

# INTEROFFICE MEMORANDUM CITY OF NEW SMYRNA BEACH

TO: Mike Bosse, Fire Marshal  
Marissa Moore, Horticulturist  
David Mims, Police Department  
Kyle Fegley, City Engineer  
George Rizzuto, Postmaster  
Gary Wisniewski, Acting Chief Building Official  
Randy Walter, Utilities Commission  
Khalid Resheidat, Public Works

FROM: Gail Henrikson AICP, Chief Planner

RE: Agenda Package for Plan Review Committee Meeting

DATE: December 18, 2009

CC: Members of the Press  
Helen LaValley, Volusia County School Board

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THIS SHALL SERVE AS YOUR OFFICIAL NOTIFICATION of the regular meeting of the PLAN REVIEW COMMITTEE on FRIDAY, JANUARY 8, 2010 at 9:00 A.M., in the City Commission Chambers, 210 Sams Avenue, New Smyrna Beach, Florida, for consideration of the following:

## ROLL CALL

## APPROVAL OF MINUTES

Regular meeting held December 4, 2009

## PLANS

Please review the plans attached to this memo.

Also, please type your comments and/or questions to be presented at the above referenced meeting. You will need your original copy of the comments plus an additional copy for the applicant to use at the time the project is reviewed and discussed.

After the plans have been reviewed, please submit your original copy of the comments to the Planning and Zoning Division to be placed in the case file. Your signature will be required on the final sets of plans submitted prior to the plans being approved. Written comments from each PRC member are provided to the applicant and are available for review at City Hall.

The following plans are to be reviewed:

**SP-12-09: ISLAND DREAM HOMES / 215 WASHINGTON STREET (Class II)**

Pursuant to Florida Statutes 286.01015, if an individual decides to appeal any decision made by the Planning & Zoning Board with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such person must provide a method for recording the proceedings.

In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the Board Secretary listed below prior to the meeting:

Tammy Dickerson, Development Services Secretary  
City of New Smyrna Beach  
210 Sams Avenue  
New Smyrna Beach, FL 32168  
(386) 424-2132