

MEMORANDUM
FROM THE OFFICE OF THE CITY MANAGER

To: Mayor and City Commission
From: Pam Brangaccio, City Manager
Re: **City Manager's Report – October 22, 2013**
Date: October 14, 2013

Due to the Thanksgiving/Christmas Holidays there have been changes in the schedule for City Commission and CRA meetings for November and December. Most notably the CRA/Commission meetings have been moved up from November 12 to November 5 and the City Commission meeting from November 26 to November 19, 2013. Please see the attached schedule for more information about those changes as well as new meetings and workshops.

The Selection Committee met on October 4, 2013 to review and rank all submittals received for the **Brannon Center Expansion Architectural Services** and selected the following four (4) firms to make presentations on Thursday, October 17, 2013:

Gerard J. Pendergast Architect, PLC
Hawkins, Hall & Ogle Architects, Inc.
RLF Architecture Engineering Interiors
David L. Skyles Architects, P.A.

The Selection Committee is also recommending, in a separate agenda item, the following short-listed firms to the City Commission for the **City Hall Expansion Architectural Services**:

1st Gerard J. Pendergast Architect, PLC
2nd Hawkins, Hall & Ogle Architects, Inc.
3rd KTH Architects

Runway 11-29 is the New Smyrna Beach Municipal Airport's primary runway and has not been resurfaced in 20 years. To keep the runway in good working condition the Airport applied for and was awarded an Airport Improvement Grant (AIP) from the FAA for \$1,659,600. The grant will be used to rehabilitate runway 11-29 along with a portion of taxiway 'D' and taxiway 'E'. The design work was completed in

June 2013 and was funded under a previous grant from the FAA. The overall project was separated into three schedules (Please see attached Newsletter)

On October 4th, 2013 the Community Redevelopment Agency (CRA) received four (4) responses to a recent Request for Proposal (RFP) for the development through sale or lease of Real Property at 160 N Causeway. The following proposals were received:

1. Robert Skelton NSB Fiesta Marketplace
2. Tim Phillips, P & S Paving Caribbean Village
3. White Development Co..... Grocery Store
4. Rex-Tibbs Construction Co..... South Bay Riverfront Community

Attached are quick summaries of the firms that submitted proposals as well as conceptual renderings of the submitters' vision for the property. Staff review will begin the first week of November.

Staff received a phone call from Metha & Associates, a contractor for the Florida Department of Transportation (FDOT) in regards to the SR 44/I95 median landscaping (I95 widening project). He mentioned that the contractor will now be doing work in this area towards the latter part of October. City staff is taking photos of the planted areas and has discussed options of relocating some of the more valuable landscape items (Silver Palms) as well as the potential difficulty and expense for relocation. Staff will request that FDOT provide future landscaping assistance on SR 44, in lieu of relocating now.

A Notice-to-Proceed (NTP) was issued to the Contractor Barracuda Building Corporation in regards to the West Canal Parking Lot Project. Work will commence either on or after October 14, 2013 with a completion date set for December 12, 2013. (see attached)

The annual Community Redevelopment Agency (CRA) presentation required per County Resolution 2010-19 is being satisfied with hard copy notebooks this year. Each city will have a section that includes a summary sheet, compiled from data submitted to the County representative earlier in the year. The FY 2012 annual reports will also be included. Attached is the New Smyrna Beach CRA report.

At a prior City Commission meeting the Commission asked for new City Limit signs to be placed at the north and south City limits. On October 7th, 2013 the City of Edgewater City Commission approved staff's request for placement of one of the signs at its new location (please see attached).

On October 9th, 2013 the City's Economic Development Director met with the owners of a new business who moved into the building at 1601 Tionia Road. The firm relocated to New Smyrna Beach from Edgewater and plans to hire 20 – 30 employees over the next six months. The building had been vacant for years and showed signs of neglect but is now undergoing a complete transformation with the creation of office spaces and the manufacturing area is now clean and well-lit.

City Staff submitted a case study for consideration to be discussed at the 2014 Florida City and County Management Association Conference (FCCMA). The study is titled "The Successful Use of the Citizen Task Force to Address Long-Standing Issues" and was selected to be included on the agenda for their Annual Conference. The session will be presented on Thursday, May 29th, 2014 from 3:35 pm to 5:00 pm at the Orlando Hilton. (please see attached notification letter).

On October 26, 2013 from 10 a.m. to 2 p.m. the New Smyrna Beach Police Department and the Drug Enforcement Administration (DEA) will give the public its seventh opportunity to rid their homes of potentially dangerous expired, unused, and unwanted prescription drugs. Medications can be brought to the Police Department at 246 Industrial Park Avenue for disposal. The service is free. (Please see attached News Release)

On October 14th, 2013 Pifer notified the City that work will begin again on the Sports Complex bleachers on October 16th/17th; with a new sub-contractor on board.

Should you have any questions or need additional information, just give us a call.

**NOTICE OF SCHEDULED PUBLIC MEETINGS
NEW SMYRNA BEACH CITY COMMISSION
Fall/Winter 2013**

PLEASE TAKE NOTICE, that the City Commission of the City of New Smyrna Beach will conduct open public meetings during the months of **October, November and December, 2013** on the dates and times indicated below:

Regular Meeting on Tuesday, October 22, 2013 commencing at 6:30 pm

Regular Community Redevelopment Agency Meeting on Tuesday, November 5, 2013 commencing at 5:00 pm – This is a change from November 12, 2013, due to the Thanksgiving Holiday

**Regular Meeting on Tuesday, November 5, 2013 commencing at 6:30 pm
This is a change from November 12, 2013, due to the Thanksgiving Holiday**

Special Meeting to discuss Parking Systems on Tuesday, November 19, 2013 commencing at 4 pm

**Regular Meeting on Tuesday, November 19, 2013 commencing at 6:30 pm
This is a change from November 26, 2013, due to the Thanksgiving Holiday**

**Regular Community Redevelopment Agency Meeting on Tuesday, December 10, 2013
commencing at 5:00 pm**

Regular Meeting on Tuesday, December 10, 2013 commencing at 6:30 pm

Goal Setting Workshop on Thursday and Friday, December 12 and 13, 2013 commencing at 8:30 a.m. each day, at the Atlantic Center for the Arts, 1414 Art Center Blvd, New Smyrna Beach

Unless stated otherwise, meetings are conducted in the Commission Chamber of City Hall (South Julia Street Entrance), 210 Sams Avenue, New Smyrna Beach, Florida.

Check the City website at www.cityofnsb.com for any changes to this schedule.

Specific agendas will be published and available for public review approximately 5 to 7 days prior to the date of each scheduled meeting. Agendas will also be posted at City Hall at 210 Sams Avenue, and on the City of New Smyrna Beach official website at www.cityofnsb.com.

Pursuant to *Florida Statutes* 286.0105, if an individual decides to appeal any decision made by the City Commission with respect to any matter considered at a meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such person must provide a method for recording the proceedings.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's Office, by mail or in person at 210 Sams Avenue, New Smyrna Beach, FL 32168, (386) 424-2112, prior to the meeting.

Johnny R. Bledsoe, City Clerk

original

ROBERT SKELTON
NSB FIESTA MARKETPLACE (concept)
111 N. RIDGEWOOD AVE.
EDGEWATER, FL 32132

October 2, 2013

CITY OF NEW SMYRNA BEACH
CITY COMMISIONERS & MAYOR
COMMUNITY REDEVELOPMENT AGENCY
RE: RFP 160 N. CAUSEWAY, NSB

Dear Ladies and Gentlemen, et al:

I am aware of the intended purpose of this RFP and, because of its inclination toward a certain goal (one to sell or lease long term to an restaurant or hotel entity), I am not in a position to render a solution in that genre which would benefit the City and its visitors and residents alike.

I am, however, in a position to present a conceptual solution that would preserve this invaluable jewel of waterfront property **for generations to come** within the City's portfolio, including, but not limited to, Old Fort Park, City Hall as well as valuable beachside properties.

Simply put, if you sell or lease this property, it is **gone forever** from casual use and enjoyment by our taxpaying residents and our much needed visitor population. I can confidently predict that it will be a great mistake to sell it or lease it. (witness sky view diminished by the new marina development's high and dry storage)

Knowing that the City must earn revenue on this under utilized property (having lived within a ¼ mile of the property for years), I respectfully present to you

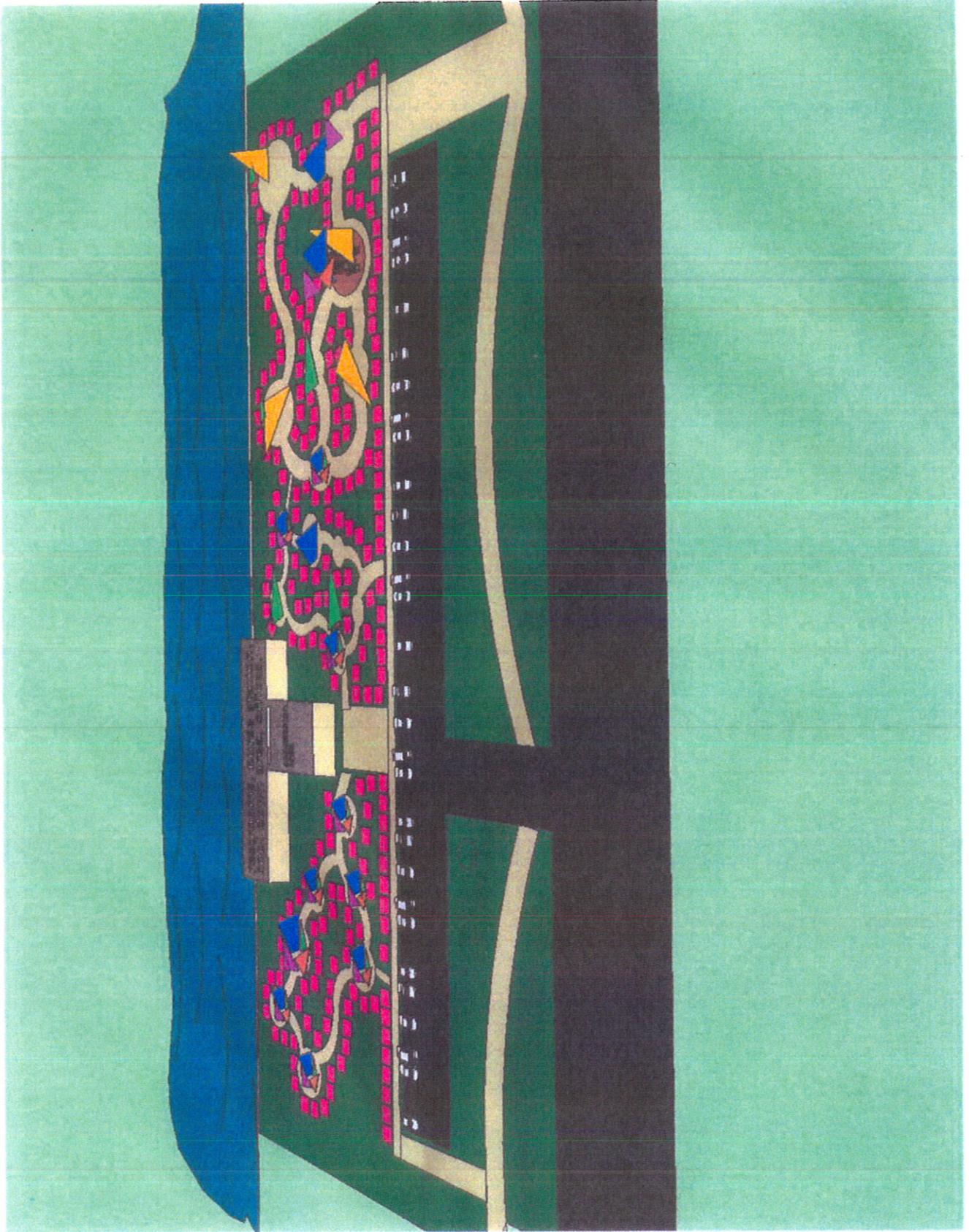
My Vision: 160 N. Causeway

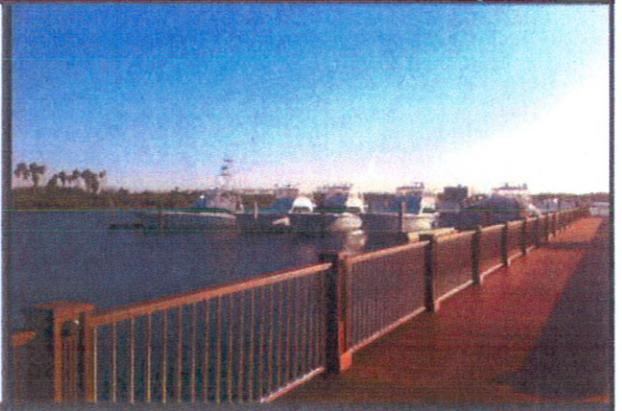
With Best Regards-



Robert Skelton

Original





- ◆ ASPHALT PAVING
- ◆ DEVELOPER
- ◆ EXCAVATION AND GRADING
- ◆ ROAD MILLING

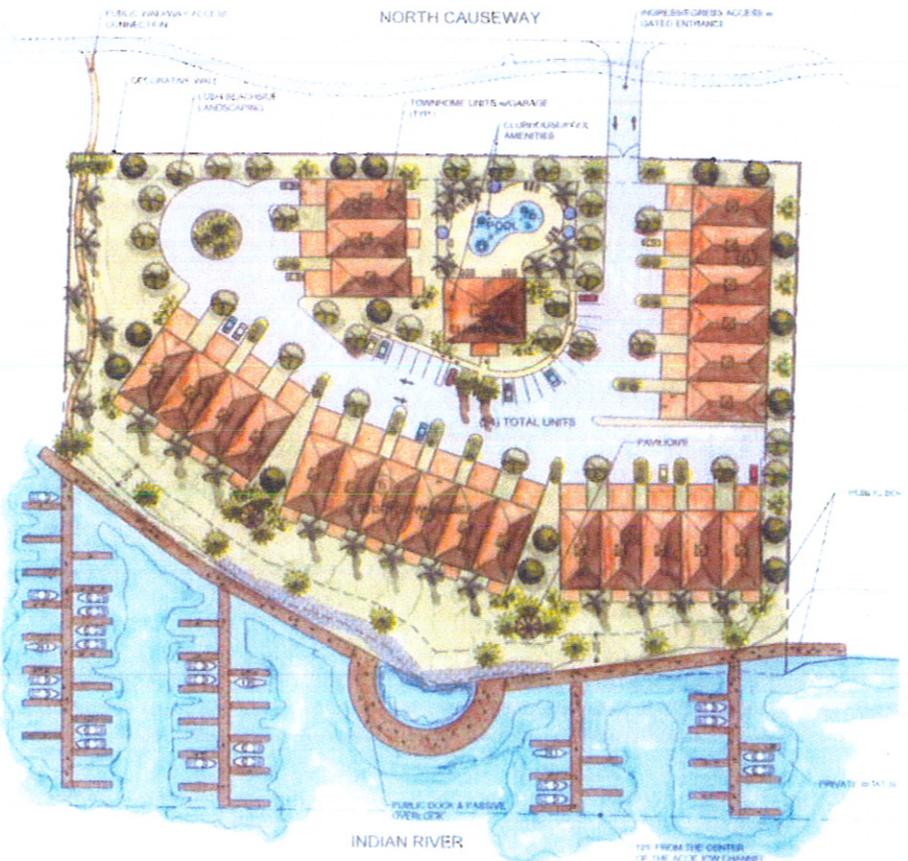


Tim Phillips
President/Owner

3701 Olson Dr, Daytona Beach, FL
32124

Phone: 386-258-7911

timphillips@pandspavinginc.com



CARIBBEAN VILLAGE

REQUEST FOR PROPOSAL

October 4th, 2013

Prepared For:
RFP—AOB 160 N. CAUSEWAY



CARIBBEAN VILLAGE

**Proposal for Purchase
4.475 Acres MOL
160 North Causeway
New Smyrna Beach, FL**

RFP Response:

**For Development of Real Property located at 160 North
Causeway, City of New Smyrna Beach, Florida**



GROCERY
New Smyrna Beach, FL • C&P Project #2130660 • 10-02-13



1801 S. Keene Rd - Clearwater, FL 33756

Submitted By
White Development Company
1801 S Keene Rd
Clearwater, FL 33756
Ofc: (727) 533-8884
Fax: (727) 524-6673



WHITE
DEVELOPMENT
COMPANY

GROCERY - PRELIMINARY SITE PLAN
New Smyrna Beach, FL • C&P Project #2130660 • 10-02-13

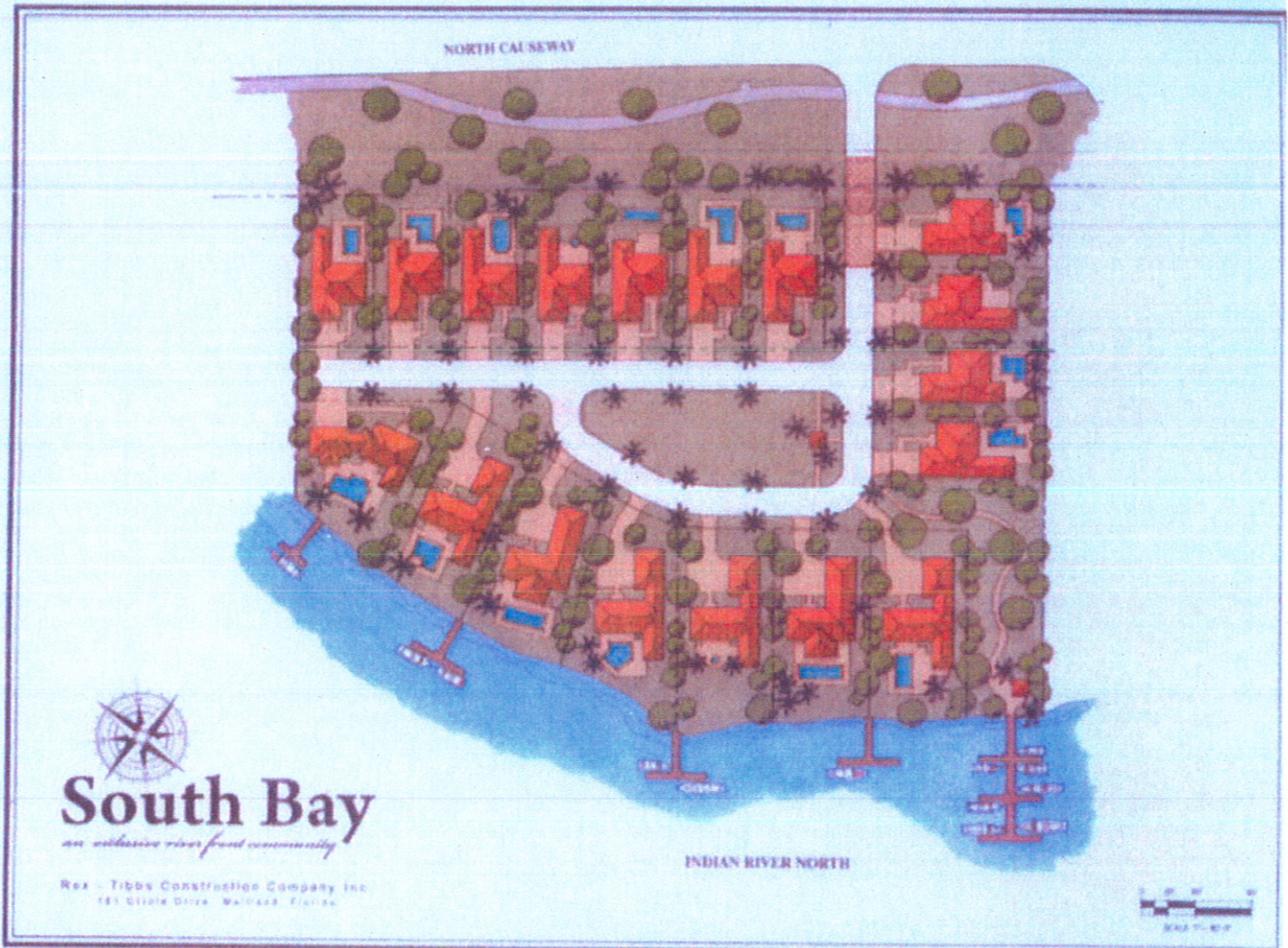
Chilcaci & Peterson • Orlando, FL • Tel: 407.661.9100 • www.c&p.com

1801 S. Keene Rd - Clearwater, FL 33756



South Bay

An exclusive river front community



Request For Proposal

160 N. CAUSEWAY, CITY OF NEW SMYRNA BEACH, FLORIDA

Prepared by Rex-Tibbs Construction Company, Inc.
181 Circle Drive
Maitland, FL



- C. Creative and innovative design solutions are encouraged, including “green building” and sustainability.
- D. If a hotel or any franchise operation is involved, please submit a letter of interest from the franchisor stating the requirements for approval and how and when the Respondent will meet those requirements.
- E. Provide an estimate of the number of jobs to be created and the average annual wage.
- F. Additional Considerations: Identify any additional or unique resources, capabilities or assets which the Respondent would bring to this project outside the scope of the project.

The information will be tabbed according to each requested section. Each page will be numbered consecutively including the Letter of Transmittal, brochures, licenses, resumes, supplemental information, etc. If Respondents are submitting a joint venture, the information requested herein shall be submitted for all firms.

12. Development Schedule

Each Respondent shall submit a proposed design, Agency review, and construction schedule. A final development schedule will be a performance standard in the development agreement. Proposed modification to that schedule would be as outlined in the development agreement.

13. Additional Forms

As noted in the Table of Contents, the following forms contained in the Attachments section must be completed and submitted with the Response to the RFP:

- a. Conflict of Interest and Clean Hands Disclosure Form
- b. Officers and Significant Stakeholders Form

4. SCHEDULE OF EVENTS

The City reserves the right to establish and change the schedule of the RFP process at any time, with or without notice and without penalty. However, the **anticipated** schedule for this RFP is as follows:

Last date for Written Inquiries.....	September 13, 2013
RFP Submittal Date/Time	2 pm local time, October 4, 2013
Evaluation/ranking of firms	October/November 2013
Presentation of RFP respondents to City Commission.....	January 14, 2014 (could occur before January 2014, as this date is dependent on the # of proposals received for review)

5. PROPOSAL EVALUATION CRITERIA

It is anticipated that an RFP Response Review Committee will evaluate and rank all proposals submitted, with a recommendation made to the City Commission for one Respondent to be selected for lease and/or sale and development contract negotiation.

Firm(s) shall be evaluated and points will be assigned based on the following criteria:

1. Professional Abilities/Experience – up to 25 points

Relevant development and redevelopment experience

2. Financial Feasibility – up to 35 points

Submissions will be evaluated based on the Firm(s) demonstrated ability to finance the proposal.

3. Conceptual Development/Overall Vision for the Project – up to 35 points

Submissions will be evaluated as to the extent it represents the highest and best private use providing the greatest proceeds to the City for general government use.

4. Development Schedule – up to 5 points

It is the desire of the City that this project commence construction within 12 months of City Approval of the Agreement.

EACH RESPONDENT SHALL BE REQUIRED TO ADDRESS EACH OF THE EVALUATION FACTORS. IF ANY OF THE FACTORS OR CRITERIA IS NOT APPLICABLE, THE RESPONDENT IS INSTRUCTED TO WRITE “NOT APPLICABLE” AS AN ANSWER.

6. TERMS AND CONDITIONS

ANTI-LOBBYING: Respondent expressly acknowledges and represents and warrants that it will comply with the Anti-Lobbying requirement included in this RFP.

ACCEPTANCE AND REJECTION - The City reserves the right to accept or reject any and all responses and to accept the response which best serves the interests of the City. The City may award sections individually or collectively, whichever is in its best interest, unless the Respondent indicates it is only responding to the project in its entirety.

ASSIGNMENT - Any rights of respondent pursuant to this RFP may not be assigned. Any attempt to assign the respondents responsibilities under this RFP without the express prior written consent of the City shall be grounds for termination of negotiations.

AWARD - Selection of a proposal shall be generally made to a Respondent that demonstrates technical and financial capability while most closely meeting the City's needs according to the evaluation criteria

Community Meeting A mandatory community meeting will be required to be held for the successful proposal by the developer.

Property History

The City acquired the AOB site from the state of Florida – trustees of the internal improvement trust fund pursuant to deed #17,820 on May 13, 1927. The legal description of the property was corrected by deed #17,820A on December 3, 1953 and again by deed #17,820 B on November 13, 1957. The state did retain a three-fourths interest in all phosphate, minerals and metals and a one-half interest in all petroleum that may be on or under the land, along with the right to mine and develop this interest.

On November 16, 1961 the City Commission selected the site for the development of a waste water treatment plant and construction commenced in 1963. The plant operated on the site until 1998 at which time the plant was relocated to its current location near the intersection of SR 44 – I-95. After the Utilities Commission vacated the site, the City relocated the City Administrative staff including the City Commission, City Manager’s Office, City Clerk and Human Resources Office to the main office building on the property and vacated the AOB in 2010.

3. SUBMITTAL REQUIREMENTS

RFP CONTENTS BY SECTION

Sections of the RFP response should be tabbed and arranged in the following sequence.

1. Letter of Interest

The executed letter of interest shall include a statement indicating the respondent’s understanding of the work to be performed as well as provide the firm’s contact person and the telephone number where the person can be reached.

2. Anti- Lobbying Provisions

COMPANIES AND PERSONS DESIRING TO RESPOND TO THIS RFP ARE HEREBY NOTIFIED THAT ALL COMMUNICATIONS REGARDING THIS RFP, WHETHER IN WRITING, ELECTRONIC, VERBAL, OR BY SOME OTHER MEANS, AND WHETHER MADE INDIRECTLY BY THIRD PARTIES OR DIRECTLY BY THE RESPONDENT, SHALL BE SUBMITTED TO THE CITY’S CRA DIRECTOR, EXCEPT LEGAL MATTERS MAY BE DIRECTED TO THE CITY’S ATTORNEY DIRECTLY OR THROUGH THE CRA DIRECTOR. EXCEPT AS EXPRESSLY REQUIRED BY THIS RFP FOR FORMAL PRESENTATIONS (IF ANY), ANY INDIRECT OR DIRECT COMMUNICATIONS AND/OR LOBBYING REGARDING THIS RFP MADE TO CITY OR CRA OFFICIALS, OR MEMBERS OF A SELECTION ADVISORY COMMITTEE (IF APPOINTED), ARE STRICTLY PROHIBITTED AND SHALL CONSTITUTE GROUNDS FOR IMMEDIATE DISQUALIFICATION.

THE UNDERSIGNED RESPONDENT HEREBY AGREES TO THE TERMS AND CONDITIONS SET FORTH ABOVE AND CONTAINED ELSEWHERE IN THIS RFP AS IF SET FORTH ABOVE.



New Smyrna Beach Municipal Airport/Jack Bolt Field

CITY OF NEW SMYRNA BEACH
602 SKYLINE DRIVE
NEW SMYRNA BEACH, FLORIDA 32168
(386) 424-2199 office



Rhonda Walker
Airport Manager
(386) 527-3758 cell
rwalker@cityofnsb.com

Wendy Ingoldsby
Administrative Specialist II
(386) 527-6649 cell
wingoldsby@cityofnsb.com

Quarterly Newsletter

October - December 2013

Upcoming projects:

RUNWAY 11-29 AND TAXIWAY 'D' AND 'E' REHABILITATION NEW SMYRNA BEACH MUNICIPAL AIRPORT

Runway 11-29 is our primary runway at the airport and has not been resurfaced in 20 years. To keep the runway in good working condition the Airport applied for and was awarded an Airport Improvement Grant (AIP) from the FAA for \$1,659,600. The grant will be used to rehabilitate runway 11-29 along with a portion of taxiway 'D' and taxiway 'E'. The design work was completed in June 2013 and was funded under a previous grant from the FAA. The overall project was separated into three schedules described below.

Schedule 1

We will be rehabilitating runway 11-29 by milling, overlaying, and re-marking the pavement, replacing the PAPI-4 system for the Runway 11 approach, and relocating approximately 73 runway and taxiway edge lights and 7 signs.

Schedule 2

In 2011 we began the reconstruction of the closed runway to be utilized as Taxiway 'E', which would extend from Runway 11/29 to the north end of the airfield. The first phase of the project was reconstructing Taxiway 'E' from Runway 11/29 to Taxiway 'D' and has already been completed. The second phase will consist of reconstructing Taxiway 'E' from the intersection of Taxiway 'D' north to the end of the airfield.

Schedule 3

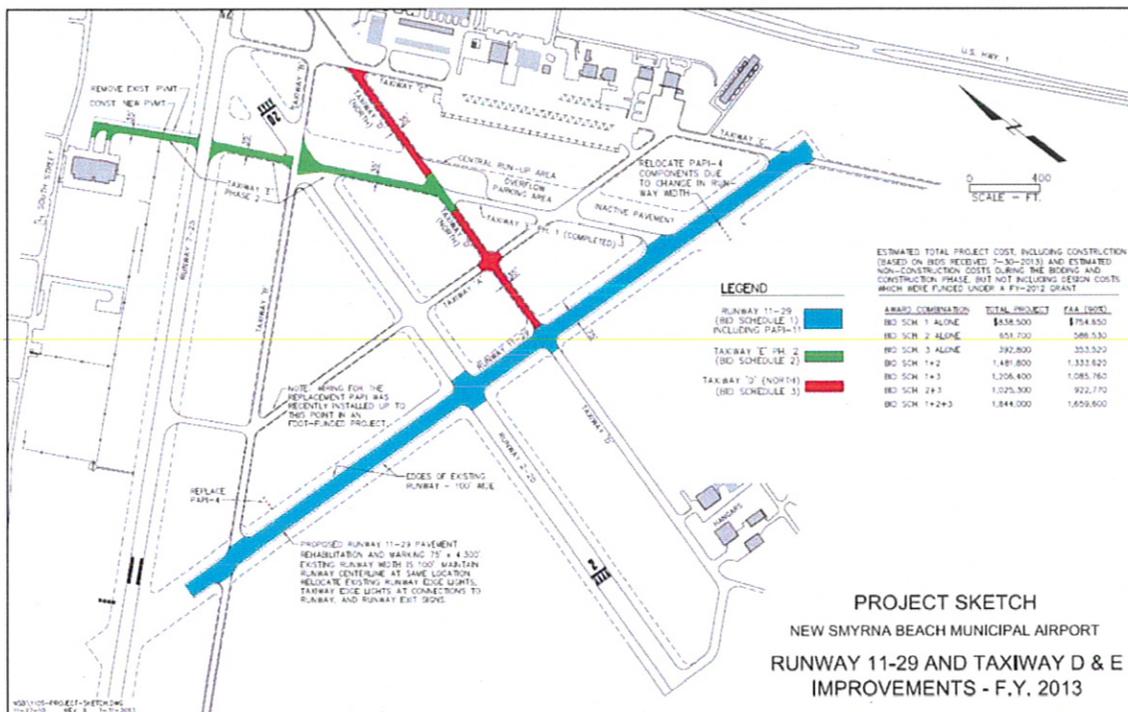
Taxiway 'D' has not had any major work on it since being constructed prior to WWII. We will be reconstructing a portion of Taxiway 'D' from Runway 11-29 to Taxiway 'C', installing new edge lights, and airfield guidance signs.

The \$1,844,000 cost to complete the project will be primarily funded by grants. The FAA grant will cover 90% (\$1,659,600) of the project cost. We will also apply for an additional grant from the FDOT to cover 5% of the remaining balance. The balance will be paid out of Airport funds.

The project is estimated to begin in January 2014 and should take approximately nine (9) months to complete.

This project will enhance safety by providing smooth, well-graded, marked, and lighted taxiways where they are most needed for aircraft operations.

RUNWAY 11-29 AND TAXIWAY 'D' AND 'E' REHABILITATION PROJECT SKETCH



Hangar Availability:

We currently have a few hangar vacancies. In the north hangars, one available in building C (#26) and two available in building D (#37 & #39). In the south hangars, one available in building E (#49). Contact the airport office for additional information.

Upcoming Meetings:

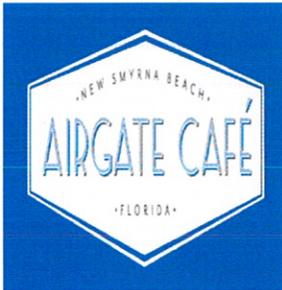
Airport Advisory Board meetings
 October 23rd 2:00-4:00 Commission Chambers
 December 19th 2:00-4:00 Commission Chambers

Upcoming Events:

Hangar Hootenanny October 12th 5:00-10:00 1501 Airway Circle (American Aero)
For additional information call (386) 424-2276 or log on to www.nsbpal.com/HOOT

Hot Rod Show Off October 19th 12:00 – 4:00 Exhibit area in front of airport
For additional information call (386) 428-7084 or email gasketgoons@yahoo.com

New Businesses:

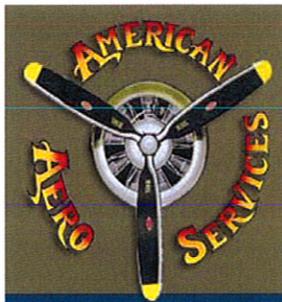


Airgate Café 2022 Aero Circle (386) 424-0601
Open for breakfast and lunch



Lost Lagoon Wings & Grill 2004 N Dixie Freeway (386) 366-3360
Open for lunch and dinner

Business Relocation:



American Aero 1501 Airway Circle (386) 423-7700



City of New Smyrna Beach

October 11, 2013

Mr. James Thompson
Barracuda Building Corporation
1000 Ocoee Apopka Road, Suite 400
Apopka, FL 32703

NOTICE TO PROCEED

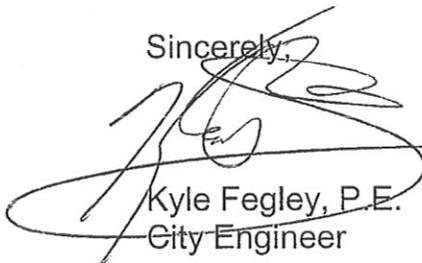
**RE: West Canal Parking Lot Project
City of New Smyrna Beach, Florida**

Dear Mr. Thompson:

Pursuant to the execution of the Contract, you are hereby notified to commence work on the referenced project on or after **October 14, 2013** in accordance with our Contract dated September 13, 2013. The completion time for this project is sixty (60) Calendar Days with a completion date of **December 12, 2013**.

Thank you for your interest in our City of New Smyrna Beach, and we look forward to a capable and timely completion of this project.

Sincerely,



Kyle Fegley, P.E.
City Engineer

New Smyrna Beach CRA 1985 - 2015

**1991-2012 cumulative
county TIF contributions:
\$16,445,000**

CRA board: city commission
2 citizens appointed by commission
Contact: Tony Otte, CRA/economic development director

**Land acquisition and construction
accomplishments since 2007 (\$ x 000)**

• multiple streetscaping projects	\$ 1,887
• Flagler Avenue boardwalk improvements	993
• land acquisition	417
• chamber restoration	102
• parking improvements	68
• building demo/site remediation	71
total:	\$ 3,538

Current focus of plan

- continue Master Plan implementation
- complete capital projects in progress
- community resources services and housing improvements in Historic Westside

2012

Debt	Revenue bond
initial date	1992
amount of initial debt	\$ 3,340,000
balance	\$ 490,817
maturity	2013
purpose	Canal Street improvements
project status	complete

Personnel: 9.00 FTE \$399,660

- 1 CRA director
- 1 CRA project manager
- 1 senior building inspector
- 1 gardener
- 3 utility workers
- 1 administrative specialist
- 1 community resource officer

Primary expenditures in FY 2012

- capital: Riverside Park upgrades, Flagler Avenue Boardwalk, Esther Street improvements, Mary Avenue streetscape, chamber restoration



	FY2012	%total	FY2011	%total	FY2010	%total
Revenues x \$000						
TIF						
county TIF	\$ 976	39 %	\$ 1,029	35 %	\$ 1,303	29 %
hospital TIF	0	0	0	0	787	17
city TIF	537	21	611	21	761	17
subtotal	\$ 1,513	60 %	\$ 1,640	56 %	\$ 2,851	63 %
NON TIF						
grants received*	\$ 869	35 %	\$ 754	26 %	\$ 1,508	34 %
miscellaneous**	126	5	546	18	129	3
subtotal	\$ 995	40 %	\$ 1,300	44 %	\$ 1,637	37 %
Total revenue	\$ 2,508	100 %	\$ 2,940	100 %	\$ 4,488	100 %
Expenses x \$000						
CAPITAL						
debt payments	\$ 343	6 %	\$ 342	8 %	\$ 342	9 %
capital projects	3,163	59	2,726	62	2,439	64
grants awarded	337	6	202	5	102	3
subtotal	\$ 3,843	71 %	\$ 3,270	75 %	\$ 2,883	76 %
NON CAPITAL						
policing/enforcement	\$ 0	0 %	\$ 0	0 %	\$ 453	12 %
operating/ maintenance/other	1,267	24	859	19	448	12
administration	290	5	269	6	0	0
subtotal	\$ 1,557	29 %	\$ 1,128	25 %	\$ 901	24 %
Total expenses	\$ 5,400	100 %	\$ 4,398	100 %	\$ 3,784	100 %
net change in fund balance	(2,892)		(1,458)		704	
Fund balance - ending	\$ 6,770		\$ 9,662		\$ 11,120	

* FIND (\$411K), ECHO - chamber restoration (\$68K), Brownfield assessment (\$289K), FDEP - stormwater (\$101K)
** transfer in from stormwater fund for Esther Street project (\$125K)



City of New Smyrna Beach

October 9, 2013

The Honorable Mayor Michael L. Thomas
City of Edgewater
P.O. Box 100
Edgewater, FL 32132

Ref: New Smyrna Beach Welcome Signs

Dear Mayor Thomas,

On behalf of the New Smyrna Beach City Commission, I would like to thank you and the Edgewater City Commission for your October 7, 2013 approval of our request to install New Smyrna Beach Welcome signs on US 1. This approval is just another example of the solidarity between our Cities.

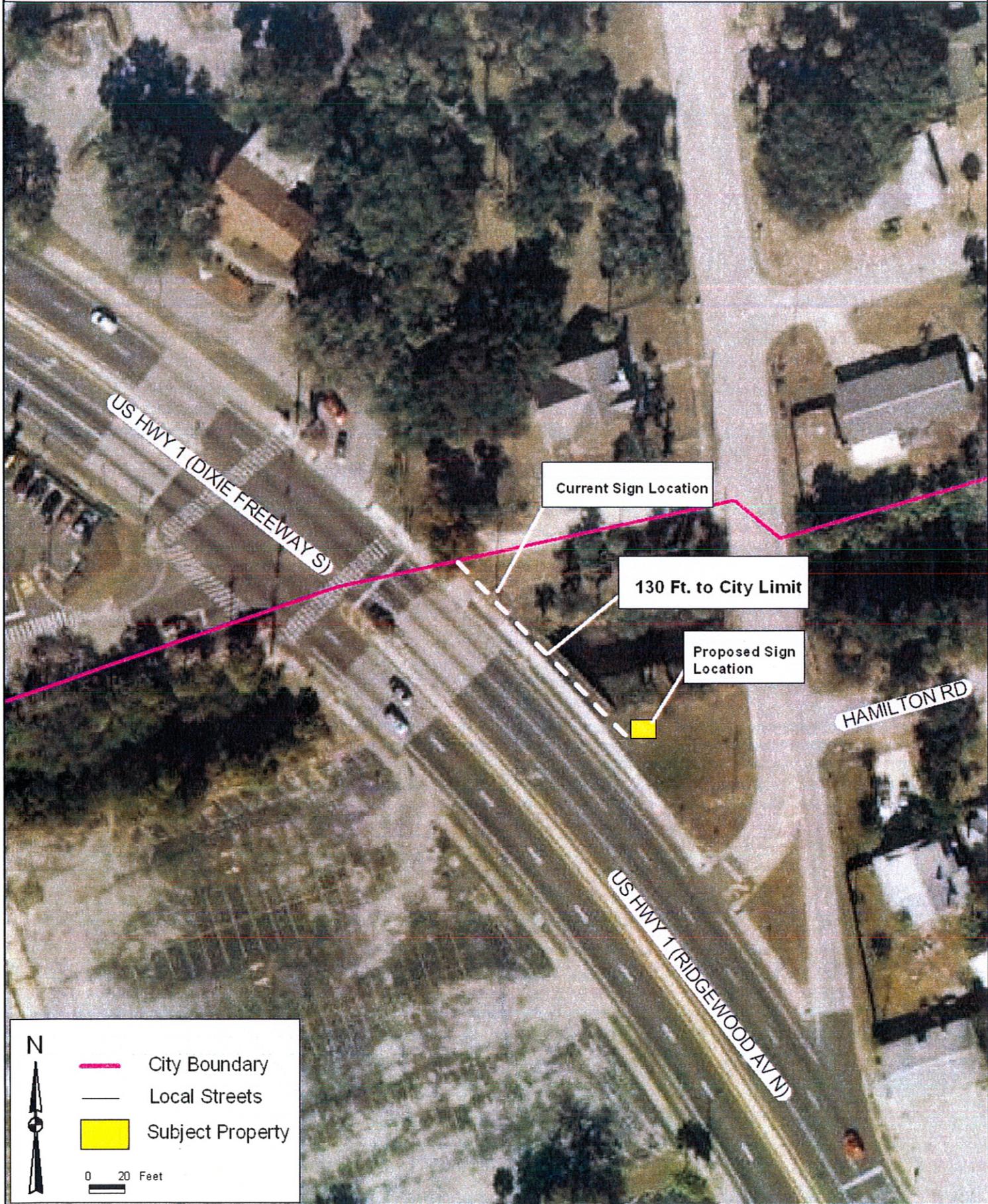
Kind regards,

A handwritten signature in blue ink that reads "Adam Barringer".

Adam Barringer,
Mayor

Cc: Pam Brangaccio, NSB City Manager
Tracey Barlow, Edgewater City Manager via email
NSB City Commission, via email

LOCATION MAP





NEW
SMYRNA BEACH



FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION

Post Office Box 1757 ♦ Tallahassee, Florida 32302 ♦ (850) 222-9684

Fax: (850) 222-3806 ♦ E-mail: llovallo@fkcities.com

President

Russ Blackburn
City Manager
City of Gainesville

October 4, 2013

President-Elect

Jill Silverboard, ICMA-CM
Assistant City Manager
City of Clearwater

Secretary/Treasurer

Michael P. Pleus, ICMA-CM
City Manager
City of DeLand

Mr. Tony Otte

CRA/Economic Development Director

210 Sams Avenue

New Smyrna Beach, FL 32168

Past President

Joyce Shanahan, ICMA-CM
City Manager
City of Ormond Beach

Dear Tony:

District I Director

Lee Garner
City Manager
City of Chattahoochee

On behalf of the Florida City and County Management Association, thank you for submitting a case study for consideration as a conference session for the 2014 FCCMA Conference. The Conference Committee reviewed all the submittals; congratulations, your submittal "The Successful Use of the Citizen Task Force to Address Long-Standing Issues" was selected to be included on the agenda for the Annual Conference.

District II Director

Sally Sherman, ICMA-CM
Deputy County Administrator
Flagler County

District III Director

Beth Anne Knight
Deputy County Manager
Osceola County

The session will be presented on Thursday, May 29, 2014 from 3:45 to 5:00 p.m.

The conference will be at the Hilton Orlando, 6001 Destination Parkway. Mike Grebosz, Assistant to the City Manager in DeLand, is the conference planning committee member assigned to this session, and he will be contacting you soon to review with you your conference session and confirm some particulars. In the meantime if you have any questions, please contact Lynn Lovallo at the FCCMA offices (850.222.9684) or llovallo@fkcities.com.

District IV Director

Richard Reade
Village Manager
Village of Palm Springs

Thank you for your interest in FCCMA and for sharing your experience with us.

District V Director

Yocelyn Galiano, ICMA-CM
Village Manager
Village of Pinecrest

Sincerely,

District VI Director

Judith Zimomra
City Manager
City of Sanibel

District VII Director

Robert S. LaSala, ICMA-CM
County Administrator
Pinellas County

Jill Silverboard

President- Elect, Conference Planning Chair

Assistant City Manager, Clearwater

District VIII Director

Ryan Leavengood
City Manager
Lake Alfred

C: Pamela Brangaccio, City Manager ✓

Mike Grebosz, FCCMA Conference Committee

Directors-At-Large

Robert (Bobby) Green
City Manager
City of Auburndale

Horace A. McHugh, ICMA-CM

Assistant City Manager
City of Oakland Park

Faye W. Outlaw, ICMA-CM

County Administrator
St. Lucie County

NEWS RELEASE

New Smyrna Beach Police Department

For Immediate Release:

Update: Number 1, October 10, 2013

Prepared By: Sergeant Eugene Griffith 386-424-2249

New Smyrna Beach Police taking back unwanted prescription drugs

On October 26 from 10 a.m. to 2 p.m. the New Smyrna Beach Police Department and the Drug Enforcement Administration (DEA) will give the public its seventh opportunity in three years to prevent pill abuse and theft by ridding their homes of potentially dangerous expired, unused, and unwanted prescription drugs. Bring your medications for disposal to police department at 246 Industrial Park Avenue. The service is free and anonymous, no questions asked.

Last April, Americans turned in 371 tons (over 742,000 pounds) of prescription drugs at over 5,800 sites operated by the DEA and its thousands of state and local law enforcement partners. In its six previous Take Back events, DEA and its partners took in over 2.8 million pounds—more than 1,400 tons—of pills.

This initiative addresses a vital public safety and public health issue. Medicines that languish in home cabinets are highly susceptible to diversion, misuse, and abuse. Rates of prescription drug abuse in the U.S. are alarmingly high, as are the number of accidental poisonings and overdoses due to these drugs. Studies show that a majority of abused prescription drugs are obtained from family and friends, including from the home medicine cabinet. In addition, Americans are now advised that their usual methods for disposing of unused medicines—flushing them down the toilet or throwing them in the trash—both pose potential safety and health hazards.

DEA is in the process of approving new regulations that implement the Safe and Responsible Drug Disposal Act of 2010, which amends the Controlled Substances Act to allow an “ultimate user” (that is, a patient or pet or their family member or owner) of controlled substance medications to dispose of them by delivering them to entities authorized by the Attorney General to accept them. The Act also allows the Attorney General to authorize long term care facilities to dispose of their residents’ controlled substances in certain instances.

If you have any questions about the take back please call (386) 424-2220.

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Brangaccio, Pam

From: A.G. Pifer Construction Co., Inc. [agpcon@bellsouth.net]
Sent: Monday, October 14, 2013 11:13 AM
To: Resheidat, Khalid; Brangaccio, Pam
Cc: Parker Mynchenberg; jhall@hhoarchitects.com; msstructural@cfl.rr.com; Tiblier, Fernand; Gummey, Frank; MGK@kvplaw.com; Dan J. Webster
Subject: New Smyrna Beach - Sports Complex Bleachers

Hello Khalid,

This email is to inform all concerned parties that International Design and Construction (bleacher subcontractor) has been terminated. Arrangements have been made to continue with the erection and installation of the structural steel, seating and fencing. We anticipate the erection of the steel to begin on Wednesday / Thursday, October 16, 17, 2013 with seating to follow as specified per the shop drawings.

Please do not hesitate to notify us with any questions, comments and concerns. We will keep you posted as to schedules, etc.

Thank you for your patients and cooperation.

Gregg Pifer
President, A.G. Pifer Construction Co. Inc.

Michael Clobridge, Project Manager / Estimator
Anthony Gregg Pifer, President
Sheri Scarsella, Project Coordinator / Office Manager
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