

MEMORANDUM
FROM THE OFFICE OF THE CITY MANAGER

To: Mayor and City Commission

From: Pam Brangaccio, City Manager 

Re: City Manager's Report – February 12, 2013

Date: February 6, 2013

Announcements:

The 22nd Annual Black Heritage Festival will be held at Pettis Park beginning Friday, February 8th with the opening ceremony @ 3:30 p.m.; Saturday, the festival begins at 10:00 a.m. and on Sunday the festival begins at 10:00 a.m. with a Gospel Music Fest at 1:00 p.m.

A City Commission workshop with Pete Sechler, of AECOM, at City Hall, regarding the AOB site, has been established for 5pm on Feb 26th. The community meeting regarding the North Causeway Plan update has been set for April 6th at the Women's' Club. These dates have been placed on your calendar.

A draft agenda for the March 2nd Economic Development Summit, to be held at City Hall, is attached for the Commission. Save the Date emails have been sent out to past attendees as well. This date has been placed on your calendar.

Field Notes:

The Assistant City Manager and I attended a meeting last week regarding the long-range Marine Discovery Center Masterplan; a copy of the meeting agenda is attached. Florida Fish & Wildlife will be preparing State budget requests for elements of the long-range plan for FY 2014.

The Police Department is hosting a training program in March to assist our volunteer Police Chaplains; a copy of the program is provided with this report.

Over the last few weeks, City staff has held several meetings with the grant consultant for the Brannon Center, with the architect on the project, as well as the Executive Director of the Chamber.

At our last meeting of Feb 4th, we concluded that with the short time frame for preparing the application, and the need to develop “real-time” cultural, historical or environmental grant partners, in addition to the current users of the Center, does not favor a spring 2013 ECHO grant application. We will be working toward a winter 2013 submittal instead and will be recommending a community task force to assist the City. A later 2013 submittal for ECHO grants will also allow the Commission to establish priority capital projects for funding during the FY 13-14 Budget Cycle. We are also leaning the same way on the 2013 ECHO grant application for development of the South Atlantic Beachside Park (purchased by ECHO in 2012), as we do not have in-hand, an interlocal agreement with the County regarding the site.

The utilization of undesignated fund balances for large scale capital projects, along with available Impact Fees, and other special revenue funds, is a major subject for future budget discussion with the City Commission. The City is committed to the following capital projects in 2013 (which have TPO and/or ECHO and/or Volusia County and/or FIND funding as well) the Swoope Boat Ramp Project at \$1.5M, the Multi-use Pedestrian Trail at \$1.3M, and development of Otter Lake Park at \$700,000. Other projects, are lining up for 2014, such as the Brannon Center, South Atlantic Beach Park; and various CIP projects on North Causeway. Priorities need to be established by the City Commission.

Public Works & Police are working together to address vandalism issues occurring at Riverside Park. The following actions will be taken to address the issues, and they will continue to monitor the situation.

- Install a camera to cover the playground and the restrooms. Signs will be posted to make everybody is aware of the surveillance camera in the park.
- Increase police presence in the park, even if that’s requiring overtime.
- Police will visit the fishing pier regularly and make users aware that the rest room is open and the park has a surveillance camera 24/7.
- Mark the curb in front of the restroom with yellow indicating no parking.
- Maintenance operation staff will report any activities, vandalisms, findings to PD ASAP so they are aware of the issues.

As a part of the US1 CRA Corridor project, City staff has developed a list of long-range planning survey questions for existing property owners and businesses. Our consultants (Kimley-Horn) met with students from Stetson University who will be assisting with the US1 CRA information gathering, with Ms. Donna Banks. In addition, two days of stakeholder meetings on the proposed US1 CRA will be held on March 5 & 6th. More details to follow, as the final schedule and agenda is set for these meetings. Kimley-Horn attended the County Council Workshop with NSB and the City of Edgewater as well.

Our Sports Complex Manager Matt Musgrove has setup a new logo for the Sports Complex which will be used for signage, etc.; it is attached for your information.

We are finalizing a date for a joint meeting of the City Commission and Airport Advisory Board, to discuss the FAA's response to the Part 150 Study, and are looking at March 26th at 5:00 p.m.; it has been placed on your calendars tentatively, as we confirm availability with the Airport Board members.

City Staff and the design firm met with Volusia County staff to discuss the Colony Park Road extension; specifically the connection at Pioneer Trail. Depending on the traffic counts and left turns at Otter Blvd, a turning lane might be required. A traffic count will be conducted at Pioneer Trail to Otter Blvd. to determine if left turns of more than 25/hr occur during peak hours, or if there is 1000 ADT (Average Daily Traffic) on Glencoe; if that is the case then a turning lane will be needed and our consultant will give us a cost estimate so it will be built into our estimate and budget. The County has 66' of ROW on Pioneer that they believe would be enough for the turning lane. In addition, the City and County staff are to work together in the next few months to conduct a paving condition assessment of the streets in the Joint Planning Agreement with the County, proposed for transfer to the City, to identify the costs of bringing the roads up the City standards.

The Commission agenda item for the rental of the property at 323 & 325 Canal Street should be ready for the February 26th agenda. Estimated costs for renovating the building are now finalized. We want the Commission to have a discussion on the pros and cons of renting a facility, while doing extensive renovations. It is clear that we need the additional space at City Hall.

The County Council is to hold their next workshop regarding CRAs on February 28th. Their discussion on January 31st reflected a desire to tighten-up the 2010 Volusia County Resolution on forming new CRAs. The proposed NSB US1 CRA has been modeled upon the direction from 2010, which limits the County millage participation, as no more than the City's millage, and to agreed-upon capital projects with an established time for construction. A copy of the information presented by the County staff was placed in the Commission mailboxes.

Code Enforcement is addressing illegal ROW signs along US 1, SR 44, Canal, South Atlantic, 3rd and Flagler, so you may receive some calls. We cannot exclude one use, or group, from enforcement, so it will include not-for-profits and churches.

Should you have any questions or concerns regarding this report, please feel free to contact me.

DRAFT

NOTES FROM FEBRUARY 1 ECONOMIC DEVELOPMENT SUMMIT PLANNING MEETING

1. Week of February 4: marketing of the Summit event through emails and a notice on the City website.
2. Tony to assemble material to be emailed to each person who signs up. Mailout to include:
 - a. The purpose of the Economic Development Summit: to gather information that will be used in the updating of the Economic Development Plan.
 - b. Information including a summary of our current plan, City demographics, current incentives, and plans to upgrade the US 1 corridor..
3. Agenda for the March 2 Economic Development Summit
 - a. 8:30 Registration, Coffee, Continental Breakfast
 - b. 9:00 Welcome, speaker introduction – Mayor Barringer
 - c. 9:05 Keynote Speaker
 - d. 9:50 Break (Coffee)
 - e. 10:05 Review of what we have to offer now no more than 20 minutes:
 - i. Tony Review our demographics and current incentives
 - ii. Charlotte: Review with a slide show (prepared by staff) available areas and properties
 - f. 10:20 Four breakout groups to discuss and make recommendations on the topics listed below. Notes to be taken by representatives of the Chamber, (Samantha Bishop), Business Education (Ned Harper), Realtors, (Tony will ask Ellen Dardin), and Industry (Tony to ask for a recommendation) Topics:
 - i. Who do we want to assist: existing businesses, prospective new businesses
 - ii. Ideas for assistance and incentives
 - iii. How do we market these ideas to the existing and prospective new businesses
 - g. 11:20 Break (Coffee)
(four breakout group facilitators report to Samatha Bishop their findings.)
 - h. 11:30 Present Group Session Findings – Samatha Bishop
 - i. Thank you – Member of City Commission

New Smyrna Beach Facilities Conceptual Planning
Florida Fish and Wildlife Conservation Commission
Location: Marine Discovery Center
Date: January 22, 2013

Goal: Participants are informed about functions and programs at the site and provide input to be used in planning facilities

Working Agenda

1:00	Welcome and Introductions	Jerrie Lindsey
1:15	Site History, Existing Agreements and Authorities	Gil McRae and Brett Boston
1:45	Site Description and Constraints	Randy Wilder
2:00	Interviews and findings	Rich Noyes
2:10	Site Concepts	Bill Argus and Hugh McArthur
2:45	Break (our thought is some may want to leave after this point)	
3:00	Discussion	Bill Argus and Hugh McArthur
4:00	Present Consensus rough draft concept	Bill Argus and Hugh McArthur
4:20	Next steps	Rich Noyes
4:30	Close	Gil McRae



New Smyrna Beach Police Department Training Announcement

Police Chaplains Partnering in Law Enforcement

Course Mission

Police Chaplains have partnered with the law enforcement career field for many years by providing clergy services to members of agencies and the citizens they serve. Providing these services often can put police chaplains in hazardous situations. Many chaplains have not been provided training in the areas of situational awareness, communication skills, personal self defense or firearms familiarization. This course will better prepare the police chaplain to conduct patrol ride-a-longs and interactions with officers responding to calls in the field.

Course Subjects

Situational Awareness
Communication Skills
Crime Scene Protection
Personal Self Defense
Firearms Familiarization
Police Radio Skills

Cost

\$25.00 per student
Limited to 25 seats

Date

March 21-22, 2013
0800 – 1700 hours

Location

New Smyrna Beach Police
Department
246 Industrial Park Av
New Smyrna Beach, FL 32168

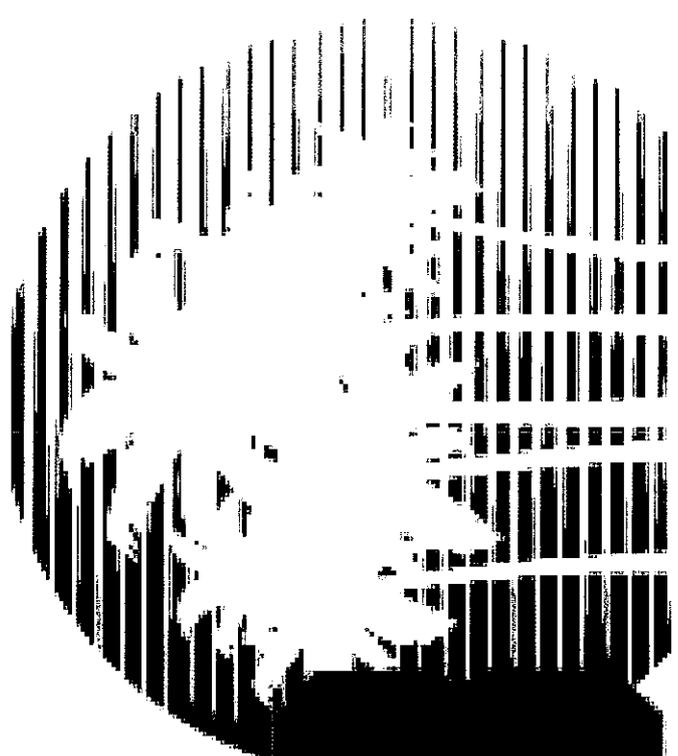
Contact

Sr. Chaplain Don Horne
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(386) 383-5154

Registration

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HSP

SPORTS COMPLEX

NEW SMYRNA BEACH