

**MEMORANDUM**  
**FROM THE OFFICE OF THE CITY MANAGER**

**To:** Mayor and City Commission

**From:** Pam Brangaccio, City Manager 

**Re:** City Manager's Report – April 22, 2014

**Date:** April 14, 2014

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The Relay for Life event is next Friday, April 25<sup>th</sup> in Riverside Park beginning at 5:00 p.m. and continuing through until 8:00 a.m. Saturday. A listing of the event activities is attached.

Staff attended a Southeast Volusia Corridor Improvement Coalition meeting on April 8<sup>th</sup> regarding the EPA Brownfields Grant and how the communities can work as partners to redevelop underused or vacated properties.

Staff is moving forward with advertising the Colony Park Road Extension project with bid opening to occur May 6, 2014; the bid recommendation will be on the May 27<sup>th</sup> agenda for your consideration.

Quarterly meetings were held with the Black Dolphin Inn, 916 S. Riverside Drive as required in the settlement agreement, regarding the use of the property as a bed and breakfast. The condition of approval of the settlement agreement, has been satisfied.

The Florida Department of Transportation will be sending out notifications to public officials and staff regarding weekly construction issues and road closures; a letter introducing the departments new Public Information Specialist is provided.

City staff continues to meet with Waste Pro to review the City's waste stream and rate structure in preparation for the FY14-15 budget.

The CRA Director has been working with the Methodist Church to extend the current Flagler Avenue parking lease. Attached is the latest proposal for an extension.

Attached for your information, is a copy of the list of sidewalks included in the 2014 Sidewalk Improvement Project Phase I and the City's requested schedule for this project. However, S. Pine will not be included in this package and we will include it in our transportation study for the beach side.

FIND is in receipt of the City's applications for the NSB Waterfront Promenade and the Indian River ICW Maritime Master Plan. There were 65 total applications from all the districts with 9 applications from Volusia County district which included ours. The FIND representative indicated that Volusia county applications exceeded their amount (which last year was \$652,000 and expecting this year to be the same or little more). All applicants will present projects at the Board meeting on June 20<sup>th</sup> & 21<sup>st</sup> and notification will be in October or November, 2014.

Attached are meeting notes from the kick-off meeting with FDOT on the joint North Causeway Beautification Project. We are also coordinating a meeting with the Utilities Commission and the engineering consultants on this project in the coming weeks.

I also talked with the Utilities Commission Director about utilization of the UC property near the existing Fire Station (behind Walmart) for a police & fire training venue. We have also included in a draft to Volusia County, the declaration of the old Fire Station 23 site, as a SEV Training Facility. Both are on-going discussions.

With the new Sports Complex Manager coming on board next week, we asked Faith Miller, and she has agreed, to stay on through May as the Parks Supervisor. That will allow us time to solicit applicants to interview and fill that vacancy.

We are scheduling briefings for each of you with the consultant on the Brannon Center Project the week of April 28<sup>th</sup> as this item is scheduled to be on the May 13<sup>th</sup> agenda.

Should you have any questions or need additional information, just give us a call.



Welcome

Relay For Life on

Log In

Enter text search term

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My Relay > Event Details

# Event Details

Share This notion Text Size

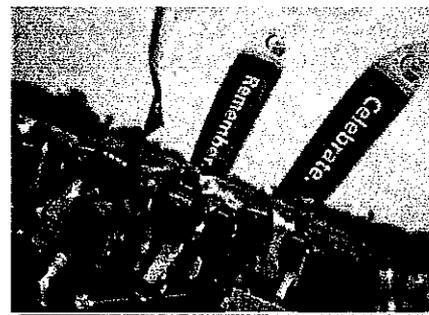
## Relay For Life of Southeast Volusia

Event Date: Friday, April 25, 2014

Event Time: 5:00PM

Event Location: Riverside Park

Map: [Link to Directions](#)



**ANNOUNCEMENTS & FUNDRAISERS**

**DEDICATE A LUMINARIA**

**VOLUNTEER**

**CONTACT US**

The American Cancer Society Relay For Life movement symbolizes hope and our shared goal to end a disease that threatens the lives of so many people we love. If cancer has touched your life, participating in a Relay For Life event is a way to take action and help finish the fight. This is your opportunity to honor cancer survivors, remember those we have lost, and raise funds and awareness to fight back and help end cancer forever.

Find more information below about the exciting activities planned for your Relay For Life event:



### Opening Ceremony: 6:00 PM

The Opening Ceremony brings everyone together for a high-energy start to Relay to celebrate the lives of those who have battled cancer, to inspire hope by sharing recent accomplishments, and to remind us that while we are winning this battle, fighting cancer is a year-round priority.



### Survivors Lap & Celebration: 6:30 PM

During the Survivors Lap, upbeat music plays as all cancer survivors at the event take the first lap, cheered on by the other participants who line the track, celebrating their victory over cancer. Cancer survivors are the guests of honor at Relay, sign up today to be part of our event!



### Caregivers Lap: 6:30 PM (With Survivors)

During the Caregivers Lap, anyone who has cared for someone with cancer walks so they can be honored for their support. Caregivers walk this lap with the people they helped if they are also present at the event.



### Luminaria Ceremony: 8:15 PM

The Luminaria Ceremony is a time to remember people we have lost to cancer, to support people who are currently battling the disease, and to honor those who have won their battle. The power of this ceremony lies in providing an opportunity for people to work through grief and find hope.



### Fight Back Ceremony: 8:45 PM



The Fight Back Ceremony symbolizes the emotional commitment we each make to the fight against cancer. The action we take represents what we are willing to do for ourselves, for our loved ones, and for our community to fight cancer year-round and to commit to saving lives.

This portion of the requested page has been blocked.  
[Click here for details.](#)



### Closing Ceremony: 8:00 AM

The Closing Ceremony is a time to remember the lives of those lost and to celebrate that each of us has committed, through our participation in a Relay event, to fight back against this disease over the next year.

Questions about the Relay website? Call 1.800.227.2345 day or night for live customer support.

#### CANCER INFORMATION

[What Is Cancer](#)

[Cancer Prevention](#)

[Cancer Facts](#)

[Why We Fundraise](#)

[American Cancer Society](#)

#### GET INVOLVED

[Find A Relay Event](#)

[Donate To Fight Cancer](#)

[Dedicate A Luminaria](#)

[Volunteer At Relay](#)

[Employer Matching Gifts](#)

#### ABOUT RELAY FOR LIFE

[What Is Relay](#)

[Relay Events For Everyone](#)

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Contact the American Cancer Society: 1-800-227-2345

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The American Cancer Society is a qualified 501(c)(3) tax-exempt organization.



## Introduction

The Southeast Volusia Corridor Improvement Coalition (SVCIC), comprised of the Cities of Edgewater, New Smyrna Beach and Oak Hill, Florida received \$600,000 in assessment funding (\$300,000 for hazardous substances and \$300,000 for petroleum) through an US Environmental Protection Agency Community-Wide Petroleum and Hazardous Substance Assessment Grant. Funding is available corridor wide for eligible Phase I and Phase II environmental site assessments (ESAs), public health monitoring, cleanup planning and community outreach activities. SVCIC Task Force Coalition members, comprised of staff from each member City, will assist eligible participants to connect to resources and redevelopment sites that have environmental challenges with funds made available from this grant. The primary goals are providing the community with jobs, access to health care and fresh foods, facilitating sustainable development, mitigating known environmental contamination, reducing blighted and vacant properties, and creating green space areas and other uses of underutilized properties. The vision for the SVCIC is based on the goals stated above and consists of equitable redevelopment, creating job opportunities, creating affordable housing, reducing crime, closure of meth labs and pill mills, reducing family poverty and providing more healthy food choices.

## What Is A Brownfields?

As defined by the U.S. Environmental Protection Agency (EPA), a brownfields is "real property, the expansion, redevelopment or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant." Often it is the PERCEPTION of contamination that keeps properties from being redeveloped. Once the "stigma" is gone, properties can be returned to productive use.

## Where Do Brownfields Exist?

Almost all communities in Florida are affected by brownfields sites although not always visible. Abandoned and underutilized properties exist in big communities, small towns, suburbs, and in rural areas which may include former gas stations, dry cleaners, industrial and commercial areas, manufacturing facilities, abandoned fuel tanks, residential areas, or greenspaces and parks.

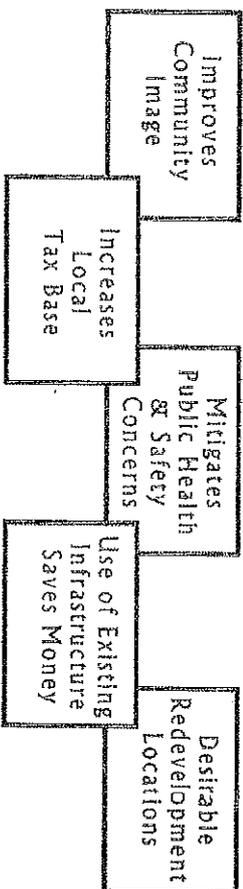
## How Does This Benefit Your Community?

The mission of the Southeast Volusia Corridor Improvement Coalition (SVCIC) is to empower Coalition communities and other stakeholders in economic redevelopment to work as partners to redevelop underused or vacated properties. The grant will assist in providing financial support and technical assistance for brownfields activities by promoting partnerships, assessing environmental conditions, strengthening the economic marketplace, sustaining reuse of underutilized properties and protecting public health and the environment.

## How Does This Brownfields Grant Benefit You?

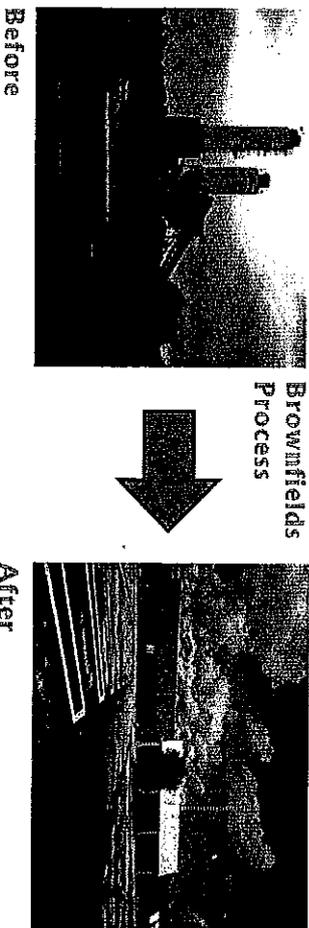
An ESA is a free service. The grant is funded by the U.S. EPA to conduct Phase I and, if necessary, Phase II ESAs on eligible brownfields properties at no cost to you. Your property becomes re-developable and more marketable. In addition, these assessments will fulfill the due diligence requirements often required as part of a property transfer or acquisition.

### WHY ASSESS BROWNFIELDS PROPERTIES??



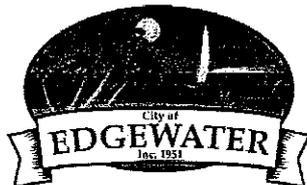
## What's Included In An Environmental Assessment?

A Phase I ESA is a preliminary examination of a property to determine the potential for contamination. It includes a review of existing and historical land uses and records, a site visit to visually inspect the property, and interviews with current and past owners. Based on these findings a Phase I ESA Report is generated outlining any recognized environmental conditions (RECs) associated with the property that may complicate the intended outcome for the property. If RECs are not identified, the property is immediately cleared for reuse/redevelopment. If RECs are identified, a Phase II assessment may be necessary which includes the collection of actual soil and/or groundwater samples for chemical analysis. Grant funds will also be used to facilitate cleanup and redevelopment planning for properties where contamination has been identified above regulatory levels and to assist property owners with determining the appropriate state programs to address contamination issues. However, remediation, waste disposal, and site reconstruction/restoration are not included in the grant program.



Before

After



## **PUBLIC NOTICE**

### **Southeast Volusia Corridor Improvement Coalition (SVCIC)**

### **EPA Cooperative Agreement #BF-00D12013-0: FL Kick-off Meeting**

- Who:** - The Cities of *Edgewater, New Smyrna Beach, and Oak Hill* (SVCIC)  
- The *United States Environmental Protection Agency* (EPA)  
- The *Florida Department of Environmental Protection* (FDEP)  
- *Cardno TBE*

**What:** Meet and Greet/Questions and Answer session for City Officials, Federal & State Agency Representatives, SVCIC Coalition Representatives and Grant Consultant

**When:** April 8, 2014 at 9:00 A.M.

**Where:** City Of Edgewater Council Chambers  
104 North Riverside Drive, Edgewater, FL 32132



# City of New Smyrna Beach

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April 3, 2014

Brett Smith  
916 South Riverside Drive  
New Smyrna Beach, FL 32168

**RE: COMPLETION OF QUARTERLY MEETINGS FOR THE BLACK DOLPHIN INN  
/ 916 SOUTH RIVERSIDE DRIVE**

Dear Mr. Smith:

On September 25, 2012, the City Commission approved a settlement agreement regarding the use of the above-referenced property as a bed and breakfast. The conditions of the settlement agreement are listed below:

1. On site parking on the Owner's Property shall be limited to six (6) spaces. No more than six motor vehicles shall be parked on the Owner's Property overnight.
2. Owner shall provide and implement a valet parking plan consistent with City regulations, and shall obtain a valet parking permit as required by city Code.
3. Owner shall comply with City noise and outdoor entertainment ordinances of the City, and shall reference those ordinances in its group room contracts and instruct its guests to comply with the same.
4. Owner shall provide the City with a 24 hour telephone contact number for its Resident Manager.
5. Owner shall attend quarterly meetings with the City manager and/or planning manager for 1 year from the date of this Settlement Agreement to review and discuss operational and/or neighborhood concerns.
6. Owner agrees to hold a neighborhood open house reception within 90 days after the issuance of the Certificate of Occupancy and provide written notice thereof to all property owners within a 150 feet radius of the Property.

The purpose of this letter is to confirm that quarterly meetings were held with the Planning Manager and the Property Owner on the following dates:

- June 27, 2013
- September 24, 2013

## **Winkler, Sandy**

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**From:** Brangaccio, Pam  
**Sent:** Friday, April 4, 2014 2:49 PM  
**To:** Winkler, Sandy  
**Subject:** FW: Greetings from the Florida Department of Transportation (FDOT)

Add to CM report for April 22th.

**From:** Khalili, Ramin [mailto:Ramin.Khalili@dot.state.fl.us]  
**Sent:** Friday, April 04, 2014 11:42 AM  
**To:** Khalili, Ramin  
**Subject:** Greetings from the Florida Department of Transportation (FDOT)

**To:** All county, city & community leaders (Volusia Co. & Flagler Co.)

**From:** Ramin A. Khalili, Public Information Specialist & In-House Consultant  
Florida Department of Transportation (FDOT)

**Date:** Friday, April 4<sup>th</sup>, 2014

Dear County, City & Community Leaders:

Greetings. If you are receiving this email, it is because the Florida Department of Transportation (FDOT) would like to request your continued attention and help in the process of alerting your constituents, neighbors, and families to the many construction projects and subsequent road closures that take place in your specific areas on a weekly basis.

As the recently-installed Public Information Specialist at the FDOT's DeLand Operations Center in Volusia County, it is my job to make sure everyone is aware of the weekly construction issues and closures that take place on the many roads of Volusia Co. and Flagler Co. While we have previously been including local media members on the many emails I send out weekly from this office, we have not – until now – attempted to include the many public officials in our area, as well as their respective staff members and members of various local community boards and offices. As such, please allow me to introduce myself and kindly request that you contact me *personally* in the future regarding any issues and/or questions you may have regarding FDOT-related projects in Volusia Co. and Flagler Co.

Please take a quick look at my contact information below, and then feel free to call me at any time of the day or night with any questions about FDOT-related work taking place in your city or community. We are hoping that by extending this information to you, we'll be establishing a quick and direct line of communication moving forward.

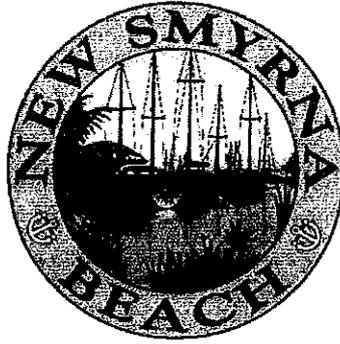
Once again, thank you for your time, and please feel free to reach out to me at your leisure.

Regards,

Ramin A. Khalili / Public Information Specialist / Quest Corporation of America  
In-House Consultant / Florida Department of Transportation / District 5  
C: 407-637-7461 / P: 386-740-3566 / WEB: [www.cflroads.com](http://www.cflroads.com)







April 4, 2014

Pastor Bob Brown, Senior Pastor  
Coronado Community United Methodist Church  
(Hand Delivered)

Re: Lease Extension for the Parking Area

Dear Bob,

To follow up our conversation regarding a lease extension, please find attached a copy of the current lease, the proposed lease extension, and a breakdown of how the figures in the extension were determined.

The concept for the extension is as follows:

- The current 5 year lease will be extended for the additional 5 year period at the end of the current lease as referenced in the current lease document at the top of page 2:
  - The current lease began December 1, 2011 and will end November 30, 2016.
  - The lease extension will begin December 1, 2016 and will end November 30, 2021
- In the current lease, the CRA has 33 of the parking spaces. The City has 32 of the parking spaces.
- The current lease provides for annual lease payments to be made in advance no later than December 1 of each year. Each lease payment is made in an amount equal to \$500 per parking space plus an increase for the Consumer Price Index (the increased amount is determined using the previous payment (not the initial payment)).
- The lease extension would provide an additional 5 year lease period at the conclusion of the current 5 year lease period, with payments as follows:
  - Before December 1, 2014, the normal payment will be made for 2014-2105 year per the current lease.
  - In addition, at that time the City will also pay in advance for 6 additional years (15-16; 16-17; 17-18; 18-19; 19-20; 20-21) for 33 parking spaces for the remainder of the current lease and the entire period of the lease extension. This payment in advance would also include a 3% increase each

year representing the estimated CPI increase. There will be no "true up" of that figure.

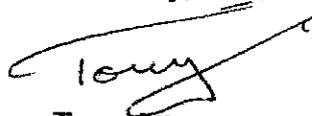
- For the remaining 32 spaces, the City will pay each year as called for in the current lease, making an annual payment every year before December 1 for the following 12 months starting December 1 with an additional amount for the CPI until the final payment on or before December 1, 2020 for the 12 month period ending November 30, 2021.

We believe this to be a mutually beneficial arrangement: The lease will continue for an additional period and the Church will continue to have access to the leased area, while the City provides maintenance and an insurance policy. In addition, the Church will receive a substantial amount of the lease payment "up front" with a significant estimated CPI amount.

If you have any questions please do not hesitate to call me. We look forward to discussing this important topic with you.

Thanks very much!

Sincerely,



Tony Otte,  
CRA/Economic Development Director,  
City of New Smyrna Beach  
(386) 424-2265  
[totte@cityofnsb.com](mailto:totte@cityofnsb.com)

Attachments

## **Winkler, Sandy**

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**From:** Brangaccio, Pam  
**Sent:** Friday, April 11, 2014 2:22 PM  
**To:** Winkler, Sandy  
**Cc:** Resheidat, Khalid  
**Subject:** FW: NSB025 Sidewalks

Thanks, Sandy will add to CM report for April 22th, can U email her the current list for the below construction schedule.

---

**From:** Resheidat, Khalid  
**Sent:** Friday, April 11, 2014 10:15 AM  
**To:** Brangaccio, Pam  
**Subject:** FW: NSB025 Sidewalks

Below is the result of my meeting with the consultants early this week

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**From:** Andrew Giannini [<mailto:agiannini@qlha.com>]  
**Sent:** Thursday, April 10, 2014 8:49 AM  
**To:** Resheidat, Khalid  
**Cc:** John Mischle  
**Subject:** NSB025 Sidewalks

Khalid,

This is to document our discussion on the city's requested schedule for the above referenced project.

1. City has requested surveys along Magnolia from Cory and will forward when received.
2. QLH will fine tune plans and deliver 90% to city by end of April.
3. City will schedule public meeting for mid-May.
4. QLH will incorporate public comments into plans and finalize plans by end of May
5. City will advertise first week of June.
6. Open bids in July
7. Commission approval in August.
8. Construction commencing in September 2014

Please advise if our understanding of the schedule is not correct.

### **Andrew M. Giannini, P.E.**

Quentin L. Hampton Associates, Inc.  
4401 Eastport Parkway  
Port Orange, FL 32129  
(386) 761-6810 phone  
(386) 761-3977 fax

***Now offering Subsurface Utility Engineering (SUE) services!***

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BRAD T. BLAIS, P.E.  
DAVID A. KING, P.E.  
ANDREW M. GIANNINI, P.E.  
KEVIN A. LEE, P.E.

Quentin L. Hampton Associates, Inc.  
**Consulting Engineers**  
P.O. DRAWER 290247  
PORT ORANGE, FLORIDA 32129-0247

TELEPHONE: (386) 761-6810  
FAX: (386) 761-3977  
EMAIL: qjha@qjha.com

September 18, 2013  
Revised

Khalid Resheidat, PE  
Assistant City Manager  
City of New Smyrna Beach  
124 Industrial Park  
New Smyrna Beach, FL 32168

RECEIVED  
SEP 19 2013

**PUBLIC WORKS**

**RE: City of New Smyrna Beach  
Sidewalk Improvements 2014 - Scope of Services & Fee Estimate**

Dear Khalid,

We are pleased to offer this scope of services and engineering fee estimate for the above referenced project. As we understand, the City desires to construct sidewalk infill throughout the City to be completed in fiscal year 2014.

Following is a list of proposed sidewalk infills with lengths:

Zone	Location	Length (ft)
1	N. Atlantic Avenue -- Kirkland Rd. to Sapphire Rd.	850
1	S. Pine Street -- E. 2 <sup>nd</sup> Ave. to Ocean Ave.	1,710
2	Magnolia Street -- 6 <sup>th</sup> St. to 10 <sup>th</sup> St.	2,405
2	Andrew Street -- S. Orange Ave. to Palmetto St.	370
3	Turnbull Street -- Turnbull Bay Rd. to Industrial Park Ave.	2,365
3	Dogherty Street -- Turnbull Bay Rd. to Handley Dr.	495
4	Meadow Wood Street -- S. Myrtle Ave. to Slatton St.	110
4	S. Duss Street -- Meadow Wood St. to Field St.	620
4	Slatton Street -- Meadow Wood St. to Field St.	635
	<b>Total</b>	<b>9,560</b>

QLH has completed many projects of this nature for several municipal clients in Volusia County.

Our proposed scope of services include:

**Task 1 – Obtain Existing Conditions Information** - QLH will endeavor to obtain all information required for plan sheet preparation utilizing available existing surveys, aerials, topography, utilities, etc. The City desires to limit the need for obtaining this information by a licensed surveyor and we will make every effort to comply. However, we recommend an allowance be included for this task for areas where it is critical to identify right-of-way limits. An allowance of \$5,000 is included in this task for same.

**Task 2 – Design and Plan Preparation** - QLH will prepare sidewalk layout and prepare bid set of plans using information gathered in Task 1. Since plans will be prepared without a certified survey, they will be conceptual

30354101  
907726

in nature with conditions that field adjustments will be made to fit the existing conditions, ADA requirements, and City/resident desires.

**Task 3 – Bidding Assistance** – QLH will assist the City with bidding in providing final bid package with bid advertisement, attend pre-bid conference, respond to all bidder’s questions, attend bid opening, review bids and issue bid tab with recommendation of award letter.

**Estimated Fees:** Compensation for the above tasks is proposed on a lump sum basis per Attachment “A” detailed manpower estimates:

Task 1-Obtain Existing Conditions Information	\$5,530.00
Task 2-Design & Plan Preparation	\$10,665.00
Task 3-Bidding Assistance	\$2,355.00
Survey Allowance	\$10,000.00
Printing & Reimbursable Allowance	<del>\$2,000.00</del>
<b>TOTAL ESTIMATED FEES</b>	<b>\$30,550.00</b>

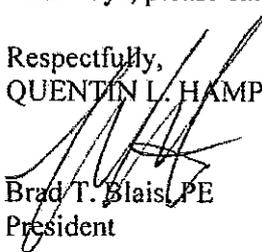
If Florida Sales Tax becomes due on professional services, the City shall reimburse QLH for the additional sales tax cost.

**PURSUANT TO FLORIDA STATUTE SECTION 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT OF QUENTIN L. HAMPTON ASSOCIATES, INC. MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.**

Please review and if acceptable, please sign below and return this correspondence to our office. Upon receipt of documentation that the purchase order has been issued, we shall proceed with the above tasks.

As always, please call our office if there are questions.

Respectfully,  
QUENTIN L. HAMPTON ASSOCIATES, INC.

  
Brad T. Blais, PE  
President

  
Andrew M. Giannini, PE  
Project Manager

BTB/AMG:mt  
Enclosure

APPROVED BY:  
CITY OF NEW SMYRNA BEACH

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Written Name

\_\_\_\_\_  
Date

## **Winkler, Sandy**

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**From:** Brangaccio, Pam  
**Sent:** Thursday, April 10, 2014 1:16 PM  
**To:** Winkler, Sandy  
**Subject:** FW: City of New Smyrna Beach - North Causeway Beautification

CM Report for April 22th. Attached are meeting notes from the kick-off meeting with FDOT on the joint North Causeway Beautification Project.

**From:** Jerry Finley [mailto:jfinley@finleyengineers.com]  
**Sent:** Thursday, April 10, 2014 1:08 PM  
**To:** Donald.Grinstead@dot.state.fl.us; Julian.mckinley@dot.state.fl.us; Neumann, Albert; emily.schanker@dot.state.fl.us; raul.artuz@dot.state.fl.us; holly.lopenki@dot.state.fl.us; george.workman@dot.state.fl.us; christopher.cairns@dot.state.fl.us; Preil, Susan L; george.borchik@dot.state.fl.us  
**Cc:** Brangaccio, Pam; Resheidat, Khalid; Jan Stern  
**Subject:** City of New Smyrna Beach - North Causeway Beautification

Thank you to all for your participation at yesterday's meeting to kick-off our joint North Causeway Beautification Project.

After review of our conceptual drawing which included:

SUPPLEMENTAL BOLD LANDSCAPING (SOUTH)  
NEW BOLD LANDSCAPING (NORTH)  
REGRADED SWALE (NORTH)  
MEANDERING WALKWAY (NORTH)  
ASPHALT STAMPED "THEME" CROSSWALKS  
ISLANDS TO PROMOTE PED/BIKE CONNECTIVITY  
ADDITIONAL SHELTERS  
"DRESS – UP" FOR BRIDGE AT RIVERSIDE DRIVE  
BOLD SCREENING OF NORTH SIDE  
LIMITED GRASS PARKING  
NEW LIGHTING/ REMOVE BOLLARD LIGHTS  
NEIGHBORHOOD ENTRY SIGNAGE

Our discussion gave Jan Stern and I the following points to consider as we move forward with the design

1. The 10'-8" landscape islands with Type D or B curbing (Total 12') to replace certain portions of the bi-directional left turn lane will be acceptable. This is of course subject to keeping sufficient lengths for left turn tapers and turn lanes. Once surveys are available,

I will provide proposed geometry of the islands within the overall roadway to Chris Cairns and Raul Artuz for review prior to proceeding with details of the design.

2. Eighteen inch high shrubs/ground cover can be used in these islands with the possibility of using Crepe Myrtle and taller shrubs subject to sight line requirements
3. Additional shelters may be constructed and should be located a minimum of 18 feet from the traveled way. These locations should be reviewed with George Borchik early in the design.
4. Neighborhood signs will not be approved under this project because it would set a precedent for others. An amendment to the "Way-finding" plan may be explored
5. Backflow preventers for irrigation of islands are not to be located in the islands.
6. A minimum of eight foot distance to the new Path would be accepted but FDOT encouraged that this distance be increased as much as possible
7. New Light poles should be located on the back side of the new path
8. Ferrell Hickson should be consulted regarding reducing the width of the north side swale
9. The proposed stabilized parking spaces appeared acceptable with the possibility of using a gravel in a reinforcing grid rather than grass

It was discussed that pdf progress prints could be sent for FDOT review. Because of the Community Redevelopment Agency termination in 2015, it is critical to have this project approved and under construction as soon as possible and certainly before February – March 2015

Once again, thank you for your assistance. If anyone thinks of anything I missed or anything that will speed up the process, please contact me

## Jerry

Jerry K. Finley, P.E.  
Finley Engineering Group  
5531 So. Ridgewood Ave., Unit #1  
Port Orange, Fl. 32127  
(386) 756-8676