



CITY OF NEW SMYRNA BEACH CITY COMMISSION REGULAR MEETING

SUMMARY OF ACTION

TUESDAY, SEPTEMBER 11, 2012 – 6:30 P.M.

**CITY COMMISSION CHAMBER, CITY HALL,
210 SAMS AVENUE, NEW SMYRNA BEACH, FLORIDA**

I. Call to Order/Roll Call:

All present.

II. Invocation/Pledge of Allegiance:

Police Department Senior Chaplain William Chegwin was present and gave the invocation.

III. Approval of the Agenda:

No changes were made to the published agenda.

IV. Announcements/Presentations/Recognition:

- A. Proclamation/Firefighters Appreciation Month – A proclamation naming September 2012 as Firefighters Appreciation Month. In honor of the efforts of the New Smyrna Beach Professional Firefighters, the Muscular Dystrophy Association is sponsoring New Smyrna Beach Professional Firefighters Appreciation Month.

Fire and Emergency Services Chief Dave McCallister accepted the proclamation on behalf of the department. Kathleen Henry represented the Muscular Dystrophy Association.

- B. Request for Proposal Response/160 North Causeway (Former AOB Site) – Presentation regarding the sole response to the request for proposal for the AOB site and response to staff questions regarding proposed usage of the site.

Accepted the proposal submitted by Wayne and Judy Heller and directed staff to move forward with the lease negotiation process.

V. Mayor and Commission Reports:

Commissioner Plaskett conveyed her willingness and desire to continue serving as a City Commission appointee to the Fire Pension Board, after her term expires in November 2012.

VI. Consent Agenda (Approval of Minutes/Routine Resolutions):

- A. Approval of Minutes – Approve the minutes of the regular meeting held August 15, 2012 and the meeting of the Board of Elections held August 28, 2012.

Approved as submitted.

- B. Emergency Purchase/Irrigation Pumps – Approve the emergency purchase of an irrigation pump at the Sports Complex, for an unbudgeted cost of \$8,193.70. The appropriate budget amendment will be processed upon approval.

Approved as recommended.

- C. Non-Bargaining Employee Policy Changes – Approve non-bargaining employee policy changes for fiscal year 2012-2013, that include a 2% salary increase; 50% longevity payments; personal leave payout; and, the addition of two personal days.

Approved as recommended.

- D. Change Order No. 5/Esther Street Parking Lot Paving Project – Approve Change Order No. 5 to the contract with A.G. Piper Construction Company, for the paving of the parking lot at Esther Street Beachfront Park, in the amount of \$25,214.44.

No action. Staff directed to bring the item back at a future meeting with a concrete alternative cost estimate, for consideration.

- E. Removal of Traffic Separator/S.R. 44 & Canal Street – Approve the removal of the traffic separator located on the south side of property at 1611 West Canal Street, New Smyrna Fence Supply.

Approved as recommended.

- F. Professional Design Services/Colony Park Road & S.R. 44 Sanitary Sewer Improvements – Accept the Request for Qualifications Selection Committee for Engineering Consultant Services (RFQ No. 2012-3) rankings from the committee, as follows: (1) Infrastructure Engineers, (2) Zev Cohen & Associates, (3) Anderson-Dixon, LLC. Further authorize staff to enter into scope of services and fee negotiations for the required services.

Accepted and approved as recommended.

- G. Award of Bid/Banner Program – Approve the award of bid for the New Smyrna Beach Banner Program, to Banner Works of Florida, in the amount of \$37,531.70.

Approved as recommended.

- H. Upcoming Special Events – Approve the following special events as recommended by the Special Events Committee:

1. Grill Master Classic Barbeque Festival – The Merchants of Flagler Hospitality Group requests approval to hold its Grill Master Classic BBQ Festival on Thursday, September 20, 2012 from 3 p.m. to 10 p.m.. If approved, also requested is the closure of Flagler Avenue from Pine Street to South Atlantic Avenue from 3 p.m. to 10 p.m., the day of the event.

Approved as recommended.

2. Toys for Tots Christmas Train – The F.E.C. Railroad and Friends of Historic Canal Street, Inc. requests approval to host the Toys for Tots Christmas Train on Saturday, December 8, 2012 from 10:35 a.m. to 11 a.m. If approved, also requested is the closure of West Canal Street from U.S. Highway 1 to Myrtle Avenue from 10 a.m. to 12 p.m., the day of the event.

Approved as recommended.

VII. Ordinances – Second Reading and Public Hearings:

- A. Ordinance No. 73-12/Sign Regulation Revisions – Conduct the second and final of two required public hearings of an ordinance, which if adopted, would amend the City *Land Development Regulations* by amending the sign regulations to consolidate and correct signage regulations.

Adopted as amended to restrict home occupation business signs to a size no larger than three square feet, and to allow such signs only in windows or on doors.

- B. Ordinance No. 77-12/Amendments to Zoning Districts – Conduct the second and final of two required public hearings of an ordinance, which if adopted, would amend the City *Land Development Regulations* by amending the Mixed Use (MU), Single-Family (R-3) and Two-Family zoning districts, to addition development standards and permitted and prohibited uses, as recommended in the Historic Westside Neighborhood Plan.

Adopted as recommended.

VIII. Public Participation:

No action.

IX. Ordinances – First Reading:

No action.

X. Administrative Items/New Business:

No action.

XI. Boards and Commissions:

- A. CDBG Advisory Board – Accept the voluntary resignation of member Jacquelyn Morgan and consider the appointment of a member to fulfill Ms. Morgan’s term to expire March 29, 2013.

Accepted the voluntary resignation of member Jacquelyn Morgan and appointed Sabrina Smith to fill the vacated seat to expire March 29, 2013.

- B. Economic Development Advisory Board – Accept the voluntary resignation of member Patricia Collado and consider the appointment of member to fulfill Ms. Collado’s term to expire June 8, 2014.

Accepted the voluntary resignation of member Patricia Collado and appointed Charlotte Smith to fill the vacated seat to expire June 8, 2014.

- C. Housing Authority – Acknowledge the voluntary resignation of member Rosalind Little and accept the mayoral appointment of a citizen to fulfill Ms. Little’s term to expire August 31, 2013.

Acknowledged the voluntary resignation of member Rosalind Little.

XII. City Manager’s Report:

No action.

XIII. City Clerk’s Report:

No action.

XIV. City Attorney’s Report:

No action.

XV. Adjournment:

8:18 p.m.

The foregoing summary of action is a true and accurate record of action taken by the New Smyrna Beach City Commission at its regular meeting on September 11, 2012, pending approval of the official minutes of the meeting.

Johnny R Bledsoe, City Clerk