



Building Department

2650 N. Dixie Freeway
New Smyrna Beach, Florida 32168
Phone: (386) 410-2800
Fax: (386) 410-2805
www.cityofnsb.com

**Variance/Interpretation Application
Builders Trade Board
(Code Issues Only)**

Variance Interpretation

Name of Applicant: _____

Mailing Address: _____

Phone Number: _____ E-mail: _____

Owners Information:

Name of Owner: _____

Mailing Address: _____

Phone Number: _____ E-mail: _____

Location of Property:

Property Address : _____

Parcel Number: _____

Legal Description: _____

Type of Construction: Residential Commercial New Addition/Remodel Other

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all necessary information has been provided. All information from the checklist below must be included or completed.

- A detailed written statement that specifically identifies what is being requested.
- Written arguments that justifies the need for a variance or an appeal of an interpretation. It is the applicant's responsibility to prove that an "unnecessary hardship" exists.
- Any scaled construction or site plans
- \$512.10 application fee payable to the City of New Smyrna Beach

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for Staff of the City of New Smyrna Beach to enter my property for purpose of collecting information to be used as part of the public hearing process. I further agree to withdraw this application if substantive false or incorrect information has been included.

Applicant's Signature: _____ Date: _____

At the public hearing, the applicant may appear or through an agent or an attorney of his/her choice. The applicant/agent/attorney may present testimony, evidence and arguments in support of his/her application. All site plans, pictures, etc. become the property of the Building Department and will remain in the Board's file