



**BUILDING DEPARTMENT**  
 210 Sams Avenue  
 New Smyrna Beach, Florida 32168  
 Phone: (386) 424-2141  
 Fax: (386) 424-2143  
[www.cityofnsb.com](http://www.cityofnsb.com)

**Application for Business Tax**

Please attach the following documents:

1. Proof of LLC or INC or Fictitious Name
2. Seating layout for restaurants
3. Parking layout with handicap spaces/commercial
4. \$53.05 First Inspection fee\*
5. Attach copy of State License
6. Non-Profits 5013C Certificate
7. \$25.00 Certificate of Use Fee

Application for (check appropriate box):  New Business  Transfer of Business  Change in Business Location  
 Change in Business Owner  Name Change Only

1. Have you ever applied for this Business in New Smyrna Beach, Florida before?  Yes  No
2. Was this location previously used for a different type of business?  Yes  No

Tax Parcel Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      **Home Business? Y or N    Need Sign? Y or N**

Business Address: \_\_\_\_\_      Mailing Address: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Owner: \_\_\_\_\_      Owner's Address: \_\_\_\_\_

SSN# or EIN#: \_\_\_\_\_      State License #: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Business Fax: \_\_\_\_\_ Business e-mail: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Business Start Date: \_\_\_\_\_

Will This Business Be Operated as an "Adult Entertainment Business"? Yes \_\_\_\_\_ NO \_\_\_\_\_

Business Type	Number of	Business Type	Number of
Beauty Shops	Chairs:	Manufacturers	Employees:
Restaurants	Seats:	Retail	Inventory Amt:
Rentals	Units:	Gas Stations	# of nozzles:
Repair Shop	Employees:		# of machines:

In compliance with the City of New Smyrna Beach Ordinances, Land Development Regulation, State of Florida Building Codes, I hereby make application for a Business Tax Receipt. A Business Tax Receipt is required for each parcel and each type of business. All Business Tax Receipt renewals will be notified by email.

**\*In addition to the fees listed above, I understand that I may be responsible for a change of use fee (\$150.00) and transportation impact fees if applicable**

**A REINSPECTION FEE OF \$53.05 WILL BE APPLIED FOR THE FIRST FAILED INSPECTION AND/OR INSPECTIONS CANCELLED WITH LESS THAN 24 HOURS NOTICE. SUBSEQUENT REINSPECTIONS WILL BE CHARGED \$212.21 PER THE CITY ORDINANCE.**

Applicant Signature & Title: \_\_\_\_\_ Date: \_\_\_\_\_

(Interoffice Use Only)

Zoning District: \_\_\_\_\_

ZONING TECH: \_\_\_\_\_

DATE: \_\_\_\_\_

#### 801.06. Home Occupations

A. A home occupation shall be permitted as an accessory use in all residential districts, provided that:

- (1) Such occupation shall be conducted entirely within the dwelling unit used as the residence and shall not occupy more than twenty (20) percent of the cumulative floor area;
- (2) No persons other than members of the household shall be engaged in such occupation;
- (3) The use of the dwelling unit for the home occupation shall be clearly incidental and secondary to the use of the dwelling for residential purposes, and such use shall not change the residential character thereof;
- (4) There shall be no structural additions, enlargements or exterior alterations to the residence or premises;
- (5) No additional and separate entrance incongruent with the residential structural design shall be constructed for the purpose of conducting the home occupation;
- (6) No advertisement directs consumers to the home or is located at the home;
- (7) The home occupation shall not generate the visitation by clients, customers, salesman, suppliers, or any other persons to the premises which results in vehicular traffic generation of more than one vehicle at any one time, or of more than a total of 12 vehicles per day;
- (8) No provision for off-street parking or loading facilities, other than the requirements of the residential district in which the use is located, shall be permitted; no part of a required yard shall be used for such off-street parking or loading purposes; and no additional driveways to serve such home occupation shall be permitted;
- (9) No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors, or electrical interference outside the dwelling. In case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises;
- (10) No home occupation shall interfere with the residential uses of adjoining property;
- (10) A home occupation shall be required to have a city business tax receipt;
- (11) One sign not to exceed three square feet attached only to a window or on a door is permitted per parcel.

**A REINSPECTION FEE OF \$53.05 WILL BE APPLIED FOR THE FIRST FAILED INSPECTION AND/OR INSPECTIONS CANCELLED WITH LESS THAN 24 HOURS NOTICE. SUBSEQUENT REINSPECTIONS WILL BE CHARGED \$212.21 PER THE CITY ORDINANCE.**