at least 10 days before the meeting (June 13). Legal Ad notice must be received at the News Journal no later than 4 pm Wednesday, June 10 to be published on June 13; and
- ii. Requires sending a registered mail notice to each taxing authority at least 15 days prior to the meeting (June 8). FS Sec. 163.360(5) & (6), FS

Note: Dissolution of a Special District: file dissolution document within 30 days of dissolution effective date.

ADOPTION OF RESOLUTIONS

Notice is hereby given that the City Commission, City of New Smyrna Beach, will conduct public hearings for consideration of adoption of the following resolutions on Tuesday, February 24, 2015, at the regular City Commission meeting starting at 6:30 p.m., in the City Commission Chambers at City Hall, 210 Sams Avenue (south entrance on Julia Street), New Smyrna Beach, Florida:

RESOLUTION NO. 04-15

A RESOLUTION PURSUANT TO SEC. 163.355, FLORIDA STATUTES, MAKING A FINDING OF NECESSITY THAT THERE EXISTS IN THE CITY IN THE AREA WHICH INCLUDES PROPERTY IN THE PROXIMITY OF THE U.S. 1, HISTORIC WESTSIDE, DOWNTOWN, NORTH CAUSEWAY, AND THE AIRPORT WHICH CONTAIN ONE OR MORE SLUM OR BLIGHTED AREAS IN NEED OF REHABILITATION, CONSERVATION OR REDEVELOPMENT; FINDING THE NEED FOR THE CREATION OF A COMMUNITY REDEVELOPMENT AGENCY TO FUNCTION TO CARRY OUT COMMUNITY REDEVELOPMENT PURPOSES; MAKING LEGISLATIVE FINDINGS; PROVIDING FOR NOTICE IN ACCORDANCE WITH SEC. 163.346, FLORIDA STATUTES; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

RESOLUTION NO. 05-15

A RESOLUTION CREATING THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF NEW SMYRNA BEACH; DECLARING THE CITY COMMISSION THE GOVERNING BODY OF THE COMMUNITY REDEVELOPMENT AGENCY; PROVIDING FOR NOTICE IN ACCORDANCE WITH SEC. 163.346, FLORIDA STATUTES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Copies of the resolutions may be obtained by mail or inspected in person at the Office of the City Clerk, 210 Sams Avenue, New Smyrna Beach, Florida 32168, Telephone (386) 424-2112.

Pursuant to Sec. 166.041(3)(a), F.S., all interested persons may appear and be heard with respect to the proposed resolutions.

RECORD IS REQUIRED TO APPEAL

Pursuant to Sec. 286.0105, F.S., if any person decides to appeal any decision made by the City Commission at this public meeting, the person will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

STRENGTH THROUGH CONNECTIONS

Southeast Volusia Joint Transportation Summit

March 7, 2015
8:30 a.m. - 12:30 p.m.
City Council Chambers
City of Edgewater
104 N. Riverside Dr., Edgewater



Join local, county and state officials to discuss major transportation projects in Southeast Volusia County. Discussion topics include:



RECENT SUCCESSFUL PARTNERSHIPS



PRIORITY PROJECTS



INTERGOVERNMENTAL CONNECTIONS

Citizens are encouraged to attend and participate in the discussion on new transportation projects.



Editor's note: More than one Southeast Volusia city commissioner or Volusia County Council member may be in attendance.

News media contact:

Pam Brangaccio, city manager
City of New Smyrna Beach
386.424.2108

February 13, 2015

NEWS FOR IMMEDIATE RELEASE

Southeast Volusia Joint Transportation Summit March 7

Partnerships are key to accomplishing well-planned transportation projects in Southeast Volusia (SEV). Next month, officials from several agencies will convene to discuss funding of major transportation projects in the region and opportunities to partner on projects moving forward.

The Strength through Connections – Southeast Volusia Joint Transportation Summit is from 8:30 a.m. - 12:30 p.m., Saturday, March 7, in City Commission Chambers at Edgewater City Hall, 104 N. Riverside Dr., Edgewater. The public is encouraged to attend and participate in the discussion on new transportation projects.

“By working together, we can better address current and future transportation needs which includes prioritizing and funding the projects,” said New Smyrna Beach Mayor Jim Hathaway. “We’ve launched or completed several much-needed projects in the past few years because of these intergovernmental connections.”

As an example, Hathaway cites recent transportation-related projects completed through partnerships. They include sidewalks and medians on U.S. 1 in Edgewater, pedestrian safety enhancements on S. Atlantic Avenue, the extension of Colony Park Road and planned beautification of the North Causeway.

“This summit will enable us to sit at the same table and discuss how we can interface on projects affecting Southeast Volusia,” Edgewater Mayor Mike Ignasiak said. “It’s a direct, face-to-face route to our district secretary through which we can explain our local needs.”

In addition to Noranne Downs, Florida Department of Transportation district secretary, representatives from the Volusia Transportation Planning Organization, the County of Volusia, the City of Edgewater, the City of Oak Hill and the City of New Smyrna Beach will attend.

“Addressing citizen needs and business demands for increased road access and connectivity requires collaboration between all agencies,” said Volusia County Council Member Deborah Denys. “Our future success depends on cooperation. Southeast Volusia is strong!”

Strength through Connections -South East Volusia

Joint Transportation Summit

March 7th, 2015

8.30 to 12.30

City Commission Chamber/ City of Edgewater

104 N. Riverside Dr, Edgewater, FL.

8.30 to 9.00AM	Coffee & Snacks
9:00 AM -9:10 AM	Introductions of FDOT, County & City Officials
9:10 AM- 9:40 AM	Round Table Discussion
9.40 to 10.00 AM	FDOT transportation projects in SEV
10.00 to 10.15 AM	TPO transportation projects in SEV
10:15 AM-10:30 AM	VC transportation projects in SEV
10.30 to 11.00 AM	Cities of Oak Hill, Edgewater & NSB
11:00 AM-12 Noon	General Q&A

Each agency will present recent successes, through intergovernmental connections; and outline the top projects, proposed for SEV. General Q&A will follow as well.

Winkler, Sandy

Subject: FW: 2015 TPO Call for Projects and Transportation Summit

From: Brangaccio, Pam
Sent: Friday, February 13, 2015 9:41 AM
To: Winkler, Sandy
Subject: FW: 2015 TPO Call for Projects and Transportation Summit

Add to CM report, with draft agenda and press release from transportation summit. This is why the summit is needed, we need to get the backing of County, FDOT, FAA & TPO for the below projects over the next few years.

From: Henrikson, Gail
Sent: Friday, February 13, 2015 9:33 AM
To: Brangaccio, Pam; Resheidat, Khalid; Otte, Tony; Fegley, Kyle
Cc: Walker, Rhonda
Subject: 2015 TPO Call for Projects and Transportation Summit

I met with TPO representatives on January 29th to discuss projects the City was considering submitting in April in response to the 2015 Call for Projects. A summary is provided below. We can discuss in additional detail at our February 16th meeting for the Transportation Summit.

PAIGE AVENUE EXTENSION

- Application would be for a feasibility study
- TPO staff says that the extension needs to be in the Long-Range Transportation Plan (LRTP). The TPO is in the process of preparing the 2040 LRTP right now.
- City should submit a resolution from the City Commission requesting that the extension be included in the 2040 LRTP
- Project is "probably" not eligible until added to the 2040 LRTP
- There is a possibility that a new grant only for planning studies may be approved by the TPO board in late March. If that occurs, we could submit an application by April 3rd for the Paige Avenue extension.

COAST-TO-COAST CONNECTOR TRAIL

- This is considered part of a regional trail project. No City match would be required.
- Should amend comp plan to show future phases, as that will strengthen the grant app. Amendment on March 2nd PZ agenda.

SIGNAL WARRANT STUDY FOR FIRE STATION(S)

- Not a preferred project
- A flashing light may not require a feasibility study.
- Bob Keeth from the TPO was to contact FDOT regarding this. I will need to follow up with him.

AIRWAY CIRCLE EXTENSION

- Not an eligible project
- Funding may be available from the Economic Development section of FDOT.
- FDOT contact would be Mark Ryan, Freight Coordinator, District V
- Bob Keeth, TPO was to provide contact info. Will need to follow up with him.

WILLIAMSON BOULEVARD EXTENSION

- Would be an eligible project. However, would need to get UC buy-in and finalize location.

AERO CIRCLE ENTRY AND PAVING

- Not an eligible project

TROLLEY SYSTEM

- Is considered an eligible project, however, TPO was not sure what part(s) of the parking/trolley system would actually be eligible

US 1 PEDESTRIAN BRIDGE

- Considered an eligible project

MULTI-USE TRAIL, PHASES 2 AND BEYOND

- Eligible for funding
- Should amend comp plan to show future phases, as that will strengthen the grant app. Amendment on March 2nd PZ agenda.

Bob Keeth was also supposed to send a list of Federal-Aid Roads in NSB. I will need to follow-up with him as well regarding this.

Gail Henrikson, AICP

Director of Planning and Zoning

City of New Smyrna Beach

210 Sams Avenue

New Smyrna Beach, FL 32168

WWW.CITYOFNSB.COM

(386) 424-2134

(386) 424-2148 / fax

Winkler, Sandy

From: Brangaccio, Pam
Sent: Monday, February 16, 2015 5:13 PM
To: Winkler, Sandy
Subject: FW: SR 44 at Hidden Pines Blvd & Corbin Park Drive: traffic condition

[Add to CM report.](#)

From: Marquez, Kevin [mailto:Kevin.Marquez@dot.state.fl.us]
Sent: Monday, February 16, 2015 3:41 PM
To: jimdibbley@yahoo.com
Cc: DDenys@volusia.org; Brangaccio, Pam; Resheidat, Khalid; Jon Cheney; Cairns, Christopher; Sanders, Michael
Subject: RE: SR 44 at Hidden Pines Blvd & Corbin Park Drive: traffic condition

Section 79070 – MP 26.974 and MP 27.014
State Road 44 at Hidden Pines Boulevard and Corbin Park Road
Volusia County

Mr. Dibbley:

We have received your email requesting consideration for a traffic signal at the intersections serving the Corbin Park Development on State Road 44 at Hidden Pines Boulevard and Corbin Park Road in New Smyrna Beach. Volusia County has asked that we respond directly to you, as these intersections are within the Department's jurisdiction. The request to consider the reopening of Paige Avenue to provide access to the New Smyrna Beach Regional Mall will be handled by the City as they are the maintaining agency for this roadway.

In July of 2014 the Department completed a comprehensive review of safety and operations at the intersections of State Road 44 at Hidden Pines Boulevard and Corbin Park Road to determine if signalization was warranted at that time. The study obtained weekend traffic counts during spring and summer season weekday and weekends to attempt to capture peak traffic demands in the area and included considerations for signalization in correlation with the proposed conversion of the full median opening at State Road 44 and Corbin Park into a directional median opening (prohibiting northbound left turns) as recommended in the State Road 44 Corridor Management Plan. It is important to note that the State Road 44 Corridor Management Plan is a guide for the long term access management of this corridor; however, there no current plans that include this conversion at this time.

Based on existing traffic patterns and safety history, we cannot justify the installation of a traffic signal at this time. Traffic volumes on the side streets are lower than thresholds required to allow the installation of a traffic signal. Even with the assumption that all northbound left turning traffic from the Corbin Park Road intersection would be redirected to the Hidden Pines intersection if or when the Corbin Park Road intersection is modified, the intersection still failed to meet the minimum thresholds necessary for signalization. Average delay for Hidden Pines Boulevard and Corbin Park Boulevard is less than what could be expected is a traffic signal would be in place. More important, the review of crash history at the time and one completed today did not reveal a crash pattern that would be considered correctable by the installation of a traffic signal.

We sincerely appreciate your efforts and desire for safety. We share that desire and evaluate each location in a consistent manner. While we cannot justify any changes at this time as the findings of the study are still current, we understand that as development in the area increases, traffic operations will change. We are willing to review this intersection again if conditions change significantly.

Sincerely,

Kevin Marquez, E.I.
FDOT District V - Traffic Operations
(386) 943-5527
Kevin.Marquez@dot.state.fl.us

From: Jon Cheney <JCheney@volusia.org>
Date: February 13, 2015 at 5:52:33 PM EST
To: Christopher Cairns <Christopher.Cairns@dot.state.fl.us>, <Michael.Sanders@dot.state.fl.us>
Cc: Khalid Resheidat <kresheidat@cityofnsb.com>, Pam Brangaccio <pbrangaccio@cityofnsb.com>, "Deborah A. Denys" <DDenys@volusia.org>, "Gerald Brinton" <GBrinton@volusia.org>, John Angiulli <JAngiulli@volusia.org>, "Judy Grim" <JGrim@volusia.org>, Mary Connors <MConnors@volusia.org>
Subject: SR 44 at Hidden Pines Blvd & Corbin Park Drive: traffic condition

Chris, Mike,

Can you pls respond to the below request. If I recall didn't you recently completed a traffic signal warrant and safety review of these two intersections along SR 44? If so, could you also forward an e-version of this report for our files. Thxs and have a great weekend. jon:-)

Jon:-)

Jon Cheney, P.E.
County of Volusia Traffic Engineering
123 West Indiana Avenue
DeLand, FL 32720-4262
Tel: 386-736-5968, ext. 12709
Fax: 386-740-5242
email: jcheney@volusia.org
website: volusia.org/traffic

>>> Deborah A. Denys <ddenys@volusia.org> 2/13/2015 2:37 PM >>>
Good Afternoon Mr. Angiulli,

I am hearing more and more concerns regarding increased traffic patterns on 44. I am also including New Smyrna Beach's city manager, Pam Brangaccio in this communication for discussion purposes. Pam and I are meeting the first week of March to discuss Paige Avenue as an artery to bypass some of the traffic congestion on 44. Please advise and include Mr. Dibbley and Mrs. Brangaccio in your response.

Appreciatively,
Deb Denys
Council Member, District 3

Sent from my iPad

Begin forwarded message:

> From: "Jim Dibbley" <jimdibbley@yahoo.com>

> Date: February 13, 2015 at 2:09:09 PM EST

> To: "Deborah A. Denys" <DDenys@volusia.org>, "Jim Dibbley" <jimdibbley@yahoo.com>

> Subject: traffic condition

>

> MS. DENYS MY NAME IS JIM DIBBLEY AND I LIVE IN THE CORBIN PARK DEVELOPEMENT IN NEW SMYRNA BEACH. WE HAVE ONLY TWO OUTLETS , COBIN PARK DR. AND HIDDEN PINES BLVD. BOTH OF WHICH EXIT ONTO RT.44 AS YOU KNOW IS THE MAIN ARTERY INTO TOWN. THIS DEVELOPEMENT HAS GROWN TREMENDOUSLY IN THE PAST FEW YEARS WHICH ALSO INCLUDE BUSINESSES. SINCE WALMART HAS BEEN ADDED, PLUS MULLINAX FORD, HOME DEPOT, AND CHEVROLET MOVING ONTO 44 THIS YEAR AND THE ADDED POPULATION I HOPE YOU WILL CONSIDER PLACEING A TRAFFIC LIGHT AT ONE OF OUR EXITS. I HAVE ENCOUNTERED SEVERAL CLOSE CALL TRAFFIC ACCIDENTS INCLUDING MYSELF. THIS IS NO LONGER A SEASONAL THING, IT IS ALL YEAR ROUND. ANOTHER ALTERNATIVE WOULD ALSO HELP IF PAIGE AVE WAS REOPENED SO WE COULD HAVE ACCESS TO THE PUBLIX MALL AND ALSO TO MISSION ST, WITHOUT HAVING TO EXIT ONTO 44. I HOPE YOU WILL GIVE THESE SPECIAL ATTENTION BEFORE WE HAVE A FATALITY HERE, SUCH AS HAPPENED AT RT. 95 AND RT.44 A FEW YEARS AGO. SHORTLY AFTER A LIGHT WAS INSTALLED. I WILL BE LOOKING FORWARD TO YOUR REPLY. THANKS FOR ALL YOUR GOOD WORK ON THE BEHALF OF VOLUSIA COUNTY THAT WE ALL LOVE SO DEARLY. -

- JIM DIBBLEY