

**MEMORANDUM**  
**FROM THE OFFICE OF THE CITY MANAGER**

**To:** Mayor and City Commission

**From:** Pam Brangaccio, City Manager *PDB*

**Re:** City Manager's Report – March 25, 2014

**Date:** March 18, 2014

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We are happy to announce the 2014 Volusia League of Cities Distinguished Service Awards; Khalid Resheidat has been selected as Employee of the Year in the category of Administrative Services, and Gail Henrikson has been selected as Employee of the Year in the category of Economic Enrichment, Community Planning & Development Services. The awards event will be held in May.

As of March 18<sup>th</sup>, we have 85 local government and business professionals registered for the Rebecca Ryan presentation this Friday afternoon, and are also hoping for a good turnout for Saturday's City-wide Community Visioning Forum. Ads were placed in the NJ, on the Radio and on Roadway signs for the March 22<sup>th</sup> Community event. An agenda for the Saturday event is attached.

Tonight's Commission meeting will begin with the Audit Presentation at 5:00 p.m., followed by an update on the Upcoming FY2014-15 Budget Process & Discussion on Staffing levels at the Police Department, prior to the regular meeting.

Workshops for April include April 8<sup>th</sup>, Current CRA Meeting at 5pm (if one required for April); then a 5.30pm workshop, Review of CIP List for the US 1 CRA; and April 22<sup>th</sup>, 5.30pm Feasibility Review on options for the Brannon Center.

City staff has been working closely with the consultants on the US 1 CRA to develop a Capital Project Section of the CRA Plan to meet the 2010 Volusia County CRA resolution, which governs all new CRAs in Volusia County. The US 1 CRA CIP List will be work-shopped with the City Commission on April 8<sup>th</sup>, and return on May 13<sup>th</sup> for final review & submittal to Volusia County.

Port Orange will host the Volusia League of Cities dinner at the Riverside Pavilion on Thursday, March 27<sup>th</sup>.

The 2014 Balloon Fest begins this Friday with 31 hours of Family Fun packed into the weekend, beginning at 5:00 p.m. on Friday and ending at 5:00 p.m. on Sunday; the schedule for the event is attached.

The Citizen's Academy opening session is on Wednesday, April 2<sup>nd</sup> at 6:00 p.m.; the Mayor and City Commissioners would be present for introductions, and then return for Q&A at the May 15<sup>th</sup> graduation event.

Staff met with the design team on the bleachers at the sports complex last week; they have reviewed the existing plans and they have the following concerns:

- They feel that \$375,000 available is not enough for a complete replacement. The home side is twice as big as or even bigger than the visitor side with other amenities such press box and buildings underneath.
- They would like to do a due diligence report first indicating the current condition and their recommendation.
- They need to investigate the foundations (depth, etc.)
- They need a survey and geotechnical.
- There is a possibility that we might repair rather than replace, and that might be in the report if it is possible.
- They feel that the price tag might be more like \$900,000 to replace the entire structure.
- There is a possibility that we might do a section of it now and do the rest later.
- There is a possibility that we might not be able to do this before football season (budget wise and construction).

After the meeting, staff requested that the design team provide a cost proposal for the feasibility report, to identify options & costs for the City Commission.

The three City Brownfield Coalition is having its public "kick-off" meeting at 6:00 p.m. on April 8<sup>th</sup>. There is also an informational meeting that morning at 9:00 a.m. at the City of Edgewater Council Chambers for all elected and appointed officials should you wish to attend.

As anticipated, we have been informed that there are no additional FEMA funds for the Beachside Phase III project, but it is funded using the original FEMA grant & stormwater fund monies. A copy of the notice from the project manager at FEMA is attached.

We received one bid in the amount of \$1,085,000 for the 3<sup>rd</sup> Avenue property (next to Beachside Fire Station) a contract and acceptance of bid will be on the agenda in April for approval.

Volusia County will be considering ECHO grant applications on April 17<sup>th</sup>; staff will be in attendance to address any questions they may have on the two new parks.

Ms. Judith Rosado will be coming on board March 24<sup>th</sup> as the Assistant Finance Director. She is currently a Financial Manager with Seminole County Government, having worked for Seminole County since 2004 in the Accounting Department.

The attached work order was utilized for the completion of a conceptual plan (Phase I) for the NSB Riverfront Promenade; at tonight's meeting the Commission will consider two Resolutions for FIND to fund 50% funding of Phase I (Design & Permitting) of the Promenade; and an overall Maritime Strategic Plan. The FIND staff recommended Phase I be for the design & permitting of the Promenade, as permitting of the various elements can exceed more than one year. Demolition is beginning as well at the AOB building, and old wall on the site; an asbestos report on the building came back "negative" so demolition can proceed.

On March 5<sup>th</sup> staff met with consultants and FDOT on design for the North Causeway beautification project, a copy of the minutes from the meeting are attached. There is a follow-up meeting in Deland on April 9<sup>th</sup>.

City staff is currently in the interview process for Sports Complex Manager, CIP Manager, and Civil Engineer; two of the three positions are close to being filled. Interviews with CIP Manager candidates will be held in the next two weeks.

A scope is being finalized for a Phase I feasibility review for the City Hall Renovation/Expansion Study; in the interim, the Building Department will be moving forward with some internal renovations (at City Hall); the City Commission earlier had approved \$50,000 for a temporary move, however, the Department will be staying at City Hall.

The City of New Smyrna Beach, along with two other cities in Volusia County (Ormond Beach & Ponce Inlet), have been recognized by the State Surgeon General Healthy Weight Community Champion Program as one of only 36 cities in Florida to receive this award. The information is attached.

City staff received a complaint on the public not having utilization of a waterfront easement located at 1400 N. Peninsula; City staff is working with the two adjacent property owners to review this situation; preserving some of the landscaping planted by the adjacent home owners, while opening up this site ICW view vista.

Should you have any questions or need additional information, just give us a call.



2570 W. International Speedway Boulevard, Suite 100, Daytona Beach, FL 32114

Tel (386) 226-0422 • Fax (386) 226-0428 • Email: [mjswiderski@volusiacog.org](mailto:mjswiderski@volusiacog.org)

★ Council Member Billie Wheeler, President ★ Deputy Mayor Bill Partington, Vice President ★ Vice Mayor Heidi Herzberg, Secretary/Treasurer ★  
Mary J. Swiderski, Executive Director

March 14, 2014

Mr. Khalid Resheidat  
Assistant City Manager, City Manager's Office  
City of New Smyrna Beach  
210 Sams Avenue  
New Smyrna Beach, FL 32168

Dear Mr. Resheidat:

It gives me great pleasure to inform you that you have been chosen to receive the 2014 Volusia League of Cities Distinguished Service "Employee of the Year" Award in the category of Administration Services. You should be very proud of this honor. Since 2005 the Volusia League of Cities has presented awards to outstanding individuals who have made their communities and, respectively Volusia County a better place to live. The goal of this program is to recognize individuals for their positive and progressive actions.

Enclosed please find the summary that was written in your honor by Ms. Pam Brangaccio, City Manager with the City of New Smyrna Beach, who nominated you for this award. The Volusia League of Cities Nominating Committee recommended your name to the Volusia League of Cities Executive Committee who in turn voted unanimously in favor of the Nominating Committee's recommendation. We will be honoring you and your accomplishments at our Annual Distinguished Service Awards Banquet on Thursday, May 22, 2014 from 6:00 - 9:00 P.M. at The Club at Pelican Bay, 350 Pelican Bay Drive, Daytona Beach, FL 32119. A formal invitation will be mailed to you closer to this date.

Please make plans to attend this event, at no cost to you, as the guest of the Volusia League of Cities. You are welcome to bring a guest(s) (*no more than three and no small children, please*) but, unfortunately it must be at your own expense. Please RSVP according to the invitation you will receive in the mail.

As President of the Volusia League of Cities, and on behalf of its Executive Committee and the entire membership consisting of Volusia County and its sixteen cities, I want to congratulate you on this honor. We are very excited about this awards program and how it shines a countywide spotlight on those who are outstanding public servants to their communities here in Volusia.

Again, thank you for everything you have done to improve the quality of life in Volusia and make it a better place for everyone to live. If you have any questions, please feel free to contact our Executive Director, Mary Swiderski at 386-566-6856 or email her at [mjswiderski@volusiacog.org](mailto:mjswiderski@volusiacog.org).

Sincerely,

Council Member Billie Wheeler  
President  
Volusia League of Cities  
BW: mjs

Enclosure

cc: ✓ Ms. Pam Brangaccio, City Manager with the City of New Smyrna Beach  
Mayor Adam Barringer, City of New Smyrna Beach



2570W. International Speedway Boulevard, Suite 100, Daytona Beach, FL 32114

Tel (386) 226-0422 • Fax (386) 226-0428 • Email: [mwidewski@volusiacog.org](mailto:mwidewski@volusiacog.org)

★ Council Member Billie Wheeler, President ★ Deputy Mayor Bill Partington, Vice President ★ Vice Mayor Heidi Herzberg, Secretary/Treasurer ★  
Mary J. Swiderski, Executive Director

March 14, 2014

Ms Gail Henrikson  
Planning Manager, Planning Department  
City of New Smyrna Beach  
210 Sams Avenue  
New Smyrna Beach, FL 32168

Dear Ms Henrikson:

It gives me great pleasure to inform you that you have been chosen to receive the 2014 Volusia League of Cities Distinguished Service "Employee of the Year" Award for your contributions to Economic Enrichment, Community Planning & Development Services. You should be very proud of this honor. Since 2005 the Volusia League of Cities has presented awards to outstanding individuals who have made their communities and, respectively Volusia County a better place to live. The goal of this program is to recognize individuals for their positive and progressive actions.

Enclosed please find the summary that was written in your honor by Ms. Pam Brangaccio, City Manager with the City of New Smyrna Beach, who nominated you for this award. The Volusia League of Cities Nominating Committee recommended your name to the Volusia League of Cities Executive Committee who in turn voted unanimously in favor of the Nominating Committee's recommendation. We will be honoring you and your accomplishments at our Annual Distinguished Service Awards Banquet on Thursday, May 22, 2014 from 6:00 - 9:00 P.M. at The Club at Pelican Bay, 350 Pelican Bay Drive, Daytona Beach, FL 32119. A formal invitation will be mailed to you closer to this date.

Please make plans to attend this event, at no cost to you, as the guest of the Volusia League of Cities. You are welcome to bring a guest(s) (*no more than three and no small children, please*) but, unfortunately it must be at your own expense. Please RSVP according to the invitation you will receive in the mail.

As President of the Volusia League of Cities, and on behalf of its Executive Committee and the entire membership consisting of Volusia County and its sixteen cities, I want to congratulate you on this honor. We are very excited about this awards program and how it shines a countywide spotlight on those who are outstanding public servants to their communities here in Volusia.

Again, thank you for everything you have done to improve the quality of life in Volusia and make it a better place for everyone to live. If you have any questions, please feel free to contact our Executive Director, Mary Swiderski at 386-566-6856 or email her at [mwidewski@volusiacog.org](mailto:mwidewski@volusiacog.org).

Sincerely,

Council Member Billie Wheeler  
President  
Volusia League of Cities  
BW: mjs

Enclosure

cc: ✓ Ms. Pam Brangaccio, City Manager with the City of New Smyrna Beach  
Mayor Adam Barringer, City of New Smyrna Beach



## **Charting Our Course: New Smyrna Beach Visioning Project**

**March 22, 2014  
8:30 a.m. to 4:00 p.m.**

**Brannon Center  
105 S. Riverside Drive, New Smyrna Beach, Florida 32168**

### **AGENDA**

- 8:30 Registration, Refreshments, Networking
- 9:00 Welcome and Introduction of City Commission: *Mayor Adam Barringer & Neighborhood Council Chair, Peggy Rivers*
- 9:05 Introduction of facilitator: *City Manager, Pam Brangaccio*  
Purpose for the Day - Envision New Smyrna Beach 2039: *Facilitator, Katy Simon*  
Review input from community process  
Provide background information on major issues  
Develop draft scenarios for our Desired Future
- 9:15 City Manager Introduction: *Keynote - Rebecca Ryan*
- 10:00 Break
- 10:15 Overview of the process to date and summary of input: *Facilitator, Katy Simon*
- 10:30 Provocateurs to provide 12 minute presentations on key issues
- Noon Box Lunch will be provided - local community members tell "Why We Love This Place"
- 
- 1:00 Asset/strength discussion: What makes New Smyrna Beach special?
- 1:20 Divide into issue groups to do SWOT analysis on issues
- 1:45 Issue groups report back to entire group
- 2:05 Break
- 2:15 Issue groups develop statements of Desired Future for New Smyrna Beach and the top three action steps to attain the desired future.
- 2:45 Report out from issue groups
- 3:05 Summary and next steps: *Facilitator, Katy Simon*
- 3:15 Close: *Vice Mayor, Jason McGuirk*

*Two or more City Commission members may be present at this meeting.*

110 for adults  
Kids under 12 FREE  
All vendors FREE



MARCH 28/29/30  
2014

Produced by  
**bright house**  
NETWORK

7:00 BALLOON RIDES 11:00 SHOWS 11:00 ATTRACTIONS ENTERTAINMENT SCHEDULE VIP PASSES RIDES 11:00 Vendors 11:00 Rides 11:00

[/HOMEPAGE](#)



## Schedule

### FRIDAY

Current planned schedule - subject to change at any time

5:00 PM

Gates Open. No coolers please. BRING YOUR CAMERA!

#### ALL EVENING

Carnival Rides, Animal Encounter, the Inspiration Village, live entertainment on the 80,000-watt Sounds of Sky Fest Stage, and all 100+ vendors open. Static display aircraft, including a classic turbine DC-3, a Corsair, T-6's, P-51 Mustangs, a B-25 bomber, helicopters, fighters, and experimental planes can be enjoyed all afternoon and evening!

Also see the inspirational traveling Vietnam Memorial Wall, and the Veterans Flag Garden.

VIP Tent open 7:30-9:00pm (Center of Flightline seating, beer, drinks, snacks)

RIDES (all afternoon, until dark.... Huey, Cobra, and Enstrom helicopters, open cockpit Waco UPF-7 biplane, military T-6 plane, and Cessna airplanes).

Lots of FOOD all evening.

BEER: 5 PM - 9 PM.

Tethered Balloon Rides (winds and weather permitting)\*

5:00 PM

Colleen Baker Stunt Kite Demonstration

6:00 PM

JMR and the Fellowship Band (Central Florida's best Jazz/Reggae)

7:30 PM (Approx.)

BALLOON GLOW\* (balloons are very wind sensitive, and cannot inflate if the winds are more than about 8 MPH), GLOW usually lasts 60 minutes.

8:15 PM

NIGHT AIR SHOW! Back by popular demand! The Aeroshell Team circles the Balloon Glow and then performs at dusk, and the show continues with the fire streaks from Gene Soucy's biplane, the fiery cloud and speed of the 300 MPH Jet School Bus, and the smoke, thunder, and wide-reaching fireworks from Otto the (flag-flying) helicopter!

**8:30 PM**

Patrick Gibson on the Sounds of Sky Fest Stage (Florida's BEST country!)

**10:00 PM**

Gates Close

**SATURDAY****7:00 AM**

Gates Open. No coolers please. BRING YOUR CAMERA!

**ALL DAY and EVENING**

Carnival Rides, Animal Encounter, the Inspiration Village, live entertainment on the 80,000-watt Sounds of Sky Fest Stage, and all 100+ vendors open. Static display aircraft, including a classic turbine DC-3, a Corsair, T-6's, P-51 Mustangs, a B-25 bomber, helicopters, fighters, and experimental planes can be enjoyed all day and evening!

Also see the inspirational traveling Vietnam Memorial Wall, and the Veterans Flag Garden.

VIP Tent open 11:00 am-4:00 pm (Catered by Norwood's; food, drink, beer, wine)

7:30-9:00 pm (Center of Flightline seating, beer, drinks, snacks)

**RIDES** (all day, until dark.... Huey, Cobra, and Enstrom helicopters, open cockpit Waco UPF-7 biplane, military T-6 plane, and Cessna airplanes)

Lots of **FOOD** all day and evening

**BEER:** 10 AM -9 PM.

**SUNRISE** (Approx 7:00 AM):

Hot-air balloon passenger flights (last approx 1 hour)\*

**7:00 AM**

Music classics as the sun rises over Balloon & Sky Fest

**9:00 AM**

Truck pulling contest along the Flightline

**9:30 AM**

Dance Factory on the Sky Fest Stage

**10:00 AM**

Stirrup Some Dust precision horse demonstration team

The Horse Force - patriotic performance riders

Tagi HD Robot interacting near the Sky Fest Stage

**11:00 AM**

Quad-FX stunt kite performance

**12:30 PM**

Pre-Air-Show interviews with two World War II heroes at Air Show Center along the flightline

**1:00 PM**

**AIR SHOW** Acts scheduled to appear at this time include Patty Wagstaff, AeroShell Aerobatic Team, Gene Soucy, wingwalker Teresa Stokes, the 300 MPH Jet School Bus, the Lucas Oil parachute team, Roger Buis in OTTO the Helicopter, military fighter jet and bomber demonstrations, Paul Schulten, Jim "Fang" Maroney, Mark Henley in the "Lady B" P-51 Mustang demo, warbirds (TBM, Stearman, T-6's, P-51) and much more...

Veterans Honor Ceremony, sponsored by Halifax Health - Hospice, with The Vietnam Veterans Honor Guard, at approximately 1:15 PM, accompanied by (Vietnam-era) A-4 Skyhawk jet fly-bys during the playing of Taps

**NOTE:** Our show has been approved by all branches of the military for participation by their aircraft, but the level of participation will depend on world events and military training requirements

**3:30 PM**

Combined group precision horse demonstration

**5:30 PM**

CrashRocket on the Sky Fest Stage

**7:30 PM (Approx.)**

**BALLOON GLOW\*** (balloons are very wind sensitive, and cannot inflate if the winds are more than about 8 MPH), GLOW usually lasts 60 minutes

**8:15 PM**

**NIGHT AIR SHOW!** The Aeroshell Team circles the Balloon Glow and then performs at dusk, and the show continues with the fire streaks from Gene Soucy's biplane, the fiery cloud and speed of the 300 MPH Jet School Bus, and the smoke, thunder, and wide-reaching fireworks from Otto the (flag-flying) helicopter!

**8:30 PM**

JT Curtis and the Silver Eagle Band on the Sounds of Sky Fest Stage

**10:00 PM**

Gates Close

**SUNDAY****7:00 AM**Gates Open. No coolers please. **BRING YOUR CAMERA!****ALL DAY**

Carnival Rides, Animal Encounter, the Inspiration Village, live entertainment on the 80,000-watt Fest Stage, and all 100+ vendors open. Static display aircraft, including a classic turbine DC-3, a Corsair, T-6's, P-51 Mustangs, a B-25 bomber, helicopters, fighters, and experimental planes can be enjoyed all day!

Also see the inspirational traveling Vietnam Memorial Wall, and the Veterans Flag Garden.

VIP Tent open 11:00 am-4:00 pm (Catered by Norwood's; food, drink, beer, wine)

RIDES (all day....until closing: Huey, Cobra, and Enstrom helicopters, open cockpit Waco UPF-7 biplane, military T-6 plane, and Cessna airplanes)

Lots of FOOD all day and evening

BEER: 10 AM -5 PM

SUNRISE (Approx 7:00 AM)

Hot-air balloon passenger flights (last approx 1 hour)\*

**7:00 AM**

Music classics as the sun rises over Balloon & Sky Fest

**9:45 AM**

Stirrup Some Dust precision horse demonstration team

**10:45 AM**

Stirrup Some Dust precision horse demonstration team  
The Horse Force - patriotic performance riders

**11:00 AM**

Smyrna Brass on the Sky Fest Stage

**12:00 PM**

Quad-FX Stunt Kite Demonstration Team on Balloon Island

**12:30 PM**

Pre-Air-Show interviews with two World War II heroes at Air Show Center along the flightline

**1:00 PM**

AIR SHOW Acts scheduled to appear at this time include Patty Wagstaff, AeroShell Aerobatic Team, Gene Soucy, wingwalker Teresa Stokes, the 300 MPH Jet School Bus, the Lucas Oil parachute team, Roger Buis in OTTO the Helicopter, military fighter jet and bomber demonstrations, Paul Schulten, Jim "Fang" Maroney, Mark Henley in the "Lady B" P-51 Mustang demo, warbirds (TBM, Stearman, T-6's, P-51) and much more...

Veterans Honor Ceremony, sponsored by Halifax Health - Hospice, with The Vietnam Veterans Honor Guard, at approximately 1:15 PM, accompanied by (Vietnam-era) A-4 Skyhawk jet fly-bys during the playing of Taps

NOTE: Our show has been approved by all branches of the military for participation by their aircraft, but the level of participation will depend on world events and military training requirements

**3:15 PM**

Combined group precision horse demonstration

**3:30 PM**

: Stirrup Some Dust Horse Demonstration Team

**4:00 PM**

Jan Patane on the Sky Fest Stage

**4:30 PM**

PM Salt Worship Band on the Sky Fest Stage

**5:00 PM**

Gates Close....Fest Ends....

*\* All hot-air balloon activities are VERY wind sensitive. The balloons can NOT inflate or fly if the winds are more than 8 MPH (it can be dangerous). We will make every effort to have balloons inflated and flying as much of the weekend as possible, but we can't control the weather.*

## **Winkler, Sandy**

---

**From:** Brangaccio, Pam  
**Sent:** Tuesday, March 11, 2014 3:18 PM  
**To:** Winkler, Sandy  
**Subject:** FW: Central Beach Flood Mitigation project

Add to CM report for March 25<sup>th</sup>..as expected; no additional FEMA funds for Beachside Phase III; but project is funded using the original FEMA grant & Stormwater Fund monies.

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**From:** Johnson, Helen [mailto:Helen.Johnson@em.myflorida.com]  
**Sent:** Tuesday, March 11, 2014 2:35 PM  
**To:** Resheidat, Khalid  
**Cc:** Brangaccio, Pam; Fegley, Kyle; Tiblier, Fernand; David Hamstra; Leylah Saavedra; Williams, Quinton  
**Subject:** Central Beach Flood Mitigation project

March 11, 2014

### **MEMORANDUM**

**TO:** Khalid N. Resheidat, Assistant City Manager  
City of New Smyrna Beach

**FROM:** Helen M. Johnson, Project Manager, Flood Mitigation Grants  
FL Division of Emergency Management, Mitigation Bureau

**RE:** Budget Increase Request for Central Beach Flood Mitigation Project  
FMA-PJ-04-FL-2012-003; DEM Contract 13FM-23-06-74-02-344

This memorandum confirms that no additional funding is currently available for the Central Beach project as discussed in conversations between the New Smyrna Beach Central Beach Flood Mitigation Project team and the Division of Emergency Management (DEM) Mitigation Bureau, Flood Mitigation Flood Mitigation Assistance (FMA) grant team over the last several months.

The revenue source for increased funding for a project is underruns or unspent funds from other completed flood mitigation projects awarded in the same fiscal year. At this point, other projects awarded in FY 2010 are ongoing and not expected to have any leftover funds. I acknowledge receipt of your formal request (December 20, 2013) for a budget modification, but regrettably, there are no funds available at this time. Please do not hesitate to contact me if you have more questions at 950-922-4077 or via email at [helen.johnson@em.myflorida.com](mailto:helen.johnson@em.myflorida.com).

BRAD T. BLAIS, P.E.  
DAVID A. KING, P.E.  
ANDREW M. GIANNINI, P.E.  
KEVIN A. LEE, P.E.

Quentin L. Hampton Associates, Inc.  
*Consulting Engineers*  
P.O. DRAWER 290247  
PORT ORANGE, FLORIDA 32129-0247

TELEPHONE: (386) 761-6810  
FAX: (386) 761-3977  
EMAIL: qlha@qlha.com

March 4, 2014

Khalid Resheidat, P.E.  
Assistant City Manager/Public Works Director  
City of New Smyrna Beach  
210 Sams Avenue  
New Smyrna Beach, FL 32168

**CITY OF NEW SMYRNA BEACH**  
**A.O.B. SITE CONCEPT PLAN AND F.I.N.D. GRANT APPLICATION ASSISTANCE**  
**SCOPE OF SERVICES AND FEE ESTIMATE**

Dear Khalid,

In accordance with your request, we are pleased to offer the enclosed Scope of Services and Fee Estimate for the above referenced project. This proposal includes professional services associated with development of a conceptual plan and F.I.N.D. grant application assistance for the A.O.B. site on North Causeway Avenue in New Smyrna Beach. A task is included for a conceptual level cost estimate of the construction cost.

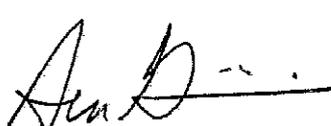
We have engaged Dredging and Marine Consultants, Inc. (DMC) as a primary sub-consultant for these efforts. Allowances have also been established for printing and other reimbursables which may be required. The allowances will be billed at actual cost.

The Scope of Services for this project is based upon the attached, which includes surveying. Thank you for this opportunity to be of service to the City of New Smyrna Beach. If you have additional questions, do not hesitate to call.

Respectfully,  
QUENTIN L. HAMPTON ASSOCIATES, INC.



Brad T. Blais, P.E.  
President



Andrew M. Giannini, P.E.  
Project Manager

BTB/AMG:bf  
Enclosure

**CITY OF NEW SMYRNA BEACH**  
**A.O.B. SITE CONCEPT PLAN AND F.I.N.D. GRANT APPLICATION ASSISTANCE**  
**SCOPE OF SERVICES AND FEE ESTIMATE**

**PROJECT DESCRIPTION**

The City of New Smyrna Beach desires to apply for a F.I.N.D. grant to construct improvements at the A.O.B. site on North Causeway Boat Ramp. QLH will provide professional services per the below scope that will allow the City to proceed to apply for the F.I.N.D. grant.

**TASK 1 - CONCEPTUAL PLANNING AND ESTIMATING**

QLH/DMC will assist the City with the development of a conceptual level plan on the site that will be used in the F.I.N.D. Grant application. The concept plan will include walkways connecting to the North Causeway Avenue sidewalks and possibly to the boat ramp, education pavilion, restrooms, fishing docks, kayak and canoe launch and landscaping. The concept plan task will include two meetings with the City for review and comment. A conceptual level cost estimate will be delivered with the final plan.

**TASK 2 - F.I.N.D. GRANT APPLICATION ASSISTANCE**

QLH/DMC will assist the City with filing a grant application with all pertinent information required by F.I.N.D. The concept plan developed in Task 1 will be the basis of the application along with the cost estimate. This Task includes preparation of a Power Point presentation and assistance in presenting the plan to F.I.N.D. and responding to requests for additional information.

**COMPENSATION:**

The not to exceed fees for these services are estimated to be thirteen thousand, thirty dollars (\$13,030) based on the following schedule as further detailed in the attached fee estimate worksheet:

Task 1 - Conceptual Planning & Estimating	\$7,470
Task 2 - F.I.N.D. Grant Application Assistance	\$5,060
Printing & Reimbursables Allowance	\$500
<b>TOTAL</b>	<b>\$13,030</b>

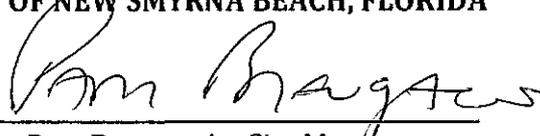
The above services will be complete in 30 days from the notice to proceed

If Florida Sales Tax becomes due on professional services, the City shall reimburse QLH for the additional sales tax cost. All fees are proposed to be billed using a lump sum basis.

PURSUANT TO FLORIDA STATUTE SECTION 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT OF QUENTIN L. HAMPTON ASSOCIATES, INC. MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

CITY OF NEW SMYRNA BEACH, FLORIDA

Dated: 3-6-14

By:   
Pam Brangaccio, City Manager

QUENTIN L. HAMPTON ASSOCIATES, INC.

Dated: 3-4-14

By:   
Andrew M. Giannini, P.E.  
Project Manager

## **Winkler, Sandy**

---

**From:** Brangaccio, Pam  
**Sent:** Thursday, March 6, 2014 11:30 AM  
**To:** Winkler, Sandy  
**Subject:** FW: North Causeway

Minutes to be included in March 25<sup>th</sup> CM report of meeting with consultants and FDOT on design for north causeway beautification.

**From:** Jerry Finley [mailto:jfinley@finleyengineers.com]  
**Sent:** Thursday, March 06, 2014 9:46 AM  
**To:** Brangaccio, Pam; Resheidat, Khalid; Fegley, Kyle; Jan Stern; Otte, Tony  
**Subject:** North Causeway

This e-mail documents our meeting of March 5, 2014 with Raul Artuz of FDOT and his Landscape Architect Susan Preil of Atkins

In attendance for the Design Team:

Pam Brangaccio  
Tony Otte  
Khalid Resheidat  
Kyle Fegley  
Jan Stern  
Jerry Finley

Pam advised FDOT of the urgency in getting the project under contract since the CRA terminates in May 2015

Jerry reviewed the several features of the Conceptual Plan with FDOT

Raul will set a meeting with FDOT Staff in Deland to go through design parameters. It would be helpful to have a little more specific information available for that meeting such as a few typical road sections

Khalid will work with Holly Lapinski on the JPA. To be included in the JPA should be all of the aspects of the work (Trees, shrubs, sidewalks, shelters, signage, lighting, etc. so that no other permitting will be needed

Susan advised that a 12' (face-to-face of curb) island will be necessary rather than 9' as given on the conceptual. More design information will be worked out at the next meeting with FDOT

Pam advised that the existing Shelters are in good shape and will not need to be replaced; shelter are to be added. Benches to be provided at all shelters (See bench at entry to City Hall)

Susan advised that 7 gallon Oleanders and 10 Gallon Seagrape would qualify under the "Bold initiative". Further, the use of only a few shrubs around signage features would be acceptable. Susan will send a checklist

Sight lines will be important in establishing allowable plantings

Raul advised that CEI Services will be required. The City advised that they may want to perform such services

The project was reviewed in the field to give FDOT a sense of what the City was trying to accomplish.



## Florida Department of Transportation

Rick Scott  
Governor

605 Suwannee Street  
Tallahassee, FL 32399-0450

Ananth Prasad, P.E.  
Secretary

### Business of Beautification

*To me, in sum, beautification means our total concern for the physical and human quality we pass on to our children and the future.* Mrs. Lyndon Johnson, 1993

**Now** and for the next few years, to make Florida the most attractive place to do business, to attract visitors and businesses to invest more time and money in Florida, the Department can implement **bold** roadside beautification projects using many large trees, and few if any shrubs. With thoughtful site specific design, this *Consistent, Predictable, and Repeatable* approach will produce the highest visual impact and distinctive sense of place at the lowest design, construction, and maintenance cost. Ten, twenty, thirty, and forty foot tall or taller trees generously and safely placed at the most highly traveled interchanges and gateways into and through the state (Florida's most visible landscapes) will instantly create a welcoming and enjoyable experience; the first and lasting impression of the state and individual communities. Overstocked Florida based nurseries are discounting large trees by 50% or more, and in at least one case offering 0% financing. Palms, especially in Central and South Florida, are the state's signature trees; what visitors and investors expect to see, what they pay to see. Palms are the only type of trees that can feasibly and effectively be transplanted (and re-transplanted if need be) when mature. No other type tree can provide such instant impact, and be as resilient to Florida's extreme weather events. Each District, in conjunction with other agencies, can identify and program the ten highest priority roadside landscapes (e.g., state line, sea ports, airports, rail stations, scenic highways, beaches, historic sites, resorts, REDI communities, national parks and forests); where beautification is most able to help attract and grow



business. Decisions about the selection, placement, and care of trees can continue to be made with full participation of the local governments and maintaining agencies. Where necessary to fully implement highest priority projects, the Department can budget and accept responsibility for landscape maintenance.

**For the future**, as the economy strengthens and as the highest priority roadside landscapes are being completed, beautification can be routinely integrated into the processes used to plan, design, construct, and maintain roadways; roadways that accommodate **bold** performing landscapes that enhance private enterprise and public health and safety. Roadside landscape projects can mimic natural processes that manage stormwater, filter air, abate noise, shade pedestrians, conserve energy, provide habitat, *and* be beautiful. **Bold** leadership at all levels within the Department can make it possible to create and sustain memorable landscapes that contribute to the State's overall well being.

Emphasis can increase on conservation and management of existing trees, and planting roadsides with many small trees that will grow large. There can be less emphasis on planting large trees. Less expensive smaller trees and widespread planting of tree seedlings will grow quickly to beautify and reforest urban, suburban, and rural roadsides. Planting and managing a diverse community of native and non-native tree species reinforces the bold landscapes already in place, and helps overcome other design, construction, and maintenance challenges. This simple and sound investment approach grows in value and pays meaningful environmental and economic dividends indefinitely, unimpeded by current or future recessions.

***Let's get to work*** making beauty *everyone's* business at the Department of Transportation. A work plan developed by the District Landscape Architects and Managers describes strategies, tactics, and measures that can, upon implementation, increase and sustain the return on Florida's investment in highway beautification.

#### Work Plan Highlights:

- Strengthen the Department's Highway Beautification Policy to show renewed commitment.
- Increase landscape expertise in each District planning, design, construction, and maintenance office
- Address landscape conservation and improvements early in roadway planning, project development, and design (including drainage, utilities, ped/bike). The roadway design needs to safely accommodate the landscape design.
- Develop landscape project performance measures and targets tied to other department programs (safety, pedestrian and bicyclists, safe routes to schools, accessibility, drainage, transit, maintenance).
- Document the direct economic benefits of each landscape project, including number of full-time and part-time employees, suppliers, nurseries, etc.
- Develop system to track and monitor landscape projects over time and space. Create a report card for landscape projects with annual report cards on how the project matured and the cost and quality of care. Document what has been invested, where, and how the investment is growing.

- Utilize landscape projects to enhance mobility and safety, e.g., midblock crossing, delineation, headlight glare, traffic calming, etc.
- Upgrade online resources for landscape stakeholders. Include instruction and information about roadside landscape design, construction, and maintenance.
- Emphasize "right plant in right place", "sustainable", and "non-invasive" as well as "native".
- Establish specifications and method of payment for landscape soil to be placed during roadway construction and for soil replacement when necessary during landscape construction.
- As stand-alone projects, enhance oversight during landscape construction:
  - Develop process for maintaining agency to participate in final acceptance.
  - Revise inspection reports to include mulch, weeds, litter, etc.
  - Develop minimum education and experience requirements for landscape CEI.
  - Authorize post design services for RLA of record.
  - Develop process to pay contractor during establishment periods
- Improve landscape maintenance. Determine design life of the landscape project, and who and how maintenance will be paid for the duration. During design, establish a maintenance cost limit that cannot be exceeded. Review and approve landscape maintenance plans and projected annual maintenance costs before completing design. Determine if investment on front end can save on long term maintenance. Reconfirm agreements *before* installation. Develop and retain expertise in the art and science of tree care, roadside forestry, land and landscape management for safety, value, beauty, and soil and water quality.
- Develop programmatic landscape recommendations and requirements to minimize maintenance, e.g., large trees widely spaced with few shrubs to accommodate large machine mowing. Establish design guidelines for low and high maintenance commitments.
- Publish online photo gallery of successful landscape projects.
- Include landscape quality in customer satisfaction surveys.
- Explore opportunities for public private partnerships for landscape design, construction, and maintenance.



# City of New Smyrna Beach

450 East 3<sup>RD</sup> Avenue RFP

New Smyrna Beach, Florida

Sealed Bids for the referenced project were opened publicly in City Hall on Tuesday, March 11, 2014, at 2 p.m.  
The following is a list of the General Contractors who submitted a bid for this project.

CONTRACTOR	BID AMOUNT
David MacKay	\$
P&J Consulting Inc	\$1,085,000.00
Prime Vendor	\$
Blue Rock Real Estate Services LLC	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

*[Signature]*  
Witness

3/11/14  
Date

*[Signature]*  
*[Signature]*

CITY OF  
NEW SMYRNA BEACH  
RECEIVED

2014 MAR 11 PM 2:03

**Mission:**

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



**Rick Scott**  
Governor

**John H. Armstrong, MD, FACS**  
State Surgeon General & Secretary

**Vision:** To be the Healthiest State in the Nation

For Immediate Release: Tuesday, March 18, 2014  
Contact: Stefany Strong, PIO, 386-274-0838

## **FLORIDA DEPARTMENT OF HEALTH RECOGNIZES HEALTHY WEIGHT COMMUNITY CHAMPIONS**

**DAYTONA BEACH** – The Florida Department of Health in Volusia County applauds the efforts of three Volusia County communities that are being recognized statewide as Healthy Weight Community Champions.

### 2014 Healthy Weight Community Champions:

City of New Smyrna Beach  
City of Ormond Beach  
Town of Ponce Inlet

“We are delighted that three of our communities are being recognized as Healthy Weight Community Champions,” said Dr. Bonnie J. Sorensen, director, Florida Department of Health in Volusia County. “With one out of three children now considered to be overweight and 65 percent of adults at an unhealthy weight, it is time to work together to improve the health of our entire community.”

The City of New Smyrna Beach is being recognized for creating and implementing Florida’s first Mayor’s Fitness Challenge. A local coalition including students, health systems, fitness centers and other community businesses was formed to support the challenge. The Mayor’s Fitness Challenge has been packaged and offered to surrounding cities and has grown to 1000 participants strong in Volusia County.

The City of Ormond Beach is being recognized for multiple accomplishments. The city has adopted a multi-modal transportation strategy that has established level of service standards for sidewalks, trails, and bus service. Developers pay a multi-modal fee instead of a road impact fee to support alternative transportation modes to the automobile. The fees go toward adding sidewalks that prevent barriers to transit stops and major destinations, additional bus shelters, and improving the frequency of bus service.

In 2013, the City of Ormond Beach launched its first Mayor’s Health and Fitness Challenge with a 12-week program open to residents and workers and includes: before and after biometrics; 3-months of YMCA access; free and reduced rate classes at local fitness centers; special menu items at local restaurants; free meal preparation sessions with recipes and coaching. City employees receive free gym access through their insurance program and an employee wellness day is held annually. The city manager hosts a monthly “Walk with the Manager” where residents join the manager on a two-mile walk throughout the community. Residents have free city-run gyms and weight rooms. At events

sponsored by the City of Ormond Beach, the city uses food and beverage vendors who offer varied healthy options.

The Town of Ponce Inlet is being recognized for maintaining a network of sidewalks along the major roads and in many residential streets requiring a Complete Streets approach to all new and redeveloped roads. In addition, the Atlantic Ocean beaches within town limits is part of the designated "World's Most Famous Beach" walking trail. Finally, many of the Town's parks feature networks of hiking/walking trails and walkways through natural dune systems, wetlands, and forest.

The Town of Ponce Inlet is currently considering amendments to its development requirements to allow vegetable gardens in front yards and to allow fruit trees to count toward meeting minimum landscaping requirements. The Town and a local health club co-sponsored a month long event called *Shape Up Ponce Inlet* in November 2013 featuring zumba, boot camp and yoga.

Between November 2013 and February 2014, local governments were invited to submit best practice policies they have implemented to promote physical activity and improve nutrition in their jurisdictions. These "best practice" policies are exemplified by the Healthy Weight Community Champions. A list of the Champion Communities and best practices can be found below and online at: [www.HealthiestWeightFL.com](http://www.HealthiestWeightFL.com).

"Efforts to improve health are often most effective at the local level and the Department wants to recognize the outstanding progress made by these communities to promote healthy weight," said State Surgeon General and Secretary of Health Dr. John Armstrong. "The commitment of these municipalities and counties affect nearly 9.4 million Floridians and help further statewide collaborative efforts to make Florida the healthiest state in the nation."

The Community Champions program is part of the Department of Health's Healthiest Weight Florida initiative. Healthiest Weight Florida is a public-private collaboration bringing together state agencies, local governments, not-for-profit organizations, businesses, schools, faith-based organizations and entire communities to help Florida's children and adults make consistent, informed choices about healthy eating and active living. To learn more about Healthiest Weight Florida, please visit [www.HealthiestWeightFL.com](http://www.HealthiestWeightFL.com).



65% of adults in Florida are at an unhealthy weight.

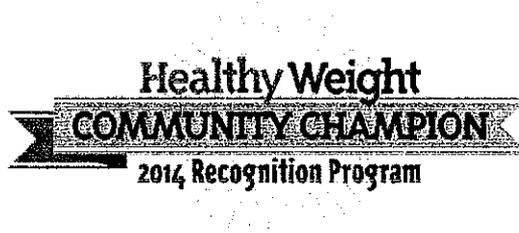
Home

Worksite Wellness

**Champion Communities**

**Healthiest Weight**  
 Florida is a public-private collaboration bringing together state agencies, not for profit organizations, businesses, and entire communities to help Florida's children and adults make choices about healthy eating and active living.

## State Surgeon General Healthy Weight Community Champion 2014 Recognition Program



### Healthy Weight Community Champion 2014 Recognition Program

**More Information:**

**For Adults**

**For Children**

Florida's county and municipal governments play an important role in decreasing the prevalence of unhealthy weight in their jurisdictions. Local governments can implement a variety of policies that have been shown to increase physical activity levels and improve nutrition. These "best practice" policies are reflected in the Healthy Weight Community Champion Recognition Program.

Many jurisdictions are making great progress in policy and environmental change. To celebrate these efforts, all local governments in Florida were invited to submit descriptions of their policies and programs for the 2014 recognition program.

Many jurisdictions are making great progress in policy and environmental change. To celebrate these efforts, all local governments in Florida were invited to submit descriptions of their policies and programs for the 2014 recognition program.

For the 2014 cycle thirty-seven Community Champions are recognized for their efforts:

- |                    |                          |
|--------------------|--------------------------|
| Alachua County     | City of New Smyrna Beach |
| City of Arcadia    | City of Orlando          |
| Broward County     | City of Ormond Beach     |
| Citrus County      | City of Oviedo           |
| City of Clearwater | Palm Beach County        |
| City of Doral      | City of Panama City      |
| Flagler County     | City of Parkland         |
| City of Fort Myers | City of Pinellas Park    |
| City of Hollywood  | Polk County              |
| City of Inverness  | Town of Pomona Park      |
| City of Lakeland   | Town of Ponce Inlet      |
| City of Largo      | City of Punta Gorda      |
| Lee County         | Putnam County            |
| Madison County     | Sarasota County          |
| Manatee County     | St Johns County          |

Marion County  
Miami-Dade County  
City of Monticello  
City of Newberry

City of St Petersburg  
City of Winter Haven  
City of Winter Park

The policies and programs implemented by these municipalities and counties affect approximately 9.4 million Floridians. Congratulations to our 2014 Community Champions for their outstanding work!

Should your community be a Community Champion? The submission period for the 2015 recognition cycle will open in August 2014.



2585 Merchants Row Boulevard Tallahassee, Florida 32399 • 850-245-4444

This page was last modified on: 07/12/2013 10:16:00

Connect with us:



March/18/2014

City Manager

Dear P Brangaccio

I have been informed by the city that you plan to clear the lot at the end of Beachway of all trees ECT. As you may or may not know this lot has not been touched by the City in at least the last 20 years. Over the last 10 years I and my next door neighbor have cleaned the area and put in a removable seat so people could sit and watch the sun go down. Tortas come and go and song birds live in the trees. Manatees use it as a spot to get out of the sun in the summer with its trees over the water and rest there at night. To clear all this old growth will kill off this eco system. As I live next door to this I would ask you to at least ask for some advice before you start this project by contacting me at the number below. I would also ask to be sent a copy of the uniform policy paper on clearing all access along Peninsula and other areas or and explanation as to why this one is being singled out after 20 years. I would ask that you send me a copy before you start this project so I can inform all interested parties along the river.

Thank You

L Wilton

1400 N Peninsula Ave

New Smyrna Beach

386 423 2255