

CITY OF NEW SMYRNA BEACH, FLORIDA

**ADOPTED BUDGET
FISCAL YEAR
OCTOBER 1, 2012 – SEPTEMBER 30, 2013**





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of New Smyrna Beach
Florida**

For the Fiscal Year Beginning

October 1, 2011

Linda C. Davison Jeffrey R. Emer

President

Executive Director

City of New Smyrna Beach, Florida



Budget FY 2012-2013

October 1, 2012 through September 30, 2013

Mayor

Adam Barringer

City Commission

J. S. Grasty, Vice Mayor, Zone 2
Judy Reiker, Commissioner Zone 1
Jason McGuirk, Commissioner, Zone 3
Kirk Jones, Commissioner, Zone 4

City Manager

Pam Brangaccio

City Attorney

Frank B. Gummey, III

City Department Directors

Johnny Bledsoe, City Clerk
Althea Philord, Finance Director
Carol A. Hargy, Personnel Officer
Khalid Resheidat, Assistant City Manager
Gail Henrickson, Planning & Engineering Manager
Elizabeth Yancey, Recreation Manager
Tony Otte, CRA Director
Ronald P. Pagano, Police Chief
David McCallister, Fire Chief
Gary Wintz, Golf Course Manager
Hal Beard, Maintenance Operations Manager

Prepared by: City of New Smyrna Beach Finance Department

City of New Smyrna Beach, Florida
Table of Contents

	<u>Page Number(s)</u>
Distinguished Budget Presentation Award	i
List of Principal Officials	ii
Table of Contents	iii-iv
Format of the Budget Document	v-vi
INTRODUCTORY SECTION	
Budget Message	
City Manager’s Letter of Transmittal	1-3
Budget Overview	
Community Profile	5-8
Budget Summary	9-18
FTE Historical Staffing Summary	19
City-wide Organization Chart	20
Strategic Issues	21-23
Budgeting Guide and Financial Policies	
Budgeting Basis	24
Budget Amendments	25
Budgeting Process	26
Budget Calendar	27
Summary of Financial Policies	28
Fund Overview	
Fund Summary Chart	29
Fund Structure	30-31
Department and Fund Linkage Matrix	32
Fund Balance History by Fund	33
City-wide Revenue and Expense Summary	34-35
BUDGET DETAIL BY FUND	
General Fund:	
General Fund Revenue Summary	38
Ad Valorem Revenue	39
Other Taxes Revenue	40
Licenses and Permits Revenue	41
Intergovernmental Revenue	42
Charges for Services Revenue	43
Fines and Forfeitures Revenue	44
Miscellaneous Revenue	45
General Fund Expenditure Summary	46
General Government Expenditure Summary	47
City Commission	48-49
City Manager	50-51
City Clerk	53-56
Finance	57-59

	<u>Page Number(s)</u>
BUDGET DETAIL BY FUND (Continued)	
General Government Expenditure Summary (Continued)	
Information Technology	61-63
Human Resources	65-67
City Attorney	69-71
Planning and Engineering	73-78
Public Safety Summary	79
Police Department	81-87
Fire Services	89-96
Public Works Summary	97-98
Maintenance Operations	99-101
Streets	102-104
Building Maintenance	105-106
Parks	107-109
Sports Complex	110-111
Recreation	113-115
Special Revenue Funds:	
Special Revenue Funds Revenue Summary	118
Special Revenue Funds Expenditure Summary	119
Community Redevelopment Agency Fund	121-126
Airport Fund	127-130
Stormwater Fund	131-133
Building and Inspections Fund	135-140
Special Law Enforcement Trust Fund	141
Impact Fee Funds (combined)	142-143
Proprietary Funds:	
Proprietary Funds Revenue Summary	146
Proprietary Funds Expenditure Summary	147
Golf Course Fund	149-152
Sanitation Fund	153
Marina Fund	155-157
Fleet Maintenance Fund (Internal Service Fund)	158-159
DEBT MANAGEMENT	
Debt Management Summary	162
Debt Service Summary	163
Schedule of Debt Service Requirements	164
CAPITAL IMPROVEMENT PLAN	
Capital Equipment Plan	166
Capital Improvement Projects Summary	167
Five Year Capital Improvement Plan Summary	168-169
Capital Improvement Project Detail	170-217
APPENDICES	
Appendix 1 – History of Assessed Property Valuation and Millage Rates	221
Appendix 2 – Assessed Value and Estimated Actual Value of Taxable Property	222
Appendix 3 – Capital Asset Statistics by Function/ Program	223
Appendix 4 – Glossary of Terms and Acronyms	224-237

City of New Smyrna Beach, Florida

FORMAT OF THE BUDGET DOCUMENT

The annual budget is prepared using a program performance approach. The format of the budget document serves multiple uses. It is designed to generate discussions related to policy issues, service delivery and attainment of performance objectives by the City Commission and management during the preparation, review and subsequent adoption of the budget. The section entitled “Operating Budget by Division and Activity” is the focus of the budget preparation process. The document is presented as follows:

Table of Contents

Budget Message – The budget message identifies the major issues facing the City of New Smyrna Beach from a budgetary perspective. In addition, the budget message summarizes major changes and new programs included in the current fiscal year budget.

Budget Overview – This section provides an overview of the key policy issue and programs, community profile and revenue trend analysis, and an overall budget summary.

Community Profile – This section defines the community profile, graphic display of the organization and inclusion of historic, statistical, and economic data gives context for City government and the needs of its citizens.

Policies – This section presents the accounting system and budgetary control and procedures utilized by the City of New Smyrna that guide the preparation of the budget.

Budget Detail – The City officially adopts the budget at the fund level. Each fund is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. This section details the City Commission’s top ten goals and objectives. Detail fund information is broken down as follows:

- General Fund – This section provides detailed general fund revenue analysis and departmental/ division budget information on services, goals and objectives, performance measures, staffing, and expenditures by line item. The General Fund is the main operating fund of the City and includes traditional municipal activities, including: law enforcement and fire protection, development services, road and street maintenance; parks and recreation operations, and general administrative services.
- Special Revenue Funds – This section provides descriptions of each individual fund as well as detailed line item budget information. The funds account for revenues dedicated or restricted to specific uses. The City reports the following Special Revenue Funds:
 - Community Redevelopment Agency
 - Stormwater
 - Special Law Enforcement Trust Fund
 - Airport
 - Building and Inspections
 - Impact Fees

City of New Smyrna Beach, Florida

Budget Detail (Continued) -

- Proprietary Funds – This section provides revenue projection for each proprietary fund and detailed department/ division budget information on services, goals and objectives, performance measures, staffing, and expenditure by line item. The funds are expected to be self supporting. The City reports the following Proprietary Funds:
 - Golf Course
 - Sanitation
 - Marina
 - Fleet maintenance – internal service fund

Capital Improvement Plan – This section provides a long range capital improvement plan and describes planned capital improvement projects and funding sources for fiscal years 2013-2017. Also provides detail for each budgeted capital project.

Schedules – This section contains miscellaneous charts, graphs, statistical data, and a glossary of budget terms and acronyms.



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City of New Smyrna Beach

Budget Message

Honorable Mayor and City Commission
City of New Smyrna Beach, Florida:

Over the last three years, the budget preparation process has been stressful, as we worked to prepare a balanced budget. These balanced budgets occurred with the hard work of City employees, and the cooperation of our three unions, who through annual negotiation process agreed to savings to the City of \$544,830, over the three years. Also, two years of early retirement incentive programs resulted in recurring savings of \$786,256, as the total General Fund personnel were reduced 20%, from 213.75 to 172, when FY2009 is compared to FY2013.

For FY 12-13, earlier five year fiscal models included a 3% decrease in taxable values in the City of New Smyrna Beach; consistent with actual decreases of -17.4%, -11.9% and -4.21% over the last three years. We were pleased with the final tax roll from the Volusia County Property Appraiser that has a 2.04% increase in overall taxable value in the City. Our City total assessed value is only second to the much larger Daytona Beach, and the second lowest millage of 16 cities.

The increase in overall taxable value was quickly overwhelmed by increases in fixed expenses, ranging from an estimated 15-20% in annual health care costs; increases in utility charges, fleet maintenance cost; maintenance of new beachside facilities (\$64,606 in recurring General Fund expenses were added in FY2012 for two employees to maintain the newly reopened Flagler Ave Beach Park; Esther Street Park, and 27th Street Park restrooms); replacement of seven police vehicles (which have not been purchased in three years); required Information Technology (IT) updates to City-wide computer systems, and other urgent capital outlay needs such as replacement stadium stands at the Sports Complex.

Marty Linksy has defined leadership as “dancing on the scope of your authority, for that which you believe is most important”. The budget process and having the City fiscally sustainable for the future is important for all involved. This included City Employees, Department Directors, City Manager, and the Mayor and City Commission during the FY 2012-13 Budget process.

We translate “fiscally sustainable” as five budget goals for FY 2012-13:

- 1) A balanced operating budget which supports the 2012 City Commission Strategic Issues.
- 2) Maintaining the 25% General Fund Reserves established by the City Commission;
- 3) Maintaining a reasonable millage (currently second of sixteen cities within Volusia County);
- 4) Preparing for the first salary increases for employees in four years, and addressing the long-term effect on the General Fund due to Public Safety Pension obligations; and
- 5) Providing a transparent budget and financial system for the residents.

Fiscal Climate Change

ICMA President Bob O’Neill has stated “With State funding of local government programs at all-time low, the federal government unable to reach budget consensus, and the global financial recovery progressing at a snail pace, local governments are on their own for at least the next decade.”

The City of New Smyrna Beach and Volusia County will not see returns to the 2005-07 apex of revenue growth. In New Smyrna Beach taxes fell from a 2007-08 high of \$12M to \$8M in 2012-13; the total taxable property value has fallen from the 2007-08 high of \$3.7 billion to FY 2012-13 of \$2.5 billion.

<u>Fiscal Year</u>	<u>Total Taxable Value</u>	<u>Total GF Millage</u>	<u>General FD Taxes</u>
2007	3,743,475,297	3.36710	12,604,656
2008	3,750,485,808	3.10000	11,626,506
2009	3,443,228,086	3.10000	10,674,007
2010	2,845,189,751	3.47930	9,899,269
2011	2,507,947,973	3.47930	8,725,903
2012	2,407,847,097	3.47930	7,958,741
2013	2,456,947,166	3.44450	8,039,807

Pension Reform:

June 2012 saw the unsuccessful recall of the Wisconsin Governor on pension issues; as well as two voter approved pension changes in two major California cities (San Jose and San Diego). This trend has also occurred within the State of Florida with the 2011 Florida Retirement System reforms. Locally, the City is in negotiations with the Police Union to reduce the cost to the General Fund for their pension plans. The Fire Union has agreed to a 9% increase from 1% to 10% over the next three years in employee pension contribution.

Budget Issues for FY 12-13

Wage Increases for City Employees: Negotiations over the last two years resulted in cost savings from the three unions of \$544,830. The HR Manager secured agreement on pension reform; rolling of longevity into salaries; revised personal leave payout policy, and a salary increase for FY 2012-13 with the general employees and Fire Union.

Honorable Mayor and City Commission
City of New Smyrna Beach, Florida
Budget Message (Continued)

Health Care Costs: The City received health care cost increases from our two vendors of 15% and 20% increases in annual costs. The City is participating in a new program in FY 2012 which involved a shared clinic with Edgewater and Port Orange, and we are starting to see a decrease in emergency room visits, for non-emergencies, but our overall experience continues to be high. A new Wellness Program proposed in FY 2013 by one of the vendors could be a valuable cost-containment measure. The City (dependent on hire date of the employee) provides the bulk of the overall cost of health care for the City employees, and 50 to 75% of dependent coverage costs.

Stormwater Fees: The City Commission approved an annual increase in the City's' Stormwater Fees, from \$5 per month for residential properties to \$7 per month. Similar percentage increases were also for properties (dependent on ERU calculations).

Replacement of Capital Equipment

(See attached schedule under CIP tab in budget book)

New Capital Projects

(See summary attached schedule under CIP tab in budget book)

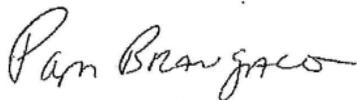
Summary

I would like to thank everyone involved in the preparation of the FY 2012-13 Budget, especially our Finance Director, Ms. Althea Philord, who completed this Budget document, with a vacant Assistant Finance Director position, while still tending her day-to-day duties.

The City's FY 2011-12 Budget received the Distinguished Budget Presentation Award from the National Government Finance Officers Association (GFOA), which reflects the high degree of professional commitment from the Finance Director and the City staff.

I would also acknowledge each and every City employee, who are working with 20% less permanent staff, over the last five years, and still strive to provide quality service to the residents of New Smyrna Beach. They are my personal heroes.

Sincerely,



Pam Brangaccio, City Manager



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City of New Smyrna Beach, Florida COMMUNITY PROFILE

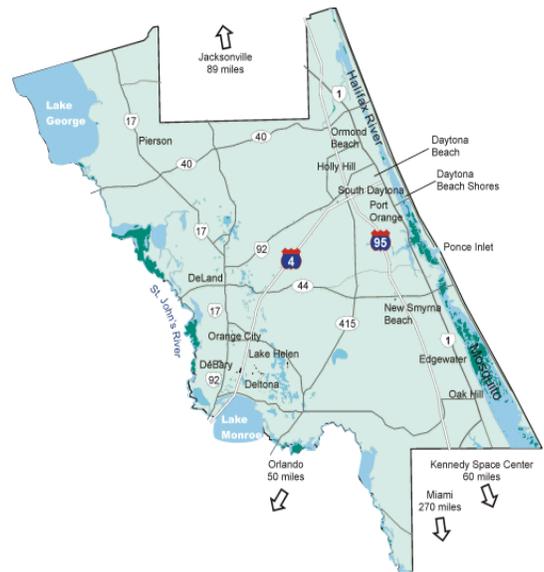
General Description

New Smyrna Beach is approximately 38 square miles in size and is located on Florida's east coast in the County of Volusia just north of Cape Canaveral with easy access to both Interstate 95 and Interstate 4.

The City was created in 1887 by adoption of its first charter, which was eventually replaced by the present charter through Chapter 224.08, Special Acts of Florida, 1943.

The City Commission is governed by the City Charter and by state and local laws and regulations. The City Commission is responsible for the establishment and adoption of policy. The execution of such policy is the responsibility of the Commission-appointed City Manager.

Located at the mouth of the Ponce de Leon Inlet, New Smyrna Beach serves as the gateway to the historic and picturesque Indian River Intracoastal Waterway with an estimated 10 miles of riverfront property and 13 miles of Atlantic Coast beach reputed to be the "World's Safest Bathing Beach".



The city is located:

- 15 miles south of Daytona Beach
- 50 miles east of Orlando
- 60 miles north of Kennedy Space Center
- 89 miles south of Jacksonville
- 270 miles north of Miami

Despite its proximity to the Daytona Beach area – with more than eight million tourists annually – New Smyrna Beach has a quiet charm and small-town ambiance all its own. New Smyrna Beach is home to a nationally recognized cultural center for performing and visual arts. A vibrant beach side boutique shopping district, historic downtown and antique district, excellent restaurants and beautiful parks contribute to the charm. Golfing, fishing (freshwater and saltwater) and a host of outdoor recreational activities are part of everyday life. It is a community in which the schools, churches and cultural diversity play an important role. New Smyrna Beach has a strong community spirit and offers a superior quality of life for families to live, work, learn and play.

Education

The city hosts five public schools: Read-Pattillo Elementary (PK through Grade 5), Chisholm Elementary (PK through Grade 5), Coronado Beach Elementary (K through Grade 5), New Smyrna Beach Middle (Grades 6, 7, and 8), and New Smyrna Beach High (Grades 9 through 12); one charter school: Samsula Academy (K through Grade 5); and one private school: Sacred Heart Catholic (PK through Grade 8).

City of New Smyrna Beach, Florida
COMMUNITY PROFILE (Continued)

For those who seek higher education, some of the top colleges in the country are located right here in Volusia County. The area is flooded with numerous colleges and universities offering instruction in aviation, aerospace, computer technology, law, graphic design and more. Palmer College of Chiropractic, the first and largest chiropractic college in the world, is located just north of New Smyrna Beach in nearby Port Orange. Embry-Riddle Aeronautical University, located in Daytona Beach, boasts an aviation program that major airlines hire the most graduates from. Also in Volusia County, the University of Central Florida, the largest university in Florida and second largest in the United States, has a branch campus located in Daytona Beach. Other colleges in the area, all four year institutions, include Bethune-Cookman University, Daytona State College, Stetson University, and Keiser University. Daytona State College has a branch campus located in New Smyrna Beach.

Workforce

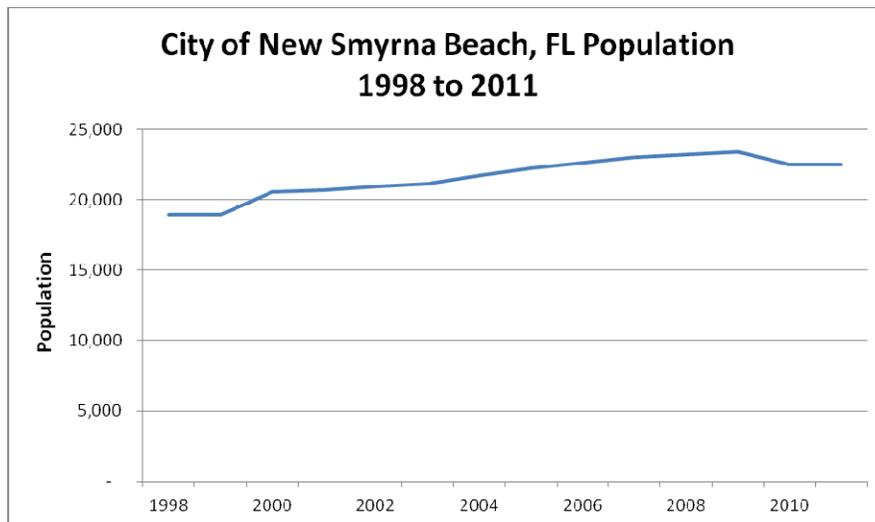
Education, healthcare and government are the largest employers in the New Smyrna Beach area. Retail businesses prosper from the area's international tourism industry and many unique businesses. Recent studies show the workforce to be educated, productive and competitive with 10 percent underemployed. Of the population who are 25 years and over, 91.1% have obtained a high school degree and 27.5% have obtained a bachelor's degree or higher. The median household income was \$39,298 in 2011, according to the U.S. Department of Commerce.

Population/Growth

The City of New Smyrna Beach underwent significant growth from 1999 to 2000; however growth has slowed down in the most recent years with the largest decline from 2009 to 2010. On a more promising note, there were 118 residential and commercial new construction building permits issued in the last four reported quarters from the 4th quarter in 2011 to the 3rd quarter in 2012. The residential permit activity throughout the county climbed in the third quarter of 2012 to the highest level in four years.

POPULATION PERCENTAGE INCREASE

Year	Population*	% Change from Prior Year
1998	18,907	0.561%
1999	18,945	0.201%
2000	20,576	7.927%
2001	20,703	0.613%
2002	20,965	1.250%
2003	21,160	0.922%
2004	21,745	2.690%
2005	22,221	2.142%
2006	22,615	1.742%
2007	23,025	1.781%
2008	23,232	0.891%
2009	23,376	0.616%
2010	22,473	-4.018%
2011	22,481	0.036%



City of New Smyrna Beach, Florida
 COMMUNITY PROFILE (Continued)

Major Employers in New Smyrna Beach*

<u>Establishment</u>	<u>Industry/Product</u>	<u>Number of Employees</u>
BFMC Community Health Center	Healthcare	800
Publix Supermarkets	Grocery	311
Walmart	Grocery/Retail	216
City of New Smyrna Beach	Government	205
Volusia County Public Schools	Education	335
New Smyrna Beach Utilities Commission	Government	173
Ocean View Nursing & Rehab Center	Nursing Homes	170
Winn Dixie Stores, Inc.	Grocery	143
Home Depot	Retail	120
Epic Aviation	Airlines	100
Norwood's Seafood Restaurant	Food/Beverage	100
Sugar Mill Country Club	Golf Course	100
McDonals	Food/Beverage	98
Daytona Beach Community College	Education	80
Bonefish Grill/Outback/Carrabbas	Food/Beverage	75
Grille At Riverview	Food/Beverage	72

Total Number of Employees in the City of New Smyrna Beach: 15,105

*Source: Infogroup Employer Database 2013 ed.1. Note: Some of these employers may be duplicative due to this source's use of telephone book listing to compile data (especially hospitals & government offices)

Top Ten Taxpayers for 2012

<u>Establishment</u>	<u>Industry/Product</u>
1. Coconut Palms Condo Assoc	Resorts
2. Wal-Mart Stores East LP	Retail
3. Venetian Bay of NSB LLC	Golf Course
4. Cathy S Truett TR	Real Estate
5. Islander Bch Clun Condo Assoc	Resorts
6. Lyme Stone Ranch Investors	Apartments
7. Bellsouth Telecommunication LLC	Telecommunication Services
8. Coconut Palms II Condo Assoc	Resorts
9. Home Depot USA INC	Retail
10. MMR Holdings LLC	Real Estate

City of New Smyrna Beach, Florida
BUDGET SUMMARY

Summary of Budget:

The FY2013 budget is based upon the Certified Property Valuation received from the Volusia County Property Appraiser in the amount of \$2,456,947,166. This represents an increase of 2.04% from last year's valuation. This slight increase is significant to the City because it is the first increase in the City's Property Valuation in five (5) years.

Using the final property valuation number, the adopted operating millage rate is 3.4445 mills, which is a decrease compared to last year's 3.4793 mills. The adopted operating rate is equal to the rolled-back millage rate, which by definition, will generate the same tax dollar revenue as in the prior year (FY2012) based on the new assessed value exclusive of new construction. The adoption of the rolled-back millage (3.4445) rate represents a 1% decrease in the operating millage rate for the 2013 budget year when compared to 2012 budget year.

The adopted debt service millage is .6130, which is down slightly from the prior year's rate of .6218 a 1.4% decrease. The reduction in the debt service millage rate is due to a slight increase in property values for the 2013 budget year. Because the 2005 general obligation bonds (GOB) were approved by the voters and secured by full faith, credit and taxing power, the debt service millage rate is driven by both the required debt obligation due for the budget year and the City's property valuation.

Total General Fund expenditures are \$18,825,965 which represents a decrease of \$1.6 million, or 8%, from the prior year's (FY2012) estimated actual expenditures of \$20,468,798. The decrease is due to the reduction in capital improvements for the adopted budget year, offset by increased health care cost; the increase in Information Technology (IT) upgrades/updates to the City's overall network infrastructure; and the increase in upgrading the public safety's equipment and reporting system as the City continues to acclimatize itself after consolidating with the County's dispatching system which occurred in FY2012.

General Fund revenues total \$18,825,965, and are \$1.4 million, or 7% below the prior year's (FY2012) estimated actual revenues of \$20,230,320. The reduction is primarily due to a 50% reduction in capital grants directly related to capital improvements. Under other tax revenue, the City does not budget any revenue for fire and police insurance premiums, which are directly related to police and fire pension cost, until the funds have been received and/or the annual state report has been approved. As a result, in FY2013, no revenue is budgeted for the insurance premiums dollars, however, the prior year's (FY2012) estimated actual is \$415,542. This also, is a contributing factor in the overall reduction of the General Fund's revenue for the budget year FY2013. In addition, the general fund total revenue of \$18,825,965 includes an appropriation of unassigned reserves in the amount of \$620,702. The use of reserves is further discussed in the reserves section of the summary of budget.

Effect of Adopted Millage on Typical Homeowner

The effect of the adopted millage rate of 3.4445 and the debt service millage rate of .6130 mills on four typical homesteaded properties with taxable values of \$100,000, \$200,000, \$300,000 and \$400,000 is illustrated in the table below:

TAXABLE VALUE (AFTER \$50K EXEMPTION)	FY2012 RATE 3.4793	ADOPTED RATE 3.4445 FY2013 BUDGET	ANNUAL INCREASE (DECREASE)
\$100,000	\$205.06	\$202.88	(\$2.18)
\$200,000	\$615.17	\$516.68	(\$6.54)
\$300,000	\$1,025.28	\$1,014.38	(\$10.90)
\$400,000	\$1,435.39	\$1,420.13	(\$15.26)

As you can see, the above homesteaded properties will see an annual decrease in the City portion of their tax bill ranging from \$2.18 to \$15.26, assuming no change in the assessed valuation of the property. However, the Save Our Homes Amendment provides that assessed values of homesteaded property will increase by the lesser of 3%, or the previous year's Consumer Price Index (CPI) which was also 3%. This is true as long as the market value is greater than the assessed value. Therefore, the ultimate effect of the adopted tax rate would vary depending on the individual property's status under Save Our Homes.

Analysis of Impacts of Economic Downturn and Tax Reform

Historically, the City has funded a majority of its General Fund operations with ad valorem taxes. As an example, in the FY2013 budget, approximately 41% of total General Fund revenue is derived from property taxes. As real estate values have declined, other revenues have also declined – since fiscal year 2009, total General Fund revenues have declined approximately \$4.2 million dollars.

To date, the City has dealt with this revenue loss with significant expenditures cuts. These savings have come primarily from a 20% reduction of full-time staff, by offering an early retirement program to employees and not replacing vacant positions through attrition; operating cost reductions of approximately \$328K; seeking out more grants to aid in the funding of capital projects, and the elimination of pay increases for all employees for the past three (3) years.

After making the above cutbacks and reductions from FY2009 through FY2011, the City undertook a financial strategy in FY2012 that focused on the following areas:

- Personnel costs other than salaries
- Operating cuts/Savings
- Use of reserves (capital improvements only)

Following is a review and discussion of the status of each of the above, and the financial impacts as they relate to the FY2013 budget.

Fiscal Year 2013 Budget Strategy

Personnel costs other than salaries

Public Safety pension costs

With regard to personnel costs, the single largest expenditure in the budget, following salaries, is the City's contribution to public safety pensions. In FY2002, the total required contribution was approximately \$450K. According to the most recent actuarial valuations, the City's required contribution to the Police and Fire pension plans in FY2013, if no changes were made to the plans, is approximately \$2.1 million, and represents 39.2% and 70.3% of Police and Fire payroll, respectively. This represents an increase of \$1.6 million, or 365%, in an eleven year period.

Faced with the obvious need to address these unsustainable costs, the City undertook the task of negotiating changes to these plans with the Police Teamsters Union, and the International Association of Firefighters Union (IAFF) in 2012.

The City and the Fire Pension Union (IAFF) reached an agreement which was approved by the City Commission on July 31, 2012. A summary of the changes to the Plan is as follows:

- 2% salary increase in Fiscal Year 2012-2013 of the contract.
- Payment of 50% longevity payments added to base pay and elimination of longevity article.
- Cash-in of Personal Leave hours limited to a maximum of 56 hours annually.

Although the final actuarial impact, which takes into account the change, has not been completed, staff estimates the ratified changes will reduce the City's contribution by approximately \$145K in FY2013. In addition, to the above pension revisions, contractual changes resulting in additional annual savings of \$174K were also negotiated, and are listed below:

- Current Employees: Increase contribution from 1% to 10% over three years.
- New Hires: Reduced benefits to 1999 levels, 2% Multiplier, Base Compensation, No Drop with a required 10% Contribution.
- Annual Pension costs reduction of by revising the amortization schedule, from 15 to 20 years
- The elimination of guaranteed plan earnings of 6.5%, replaced with plan earnings of up to 6.5% for Deferred Retirement Option Program (DROP) participants.
- Incorporate SB 1128 Changes: Limit OT hours to 300 and eliminate cash in of PL.

With respect to the Police Teamsters contract, the City and the Union have not reached an agreement, but continue to work together to reach an agreement.

Operating cuts/savings

County-wide public safety consolidated dispatch

The City continues to see a savings from transitioning from the City's former public safety dispatch partnership with the Cities of Port Orange and Edgewater, to the County-wide dispatch services for FY2012 and FY2013. In FY2011 the costs of dispatch services were \$619K. The move resulted in a savings of \$450K in operational expenditures in FY2012. Although, the City will continue to see a savings in FY2013, the City will be purchasing additional equipment needed to work through the transitioning stages.

Use of Reserves

Unassigned Reserves

In FY2012, the General Fund revised budget appropriated \$1.2 million from fund balance; however, our most current projections estimate a drawdown of \$238,480 for FY2012. The adopted budget projects a 7% reduction in unassigned reserves due to the budgeted appropriation of reserves for FY2013 of \$620,702.

The use of reserves is only utilized to fund one-time expenditures, specifically related to capital improvements. The appropriation will be utilized to fund capital improvements to the City's Sports Complex stadium as well as other capital purchases listed in the capital plan section beginning on page 166. The changes in fund balance, which can be viewed in the fund balance history, located on page 33, illustrate the changes in fund balance, based on the discussion for both FY2012 and FY2013.

Overview of Expenditures by Department/Funds:

Citywide Budget:

FY2013 total City-wide operating budget is \$44,287,552, or 7.3% higher, than the estimated expenses of \$41,259,324 for FY2012.

FY2013 total City-wide revenue budget is \$44,287,552, or a 15% increase from FY2012 estimated revenues of \$38,353,266. Of the FY2013 adopted budget, 19.7% or \$8,728,299 is appropriated from reserves City-wide.

General Fund

Overall, the General Fund expenditures decreased by **8%** when compared to the prior year estimated actual.

City of New Smyrna Beach, Florida
BUDGET SUMMARY (Continued)

In the FY2012/2013 budget, personal services cost decreased by 2.4%, operating cost increased by 10% and capital expenditures decreased by 63%. Below are the General Fund changes by department from FY2012 to FY2013.

- **City Commission:** budget decreased by 6.5%.
- **City Manager:** Total appropriations for this department decreased 2.8%.
- **City Clerk:** budget reduced by 8.5%.
- **Finance Dept:** budget increased 4.75%.
- **Information Technology:** budget increased 57%. There is a significant increase in the IT budget in FY2013 because the adopted budget is being compared to FY2012 estimated expenditures. In FY2012 the IT Applications Analyst position was vacant; therefore personnel expenditures for FY2012 are significantly less (41%) than the budgeted position for FY2013. Additionally, the IT department has appropriated funds to upgrade the City's network, as well as replace capital equipment city-wide.
- **Human Resources:** experienced an increase of 9%. The increase is attributable to the rising costs of health care services as well as \$10K budgeted for professional services.
- **City Attorney:** budget increased by 7.07%.
- **Planning and Engineering Services:** budget increased 9% primarily due to health care costs increases.
- **General Government:** experienced a decrease of \$2 million due to the reduction in capital projects budgeted for FY2013.
- **Law Enforcement:** decreased by .88%. In FY2013 the City has opted to utilize an outstanding credit in the police pension fund in the amount of \$329K to purchase 7 new police vehicles. The credit is offset by the City's required police pension contribution expense.
- **Fire/Rescue Services:** decreased by 11%. Although the Fire Department's FTE's remain unchanged for FY2013, the agreed upon changes in the pension contract resulted in a reduction in personnel cost. In addition to the decrease in personnel cost, in FY2012 the overtime expenditures are estimated at \$351K, which is historically above previous year trends. The estimated increase in overtime for FY2012 is primarily due to employees covering shifts for those employees out on disability. In FY2013, it is estimated the fire department overtime expenditures will be \$150K, which is a reduction of \$200K.
- **Public Works:** Five departments fall under the Public Works starting in FY2012-13 with the addition of the Parks Dept & Sports Complex.

City of New Smyrna Beach, Florida
BUDGET SUMMARY (Continued)

Public Works Administration

Public Works Administration Department budget increased \$58K due to the Capital Projects Manager position being added and the increase in health care cost.

Streets

Overall, the Streets budget shows an increase of 11%. The increase is primarily due to two positions which remained vacant throughout FY2012, which takes into account the estimated cost for the year, but are budgeted in FY2013 at cost, coupled with FY2013 increase in health care cost.

Building and Maintenance

Building and Maintenance's budget increased 26%. Two positions were transferred from Parks to the Building & Maintenance department, which accounts for the increase of 26% in personnel cost.

Parks

Parks budget decreased by 9% due to the completion of capital improvements budgeted in the prior year.

Sports Complex

Two positions were transferred to the Sports Complex department which resulted in a 60% increase in FY2013. Operating costs increased 44% as some activities previously budgeted in Recreation are being accounted for in the Sports Complex budget in FY2013. The Sports Complex budget for FY2013 also includes an appropriation to replace existing bleachers in the amount of \$450K.

- **Recreation**

Budget decreased 17% primarily due to the reduction of capital outlay investments for FY2013.

Other Funds:

Stormwater

Stormwater is managed as a division of the City's Public Works Department. On June 26, 2012 the City Commission adopted Ordinance 63-12, which increased the stormwater assessment fee from \$5 a month to \$7 a month per ERU for residential units. The new fee increase is projected to generate 9% or \$112,689 in additional revenue in FY2013. The additional revenue will aid in funding improvements related to the Central Beach Phase III project, which addresses beach flooding mitigation (currently under design) as well as improvements in other flood-prone areas.

City of New Smyrna Beach, Florida
BUDGET SUMMARY (Continued)

In the FY2013 budget, there is an appropriation of reserves of \$1.1 million in the stormwater fund, as the City plans to address issues in flood-prone areas throughout the City. Stormwater projects can be viewed in the capital improvement plan section.

Special Law Enforcement Trust Fund (SLETF)

The Law Enforcement Trust Fund accounts for revenues from forfeited property as per Florida Statutes, Chapter 932. Funds are to be expended for law enforcement purposes other than normal operations, such as proceeds received from the forfeiture of property related to various police undercover activities that are allocated to municipalities which participate in these programs.

Revenue/Sources

Per requirements outlined above, revenues cannot be budgeted. As a result of the unknown nature of future year revenues, the City does not budget this revenue stream. Receipts are recognized when earned. FY2013 appropriation is based on the projected balance of funds at year end.

Expenditures/Uses

Per requirements previously mentioned, expenditures for law enforcement purposes other than budgeted items must be approved by the City Commission. FY2012 estimated total expenditures of \$44,287 are 73% lower than the prior year. In FY2013 the SLETF budget increased 30%. Projected, for FY2013, year-end fund balance is \$31,828, a decrease of \$58,379 or 35.2% from the previous year.

In FY2013 a portion of the Assistant City Attorney's salary (\$25,000) is allocated to the trust fund. No capital items are budgeted in FY2013.

Airport

The revenues collected through rental and user fees are used to maintain and improve the airport facilities and are not used for general government functions; they account for 49% of the revenue source. Major airfield projects are funded in part by the Florida Department of Transportation (FDOT) and the Federal Aviation Administration (FAA). Grant revenues account for 31% of the revenue, which is strictly utilized to complete capital improvements.

Personal services accounts for 4.7% of the Airports operating budget, operating expenditures make up 56%, and capital improvements account for 36% of the Airports FY2012/2013 budget.

Impact Fees

Police, Fire, Recreational and Transportation Impact Fees for non-residential construction have been waived through December 2012 to encourage commercial construction in the current economy. It is anticipated that the waiver will extend throughout FY2013.

City of New Smyrna Beach, Florida
BUDGET SUMMARY (Continued)

Police

The Police Impact Fees Fund accounts for the fiscal activity relating to the City's Law Enforcement impact fees charged for growth-related law enforcement capital improvements. Activities subject to fees include any improvement to land which requires the issuance of a building permit or any changes in the use of a structure which generates additional law enforcement demands. For FY2012/2013, the revenues were based at the approximate residential rate of **\$287.53**. Fees are charged for residential land use and at a rate per square foot for nonresidential land use.

Fire

The Fire/Rescue Service Impact Fees Fund accounts for the fiscal activity relating to the City's fire/rescue impact fees charged for growth-related fire protection and rescue capital improvements. Activities subject to fees include any improvement to land which requires the issuance of a building permit or any changes in the use of a structure which generates additional fire/rescue demands. For FY2012/2013, the revenues were based on the residential rate of approximately **\$310.39**.

Recreational

The Park Impact Fees Fund accounts for the fiscal activity relating to the City's park impact fees assessed for growth-related parks and improvements. Activities subject to fees include any improvement to land which requires the issuance of a building permit. For FY2012/2013, the revenues were based at the residential rate of **\$131.28**.

Transportation

The Transportation Impact Fees Fund accounts for the fiscal activity relating to the City's transportation impact fees charged for growth-related transportation capital improvements. Activities subject to fees include any improvement to land which requires the issuance of a building permit or any changes in the use of a structure which generates additional transportation demands. FY2012/2013 revenues were based at the residential rate of approximately **\$1,021.74**.

Building & Inspections Fund

In FY2011 the Building & Inspections Fund experienced an operating loss of \$112K. The majority of the operating loss was attributable to the upgrade of the permitting system coupled with a decline in building permits issued in FY2011. In FY2012 the City Commission approved a permitting fee increase to support enhancements in services. The increases were endorsed by a local industry committee, working with the Chief Building Official. Additionally, in FY2012 the City experienced an increase in the number of building permits issued for residential and commercial properties. As a result of the activity in FY2012, the Building & Inspection Fund is estimated to generate an operating income of \$595K more than the previous year, FY2011.

The revenue generated from the issuance of building permits for commercial properties in FY2012 is considered an anomaly and management does not foresee the same level of activity for the FY2013 budget year. Consequently, management is projecting a 34%, or \$401K reduction in revenue in FY2013. The FY2013 budget also reflects the revenues and expenditures associated with the registration of vacant structures and nuisance abatement actions.

City of New Smyrna Beach, Florida
BUDGET SUMMARY (Continued)

The Building & Inspections Fund's operating expenditures increased by 11.6% or \$79K in FY2012/2013. The increase is primarily due to the purchase of new equipment related to the upgrading of the permitting system, which was completed in August 2012, as well as new capital items budgeted for FY2013.

Community Redevelopment Agency

The revised CRA Master Plan was approved by the CRA Board and City Commission in May 2010. As the CRA approaches the sunset date, scheduled for September 30, 2015, the City is preparing to propose a new area for designation. Funds are limited and the incentive programs geared toward economic development and grants and aids, to encourage revitalizing commercial and residential properties are now restricted, as the City focuses primarily on capital improvements in the current CRA areas.

In FY2013, the CRA's fund balance finances 65% or \$3.1 million of CRA's operating budget. Personal services account for 9.5%, or \$460K; operating expenses account for 40%, or \$1.9 million; capital improvements account for 43%, or \$2 million; and debt service for 7%, or \$341K of the overall operating budget.

Capital Projects

The Capital Projects Fund accounts for the financial resources to be used for the acquisition or construction of major capital facilities other than those financed by proprietary and trust funds. The major activities currently included in these funds are the construction of a fire station and various sidewalk projects within the City.

Current capital improvements in the Capital Projects fund are backed by a General Obligation Bond approved through voter referendum in 2005. One fire station and city sidewalks are scheduled for completion in FY2012/2013. The capital projects mentioned above are financed solely by the remaining fund balance/reserves in the GOB capital projects fund. More information on the fire station and sidewalks can be viewed in the capital improvement plan section.

Golf Course

In FY2012/20123 budget, Golf Course made no change to its membership fee structure. Golf Course's operating budget increased 11%. There are no transfers budgeted from the General Fund to the Golf Course in fiscal year 2012/2013.

Sanitation

From FY2009-FY2011 the Sanitation Fund has experienced an operating loss of \$114K, \$169K, and \$233K for each of the past three years. As a result, the City Commission negotiated and renewed contracts on August 23rd, 2011 that would allow the fund to operate within the budgeted revenues for the year.

City of New Smyrna Beach, Florida
BUDGET SUMMARY (Continued)

In FY2012 it is estimated that the fund will experience an operating income of \$52,596. Although we are projecting an operating income in FY2013, the City Commission opted to transfer \$81,226 from the Sanitation Fund to the General Fund and CRA Fund to make up for the difference in adopting the rolled-back millage 3.4445 rate vs. the proposed operating millage of 3.4793 for the adopted budget year. As a result of the transfer, there is an appropriation of fund balance in FY2012/2013 of \$39K at the request of the City Commission for the budget year.

Marina

This operation continues to be self-supporting. The City will update boat slip fees, in relationship to other marinas, if warranted, during the review of FY2012/2013 budget. The primary revenue source is the slip rentals which account for more than 98% of the Marina operational cost. This fund was reclassified as an Enterprise fund for the FY2012/2013 budget.

Fleet

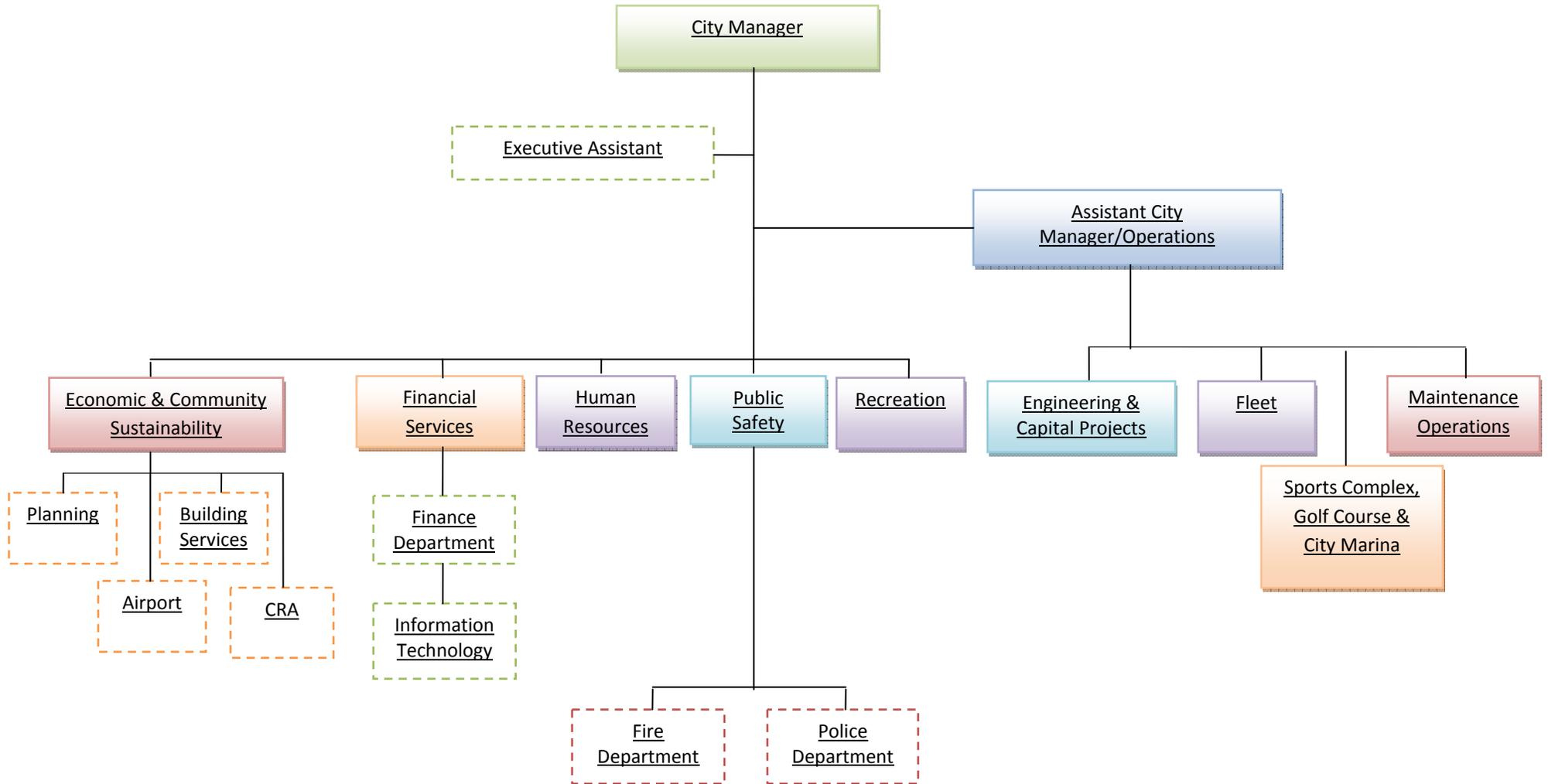
The Fleet fund has proven to be self-supporting, as revenues continue to exceed expenses. The fuel pump replacement project was completed on July 25th, 2012. The cost of replacing the fuel pumps will continue to be allocated to the departments, over the next four years, through a fuel surcharge.

City of New Smyrna Beach, Florida

BUDGET SUMMARY - FULL TIME EQUIVALENT (FTE) HISTORICAL STAFFING SUMMARY

	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>Change FY12 to FY13</u>
GENERAL FUNDS:						
City Commission	5.00	5.00	5.00	5.00	5.00	0.00
City Manager	3.00	3.00	3.00	3.00	3.00	0.00
City Clerk	2.00	2.00	2.00	2.00	2.00	0.00
Finance	6.50	6.25	5.50	6.00	6.25	0.25
Information Technology	2.00	2.00	2.00	3.00	3.00	0.00
Human Resources	2.00	2.00	2.00	2.00	2.00	0.00
City Attorney	2.50	2.50	2.50	2.50	2.50	0.00
Planning & Engineering Services	11.50	12.00	7.00	6.50	6.50	0.00
Public Works Administration	4.00	3.00	2.00	2.00	2.00	0.00
Police Department	66.75	67.00	58.00	56.50	56.25	(0.25)
Fire Department	49.00	50.00	44.00	40.00	39.00	(1.00)
Streets Department	16.00	16.00	14.00	13.00	13.00	0.00
Recreation Department	17.50	17.50	9.00	9.00	8.50	(0.50)
Parks Department	13.00	12.00	10.00	12.00	9.00	(3.00)
Sports Complex	4.00	4.00	3.00	3.00	5.00	2.00
Building & Maintenance	9.00	9.00	7.00	7.00	9.00	2.00
TOTAL GENERAL FUNDS	<u>213.75</u>	<u>213.25</u>	<u>176.00</u>	<u>172.50</u>	<u>172.00</u>	<u>(0.50)</u>
SPECIAL REVENUE FUNDS:						
Airport	2.00	3.00	3.00	4.00	4.00	0.00
Building & Inspection Dept.	9.00	9.00	7.00	8.00	9.00	1.00
Special Law Enforcement Trust	0.00	0.00	0.00	0.50	0.00	(0.50)
Community Redevelopment Agency	9.50	10.00	7.00	7.00	8.00	1.00
TOTAL SPECIAL REVENUE FUNDS	<u>20.50</u>	<u>22.00</u>	<u>17.00</u>	<u>19.50</u>	<u>21.00</u>	<u>1.50</u>
PROPRIETARY FUNDS:						
Golf Course	20.50	15.50	15.50	15.50	17.00	1.50
Sanitation	0.00	0.00	0.00	1.00	1.00	0.00
Marina	2.00	2.00	2.00	2.00	2.50	0.50
Fleet	4.00	4.00	4.00	4.00	4.00	0.00
TOTAL PROPRIETARY FUNDS	<u>26.50</u>	<u>21.50</u>	<u>21.50</u>	<u>22.50</u>	<u>24.50</u>	<u>2.00</u>
TOTAL ALL FUNDS	<u>260.75</u>	<u>256.75</u>	<u>214.50</u>	<u>214.50</u>	<u>217.50</u>	<u>3.00</u>

City of New Smyrna Beach, Florida
ORGANIZATION CHART
 FY2012-2013



City of New Smyrna Beach, Florida STRATEGIC ISSUES

At a Goal Setting session in December 2011 the City Commission established five issues listed below as the policy focus for 2012.

1. Develop an infrastructure/service system for current and future population, using principles of community sustainability and sustainable government

Planning sewer system throughout the City in all areas un-served.

Short Term Tasks:

- Coordinate with the Utilities Commission and Department of Health. Research utility maps to determine where central sewer doesn't exist.
- Review state records showing location of existing septic tanks.

Long Term Tasks:

- Review utility inventory and develop priorities to implement central sewer system. Priorities can be based upon 1) environmental concerns (leakage into ground water, outstanding Florida Waters); 2) accessibility and ease to connect to existing infrastructure; 3) Community request; 4) bulk connections (highest number of units per acre); 5) UCCNSB 5-Year CIP and plant capacity.

General Consensus:

- ❖ Focus on commercial tracts first and build UCCNSB partnership.
- ❖ JPA with Volusia County regarding areas on septic and redevelopment area.
- ❖ Finance input – Assessments; CDBG; US 1/Westside CRA; UCCNSB.

Infrastructure master planned roads, trails, street lights, sidewalks into one comprehensive plan to include JPA with county areas. Implementation and financial.

Short Term Tasks:

- Implement 2011 Sidewalk master plan (\$700,000 awarded/\$1.2 million needed).
- Review street light inventory of light spacing and fixture adjustments.

Long Term Tasks:

- Expand sidewalk evaluation outside City limits as JPA moves forward.

General Consensus:

- ❖ Cross reference proposed trails with County Cross Trail Plans.
- ❖ Review street light system map developed by UCCNSB.
- ❖ Need to evaluate roads and sidewalks in JPA area as annexations occur.

Determine partnership for financing infrastructure.

Applies to both Short & Long Term Tasks:

- Discuss water, sanitary sewer, reclaimed water and electric service extension with the UCCNSB to review short and long term goals.

City of New Smyrna Beach, Florida
STRATEGIC ISSUES (Continued)

- Research applicable grants such as CDBG, future CRA funds to resurface roadways, extend sewer mains, etc.
- Consider state revolving fund (SRF).
- Establish protocol for method of assessment districts.
- Review with City Commission to determine level of City's participation

General Consensus:

- ❖ Review stormwater fee as required for future projects.
- ❖ Hire Grant Administrator (approved 1/12 for part time).

Identify public safety/service needs/level of service with costs for service needs.

Short Term Tasks:

- Traffic Signal pre-emption devices throughout service corridor.

Long Term Tasks:

- Meet with Fire Chief/Police Chief to determine minimum state standards and reasonable expectations of response time.

General Consensus:

- ❖ Fire Station master plan adopted in 2011 for 4 stations will be reviewed annually as population increases.
- ❖ Review level of staffing for PD based on case load and population increases.

2. Square off City boundaries utilizing infill development and infill annexation

Implementation Strategy

- Establish the priorities for annexation

The City established priorities as for 2012. In addition city staff met with the Health Department and the Utilities Commission to outline the priority areas for sewer and other utilities.

- Finalize draft policy on rural/urban standards annexation

Marketing

Marketing our services and what the City could provide in terms of services and the quality of services. In addition, possibly that will result in lower taxes to the annexed properties.

3. Maintain the City's character (charm/sense of place) and stabilize housing/commercial values

1. Develop incentives for historic developed preservation, commercial redevelopment in conjunction with existing codes
2. Conceptual design of critical city areas. Create design by distinct areas of city.
3. Design standards for neighborhood compatibility
4. Identify other government jurisdictions with city character impact to develop JPAs
5. Review current guidelines for giving priority to historic preservation

4. Regionalization and public/private partnerships for service delivery and long-term financial stability (each agency reviewed additional partnerships).

5. Develop New Smyrna Beach as a premier beach community and as a location for highly desirable business and residential development, considering the new economy.

1. Manage/prioritize/approve special events to fit capabilities of the City
2. Develop a policy to address off beach parking
3. Emphasize health and welfare/community standard codes for private (housing – commercial)

City of New Smyrna Beach, Florida
BUDGETING BASIS

The City budgets for governmental funds based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded with incurred with the exception of principal and interest on long term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- Encumbrances are treated as expenditures in the year they are encumbered, not when the expenditure occurs.
- Grants are considered to be revenue when awarded, not when earned.
- Contributions from the State for police and fire pensions are not considered to be revenues and expenditures.
- Sales and use taxes are considered to be revenue when received rather than when earned.

The budgets for all proprietary funds, which include Enterprise Funds and Internal Service Funds, are prepared using the accrual basis of accounting, with exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- Capital outlay is budgeted as expenditure in the year purchased.
- Depreciation is not budgeted.
- Interest capitalized on construction projects is budgeted as interest expense.
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- Encumbrances are treated as expenditures in the year they are encumbered, not when the expense occurs.
- Grants obtained for the construction of assets are considered to be revenues, not capital contributions.
- Receipts of long-term receivables are considered to be revenues, not reductions of the receivable.
- Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- Purchases of inventory are considered to be expenditures when purchased, not when sold or used.

City of New Smyrna Beach, Florida
BUDGET AMENDMENTS

For the purposes of budgeting, the City defines a balanced budget as occurring when the total sum of money a government collects in a year is equal to the amount it spends on goods, services and debt interest. Policies regarding budget amendments are as follows:

Upon request of the city manager, the city commission may transfer any part of an unencumbered balance of an appropriation to a purpose or object for which the appropriation of the current year has proved insufficient or may authorize a transfer to be made between items appropriated to the same office or department.

At the close of each fiscal year, the unencumbered balance of each appropriation shall revert to the appropriate fund and shall be subject to future appropriations. Any accruing revenues of the city not appropriated and any balance at any time remaining after the purpose of the appropriation shall have been satisfied or abandoned may from time to time be appropriated by the city commission to such use as will not conflict with any uses for which specifically such revenues accrued.

City of New Smyrna Beach, Florida
BUDGETING PROCESS

Chapter 200, F.S. as well as the City Charter outlines the budget process beginning with the certification of taxable value by the Property Appraiser on July 1st. The Truth in Millage process (TRIM) allows taxpayers and the public to participate in the local legislative process by which ad valorem taxes are levied. The statutes provide for public comment and for the governing body of the taxing authority to explain the reasons for proposed changes in the millage rate and budget. TRIM formalizes the tax levying and budget adoption process by requiring a specific method of calculating the tax rate, the form of notification given to property owners and the public hearing and advertising requirements prior to the adoption of the budget and tax rate.

Department Heads are provided with a Budget Preparation Guide, which provides guidelines and instructions related to submitting operating and capital budgets. Once staff has completed their budget requests based on the goals they want to accomplish in the coming fiscal year they meet with the City Manager and Finance Director to prioritize and refine their budgets. Upon completion of this review and matching with the projected revenues available, the budget is compiled by the Finance Department. Early in July the proposed budget is submitted to the City Commission, who reviews the budget and conducts public workshops to get input on the proposed budget and millage rate.

During the month of September the City Commission conducts two public hearings, the first of which is advertised on the “Notice of Proposed Taxes” sent to all taxpayers. At this hearing the tentative budget and millage rate are adopted. The second hearing is advertised in the newspaper along with a budget summary and the City Commission adopts the final millage rate and budget at this meeting. Below is a calendar, which outlines the public process used in developing the budget.

The Budget Calendar for Fiscal Year 2012-2013 is included on the following page:

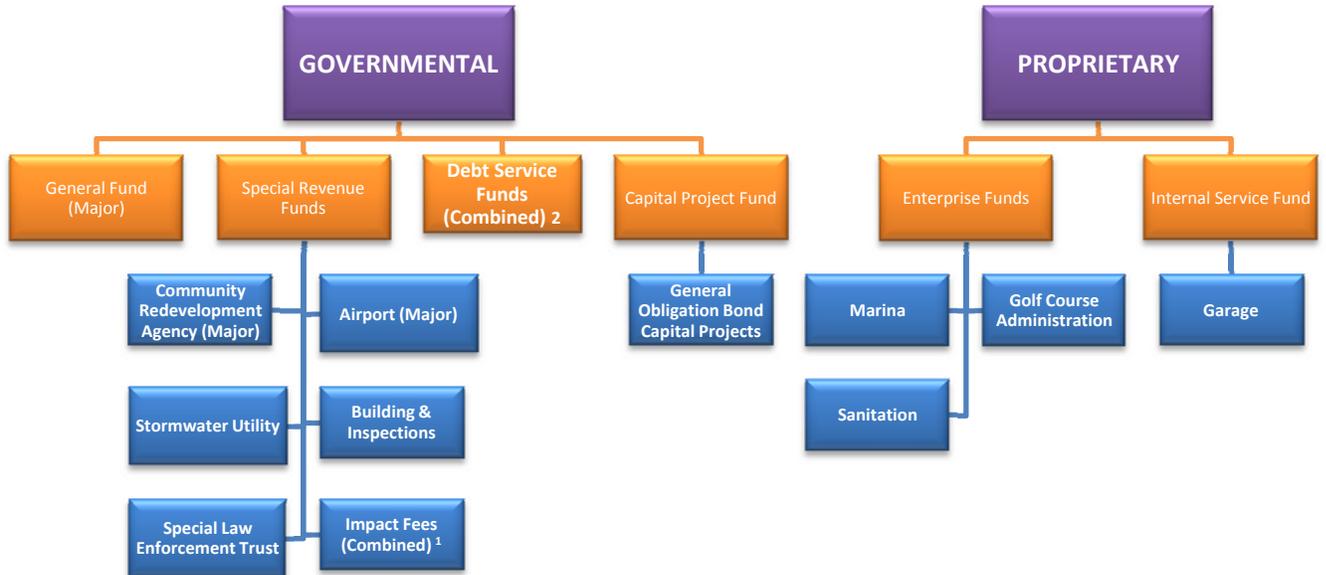
City of New Smyrna Beach, Florida
BUDGET CALENDAR
FISCAL YEAR 2012-2013

<u>DATE</u>	<u>DEPARTMENT</u>	<u>ACTION</u>
April 3, 2012	Finance	All Budget Documents to Departments
April 3 – April 17 th	All Departments	Prepare Line Item Budgets.
April 3 – April 17 th	All Departments	Prepare budget goals & objectives and performance indicators schedules.
April 17 th , 2012	All Departments	<u>Deadline</u> to submit line item budgets and performance indicators schedules.
April 23 th - May 18, 2012	Manager/Finance	Review proposed budgets with department heads.
June 1 st	Finance	Receipt of pre-preliminary certified property value from property appraiser.
June 26 th	Commission 5p.m	Mini Budget Workshop with Commission and provide Commission with proposed budget document.
July 1 st	Finance	Receipt of preliminary certified property value from property appraiser.
July 31 st	Commission/Departments	Budget workshops: Review proposed budgets with department heads. Set proposed millage.
September 11 th	1 st Public Hearing 5:05 p.m.	Tentative on Volusia County and School Board selected dates. Adopt final millage.
September 25 th	2 nd Public Hearing 5:05 p.m.	Tentative on Volusia County and School Board selected dates. Adopt final millage.

City of New Smyrna Beach, Florida
SUMMARY OF FINANCIAL POLICIES

- The City Commission will adopt a balanced budget, that is, the total of estimated receipts, including balances brought forward, shall equal the total of appropriations.
- The City of New Smyrna Beach uses a computerized financial accounting system that incorporates a system of internal accounting controls as part of the internal control framework. The control framework is designed to both protect the City's assets from loss, theft, or misuse and to compile sufficient reliable information. Because the cost of implementing these controls should not outweigh their benefits, the City's internal controls have been designed to provide reasonable, but not absolute, assurance that the financial information will be free of material misstatement.
- Accounting and budgeting records for governmental fund types are maintained on a modified accrual basis; revenues are recognized when available and measurable. Expenditures are recognized when goods or services are received and the liabilities are incurred. Accounting and budgeting records for proprietary fund type and similar trust funds are maintained on the accrual basis. Revenues are recognized when they are earned and expenses when they are incurred. For proprietary funds, accounting and budget records differ to the extent that depreciation, compensated absences, amortization of prepaid expenses, and bad debt expenses are not budgeted for, but are a factor in determining fund balance available for appropriations.
- The annual operating budget is proposed by the City Manager and enacted by the City Commission via Ordinance after two public readings. Although the budgets are legally controlled at the fund level, management control over the operating budgeted is additionally maintained at the Division level.
- The operating budget authorizing expenditure of ad valorem taxes, user charges, fees and other revenues will be adopted annually by the City Commission at fund level.
- Shifts in appropriations within fund totals may be done administratively on authority of the City manager. Changes in total fund appropriations and use of contingency appropriations must be approved by the City Commission.
- The operating budget will reflect programmatic performance measure for each Division and actual performance will be compared periodically to estimated targets.
- The General Fund will maintain a reserve equal to 25% of the current year budgeted expenditures, less capital outlay and transfers out, in unassigned fund balance.
- Capital Outlay is the purchase of fixtures and other tangible personal property of a non-consumable nature. Capital assets costing more than \$5,000 and having a useful life of more than one year are capitalized.

City of New Smyrna Beach, Florida
FUND SUMMARY CHART



Not e- All funds are Nonmajor unless indicated as Major.

1. Impact Fees (Combined) consists of:

- Police Impact Fee
- Fire Impact Fee
- Parks & Recreation Impact Fee
- Transportation Impact Fee

2. Debt Service (Combined) consists of:

- 2000B Florida Municipal Loan Council Revenue Bond
- 2005 Capital Improvement Revenue Refunding Bond
- SRF Sinking Fund
- State Revolving Fund Loans
- 1998 Public Improvement Refunding Revenue Bond
- 2005 General Obligation Bond

City of New Smyrna Beach, Florida
FUND STRUCTURE

The City utilizes a fund structure as outlined in the accounting regulations that govern units of local government. A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Funds are divided into various types according to the legal restrictions imposed upon them or the uses to which the funds may be placed. The following is the fund structure contained in the budget.

GOVERNMENTAL FUNDS

Governmental funds are used to account for the City's general government activities. Governmental fund types use the flow of current financial resources measurement focus and modified accrual basis of accounting. Accordingly, the reported fund balances provide an indicator of available, spendable or appropriable resources but may be reserved or designated for specific purposes. Following are the City's governmental funds.

GENERAL FUND

The General Fund is the City's primary operating fund. This fund accounts for all financial resources, except those that are required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

The Special Revenue Funds account for the proceeds of specific revenue sources which are legally restricted to expenditures for specific purposes. The following funds are included:

Stormwater Utility Fund	Park & Recreation Impact Fee Fund
Special Law Enforcement Trust Fund	Community Redevelopment Agency Fund
Airport Fund	Transportation Impact Fee Fund
Police Impact Fee Fund	Building & Inspection Fund
Fire Impact Fee Fund	

CAPITAL PROJECTS FUNDS

The Capital Projects Funds account for financial resources to be used for the acquisition or construction of capital facilities and equipment. The following funds are included:

General Obligation Bond Capital Projects

DEBT SERVICE FUNDS

The Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The following funds are included as Debt Service Funds:

SRF Sinking Fund	2000B Revenue Bond
State Revolving Fund Loans	2005 Revenue Refunding Bond
Florida Municipal Loan Council Series	2005 General Obligation Bond

PROPRIETARY FUNDS

The City maintains two types of proprietary funds. The Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the various departments and cost functions. The City uses an Internal Service Fund to account for its vehicle and equipment fleet maintenance facilities and operations.

The City's Proprietary Funds include the following:

- City Marina Fund
- Golf Course Fund
- Sanitation Fund
- Garage Fund

All Funds included in the Comprehensive Financial Report are budgeted and included in the FY2012-13 Budget except for the Pension Funds.

City of New Smyrna Beach, Florida
DEPARTMENT/ DIVISION AND FUND LINKAGE MATRIX

This table summarizes the relationship between City departments/divisions and the funds in the accounting and budgetary groupings previously described. In addition, the accounting functions used to summarize the operating expenditures/expenses for each department/division are listed.

Department/Division	Function	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Proprietary Fund
City Commission	General Government	X				
City Manager	General Government	X				
City Clerk	General Government	X				
Finance Department	General Government	X				
Information Technology	General Government	X				
City Attorney	General Government	X				
Planning and Engineering Services	General Government	X				
Human Resources	General Government	X				
Law Enforcement	Public Safety	X				
Fire/Rescue Services	Public Safety	X				
Public Works Administration	Physical Environment	X				
Building and Maintenance	Physical Environment	X				
Streets	Physical Environment	X				
Parks	Cultural/Recreation	X				
Recreation	Cultural/Recreation	X				
Sports Complex	Cultural/Recreation	X				
Stormwater Utility	Physical Environment		X			
Special Law Enforcement Trust	Public Safety		X			
Airport	Transportation		X			
Police Impact Fee	Public Safety		X			
Fire Impact Fee	Public Safety		X			
Park & Recreation Impact Fee	Cultural/Recreation		X			
Community Redevelopment Agency	Economic Environment		X			
Transportation Impact Fee	Transportation		X			
Building & Inspections	Public Safety		X			
General Obligation Bond Capital Projects	Capital Projects			X		
SRF Sinking Fund	Debt Service				X	
State Revolving Fund Loans	Debt Service				X	
Florida Municipal Loan Council Series	Debt Service				X	
2000B Revenue Bond	Debt Service				X	
2005 Revenue Refunding Bond	Debt Service				X	
2005 General Obligation Bond	Debt Service				X	
Marina	Cultural/Recreation					X
Golf Course Administration	Cultural/Recreation					X
Sanitation	Physical Environment					X
Fleet Maintenance	Physical Environment					X

City of New Smyrna Beach, Florida

FUND BALANCE HISTORY BY FUND

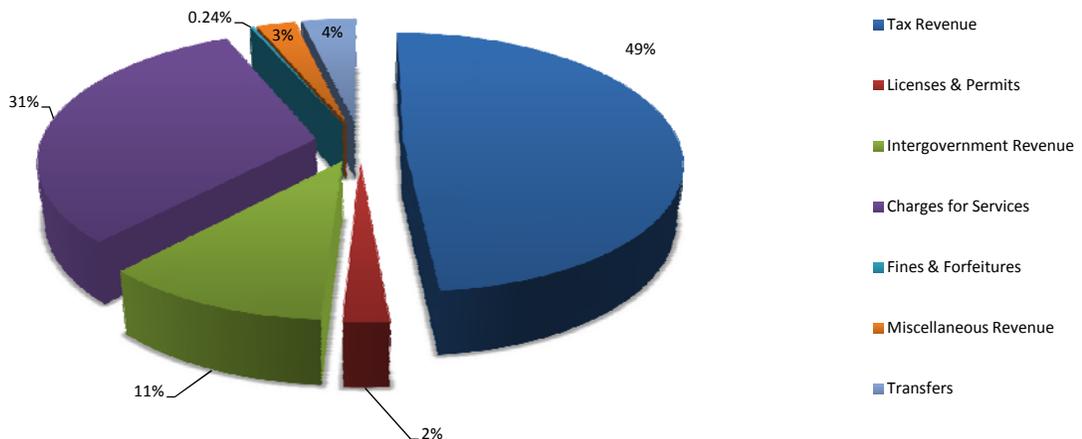
FUND	Description	Fund Balance at 09/30/10	Fund Balance at 09/30/11	Estimated Fund Balance at 09/30/12	Estimated Fund Balance at 09/30/13	% Change
GENERAL FUND						
001	General Fund	\$ 11,983,774	\$ 8,690,292	\$ 8,451,810	\$ 7,831,108	-7%
	Total General Fund	11,983,774	8,690,292	8,451,810	7,831,108	-7%
SPECIAL REVENUE FUNDS						
101	Stormwater Utility	2,688,784	3,065,456	2,827,179	1,713,547	-39%
103	Special Law Enforcement Trust	76,381	123,287	90,207	31,828	-65%
104	Airport	1,550,466	1,037,507	785,457	774,958	-1%
105	Police Impact Fees	475,589	847,518	874,842	892,339	2%
106	Fire Impact Fees	239,551	331,599	353,569	360,640	2%
107	Parks & Recreational Impact Fees	163,123	133,167	124,182	127,907	3%
109	Transportation Impact Fees	684,329	1,046,094	1,145,489	1,179,854	3%
113	Building & Inspections	10,315	(2,318)	480,922	485,731	1%
120	Community Redevelopment	11,120,485	9,661,907	6,769,988	3,625,345	-46%
	Total Special Revenue Funds	17,009,022	16,244,217	13,451,835	9,192,150	-32%
DEBT SERVICE FUNDS						
204	Public Improvement Refunding Revenue Bonds	26,667	27,065	27,529	28,000	2%
205	State Revolving Fund Loans	99,307	99,430	99,434	99,438	0%
206	Florida Municipal Loan Council Promissory Notes	394	823	217	217	0%
207	State Revolving Fund Sinking Fund	130,410	130,650	130,655	130,661	0%
208	Capital Improvement Revenue Bonds	1	1	-	-	0%
209	General Obligation Bonds	(20,515)	2,879	32,738	33,393	2%
	Total Debt Service Funds	236,264	260,849	290,574	291,709	0%
CAPITAL PROJECTS FUND						
303	General Obligation Bond Projects Fund	6,186,568	5,461,317	5,243,757	1,492,492	-72%
	Total Capital Projects Fund	6,186,568	5,461,317	5,243,757	1,492,492	-72%
PROPRIETARY FUNDS						
401	Golf Course	(963,827)	(841,952)	(748,672)	(698,672)	-7%
405	Sanitation	1,991,160	1,758,128	1,810,724	1,860,724	3%
408	Marina	366,840	428,980	502,687	517,768	3%
501	Garage	563,804	563,804	746,273	710,595	-5%
	Total Proprietary Fund	1,957,977	1,908,960	2,311,012	2,390,415	3%
TOTAL FUNDS		\$ 37,373,604	\$ 32,565,635	\$ 29,748,988	\$ 21,197,873	-29%

City of New Smyrna Beach, Florida
CITYWIDE REVENUE SUMMARY

REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Tax Revenue	\$ 19,805,644	\$ 18,161,778	\$ 17,605,131	\$ 17,289,362	-1.79%
Licenses & Permits	664,934	651,625	1,134,930	787,574	-30.61%
Intergovernment Revenue	6,711,722	5,127,180	6,382,530	3,956,467	-38.01%
Charges for Services	9,916,374	11,357,784	10,862,336	11,191,260	3.03%
Fines & Forfeitures	94,419	93,933	76,212	84,238	10.53%
Miscellaneous Revenue	1,327,330	1,764,917	919,037	941,023	2.39%
Transfers	1,301,005	4,526,993	1,373,089	1,309,329	-4.64%
Debt Proceeds	124,518	-	-	-	N/A
Appropriated Fund Balance	-	-	-	8,728,299	N/A
	<u>\$ 39,945,945</u>	<u>\$ 41,684,211</u>	<u>\$ 38,353,266</u>	<u>\$ 44,287,552</u>	15.47%

FUND SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
General Fund	\$ 21,019,252	\$ 19,223,570	\$ 20,230,320	\$ 18,825,965	-6.94%
Stormwater Fund	1,502,260	1,687,500	1,267,519	2,428,289	91.58%
Special Law Enforcement Trust Fund	79,688	217,094	11,701	58,379	398.93%
Airport Fund	1,779,636	2,929,889	2,824,383	3,369,566	19.30%
Impact Fee Funds	305,644	835,138	168,667	104,640	-37.96%
Water Taxi Fund	193,934	505	-	-	N/A
Special Events Fund	87,034	-	-	-	N/A
Building & Inspection Fund	472,628	712,863	1,163,234	759,271	-34.73%
Community Redevelopment Agency Fund	4,488,301	2,939,650	2,508,034	4,815,326	92.00%
Debt Service Fund	2,710,585	2,648,928	2,648,549	2,628,206	-0.77%
Capital Project Fund	28,610	44,886	248	3,751,265	N/A
Golf Course Fund	1,184,006	3,966,360	1,192,453	1,270,981	6.59%
Sanitation Fund	4,869,453	4,889,543	4,956,462	4,990,254	0.68%
Marina Fund	284,813	647,833	287,656	265,450	-7.72%
Fleet Fund	940,100	940,454	1,094,041	1,019,960	-6.77%
Total Budget	<u>\$ 39,945,945</u>	<u>\$ 41,684,211</u>	<u>\$ 38,353,266</u>	<u>\$ 44,287,552</u>	15.47%

Citywide Revenue Summary Fiscal Year 2013

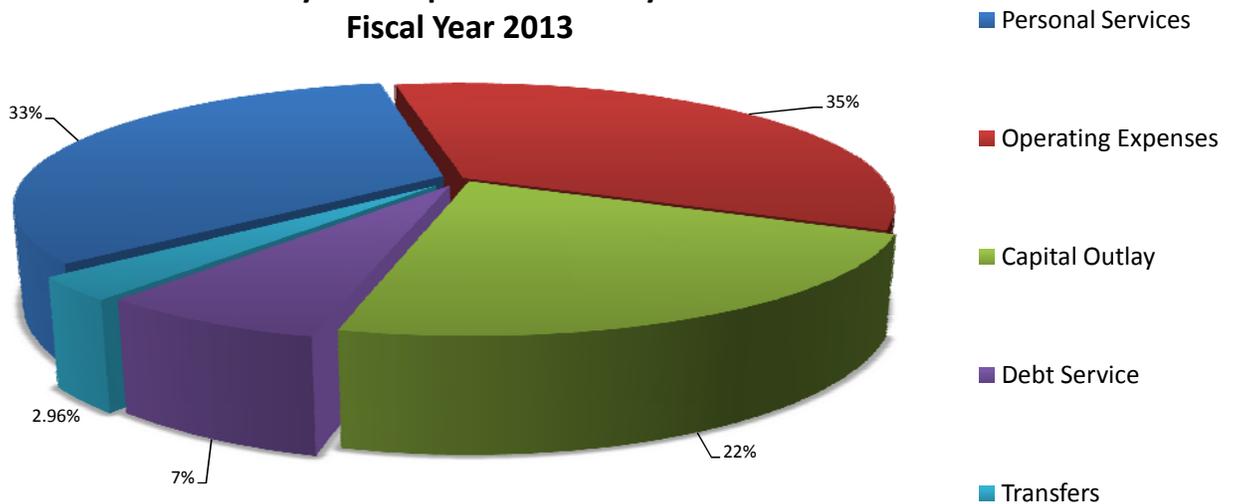


City of New Smyrna Beach, Florida
CITYWIDE EXPENSE SUMMARY

EXPENDITURE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2012-13
Personal Services	\$ 16,767,291	\$ 14,495,417	\$ 14,786,002	\$ 14,586,498	-1.35%
Operating Expenses	13,502,475	17,017,172	13,732,638	15,409,522	12.21%
Capital Outlay	8,077,275	7,327,968	8,230,416	9,881,441	20.06%
Debt Service	3,201,964	3,115,302	3,137,179	3,100,762	-1.16%
Transfers	1,301,005	4,526,994	1,373,089	1,309,329	-4.64%
Total Budget	\$ 42,850,010	\$ 46,482,852	\$ 41,259,324	\$ 44,287,552	7.34%

FUND SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2012-13
General Fund	\$ 21,632,292	\$ 22,517,057	\$ 20,468,799	\$ 18,825,965	-8.03%
Stormwater Fund	863,828	1,310,827	1,505,796	2,428,289	61.26%
Special Law Enforcement Trust Fund	91,592	170,189	44,781	58,379	30.37%
Airport Fund	1,686,059	3,442,852	3,076,431	3,369,566	9.53%
Impact Fees Fund	-	39,351	28,962	104,640	261.30%
Water Taxi Fund	286,903	14,152	17,870	-	-100.00%
Special Events Fund	60,260	48,566	-	-	N/A
Building & Inspection Fund	453,325	725,496	679,993	759,271	11.66%
Community Redevelopment Agency Fund	3,784,225	4,398,226	5,399,955	4,815,326	-10.83%
Debt Service Fund	2,689,306	2,624,342	2,618,823	2,628,206	0.36%
Capital Project Fund	3,896,105	770,137	217,808	3,751,265	N/A
Golf Course Fund	1,302,761	3,844,485	1,099,172	1,270,981	15.63%
Sanitation Fund	5,039,322	5,122,572	4,903,866	4,990,254	1.76%
Marina Fund	211,639	585,694	213,947	265,450	24.07%
Fleet Fund	852,393	868,906	983,121	1,019,960	3.75%
Total Budget	\$ 42,850,010	\$ 46,482,852	\$ 41,259,324	\$ 44,287,552	7.34%

**Citywide Expense Summary
Fiscal Year 2013**



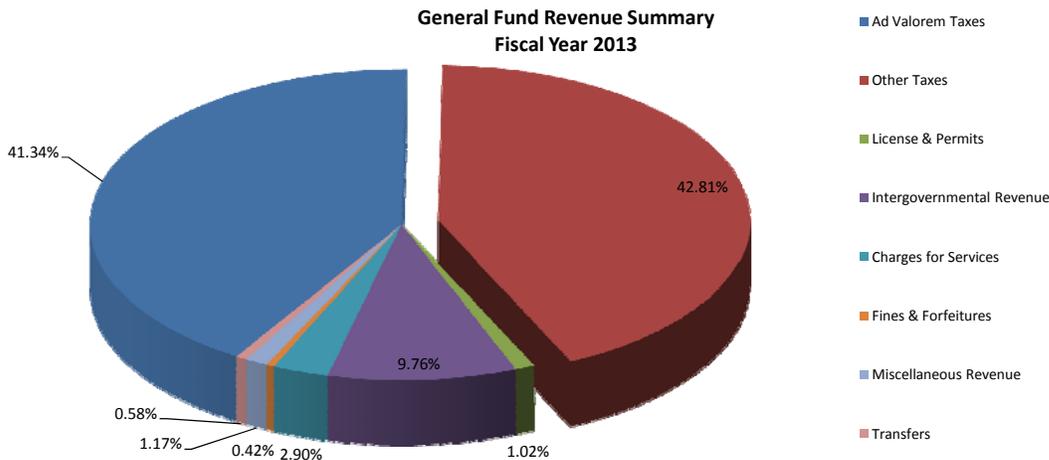


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City of New Smyrna Beach, Florida

General Fund
Budget Summary and
General Government
Departmental Summaries

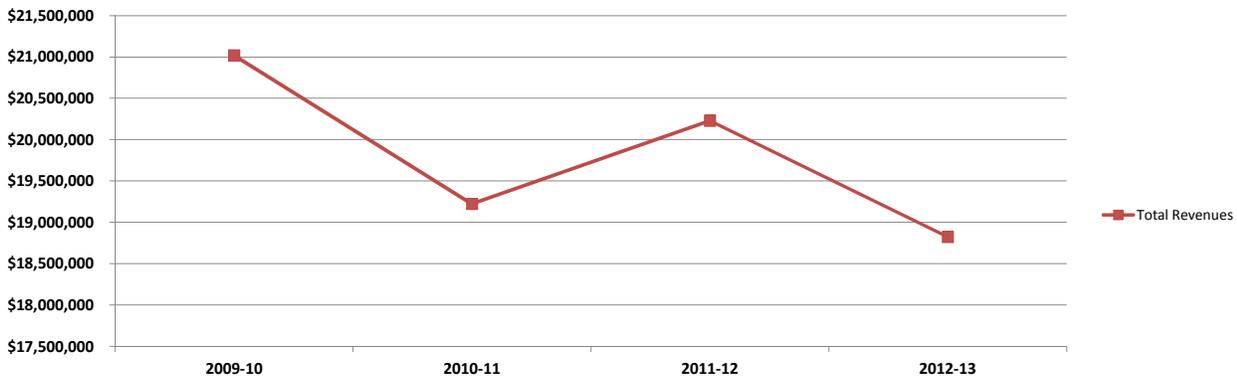
GENERAL FUND REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2012-13
Ad Valorem Taxes	\$ 8,864,550	\$ 7,851,764	\$ 7,570,189	\$ 7,525,531	-0.59%
Other Taxes	8,742,451	8,254,237	8,050,086	7,793,752	-3.18%
License & Permits	193,394	186,693	186,605	185,605	-0.54%
Intergovernmental Revenue	2,417,962	1,959,992	3,603,250	1,777,258	-50.68%
Charges for Services	414,875	523,979	500,344	527,771	5.48%
Fines & Forfeitures	86,831	68,612	46,465	76,238	64.08%
Miscellaneous Revenue	268,489	299,027	225,284	212,630	-5.62%
Transfers	30,700	79,266	48,096	106,478	121.39%
Appropriated Fund Balance	-	-	-	620,702	N/A
Total Revenues	\$ 21,019,252	\$ 19,223,570	\$ 20,230,320	\$ 18,825,965	-6.94%



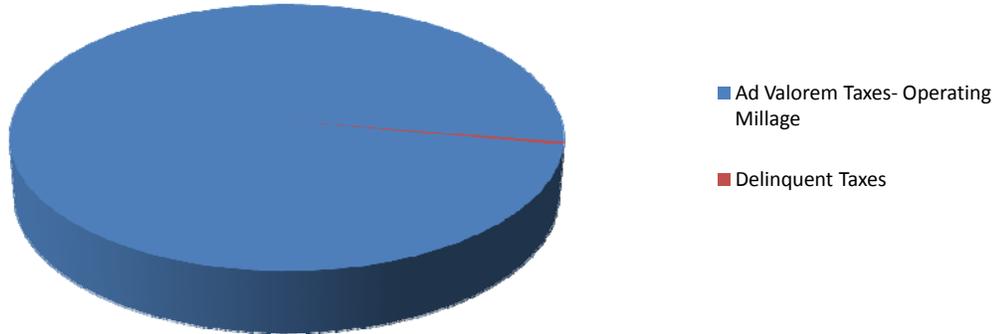
Management Discussion

Gross taxable value of property located within the city limits increased 2.04% from the previous tax year. The City Commission opted to adopt the roll-back rate of 3.4445, which will generate the same amount of tax revenue as the prior fiscal year. Intergovernmental revenue decreases (50%) due to the completion of grant funded capital projects during the 2012 fiscal year. The City does not intend to utilize appropriated fund balance for its operating activities, but the appropriation is used to fund one-time capital equipments and improvements.

History of Revenues



AD VALOREM SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Ad Valorem Taxes- Operating Millage	\$ 8,810,818	\$ 7,826,257	\$ 7,557,232	\$ 7,500,531	-0.75%
Delinquent Taxes	<u>53,732</u>	<u>25,506</u>	<u>12,958</u>	<u>25,000</u>	<u>92.94%</u>
Total Advalorem Taxes	\$ 8,864,550	\$ 7,851,764	\$ 7,570,189	\$ 7,525,531	-0.59%

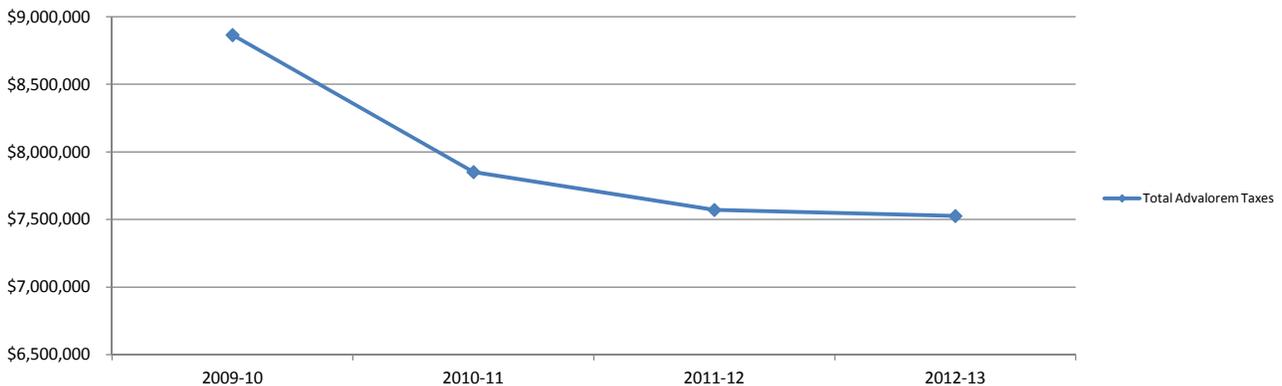


Management Discussion

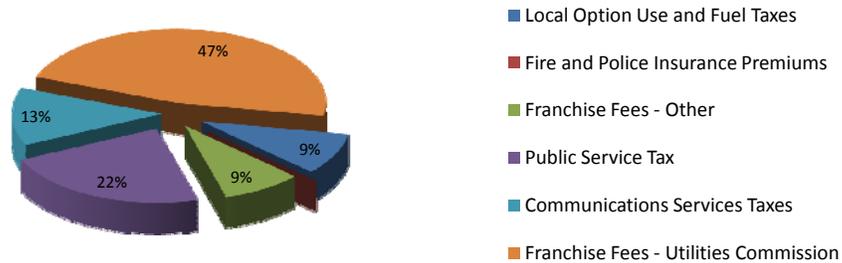
This is the single largest revenue source for the City, accounting for 41% of the total general fund revenue excluding transfers and reserves. The amount of revenue is determined by the taxable values established by the Volusia County Property Appraiser and the millage rate set by the City. The 2012 taxable values are \$2,456,947,166. The 3.4445 mills voted by the City Commission is the rollback rate (which would provide the same tax levy as the prior year).

History of Revenues

Total Ad Valorem Taxes



OTHER TAXES SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Local Option Use and Fuel Taxes	735,828	726,934	734,502	711,813	-3.09%
Fire and Police Insurance Premiums	453,315	412,244	415,542	-	-100.00%
Franchise Fees - Other	677,790	661,166	674,973	676,213	0.18%
Public Service Tax	1,843,561	1,710,658	1,661,109	1,753,294	5.55%
Communications Services Taxes	1,198,013	1,178,956	1,175,583	983,866	-16.31%
Franchise Fees - Utilities Commission	3,833,943	3,564,277	3,388,377	3,668,566	8.27%
Total Other Taxes	\$ 8,742,451	\$ 8,254,236	\$ 8,050,086	\$ 7,793,752	-3.18%



Management Discussion

Local Option Gas Tax

These 6 cent and 5 cent per gallon taxes county-wide are allocated to the City based upon an inter-local agreement with Volusia County. The distribution formula is based on a population formula that is updated periodically. Budgeted revenues for FY2013 are \$711,813 and are estimated based on state forecasting.

Franchise Fees - Other

Franchise fees are levied on certain utilities by the City for the privilege of doing business in the City. Franchise holders include Waste Pro, Southard Recycling and Florida Public Utilities. Most fees are based on gross revenues and fluctuate with changes in consumption and rates charged by the franchise holder. Budgeted franchise fee revenues are \$676,213 and are estimated based on trend analysis of the prior three years.

Public Service Tax

A utility tax is charged on homes and businesses located within the City. These taxes are assessed on the total amount of the monthly bills issued to customers by the Utilities Commission for electric service. Budgeted utility tax for 2013 is \$1.7 million, based on Utilities Commission budget projections.

Communications Services Tax

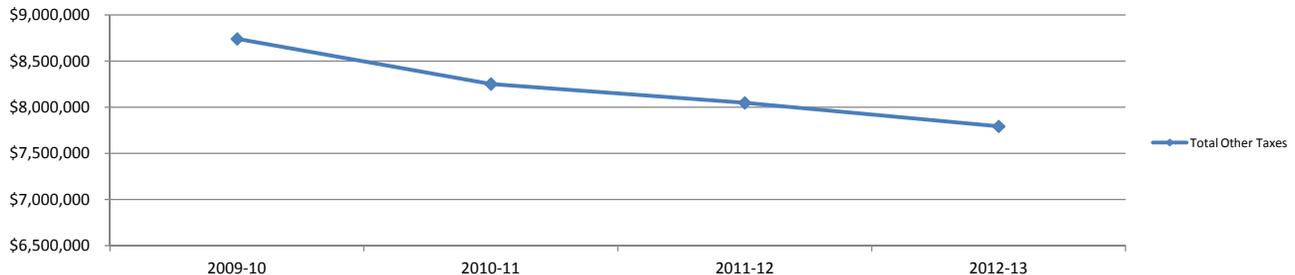
The Simplified Communications Services Tax allows both the state and local communications services tax to be imposed on a broad base of telecommunications and cable services and does not discriminate between services or providers. The tax base includes the transmission of voice, data, audio, video or other information services, including cable services. The State of Florida is responsible for collecting the tax and remitting it to the various local agencies. Estimated revenues for the City for 2013 by the State of Florida are \$983,866.

Franchise Fees - Utilities Commission

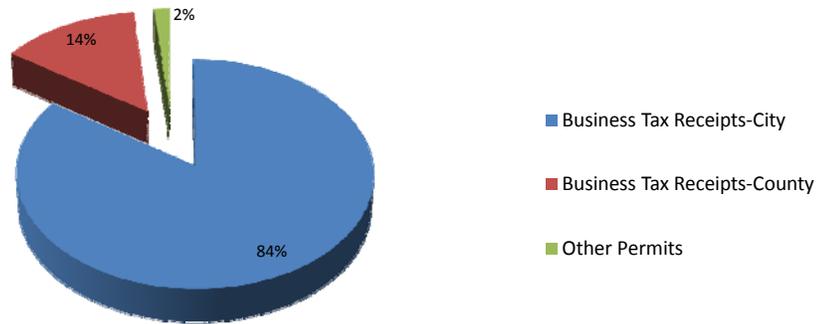
The Utilities Commission of New Smyrna Beach pays franchise fees to the City in accordance with the legislation that created the Commission. The fee imposed is 6% of gross revenues received from the incorporated areas for electricity, water, sewer and reuse. FY13 Budget of \$3,668,566 is based on the Utilities Commission budget projections.

History of Revenues

Other Taxes



LICENSES & PERMITS SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Business Tax Receipts-City	\$ 166,300	\$ 154,156	\$ 161,082	\$ 156,944	-2.57%
Business Tax Receipts-County	26,158	30,199	24,700	25,751	4.25%
Other Permits	936	2,338	823	2,910	253.58%
Total Licenses & Permits	\$ 193,394	\$ 186,693	\$ 186,605	\$ 185,605	-0.54%



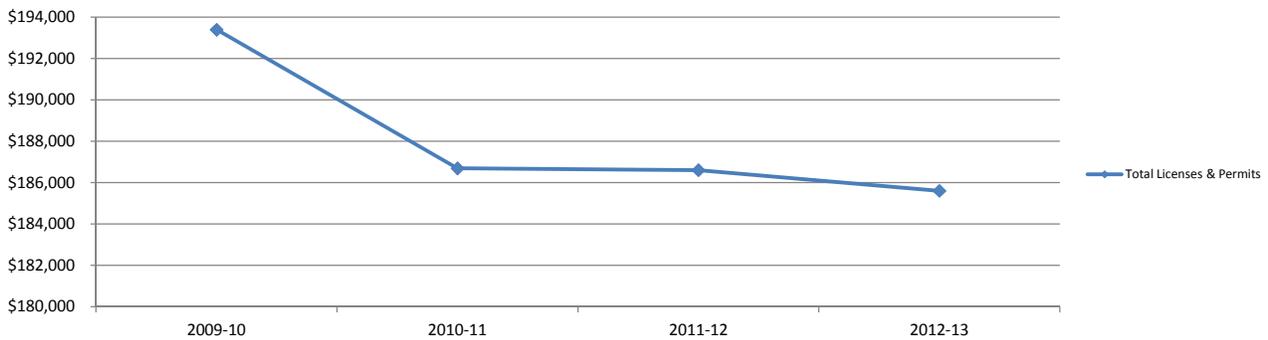
Management Discussion

Business Tax Receipt

A person or company doing business in the City must have a business tax receipt (formerly called an occupational license). The majority of this revenue is generated from annual renewals and projected income for FY2013 is \$185,605 based on trend analysis.

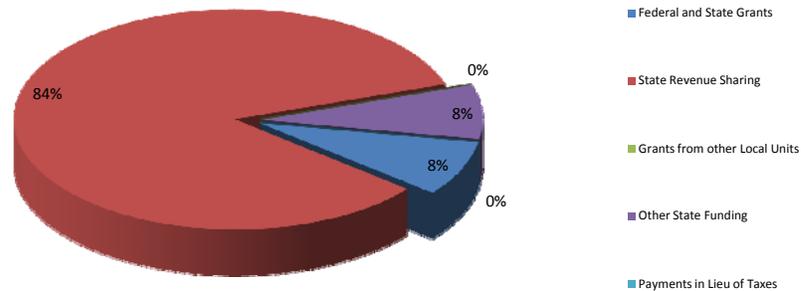
History of Revenues

Total Licenses & Permits



City of New Smyrna Beach, Florida
GENERAL FUND

INTERGOVERNMENTAL REVENUE	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Federal and State Grants	\$ 758,240	\$ 374,809	\$ 1,629,702	\$ 144,202	-91.15%
State Revenue Sharing	1,518,417	1,442,460	1,569,263	1,492,189	-4.91%
Grants from other Local Units	-	-	258,661	-	-100.00%
Other State Funding	141,305	142,724	145,623	140,867	-3.27%
Payments in Lieu of Taxes	-	-	-	-	N/A
Total Intergovernmental Revenue	\$ 2,417,962	\$ 1,959,992	\$ 3,603,250	\$ 1,777,258	-50.68%



Management Discussion

State Revenue Sharing

The Municipal Revenue Sharing Program is based on a percentage of taxes and user fees collected by the State of Florida and allocated based on a formula that considers population, sales tax collections and the relative ability to raise revenue. The fiscal year 2013 projection is \$478,740 based on state forecasts.

State Sales Tax

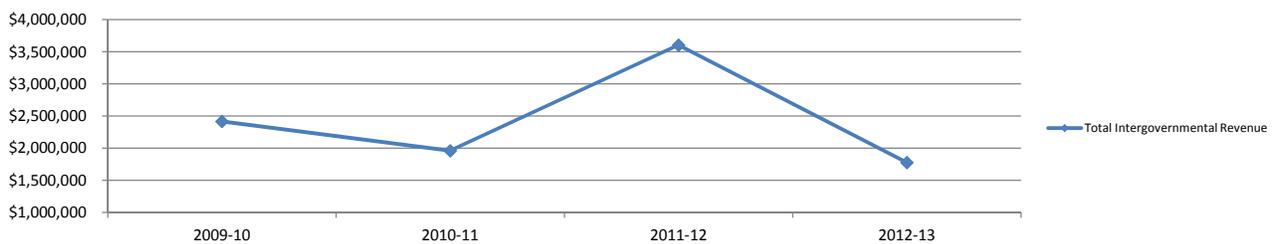
A portion of the state sales tax revenue is distributed directly to the City for the purpose of providing relief from ad valorem and utility taxes and to provide revenue for local programs. The allocation formula is computed by dividing the City's total population by the sum of the county's total population plus two-thirds of the county's unincorporated population. The state forecasted sales tax revenue for the City is \$962,322.

Federal and State Grants

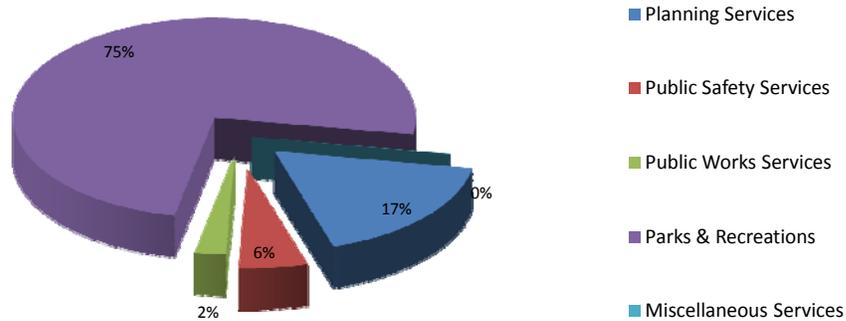
The City expects to receive \$144,202 in state and federal grants for various general fund programs. Agencies involved include, US Department of Justice and the Department of Community Affairs. These were estimated based on the new grants approved.

History of Revenues

Intergovernmental Revenue



CHARGES FOR SERVICES	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Planning Services	\$ 70,585	\$ 89,974	\$ 108,456	\$ 92,000	-15.17%
Public Safety Services	27,523	25,807	21,440	28,977	35.15%
Public Works Services	16,594	300	2,033	12,893	534.19%
Parks & Recreations	299,849	407,586	368,113	393,525	6.90%
Miscellaneous Services	323	312	302	376	25%
Total Charges for Services	\$ 414,875	\$ 523,979	\$ 500,344	\$ 527,771	5.48%



Management Discussion

General Government

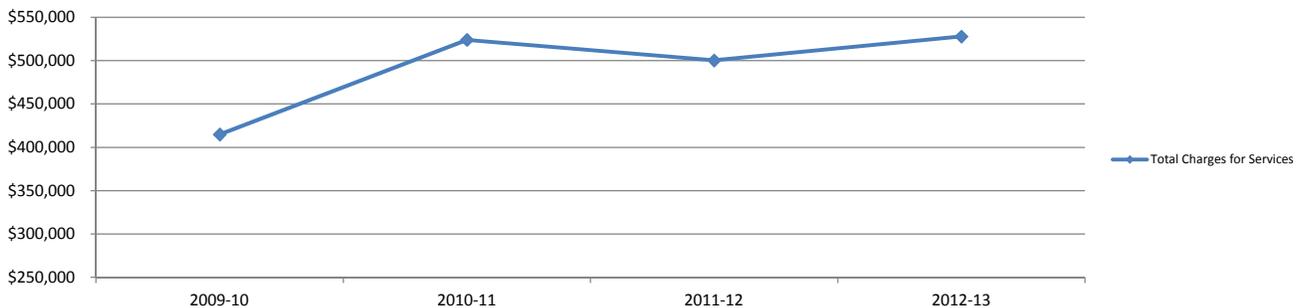
The main component of this category of revenue is development services fees for planning and zoning activities. Fees are charged for funeral escorts, fingerprinting, CPR training, garage sale permits and pet licenses. These revenues represent an insignificant portion of total revenues.

Recreation

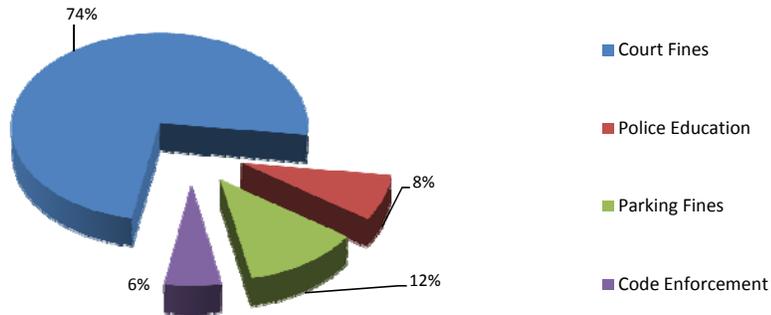
User fees for participants in various classes and sport related activities offered by the Recreation Department are the major source of revenue. This also includes the Summer Fun and school break programs for youth. These fees generally cover all direct costs of running these programs and are estimated based on historical trends.

History of Revenues

Charges for Services



FINES & FORFEITURES	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Court Fines	\$ 66,283	\$ 49,298	\$ 31,974	\$ 56,581	76.96%
Police Education	7,023	4,184	3,177	5,900	85.74%
Parking Fines	7,475	7,980	4,200	9,293	121.26%
Code Enforcement	6,050	7,150	7,114	4,464	-37.25%
Total Fines & Forfeitures	\$ 86,831	\$ 68,612	\$ 46,465	\$ 76,238	64.08%



Management Discussion

Court Fines

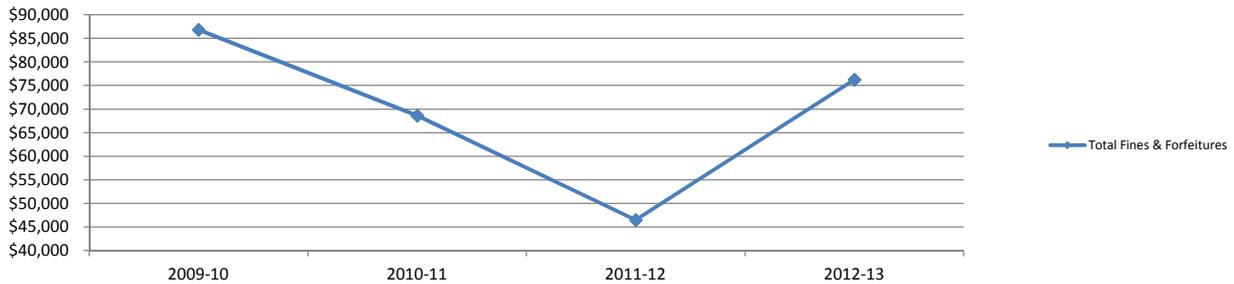
This revenue is the result of fines and penalties imposed by the court system for crimes and parking violations committed in New Smyrna Beach.

Police Education

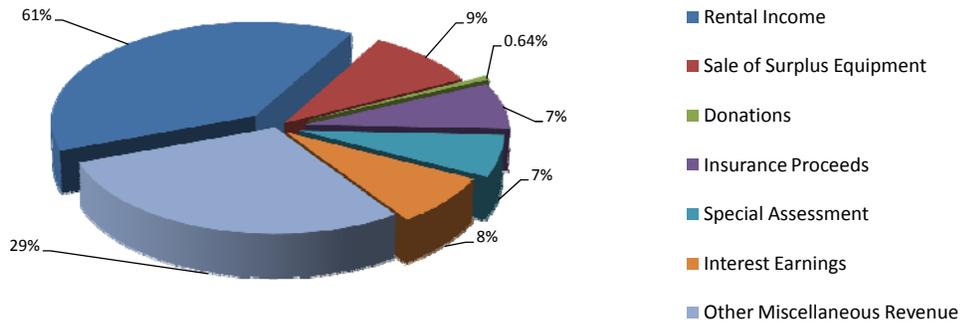
This revenue is derived from a \$2 assessment on all moving traffic violations. The use of this revenue is restricted to police education expenses.

History of Revenues

Fines & Forfeitures



MISCELLANEOUS REVENUE	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Rental Income	\$ 60,808	\$ 71,167	\$ 84,862	\$ 82,355	-2.95%
Sale of Surplus Equipment	77,145	43,481	8,003	20,000	149.89%
Donations	812	79	17,100	1,370	-91.99%
Insurance Proceeds	20,847	65,378	27,873	15,823	-43.23%
Special Assessment	(15,487)	21,610	11,102	14,340	29.17%
Interest Earnings	77,253	42,526	25,250	17,153	-32.07%
Other Miscellaneous Revenue	47,112	54,786	51,093	61,589	20.54%
Total Miscellaneous Revenue	\$ 268,489	\$ 299,027	\$ 225,284	\$ 212,630	-5.62%

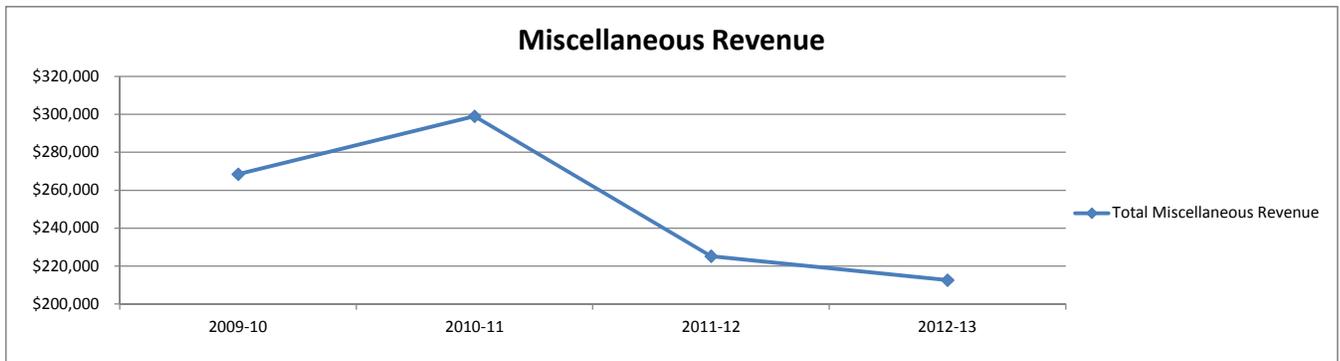


Management Discussion

MISCELLANEOUS

Miscellaneous income includes any income that is not in one of the other categories and primarily consists of rental income from various city facilities, insurance proceeds and donations.

History of Revenues



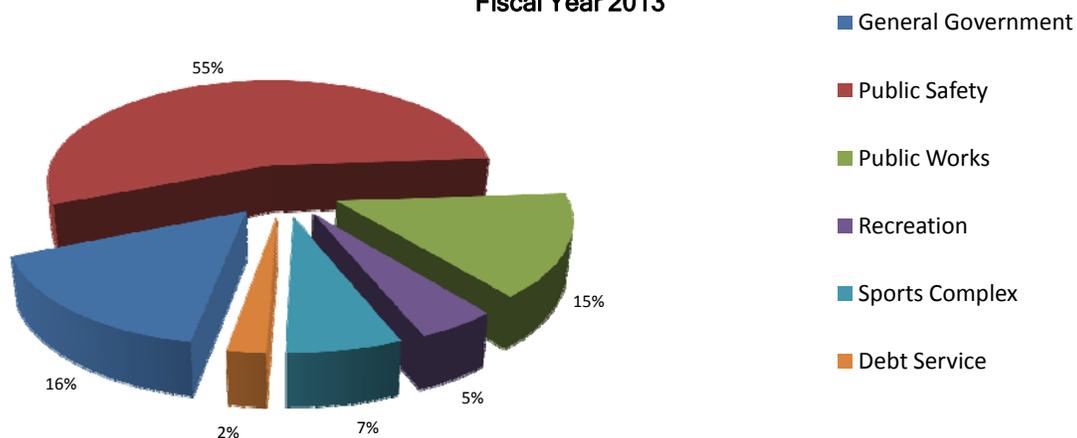
City of New Smyrna Beach, Florida
GENERAL FUND

GENERAL FUND SUMMARY DEPARTMENT BUDGET	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
General Government	\$ 3,480,248	\$ 2,892,960	\$ 4,642,823	\$ 2,925,961	-36.98%
Public Safety	11,787,875	11,377,416	10,670,066	10,030,723	-5.99%
Public Works	3,741,918	2,942,573	2,561,933	2,776,147	8.36%
Recreation	1,071,676	927,245	1,033,535	854,272	-17.34%
Sports Complex	531,645	475,026	539,644	1,219,829	126.04%
Debt Service	410,142	410,255	410,211	410,242	0.01%
Transfers	608,788	3,491,581	610,588	608,791	-0.29%
Total Budget	\$ 21,632,292	\$ 22,517,057	\$ 20,468,799	\$ 18,825,965	-8.03%

GENERAL FUND SUMMARY CATEGORY BUDGET	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 14,750,736	\$ 12,564,505	\$ 12,795,129	\$ 12,488,645	-2.40%
Operating Expenditures	4,772,597	4,770,707	3,926,597	4,326,692	10.19%
Capital Outlay	1,090,028	1,280,009	2,726,274	991,595	-63.63%
Debt Service	410,142	410,255	410,211	410,242	0.01%
Transfers	608,788	3,491,581	610,588	608,791	-0.29%
Total Budget	\$ 21,632,292	\$ 22,517,057	\$ 20,468,799	\$ 18,825,965	-8.03%

GENERAL FUND SUMMARY STAFFING - FTEs	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
General Government	34.75	29.00	30.00	30.25	0.25
Public Safety	117.00	102.00	96.50	95.25	(1.25)
Public Works	40.00	33.00	34.00	33.00	(1.00)
Recreation	17.50	9.00	10.00	8.50	(1.50)
Sports Complex	4.00	3.00	3.00	5.00	2.00
Total Staffing	213.25	176.00	173.50	172.00	(1.50)

General Fund Expenditure Summary
Fiscal Year 2013



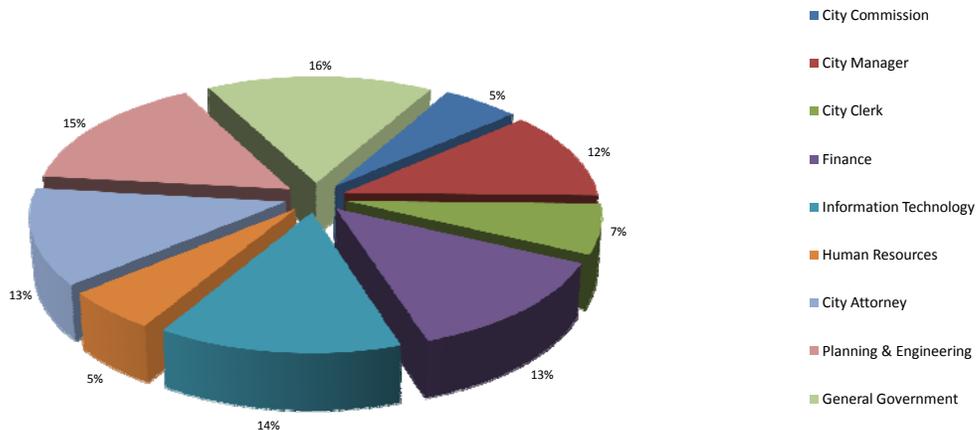
City of New Smyrna Beach, Florida
GENERAL FUND
GENERAL GOVERNMENT

GENERAL GOVERNMENT SUMMARY CATEGORY BUDGET	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 2,800,571	\$ 2,049,481	\$ 2,118,231	\$ 2,674,776	26.27%
Operating Expenses	853,512	936,444	1,078,907	1,091,445	1.16%
Capital Outlay	148,665	411,820	2,250,694	92,302	-95.90%
Debt Service	410,142	410,255	410,211	410,242	0.01%
Transfers	608,788	3,491,581	610,588	608,791	-0.29%
Indirect Cost Allocation	(322,500)	(504,784)	(805,008)	(932,562)	15.85%
Total Budget	\$ 4,499,178	\$ 6,794,796	\$ 5,663,622	\$ 3,944,994	-30.35%

GENERAL GOVERNMENT EXPENDITURE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
City Commission	\$ 193,599	\$ 186,290	\$ 193,915	\$ 181,161	-6.58%
City Manager	655,320	389,235	367,286	386,203	5.15%
City Clerk	187,784	188,546	208,664	219,303	5.10%
Finance	355,073	368,682	355,694	435,947	22.56%
Information Technology	258,648	266,145	291,058	458,816	57.64%
Human Resources	151,307	140,604	163,266	179,293	9.82%
City Attorney	415,401	400,951	394,443	422,319	7.07%
Planning & Engineering	713,825	475,673	468,265	514,077	9.78%
General Government	959,433	887,090	2,610,443	539,084	-79.35%
Transfers	608,788	3,491,581	610,588	608,791	-0.29%
Total Budget	\$ 4,499,178	\$ 6,794,796	\$ 5,663,622	\$ 3,944,994	-30.35%

GENERAL GOVERNMENT SUMMARY STAFFING - FTEs	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
City Commission	5.00	5.00	5.00	5.00	0.00
City Manager	3.00	3.00	3.00	3.00	0.00
City Clerk	2.00	2.00	2.00	2.00	0.00
Finance	6.25	5.50	6.00	6.25	0.25
Information Technology	2.00	2.00	3.00	3.00	0.00
Human Resources	2.00	2.00	2.00	2.00	0.00
City Attorney	2.50	2.50	2.50	2.50	0.00
Planning & Engineering	12.00	7.00	6.50	6.50	0.00
Total Staffing	34.75	29.00	30.00	30.25	0.25

General Government Expenditure Summary
 Fiscal Year 2013



Enhance, Protect, and Sustain our Communities while being good stewards of our resources.

2012 Accomplishments

1. **Address Union Pensions** – Negotiations are underway with the Public Safety Unions.
2. **Work with Volusia County, and the City of Port Orange, to review options for Fire Station 23 and 51 Service Areas** - Direction was given to proceed with the new Central Station to replace Station 50; the architectural contract has been approved.
3. **Continue to build Historical Westside Programs** – Projects completed or underway include, Mary Avenue Streetscape; Washington Street Streetscape; Myrtle Avenue Streetscape; Business Academy; Westside Neighborhood Plan; CDBG Advisory Committee; Babe James Community Center – Playground Equipment, Fence, Electronic Message Sign; Pettis Park – skate area, handicapped parking and walkway.
4. **Market the AOB Site for Redevelopment** - A RFP was issued in December 2010. One response was received in March 2011 for a restaurant on the site; however, the proposal was rejected by the City Commission in May, after a recommendation from a Citizen Task Force with a stated desire to see a hotel on the property. In 2012, a new RFP was issued in May 2012 for the development of the site.
5. **Work with multi-partners to construct boat ramps at the Swoope Site** - A partnership is now in place with the City, the Utilities Commission, Florida Inlet Navigation District (FIND), and Volusia County for the development of public boat ramps on a portion of the site. The development of this site includes boat ramps, 52+ parking spaces, and the improvement to the roadway leading to the site from US1. Grant presentation scheduled for June 2012 with FIND for 50% of construction monies. Awarded FIND and Volusia County Grants. The City Commission approved the proposal for the conduct of a survey, permitting and design portion of the project.
6. **Address all aspects of the I-95 and SR 44 Corridors** - The City was awarded \$1.4M in federal grant monies for construction of entryway features and median landscaping on SR44 and I-95 (this includes improvements at West Canal and SR44 intersection). Construction began in 2012 with completion planned for the fourth quarter of FY 11/12 or first quarter 12/12.
7. **Review the Land Use Map regarding the placement of hotel facilities** - The City Commission, in 2011, approved additional areas on 3rd Ave and on South Atlantic from 8th Street north to Flagler for hotel facilities to be constructed.
8. **Support Canal Street revitalization, as well as the revitalization of US 1, and the development of the FEC property (review of new CRAs as well)** - Numerous property improvement grants have been awarded for Canal Street. The EAR included a major amendment for the 180 acres owned by FEC, which was approved by the County and DCA in April 2011. Discussions are underway on increasing density in the CRA.
9. **Continue partnership for the re-use of the old High School Site** - Florida Fish and Wildlife Foundation completed demolition on-site. The MDC and Artist Workshop moved on-site in Sept 2011. Demolition was completed and interior renovations are complete on one building.
10. **Complete a long range parking plan for Flagler** – Leased parking at Flagler Dunes and Coronado Methodist Church parking lot opened in 2011. A Parking Inventory and Initiatives Plan has been completed. A Task Force has been approved for 2012.

OPERATING BUDGET COMPARISON

CITY COMMISSION BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 169,925	\$ 161,977	\$ 165,923	\$ 160,874	-3.04%
Operating Expenses	<u>23,674</u>	<u>24,312</u>	<u>27,992</u>	<u>20,287</u>	<u>-27.53%</u>
Total Budget	\$ 193,599	\$ 186,290	\$ 193,915	\$ 181,161	-6.58%

CITY COMMISSION STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Mayor	46A	1.00	1.00	1.00	1.00	0.00
Commissioner	46B	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>0.00</u>
Total Staffing		5.00	5.00	5.00	5.00	0.00

FY2012-2013 Strategic Issues

- Develop an infrastructure/service system for current and future population, using principles of community sustainability and sustainable government
- Square off City boundaries utilizing infill development and infill annexation
- Maintain the City's character (charm/sense of place) and stabilize housing/commercial values
- Regionalization and public/private partnerships for service delivery and long-term financial stability
- Develop New Smyrna Beach as a premier beach community and as a location for highly desirable business and residential development, considering the new economy.

CITY MANAGER

To implement the City Commission’s strategic vision for the City “an attractive City offering exceptional opportunities for her citizens and lifestyles that embrace an enhanced quality of life”

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Number of City employees per 1,000 pop.	NA	9.46	9.41	9.54
Percent of City-wide operating budget decrease over prior year	NA	8%	(11%)	7%
Percent of (decrease)increase in General Fund Millage rate	NA	0%	0%	1%
Percent below rollback rate	NA	14.5%	15%	0%

2012 Accomplishments

- Address Union Pensions** – Negotiations are underway with the Public Safety Unions.
- Work with Volusia County, and the City of Port Orange, to review options for Fire Station 23 and 51 Service Areas** - Direction was given to proceed with the new Central Station to replace Station 50; the architectural contract has been approved.
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2012 Accomplishments (Continued)

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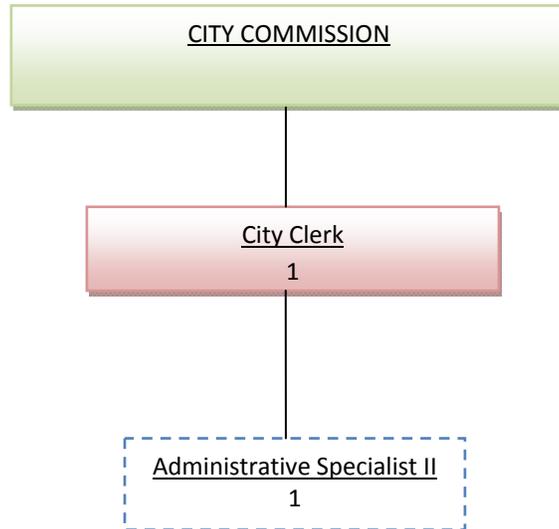
OPERATING BUDGET COMPARISON

CITY MANAGER BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 643,381	\$ 375,281	\$ 351,506	\$ 363,146	3.31%
Operating Expenses	11,939	13,954	15,780	23,057	46.12%
Total Budget	\$ 655,320	\$ 389,235	\$ 367,286	\$ 386,203	5.15%



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**City of New Smyrna Beach, Florida
City Clerk's Office Organizational Chart**



CITY CLERK

The City Clerk's Office is the information source for the citizens of New Smyrna Beach as well as the departments within our municipal organization. Within the scope of this mission, the City Clerk's Department performs three vital core functions – Administering the Legislative Process, Facilitating Public Participation in Governmental Processes and Protecting and Managing the Public Record.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Projected	FY 12-13 Projected
Percentage of Agendas completed 4 days before the Commission Meeting		100	100	100
Percentage of Public Records Requests handled within 72 hours		95	90	90
Number of documents scanned and maintained electronically annually		25,000	30,000	30,000
Number of supplements to the City's code of ordinances		2	1	1
Percentage of agendas distributed in a timely manner		100	100	100

2012 Accomplishments

- ✓ Published agendas for 56 City Commission meetings.
- ✓ Published the agendas for 3 Animal Control Board meetings.
- ✓ Completed minutes for 55 City Commission meetings.
- ✓ Reviewed and approved 356 Business Tax License applications.
- ✓ Processed approximately 276 requests for public records/information.
- ✓ Assisted numerous citizens with inquiries regarding City services and opportunities.
- ✓ Processed approximately 154 requests for records retrieval from Iron Mountain, Inc.
- ✓ Coordinated the shipment and storage of approximately 5,772 cubic feet of records at Iron Mountain, Inc.
- ✓ Assisted in the management of the City website by managing the City Commission, City Clerk and Boards and Commissions portions of the website, as well as the quarterly newsletter.
- ✓ Successfully archived 26,830 documents into the Laserfiche automated records management system.

Goals and Objectives

1. Coordinate City Commission/Board agenda process & document City Commission actions efficiently, effectively and timely.
2. Continue to provide exceptional customer service to citizens, employees and public/private officials alike.
3. Continue to professionally, timely and accurately research, coordinate and respond to requests for public records and/or information.
4. Preserve the integrity of official City records by implementing measures to accurately archive at least 25,000 documents into the Laserfiche automated records management system.
5. Implement internal measures and controls necessary to allow for the internal storage and accountability of those City records more commonly utilized and sensitive for the operations of the City by the use of existing resources.
6. Aggressively identify those records meeting statutory requirements for destruction and properly take necessary steps to destroy such records using the most cost effective means available.
7. Continue to enhance the use of the City's official Web Page to keep the public informed.
8. Proactively and aggressively seek more cost effective measures to meet the statutory requirements for public notification of public hearings and other public meetings/ actions through newspapers of general circulation.
9. More effectively manage the process for updating of City Codes and Land Development Regulations by implementing a process to keep customers informed of all ordinances adopted, but pending official codification.
10. Research the effectiveness of current City Boards and Commissions and make appropriate recommendations as to future needs of the City.
11. More effectively address budgetary discrepancies in order to appropriately distribute funding responsibilities for services to the City department responsible for the expenditure in order to more accurately account for expenditures.
12. Manage, communicate and administer the 2012 City Election Cycle for the seat of Zone 4 commissioner. The 2012 General Election will be conducted November 6, 2012.

OPERATING BUDGET COMPARISON

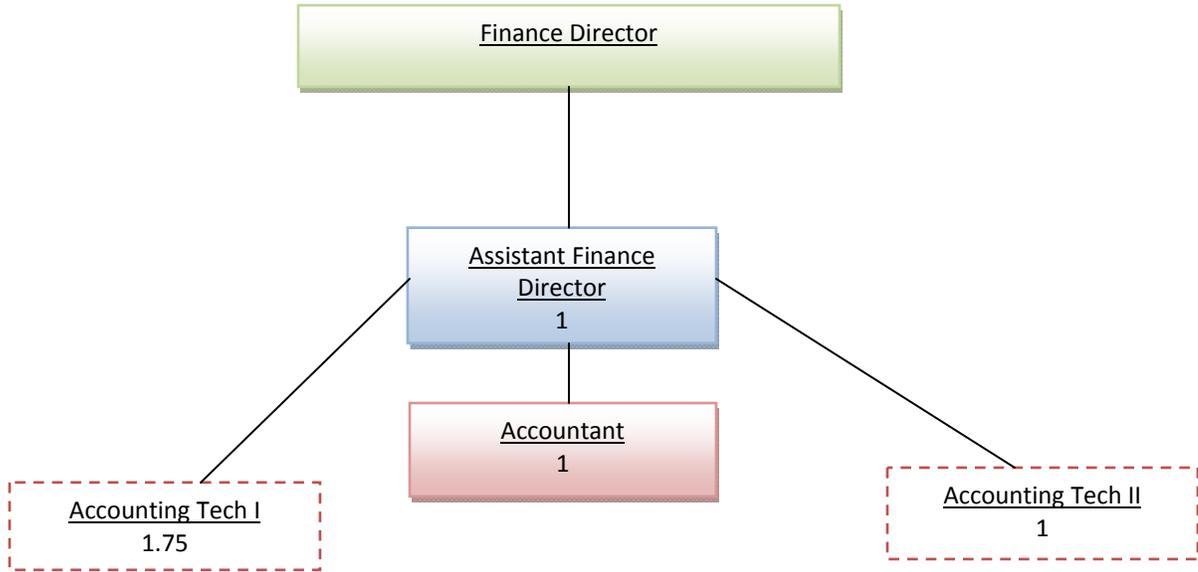
CITY CLERK BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 95,201	\$ 93,367	\$ 98,748	\$ 111,015	12.42%
Operating Expenses	92,583	95,179	109,915	108,288	-1.48%
Total Budget	\$ 187,784	\$ 188,546	\$ 208,664	\$ 219,303	5.10%

CITY CLERK STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
City Clerk	27B	1.00	1.00	1.00	1.00	0.00
Administrative Specialist II	10B	1.00	1.00	1.00	1.00	0.00
Total Staffing		2.00	2.00	2.00	2.00	0.00

Management Discussion - Changes in Services & Budget Variations

- ✓ The City Clerk function of the City continues to perform with no personnel resources other than the City Clerk and an Administrative Specialist II (which also supports the City Manager and Human Resources Departments). The lack of a Deputy/Assistant City Clerk and Records Management Supervisor/Specialist continues to stifle hopes of meeting established State of Florida guidelines for records management compliance. In spite of such impacts on overall departmental effectiveness, FY 2012/2013 hopes to bring improvements to services provided by the City Clerk’s Office to its customers. Changes to current operational practices are designed to improve accountability of taxpayer funds and are outlined below.
- ✓ Current and past budgets revealed sole responsibility for newspaper advertising and records storage costs being that of the City Clerk’s Department. FY 2012/2013 will see changes in accountability for such services as a plan will be developed/implemented to charge using departments for services provided for and funded by the City Clerk’s Office. These changes will be better account for taxpayer funds by identifying those users responsible for its expenditure.
- ✓ FY 2012/2013 will begin the process to select a vendor and implement a paperless agenda management process to better streamline the legislative process regarding the review, approval and publishing of City Commission meeting agenda packets. Other improvements to the legislative processes of the City will include upgrades to the technology currently utilized in the City Hall Commission Chamber.

**City of New Smyrna Beach, Florida
Finance Department Organizational Chart**



FINANCE

The mission of the Finance Department is to responsibly manage the financial affairs of the City by providing efficient internal services, careful investment and debt management, sound financial leadership and professional and courteous support services to other City Departments and the public.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
GFOA “Certificate of Achievement for Excellence in Financial Reporting”		✓	✓	✓
Number of grant proposals developed		13	15	10
Number of new leases/transfers processed		0	0	0
Percent of tenants in compliance with lease agreements		93%	94%	95%
Number of renewal business tax receipts issued		1803	1713	1790

Accomplishments

- ✓ 5-Year Capital Improvement Program
- ✓ Utilization of the fixed assets module in Munis Financial Management software
- ✓ Attained second GFOA “Distinguished Budget Presentation Award” for the FY2011-12 Budget

Goals & Objectives

- ✓ Promote easy access to financial information
- ✓ Renew Banking Services through RFP process
- ✓ Attain the GFOA “Certificate of Achievement for Excellence in Financial Reporting”.
- ✓ Issue monthly budget briefs no later than the 20th of each month following the closing of each month.
- ✓ Attain the GFOA “Distinguished Budget Presentation Award”
- ✓ Process all City payables on a frequency no later than every 30 days.
- ✓ Process pay to employees within six (6) days of the pay period ending date.
- ✓ Centralize grant management to ensure programmatic compliance with each grantor.
- ✓ Centralize the purchase of office supplies.
- ✓ Adopted Investment Policy.
- ✓ Implement Uniform Accounting Policies and Procedures Manual.
- ✓ Obtain a clean Audit of FY2013.
- ✓ Phase remaining departments into benchmarking program.

OPERATING BUDGET COMPARISON

FINANCE BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 323,142	\$ 329,356	\$ 312,684	\$ 396,103	26.68%
Operating Expenses	31,931	39,327	43,010	39,844	-7.36%
Capital Outlay	-	-	-	-	N/A
Total Budget	\$ 355,073	\$ 368,682	\$ 355,694	\$ 435,947	22.56%

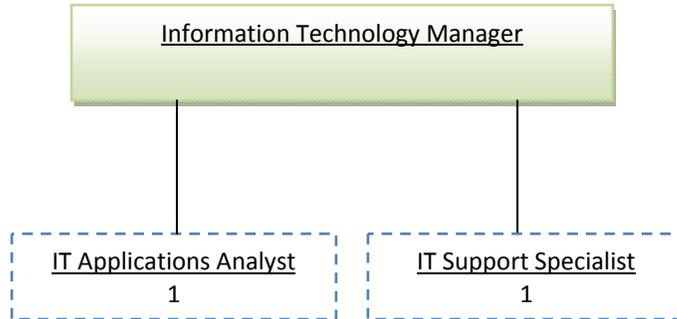
FINANCE STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Finance Director	40A	1.00	1.00	1.00	1.00	0.00
Assistant Finance Director	23B	1.00	1.00	1.00	1.00	0.00
Accountant	20G	0.75	0.75	0.75	1.00	0.25
Grant Coordinator	18F	0.00	0.00	0.50	0.00	(0.50)
Purchasing Coordinator		0.00	0.00	0.00	0.50	0.50
Accounting Tech III	12I	1.00	0.00	0.00	0.00	0.00
Accounting Tech II	11G	1.00	1.00	1.00	1.00	0.00
Accounting Tech I	10H	1.00	1.75	1.75	1.75	0.00
Intern	05I	0.50	0.00	0.00	0.00	0.00
Total Staffing		6.25	5.50	6.00	6.25	0.25

1 P/T Grants Coordinator added during FY2012; Accountant position changed to fulltime status; Grants Coordinator position reclassified to P/T Purchasing Coordinator



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City of New Smyrna Beach, Florida
Information Technology Organizational Chart



INFORMATION TECHNOLOGY

The Information Technology Services Department will provide easy to use and secure information processing with reliable communications networks that increase the efficiency and effectiveness of the City of New Smyrna Beach employees that support our entire community.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Total number of workstations (FBCIT001)	738.88	220	270	300
Operating Cost (FBC IT002)	\$2,934,330	\$266,145	\$338,537	\$459,648
Operating Cost per workstation (FBC IT008)	\$3,241	\$1,210	\$1,254	\$1,533
Percent Operating budget attributed to IT services(FBC IT010)	8.44%	.58%	.59%	1.05%
Number of employees attending computer training class		2	1	2
Number of major projects completed		2	2	8
Percentage of computer work orders completed		98%	96%	100%
Percentage of telephone work orders completed		100%	100%	100%
Percentage of major projects completed		80%	40%	80%

2012 Accomplishments

- ✓ Training on all the new equipment at the new Police Station.
- ✓ Purchase appropriate hardware and other equipment for Munis upgrade for Building Department, Engineering, Code Enforcement and Planning.

Goals & Objectives 2013

1. Continue moving servers from City Hall to the New Police Station.
Objective: To provide a safer, more controlled centralized location for digital infrastructure.
2. Implement VMware virtual Infrastructure
Objective: Initial steps in providing City with foundation for a Disaster Recovery Plan, Green IT initiative. Virtualization provides significant savings in hardware, software, D.R. and management.
3. Upgrade existing domain from Server 2003 to Server 2008 R2 64bit domain.
Objective: Implement better security and newer network services.
4. Begin upgrading 4-5 year old workstations to more current hardware.
Objective: Implement better security and newer network services.

Goals & Objectives 2013 (continued)

5. Begin upgrading client OS from Windows XP (which is end-of-life) to Windows 7.
Objective: Implement better security and newer network services. Also, Windows XP is end-of-life and no longer supported by hardware and software vendors.

6. Upgrade existing and long outdated Exchange 2003 email solution to new more secure Exchange 2010 environment.
Objective: Unified communication strategy.

7. Upgrade antiquated / difficult to manage antivirus to Microsoft endpoint protection.
Objective: Increased security, virus protection and ease of management.

8. Implement a SNMP server.
Objective: This will allow IT staff to keep an eye on the environment and take a proactive approach to network management. It will also alert us immediately to any network connectivity failures, extended ping times, viruses, server failures.

9. Planning phase for migration from a distributed database model to a centralized SQL database cluster model.
Objective: Centralized model is needed for Disaster Recovery planning.

10. Municipal Fiber Optic Planning.
Objective: Planning fiber optic links to City properties to support future IP services and initiatives.

OPERATING BUDGET COMPARISON

INFORMATION TECHNOLOGY BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 93,138	\$ 147,840	\$ 137,765	\$ 194,707	41.33%
Operating Expenses	125,010	58,142	124,312	171,807	38.21%
Capital Outlay	40,500	60,163	28,981	92,302	218.49%
Total Budget	\$ 258,648	\$ 266,145	\$ 291,058	\$ 458,816	57.64%

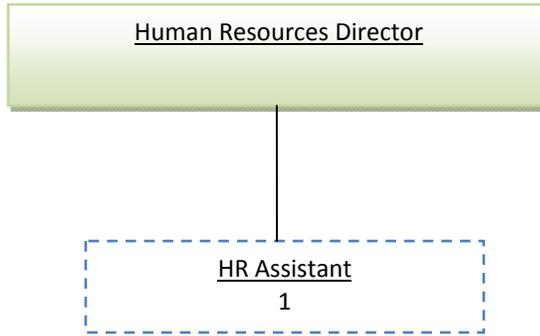
INFORMATION TECHNOLOG STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Information Technology Dir.	20F	0.00	0.00	1.00	1.00	0.00
IT Applications Analyst	20J	0.00	0.00	1.00	1.00	0.00
Programmar/Analyst	19G	1.00	1.00	0.00	0.00	0.00
IT Support Specialist	18G	1.00	1.00	1.00	1.00	0.00
Total Staffing		2.00	2.00	3.00	3.00	0.00

1 Programmar/Analyst eliminated, 1 IT Applications Analyst added



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City of New Smyrna Beach, Florida
Human Resources Organizational Chart



HUMAN RESOURCES

The mission of the Human Resource Department is to provide quality services and support in recruitment and selection, training, employee relations, labor relations, benefits, compensation and safety to promote the development and retention of its employees to ensure constituents satisfaction.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Total Number of FTEs (Labor Force) HR001		213	216	215
Total operating expenditures for expenditures for government HR002		\$31,920,445	\$34,265,616	\$44,103,899
Total employee compensation (salary and overtime) HR011		\$8,507,306	\$8,732,622	\$7,157,531
Total employee compensation (including benefits) HR012		\$11,710,172	\$12,500,193	\$14,175,376
Total Retirement Contribution (Labor Force) HR013				
Police		724,696	711,246	720,540
Fire		809,104	1,070,634	1,088,485
Florida Retirement System		84,334	63,740	64,484
Defined Contribution		240,690	319,970	318,981
Number of employees receiving tuition reimbursement (Labor Force) HR014		11	9	TBD
Percent government expenditures devoted to HR (Labor Force) HR031		.0006	.0006	TBD
Sick hours per FTE HR042		176	212	TBD
Average number of Vacancies HR043		11	15	TBD
Total labor costs for contracted services and labor HR045		90,334	202,438	TBD
Health benefit payments per employee (employer-paid) HR046		2,196,514	2,488,908	TBD
Health benefit payments per retiree (employer-paid) HR047		20,880	20,880	TBD
Worker's Compensation Experience Ratio		1.02	.90	TBD

2012 Accomplishments

- ✓ Negotiated contract agreements with IAFF, Teamsters, and LIUNA
- ✓ Conducted Supervisory Training for 45 participants
- ✓ Modified Benefit Programs
- ✓ Coordinated Annual Employee Awards Banquet
- ✓ Issued Monthly Employee Newsletter
- ✓ Participated in Countywide Food Drive collecting 795 lbs of food

2012 Accomplishments (continued)

- √ Implemented revised Performance Evaluation form
- √ Implemented Workforce Wellness Program
- √ United Way Campaign Carnival resulting in a 16% overall increase in donations

Goals & Objectives

1. Improve the efficiency and effectiveness of human resources
2. Utilize technology to enhance services, communications and productivity
 - Produce annual Employee Benefit Statement by October 2013
 - On-line benefit services to enhance benefit communication before using MUNIS Employee Portal
 - Human Resources MUNIS module training and set up of module
3. Maintain sound policies to ensure compliance with employment and manage labor costs
4. Create an environment which will enhance the harmony of our workforce
 - Participate with the Employee Activities Group to identify programs and activities for employee participation throughout the fiscal year, such as, LegoLand, Cubs Games, United Way Carnival, Food Drive
 - Negotiate contract agreements with IAFF, Teamsters, and LIUNA
 - Coordinate Annual Benefit Fair to include Health Fair vendors September 2012
 - Coordinate Annual Employee Recognition Awards Banquet February 2013

OPERATING BUDGET COMPARISON

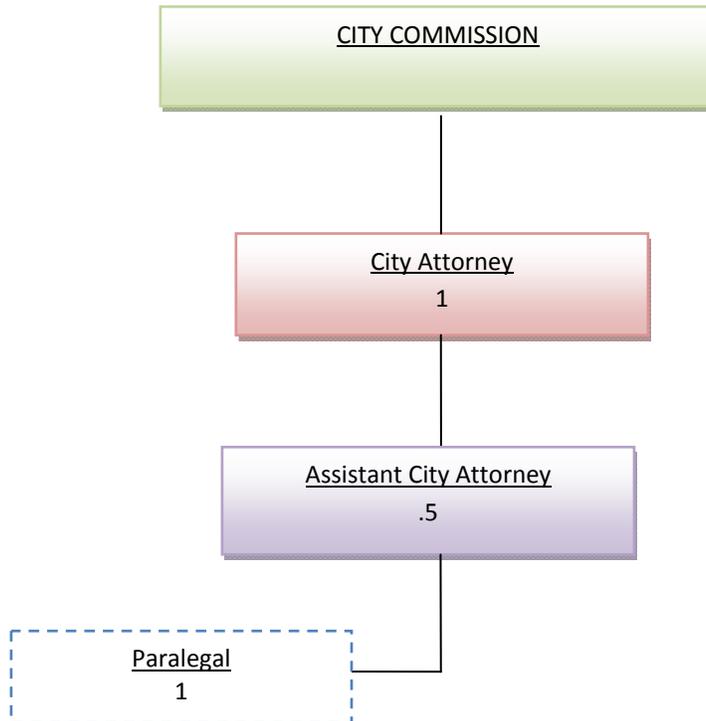
HUMAN RESOURCES BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 144,736	\$ 135,069	\$ 156,561	\$ 160,012	2.20%
Operating Expenses	6,571	5,535	6,704	19,281	N/A
Total Budget	\$ 151,307	\$ 140,604	\$ 163,266	\$ 179,293	9.82%

HUMAN RESOURCES STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Human Resources Director	34C	1.00	1.00	1.00	1.00	0.00
HR Assistant	13G	1.00	1.00	1.00	1.00	0.00
Total Staffing		2.00	2.00	2.00	2.00	0.00



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**City of New Smyrna Beach, Florida
City Attorney's Office Organizational Chart**



CITY ATTORNEY

“To provide legal implementation of the goals and policies set by the City Commission. To represent and counsel the City Commission, appointed boards, City Manager, other officers and employees in their functions.”

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Number of ordinances and resolutions processed		96/48	120/35	120/40
Number of lease agreements processed		6	12	12
Number of forfeiture cases processed		30	25	30
Number of Claims processed		75	80	85
Number of contracts drafted/processed		24	20	25

Accomplishments

- ✓ Continued on-site availability for the practice of preventative law.

Goals & Objectives

1. On an annual basis this office participates in the formulation of 32 regular and additional special City Commission meetings, including the preparation of approximately 160 ordinances and resolutions.
2. Attend approximately 150 public meetings to provide counsel on procedure and substantive actions.
3. Advise officers and employees through meetings, conferences and written communications.
4. Represent the City in various Federal, State and Regional judicial and administrative tribunals.
5. Represent the City in all legal aspects of inter-governmental matters.
6. Provide internal claims administration services and act as liaison to insurance representatives and counsel.
7. Provide on call criminal law and procedure counsel and forfeiture representation to the Police Department.
8. Remain abreast of emerging legal trends through required continuing education.
9. Assist management in achieving compliance and accountability goals.

OPERATING BUDGET COMPARISON

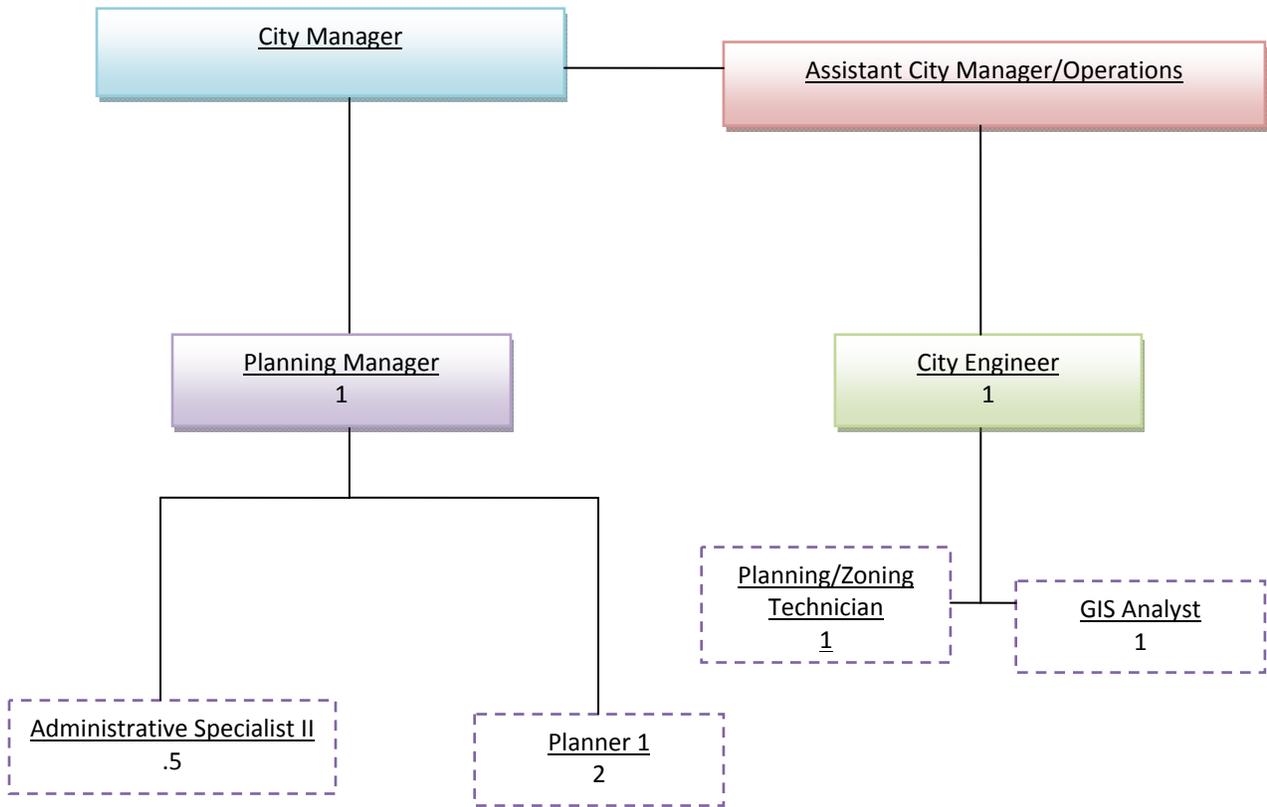
CITY ATTORNEY BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 396,252	\$ 381,200	\$ 376,867	\$ 388,678	3.13%
Operating Expenses	19,149	19,751	17,576	33,641	91.40%
Capital Outlay	-	-	-	-	N/A
Total Budget	\$ 415,401	\$ 400,951	\$ 394,443	\$ 422,319	7.07%

CITY ATTORNEY STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
City Attorney	44B	1.00	1.00	1.00	1.00	0.00
P/T Assistant City Attorney	43B	0.50	0.50	0.50	0.50	0.00
Paralegal	13C	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
Total Staffing		2.50	2.50	2.50	2.50	0.00



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City of New Smyrna Beach, Florida
Planning / Engineering Organizational Chart



PLANNING AND ENGINEERING

To assist elected and appointed officials and residents in establishing and implementing a long-range vision for future growth of the City and to provide a “one-stop shopping experience” to guide residents, business owners, and developers through the land development process, from conception to completion.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Funding obtained through Community Development Block Grant program		N/A	\$113,995	\$109,000
Comprehensive Plan is in compliance with State requirements Evaluation and Appraisal Report amendments in compliance		N/A	Yes	Yes
Land use amendments to the Future Land Use map processed		N/A	5	5
Total applications processed (excluding site plans)		N/A	10	10
Amendments to LDR’s to address new issues		N/A	15	10
Number of lineal feet funded through bikeway/pedestrian path grants		N/A	11,000	0
Percentage Future Land Use map amendments found in compliance by DEO & VGMC (new measurement)		N/A	100%	100%
Evaluation and appraisal report determined in compliance by DCA		N/A	N/A	N/A
Evaluation and Appraisal Report amendments in compliance		N/A	N/A	N/A
Number of site plans reviewed		N/A	4	5
Number of projects designed – internal		N/A	2	2
Percentage of projects inspected – in house *with assistance from CRA		N/A	90%	*90%
Number of right-of-way permits processed		N/A	55	55
Percentage of permits reviewed within 7 days to 3 weeks		N/A	70%	70%
Percentage of projects inspected within 3 days		N/A	95%	95%
Percentage of right-of-way permits processed within 7 days		N/A	95%	95%
Compliance with CRS rating provide FEMA flood determination		N/A	20	20

2012 Accomplishments

- ✓ Completed FDEP and FEMA audits
- ✓ Adoption of required illicit discharge ordinance
- ✓ Adoption of Historic Westside Neighborhood Plan. Award received for plan from Surfcoast Chapter of the Florida Planning and Zoning Association.
- ✓ Chamber of Commerce Phase I exterior restoration work was complete within budget and on time awarding substantial completion 9/09/11. The City in conjunction with ECHO staff is pursuing partial interior restoration with remaining ECHO funds, and expect to be complete by August 2012. Historic Preservation award to be received from the Florida Trust for Historic Preservation
- ✓ Completed the Archaeology and environmental studies (phase 28) for Multi-Use Trail, and proceeding with the surveying/permitting and design (phase 38) activities.
- ✓ Received \$275,000 ECHO grant for purchase of Holland Park properties on Pioneer Trail and Otter Boulevard, immediately adjacent to multi-use trail. Properties to be used for a trailhead. Closing on properties scheduled on or before July 30, 2012.
- ✓ Obtained \$1.3M from Volusia County TPO for landscaping medians along State Road 44 at Interstate 95 and at intersection with Business State Road 44 Note: The project was bid and awarded to the lowest most responsible bidder. The Notice to Proceed was issued in March 2012.
- ✓ On-going technical assistance to CRA for way-finding signage program
- ✓ Completed South Orange Street Drainage Improvement Project.
- ✓ On-going negotiations with Volusia County for an Interlocal Service Boundary Agreement that will allow the City to begin annexing and providing services to the “doughnut hole” section in the middle of the City.
- ✓ Have taken first steps to create a sewer assessment district on the south side of State Road 44, between Glencoe Road and Wild Orange Drive.
- ✓ Have taken first steps to encumber transportation impact fee funds for extension of Colony Park Road.
- ✓ Annual Historic Preservation Awards
- ✓ Revised sign ordinance adopted
- ✓ Began regular meetings of the CDBG Advisory Board and initiated a call for projects, application and review criteria for CDBG funds.
- ✓ Implemented significant water quality guidelines by adopting an illicit discharge ordinance.
- ✓ Complied with the FEMA CRS recertification.

2012 Accomplishments (continued)

- ✓ Revised the Park Management Plan for Grayce Barck Park (FKA N. Beach Community Park) and constructed a “green” handicapped accessible restroom facility.
- ✓ Completion of the electronic message center sign and playground equipment at Babe James Community Center.
- ✓ Installation of the walkway and skateboard area at Pettis Park.
- ✓ Arts District Overlay adopted

Goals & Objectives

1. Process comprehensive plan amendments to increase density east of U.S. 1 to support infill housing in the Canal Street downtown area.
2. Process comprehensive plan amendments and zoning changes based on recommendations of Historic Westside Neighborhood Plan.
3. Work with Building Department and IT staff to accept on-line applications for Planning using new MUNIS permitting software
4. Expand existing Mainland and Coronado National Register Historic Districts
5. Create Historic Westside National Register Historic District
6. On-going re-write of Land Development Regulations following adoption of EAR-based amendments
7. Initiate Neighborhood Coalition to connect neighborhood leaders and groups. Provide technical assistance and information to neighborhood organizations. On-line survey anticipated in May/June 2011. Neighborhood Coalition conference anticipated in January 2012.
8. Create staff liaison program for HOAs. Each planning staff person would be designated as the “point person” for a group of HOAs, providing a consistent point of contact.
9. Initiate bi-monthly citizen workshops to explain processes and frequently asked questions (i.e., tree removals, when permits are needed, when flood insurance is needed, how zoning works, etc.....)
10. Conduct fee review for development applications
11. Complete revisions to planning pages on City’s website to incorporate brochures addressing frequently asked questions
12. Reconfigure land development permit applications to reduce time and complexity associated with the application process.
13. Implement enforceable code language for the Community Rating System.

Goals & Objectives (continued)

14. Continue to facilitate FEMA guidelines and reduce repetitive flooding properties.
15. Ongoing implementation of capital improvement projects.
16. Adhere to NPDES guidelines including promulgation of benefits to the public of the stormwater management system.
17. Continue to implement flood control and stormwater management projects.
18. Assist Public Works with the annual roadway evaluation & resurfacing program.
19. In order to facilitate user friendly permitting, Engineering & Planning in conjunction with the Building Department plan to implement on line permitting & payment for basic improvements such as fences.
20. Work with the Community Safety Committee when developing the design for the Multi-Use Trail.
21. Move forward with implementing capital improvement projects including:
 - a. Riverside Park Seawall repair, including a new floating dock and lighting system.
 - b. Proceed with construction improvements associated with Esther St. Beach Front Park and N. Atlantic Drainage Improvements.
 - c. Finalize design & permitting for Central Beach Phase III (subphases A,B &C) flood mitigation improvements.
 - d. Pave shellrock roadways at the 2600 block of Fairmont Ave. & Westwood Ave. including associated drainage improvements.
 - e. Replace two (2) baseball dug outs at Pettis Park and improve various other components of the sporting infrastructure.
 - f. Pursue Islesboro flood abatement and drainage improvements.
 - g. Move forward with partial interior restoration for the Chamber of Commerce Building.
 - h. Complete the design and state permitting for the Multi-Use Trail and commence with construction.
22. Continue to provide technical assistance to other departments

PLANNING AND ENGINEERING – 51501

OPERATING BUDGET COMPARISON

PLANNING DEPARTMENT BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 659,754	\$ 421,101	\$ 408,599	\$ 439,211	7.49%
Operating Expenses	52,163	54,571	59,666	74,866	25.48%
Capital Outlay	1,908	-	-	-	N/A
Total Budget	\$ 713,825	\$ 475,673	\$ 468,265	\$ 514,077	9.78%

PLANNING DEPARTMENT STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Development Services Dir.	41A	1.00	0.00	0.00	0.00	0.00
City Engineer	30A	1.00	1.00	1.00	1.00	0.00
Planning Manager	26A	0.00	1.00	1.00	1.00	0.00
Chief Planner	25A	2.00	0.00	0.00	0.00	0.00
Code Enforcement Supv.	19F	1.00	0.00	0.00	0.00	0.00
Planner I	19E	2.00	2.00	2.00	2.00	0.00
GIS Analyst	15C	1.00	1.00	1.00	1.00	0.00
Code Enforcement Officer	13D	1.00	0.00	0.00	0.00	0.00
Planning & Zoning Tech	12F	1.00	1.00	1.00	1.00	0.00
Administrative Specialist II	10B	1.00	1.00	0.50	0.50	0.00
Administrative Specialist I	08F	1.00	0.00	0.00	0.00	0.00
Total Staffing		12.00	7.00	6.50	6.50	0.00

Management Discussion – Changes in Services & Budget Variations

- ✓ Development application revenues for FY 11/12 are \$37,103 as of April 20, 2012. This is approximately 42% of the fees collected in FY 10/11. However, since October 1, 2011, staff has also processed 11 voluntary annexation applications, for which application fees have been waived. This represents \$6,500 in application fees that were waived. The fees collected from Planning and Engineering applications are deposited into the General Fund. A fee review was last conducted in 2007.
- ✓ In FY 09/10, the Planning and Engineering Department eliminated the Chief Planner position. In FY 10/11, the Department began sharing a Planner I position with the Community Redevelopment Agency, reducing staffing levels by 1.5 full-time positions. In January 2012, the CRA eliminated the part-time Planner I position, which was transferred over to Planning for full-time funding from general fund.
- ✓ Planning & Engineering is currently meeting its administrative needs with a part time Administrative Specialist II.

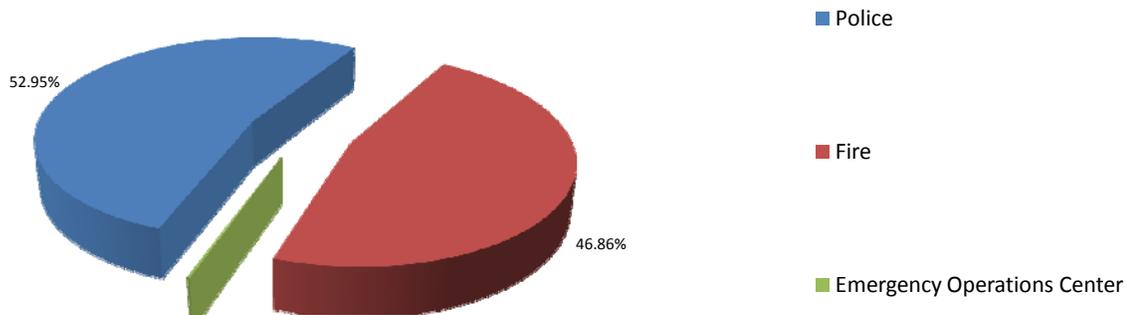
City of New Smyrna Beach, Florida
PUBLIC SAFETY

PUBLIC SAFETY SUMMARY DEPARTMENT BUDGET	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Police	\$ 6,352,333	\$ 5,988,207	\$ 5,358,528	\$ 5,311,356	-0.88%
Fire	5,420,640	5,362,881	5,291,504	4,700,595	-11.17%
Emergency Operations Center	14,902	26,328	20,033	18,772	-6.30%
Total Budget	\$ 11,787,875	\$ 11,377,416	\$ 10,670,066	\$ 10,030,723	-5.99%

PUBLIC SAFETY SUMMARY BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 9,552,270	\$ 8,732,230	\$ 8,991,311	\$ 7,776,946	-13.51%
Operating Expenses	2,198,427	2,185,114	1,667,744	1,877,377	12.57%
Capital Outlay	37,177	460,072	11,011	376,400	N/A
Total Budget	\$ 11,787,875	\$ 11,377,416	\$ 10,670,066	\$ 10,030,723	-5.99%

PUBLIC SAFETY SUMMARY STAFFING - FTEs	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Police	67.00	58.00	56.50	56.25	(0.25)
Fire	50.00	44.00	40.00	39.00	(1.00)
Total Staffing	117.00	102.00	96.50	95.25	(1.25)

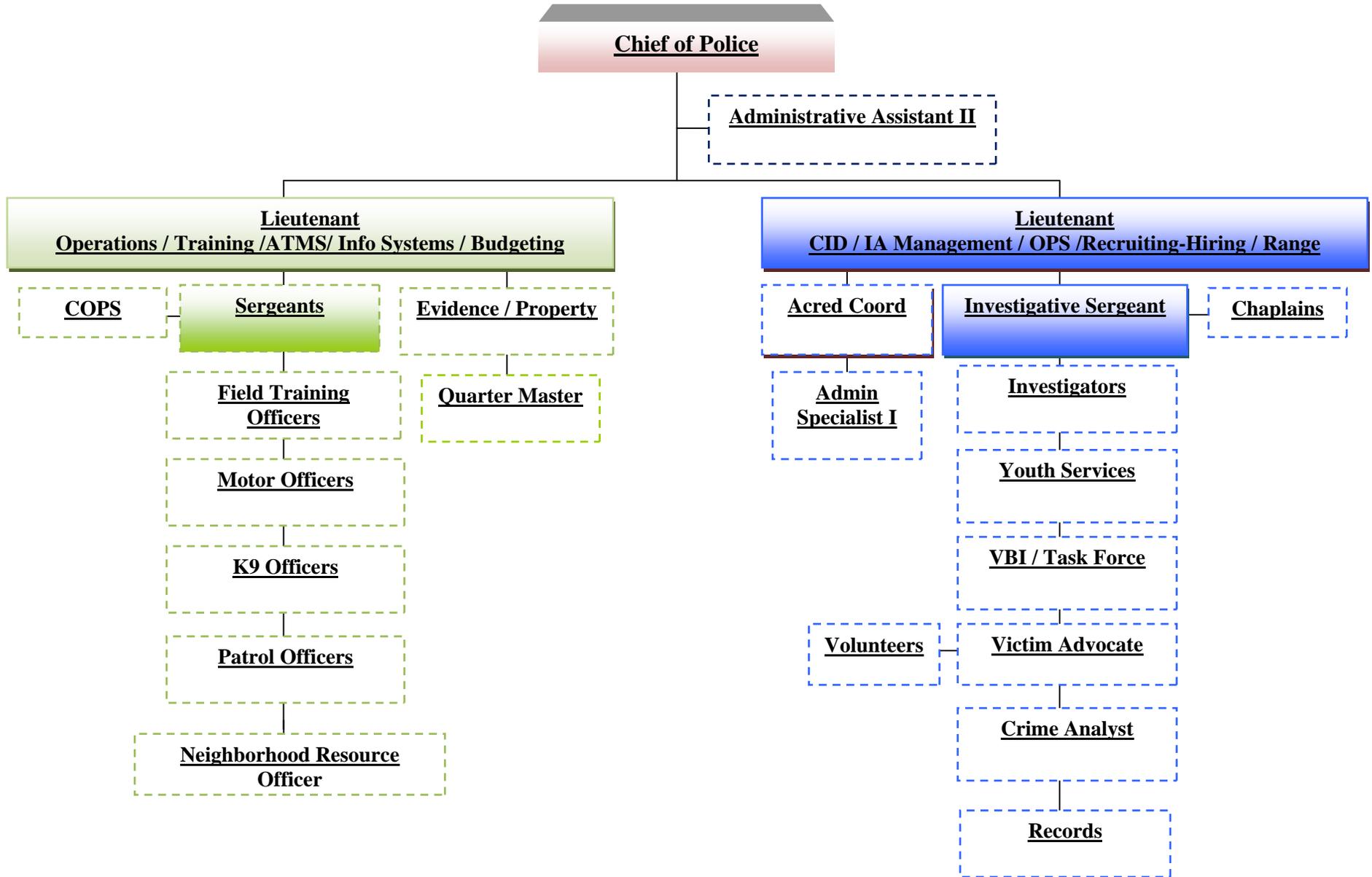
Public Safety Expenditure Summary
Fiscal Year 2013





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New Smyrna Beach Police Department
2012 – 2013 Organizational Chart



POLICE DEPARTMENT

"To Provide the Highest Quality of Service through Commitment, Cooperation and Accountability. Use our mission during these economic times, to protect and preserve the safety and quality of our Citizenry."

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Organizational:				
Adopted, authorized, budgeted sworn members (FBC PO002)	162	46	44	44
Actual sworn full-time employees (FBC PO003)	165.41	46	44	44
Budgeted civilian members (FBC PO004)	62.59	12	10	12
Actual civilian (FTE's) (FBC PO05)	56.36	10	10	10
Sworn supervisors (law enforcement only) (FBC PO006)	25.18	5	5	5
Sworn managers (law enforcement only) (FBC PO007)	9.65	4	4	4
Sworn personnel demographics (FBC PO008-0013) :				
# of sworn Non-minority (white)		41	41	41
# of sworn Black		1	1	1
# of sworn Hispanic		2	2	2
# of sworn Asian		0	0	0
# of sworn "Other"		0	0	0
# of sworn Female		6	6	6
Sworn personnel education level (FBC PO014-0018) :				
Sworn Members with H.S. only		32	32	31
Sworn Members with 2-year college degree		3	3	2
Sworn Members with 4-year college degree		6	6	8
Sworn Members with Masters Degree		3	3	3
Sworn Members with Doctoral Degree		0	0	0
Sworn law enforcement members available for CFS response (FBC PO019)	84.64	26	26	26
Civilian members available for CFS response (FBC PO020)	9.19	0	0	0
Members assigned to communications (FBC PO021)	16.74	1	0	0
Sworn members assigned to Communications (FBC PO022)	20.82	0	0	0
Civilian members assigned to Investigative Units (FBC PO023)	2.25	1	1	1

POLICE DEPARTMENT – 52101

Members assigned to Crime Scene/forensic duties (FBC PO024)	3.65	0	0	0
Sworn members assigned to Traffic Enforcement (FBC PO025)	6.95	4	4	4
Members assigned to Traffic Crash Investigation (FBC PO026)	7.52	4	4	4
Members assigned to a Community Oriented Policing or Problem Oriented Policing Unit (FBC PO027)	9.74	0	0	0
Members assigned to Drug Enforcement (FBC PO028)	6.05	2	2	2
Members assigned to Crime Analysis (FBC PO029)	1.25	1	1	1
Members assigned to Intelligence (FBC PO030)	2.45	0	0	0
Members assigned to Homeland Security (FBC PO031)	0.52	0	0	0
Members assigned to Vice or Street Crimes (FBC PO032)	5.62	0	0	0
Members assigned to local schools (FBC PO033)	5.57	2	2	2
Members assigned to Training (FBC PO034)	1.60	1	1	1
Members assigned to Crime Prevention Unit (FBC PO035)	3.80	0	0	0
Members assigned to K9 Unit (FBC PO036)	3.90	2	2	2
Total patrol districts (FBC PO037)	7.91	7	7	7
Is your Agency accredited? (FBC PO038)	0.83	No	No	TBD
Financial:				
Approved budget (FBC PO01)	6,268,808	6,101,773	6,268,808	TBD
Approved local government budget (FBC PO090)		21,707,867	18,022,220	TBD
Operational:				
Does the agency have an assigned or take-home vehicle plan? (FBC PO039)	1	Yes	Yes	Yes
Special Purpose Vehicles: Law enforcement use vehicles only (FBC PO040)	22.40	Yes	Yes	Yes
Total police vehicles (FBC PO041)	204	59	59	59
Aircraft (FBC PO042)	0.05	0	0	0
Total Mobile computers (FBC PO043)		44	44	44
Total police facilities (FBC PO044)	2.60	1	1	1
Police Services:				
Total number of calls for service (FBC PO049)	154,517.91	58,294	43,886	TBD
Citizen-generated workload (Calls for Service – CFS)(FBC PO50)	67,955.90	19,276	15,375	TBD
Pro-active Police Actions (FBC PO053)	46,146.65	39,018	28,511	TBD

Traffic Citations – moving violations only (FBC PO054)	10,629.35	2,048	2,860	TBD
Traffic crashes (FBC PO055)	2,911.36	870	883	TBD
Pedestrian fatalities (FBC PO056)	1.43	0	1	TBD
Traffic fatalities (FBC PO57)	6.23	3	4	TBD
Residential population (FBC PO58a)		23,376	23,376	TBD
Policing \$ per capita (FBC PO59)	340.75	261.03	274.88	TBD
Percentage of Total Sworn Available for CFS Response (FBC-PO61)	56.11	76%	78.26%	TBD
Percentage of Total Members Available for CFS Response (FBC PO62)	46.37	60%	62.34%	TBD
Percentage of Total Sworn Assigned to Investigative Units (FBC-PO63)	12.18	18%	16%	16%
Calls requiring police service (CFS) per 1,000 residents (FBC-PO73)	1060.83	824.47	858.08	TBD
UCR Part 1 Crime rate per 1,000 residents (FBC-PO75)	112.48	44.28	54.02	TBD
Total arrests per 1,000 residents (FBC-PO82)	52.06	76.05	86.23	TBD
Traffic citations per 1,000 residents (FBC-PO84)	167.31		91.17	TBD
Total crashes per 1,000 residents (FBC-PO86)	40.59	37.22	38.73	TBD
Traffic fatalities per 1,000 residents (FBC-PO88)	0.10	0.13	0.13	TBD
Participation in community group meetings		Yes	Yes	Yes
Percentage of policies reviewed and/or modified		33%	45%	TBD
Number of staff inspections conducted in department involving all components		1	0	TBD
Attend 80% of all invitations from community groups or assign a command level officer when attendance is not possible		Yes	Yes	TBD
Maintaining or improving the percentages of cleared cases above national averages National Average				
Homicide	62.1%		100%	N/A
Rape	41.3%		60%	90%
Robbery	25.4%		45%	94%
Aggravated Assault	55.2%		80%	94%
Burglary	12.7%		18%	23%
Larceny	18.0%		24%	22%
Car Theft	13.0%		61%	34%
Percentage of cases solved			30%	28%
Number of school children participating in the DARE curriculum			637	864
				TBD

City of New Smyrna Beach, Florida
POLICE DEPARTMENT – 52101

Number of victims serviced by the Victim Advocate's Office		1,270	1,463	TBD
Number of neighborhoods recognized as a Neighborhood Watch Area		14	14	15
Number of traffic safety programs conducted		2	0	TBD
Number of narcotics operations, arrests, and search warrants		180	284	TBD
Number of officers involved in tactical operations		9	10	10
Number of volunteer hours logged by Alumni members		1,189	1,957	TBD
Number of training hours dedicated to high liability topics		554	1,782	TBD
Percentage of community education programs reviewed for design, purpose, current interest and intended result		2	2	TBD
Average number of calls per officer		436.51	438.09	TBD
Cases assigned for investigation by patrol officers		193	198	TBD
Number of tickets issued		5,305	5,155	TBD

Communication Response:				
High priority call response (call dispatched to unit dispatched) (FBC PO51) Based upon minutes	2.78	0.41	0.80	TBD
High priority calls response time (unit dispatched to unit on scene – drive time) (FBC PO52) Based upon minutes.	4.83	1.37	1.69	TBD
Service Area Demographics				
Primary Schools in jurisdiction (FBC PO45)	17.33	6	6	6
Secondary Schools in jurisdiction (FBC PO46)	2.33	1	1	1
Large entertainment facilities located in jurisdiction (FBC PO47)	1.67	1	1	1
Transportation hub located in jurisdiction. Municipal airport (FBC PO48)	0.70	1	1	1
Police Service –specific population (FBC GE019)		23,376	23,376	TBD
Police Service – specific land area (Square miles) (FBC GE020)		38.2	38.2	TBD

2012 Accomplishments

1. Able to meet service demands with fewer personnel.
2. Purchased and implemented firearms simulation training technology.
3. Citizen response questionnaires reveal high satisfaction with police service.
4. Hired Part-time Accreditation Manager to complete the Accreditation process.
5. Signed contract with the Commission for Florida Law Enforcement Accreditation, Inc.

2012-13 Goals & Objectives

I. **Achieve Accreditation**

A. Objectives:

1. Purchase technology to facilitate this goal – DMS system upgrade.
2. Provide support from all personnel to facilitate process.
3. Schedule mock and final assessments this fiscal year.

II. **Fill existing shortfall of personnel**

A. Objectives:

1. Hire three officers within the next several months for vacant positions.
2. Budget for additional officers and/or seek grant appropriations.

III. **Maintain present level of service and response time with fewer resources**

A. Objectives:

1. Consider/Recruit part-time police officer positions – 20 hours/week, no benefits.
2. Continue to recruit volunteers as support personnel.
3. Develop a crime analysis database to track “hot spots”, i.e. traffic issues/crash sites, etc.
4. Integrate officer reporting times with those of peak activity times.

IV. **Maintain a favorable work environment**

A. Objectives:

1. Maintain support of specialized units
2. Continue participation in public events
3. Maintain flexible atmosphere for scheduling
4. Maintain open door policy
5. Maintain present level of training
6. Celebrate successes and accomplishments

Management Discussion – Changes in Services & Budget Variations

The following impacts will be experienced in 2012-2013:

- Redeployment of assigned duties to accommodate the anticipated retirement of the commander, which will result in another significant increase in workload to be redistributed between the two lieutenants.
- Specialized programs will remain impacted by lack of available personnel. Primary responses will continue to be calls for service and the detection and investigation of criminal activity to insure safety and quality of life for our citizens and visitors.
- \$ 329,000 is budgeted for seven replacement police officer vehicles as recommended by Fleet Maintenance.
- Overtime budget is at \$295,379 which reflects the service demands on existing staff.

POLICE DEPARTMENT – 52101

OPERATING BUDGET COMPARISON

POLICE BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 4,837,570	\$ 4,387,113	\$ 4,382,259	\$ 3,792,713	-13.45%
Operating Expenses	1,491,376	1,574,564	965,258	1,189,643	23.25%
Capital Outlay	23,387	26,531	11,011	329,000	N/A
Total Budget	\$ 6,352,333	\$ 5,988,207	\$ 5,358,528	\$ 5,311,356	-0.88%

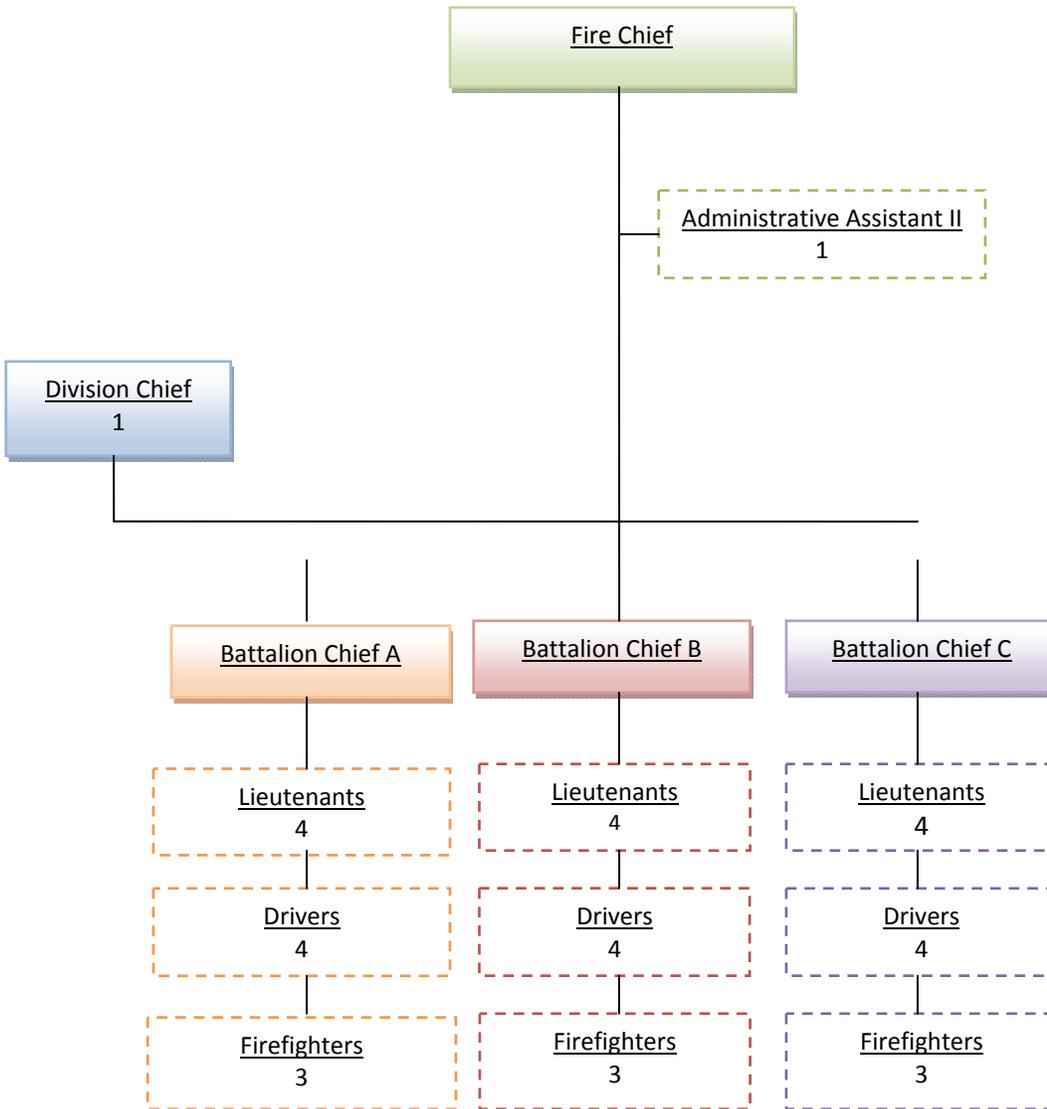
POLICE STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	% Change from 2011-12
Police Chief	43A	1.00	1.00	1.00	1.00	0.00
Commander	28B	3.00	2.00	1.00	0.00	(1.00)
Lieutenant	26C	0.00	2.00	2.00	2.00	0.00
Sergeant Detective	20C	0.00	1.00	1.00	1.00	0.00
Sergeant	20B	7.00	4.00	4.00	5.00	1.00
P/T Accreditation Manager	20H	0.00	0.00	0.00	0.50	0.50
Code Enforcement Supervisor	19F	1.00	0.00	0.00	0.00	0.00
Police Officer	14E	21.00	16.00	15.00	15.00	0.00
Detective	14F	9.00	8.00	8.00	8.00	0.00
Police Officer/K9	14G	2.00	2.00	2.00	2.00	0.00
Police Officer/Motor	14H	4.00	3.00	4.00	4.00	0.00
Police Officer/FTO	14I	4.00	4.00	4.00	4.00	0.00
Special Task Force Officer	14K	1.00	1.00	1.00	1.00	0.00
Records Clerk Supv.	13B	1.00	1.00	1.00	1.00	0.00
Code Enforcement Officer	13D	1.00	1.00	0.00	0.00	0.00
Neighborhood Resource Officer	13I	1.00	1.00	1.00	1.00	0.00
Domestic Intervention Advocate	12C	1.00	1.00	1.00	1.00	0.00
P/T Domestic Intervention Advocate	11F	0.75	0.75	0.75	0.75	0.00
Crime Analyst	11E	1.00	1.00	1.00	1.00	0.00
Administrative Specialist II	10B	1.00	1.00	1.00	1.00	0.00
Intern	10F	0.00	0.00	0.75	0.00	(0.75)
Communications Dispatcher	09B	1.00	1.00	1.00	0.00	(1.00)
Quarter Master	09E	1.00	1.00	1.00	1.00	0.00
Evidence Property Records Tech	09F	0.00	0.00	0.00	1.00	1.00
Administrative Specialist I	08F	1.00	1.00	1.00	1.00	0.00
Police Records Clerk	08G	3.25	3.25	3.00	3.00	0.00
P/T Public Information Clerk (2)	07E	1.00	1.00	1.00	1.00	0.00
Total Staffing		67.00	58.00	56.50	56.25	(0.25)

1 Communications Dispatcher eliminated, .75 Intern position eliminated, 1 Evidence Property Tech added, 1 Commander position reclassified to a Sergeant position, P/T Accreditation Manager moved from SLEFT Fund



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City of New Smyrna Beach, Florida
Fire Department Organizational Chart



FIRE DEPARTMENT

The Mission of the New Smyrna Beach Fire and Rescue Department is to protect the lives and property of all the citizens and visitors of New Smyrna Beach by providing the highest levels of emergency medical/rescue services, fire prevention and mitigation planning, public education, fire suppression, and overall public assistance, in a SAFE, practical, cost effective and comprehensive approach that leverages economies of scale, partnerships, and sustainable practices.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Organizational:				
Total Budgeted Positions (FBC-FR07)	39	41	39	39
Total Fire Rescue Budget (FBC-FR08)	\$2,012,130.47	\$5,362,881	\$5,291,504	\$4,700,595
Total Calls Dispatched (FBC-FR53)	3,652	3,793	3866	3700
Citizen Fire Injuries (FBC-FR31)	0	2	2	0
Citizens Fire Death (FBC – FR32)	0	0	1	0
Maintain existing Split Rating of 4/9	N/A	Yes	Yes	Yes
Financial:				
Cost per call dispatched (FBC-FR56)	N/A	\$1,429.11	\$1,249.88	\$1,300.00
Total Estimated Dollar Loss (FBC-FR33)	\$114,250	\$104,000	\$381,210	\$100,000
Total Estimated Dollar Property Saved (FBC-FR34)	\$736,945	\$1,606,000	\$1,876,800	\$1,000,000
Unit Hour Cost (ICMA)	N/A	\$154.69	\$131.54	\$139.26
Fire Services:				
Number of confirmed fires suppressed by Fire Personnel (FBC-FR30)	36	46	35	40
Residential structure fire incidents confined to room of origin or confined to structure of origin (ICMA)	N/A	5	11	7
Emergency Medical Services:				
Total Number of EMS and Rescue calls dispatched (including medical alarms, canceled and no action taken calls) (FBC-FR16)	2465	2556	2801	2500
Cardiac Arrest calls w/ resuscitation efforts regardless of outcome (FBC-FR17)	40	38	35	35
Cardiac Arrest calls w/ successful Resuscitation (FBC-FR19)	2	7	2	6
Number of EMS – Rescue calls responded to where ALS is on scene in <9 minutes (FBC-FR26)	1979	2143	2361	2100
EMS calls dispatched to as percent of total	67%	68%	61%	68%

calls (FBC-FR55)				
Percentage of building fire call response times (turnout + travel) equal to or less than 5 minutes (NFPA 1710 benchmark) (FBC-FR44)	30%	48%	60%	
Percentage of building fire calls (turnout + travel) greater than 5 minutes and equal to or less than 9 minutes (NFPA 1710 benchmark) (FBC-FR45)	60 %	36%	38%	40%
Percentage of calls that are motor vehicle accidents (MVA)	N/A	9%	9%	10%
Fire Prevention:				
Total Expenditures for Fire Prevention, Public Education (FBC FR05)	\$9,000	\$8,075	\$8,500	\$8,500
Total square footage of buildings subject to fire safety inspections	N/A	2,402,209	2,500,000	2,500,000
Total square footage of buildings subject to fire safety inspections actually inspected	N/A	1,645,255	1,645,255	1,645,255
Total number of Citizens of any age touched by a risk reduction or fire prevention activity	N/A	1,237	1,087	1,000

2012 Accomplishments

- ✓ Achieved total personnel reduction from 51 to 39
- ✓ Maintained ISO rating 4-9 after all personnel reductions were accounted for during the 2011 grading process
- ✓ Implemented department wide training programs for leadership
- ✓ Began Selection Process for Architectural Services for Central Fire Station 50/23
- ✓ Eliminated the Regional Communications Center and joined the Volusia County Sheriff’s Department consolidated dispatch center
- ✓ Upgraded all Mobile Data Computers in all Fire Trucks to facilitate advanced dispatching procedures
- ✓ Eliminated the fulltime Fire Marshal position and enjoy a cost share arrangement with the City of Edgewater to provide fire prevention code enforcement
- ✓ Continued to work with our regional partners and Volusia County Emergency Medical Services to Evolve the Emergency Medical Priority Dispatch Procedures
- ✓ Began comprehensive evaluations of all apparatus to ensure the most effective state of readiness and implemented a preventative maintenance program for all firefighting equipment
- ✓ Developed new promotional programs/examinations for the rank of Driver/Engineer, Lieutenant, and Battalion Chief resulting in 11 promotions to fill existing vacancies caused by attrition
- ✓ Developed new-hire process resulting the replacement of one firefighter

2012 Accomplishments (Continued)

- ✓ Public programs included; “Going Pink” for Breast Cancer Awareness, Bicycle Helmet Program resulted in the donation of more than 350 bike helmets for Elementary age school kids
- ✓ Renewed the countywide mutual aid agreement
- ✓ Continued the existing programs such as First Aid, CPR, medical Academy, Smoke Detector Installations, Safety Surveys, etc.

Goals & Objectives

Ensure Firefighting Resources Sufficient and Functioning to Protect the Lives and Property of Citizens

- Maintain response time averages
- Flow test and maintain all existing water system features used for fire protection
- Maintain current pre-incident plans for all multi-family, commercial, industrial properties
- Further integrate regional operational efficiencies by final unification of policies and procedures AND by integrating Volusia County Fire Services into our system
- Maintain personnel certifications and training as required by governing agencies
- Maintain public awareness regarding to fire safety in the home and smoke detectors
- Maintain all firefighting units, communications systems, and equipment to a full state of readiness at all times
- Share regional fire/rescue/EMS assets to ensure type and amounts of personnel and equipment can be made available during short lead-time emergencies
- Ensure Codes and Standards, maintenance of necessary fire flows/water capacity, and all annual school inspections are accomplished through application of best practices by the Fire Marshal

Ensure Technical Rescue Resources Sufficient and Functioning to Protect the Lives and Property of Citizens

- Apply local/regional partnerships to maintain responders trained in technical rescue
- Maintain necessary equipment and certifications to apply confined space rescue serving as the local rescue agency for the NSB Utilities
- Complete annual water rescue training
- Advance High-Angle Rescue Training and re-implement prior capabilities

Ensure Public Education and Outreach Resources Sufficient and Functioning to Protect the Lives and Property of Citizens

- Achieve enhanced sustainability limiting injury, illness, and property damage/loss by informing, educating, and training citizens to protect themselves using an “all hazards approach.”
- Maintain situational awareness for all citizens regarding high hazard conditions or during emergency activations via Local, State and Federal media sources
- Participate in public events, such as street festivals, to enhance existing public safety services and minimize risk to the attendees of those events
- Participate in Citizen’s Academy programs to ensure ready public access to understanding local Fire/Rescue/EMS services – includes High School Medical Academy participation with annual programs

Goals & Objectives (continued)

Ensure Emergency Medical Resources Sufficient and Functioning to Protect the Lives and Property of Citizens

- Maintain Advanced Life Support Services and Licensing in 1st tier response
- Recertify all personnel as required
- Enhance purchasing efficiencies through regional partnerships for medical supplies
- Ensure Vaccinations are available to our residents of “at risk” populations by using regional partnership
- Participating in Countywide Data sharing and evaluation

Ensure Hazardous Materials Resources Sufficient and Functioning to Protect the Lives and Property of Citizens

- Maintain 12 State certified Hazardous Materials Technicians
- Continue Countywide relationship with the Volusia County hazmat Team
- Continue equipment sharing with Volusia County Hazmat Team – Hazmat III

Ensure Personnel Resources Sufficient and Prepared to Protect the Lives and Property of Citizens

- Reduce/eliminate on-the-job injuries and leave time due to injury/illness
- Implement Fitness standards
- Update exams for new hires, Driver/Engineer, Lieutenant, Battalion Chief
- Maintain training hours as required by I.S.O., Recertify Inspectors, Instructors

Ensure Emergency Management Resources Sufficient and Operational to Protect the Lives and Property of Citizens

- Maintain and educate community on Community Emergency Response Plan
- Ensure all NSB residents actively develop necessary emergency plans for use and protective measures during short and long lead-time emergencies
- Maintain a capable EOC that can readily communicate and inform residents during emergencies
- Integrate emergency preparedness into key stakeholders and local businesses in NSB and our region

Ensure Timely, Practical, and Current Resources and Functions Sufficient to Protect the Lives and Property of Citizens

- Annual assessment to re-evaluate services and identify updates or necessary demobilization to all resources are maximized where necessary
- Support Citywide Goals such as annexation and Enhanced Partnerships
- Seek opportunities to reduce costs and provide existing services by application of partnerships, best practices, existing system refinement, technology, and system analysis
- Retain and enhance partnerships with local Hospice Agencies to provide proper resources and care types for the users of our services

Ensure Capital Needs are Sufficiently Implemented to Protect the Lives and Property of Citizens

- Begin Construction of the Central Fire Station
- Evaluate fleet of fire apparatus and eliminate/downsize/replace the units as necessary
- Continue to pursue Volusia County Station 23 Relationship
- Apply for necessary Grant Fund Opportunities as Applicable

Goals & Objectives (continued)

Ensure Participation in Professional Organizations and remain Current with Outside

- Fire Rescue Organizational Developments and Best Practices
- Participate in low cost opportunities to maintain best practices and new technology that could enhance efficiency
- Participate in professional organizations
- Participate in Community Activities and Organizations
- Encourage education with the National Fire Academy, Florida Fire College, and Daytona State College

OPERATING BUDGET COMPARISON

FIRE DEPARTMENT BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 4,714,700	\$ 4,345,118	\$ 4,609,052	\$ 3,984,233	-13.56%
Operating Expenses	692,149	591,207	682,452	668,962	-1.98%
Capital Outlay	13,790	426,556	-	47,400	N/A
Total Budget	\$ 5,420,640	\$ 5,362,881	\$ 5,291,504	\$ 4,700,595	-11.17%

FIRE DEPARTMENT STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	% Change from 2011-12
Fire Chief	38A	1.00	1.00	1.00	1.00	0.00
Deputy Fire Chief	28A	1.00	0.00	0.00	0.00	0.00
Battalion Chief	24A	3.00	3.00	3.00	3.00	0.00
Fire Marshal	24B	1.00	1.00	1.00	0.00	(1.00)
Division Chief	24E	1.00	1.00	1.00	1.00	0.00
Fire Lt./EMT/PARA	19C	7.00	7.00	6.00	8.00	2.00
Fire Lt./EMT	18C	5.00	5.00	5.00	4.00	(1.00)
Fire Driver/EMT/PARA	15B	5.00	5.00	5.00	9.00	4.00
Fire Driver/EMT	14D	7.00	7.00	5.00	3.00	(2.00)
Firefighter/EMT/PARA	13H	11.00	9.00	8.00	3.00	(5.00)
Firefighter/EMT	11D	7.00	4.00	4.00	6.00	2.00
Administrative Specialist II	10B	1.00	1.00	1.00	1.00	0.00
Total Staffing		50.00	44.00	40.00	39.00	(1.00)

1 Fire Marshal position eliminated

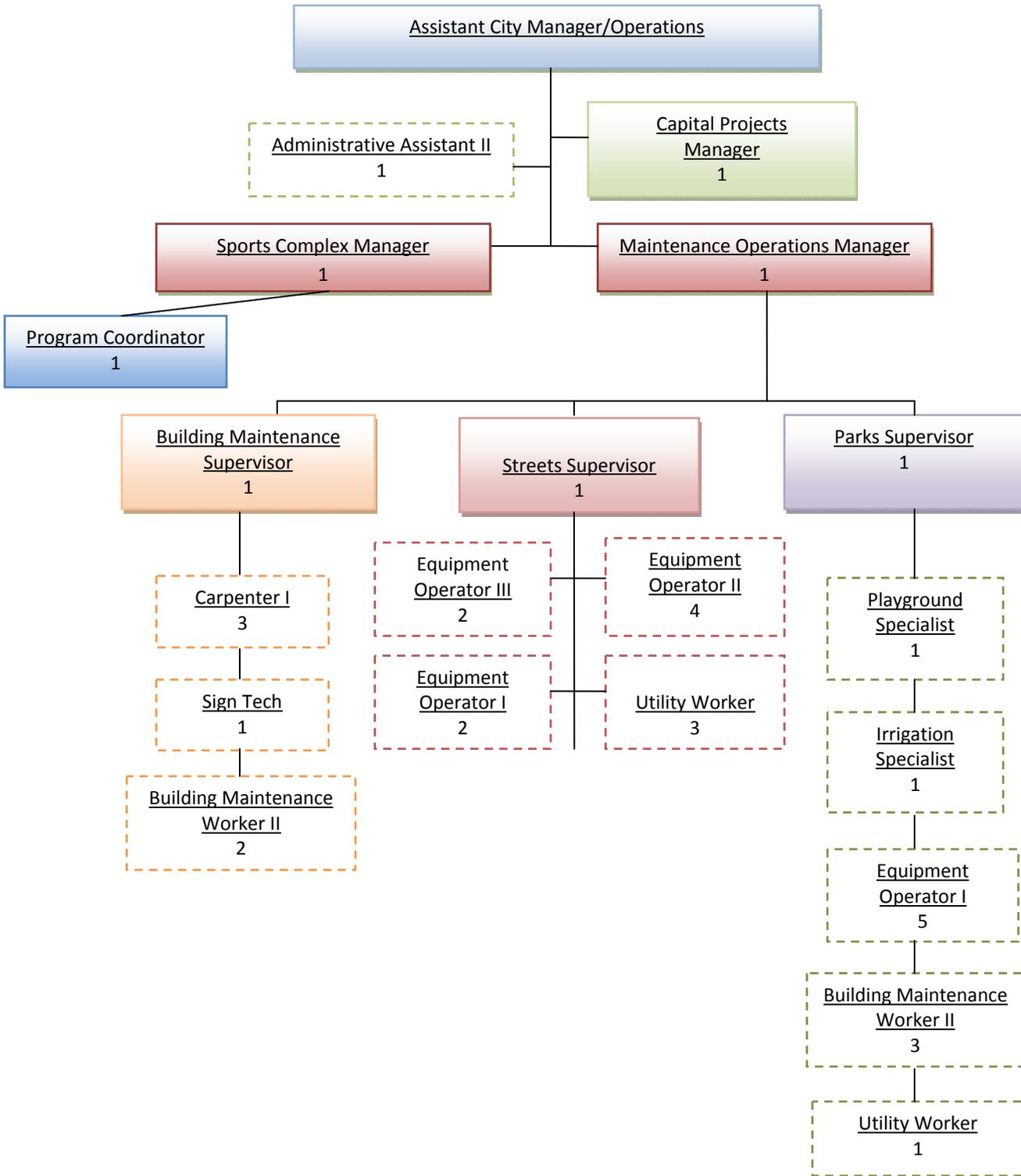
Management Discussion – Changes in Services & Budget Variations

- New Smyrna Beach Fire Department and our members appreciate the slowly emerging economy with a new-found respect and understanding for the fiscal risk we face during the “boom and bust” economic cycles. We continue to be cautiously optimistic and intend to apply lessons learned during the last four years to reinvent a more strategic and adaptable delivery model focused on quality and resilience. We understand that real recovery and its trickle down to local government has yet to be realized and the lingering effects of the recent economy could impact our ability to provide services for several years. We also realize that if critical services are not preserved, it will delay the recovery process for our local community. Our enhanced focus, as reflected in our proposed budget, will be on training, education, partnerships, and an aggressive maintenance and replacement schedule for existing equipment and facilities to ensure we are maximizing each existing resource to its greatest cost benefit potential. We remain on track with the FY 10/11 projections for staffing and facilities, however, we believe greater efficiencies exist by looking closer at our repair and maintenance practices for our apparatus and equipment in an effort to either extend their service life or to enhance trade-in value that may enable the City to upgrade units prior to terminal obsolescence. A replacement schedule for all capital equipment could facilitate a more stable approach for equipment and apparatus replacement allowing us to take advantage of group purchases. We believe our next great efficiency outside of labor contracts exist within the fleet, equipment, and facilities line items.
- In the 12/13 fiscal year we will continue to apply our more streamline model for the delivery of emergency services implemented in the last fiscal year. We continue to rely on our mutual aid and auto-aid agreements every day to maintain core fire and rescue services to our residents at an affordable cost and a reasonable delivery model and believe we can now evolve this to include more agencies countywide. We will continue to front-load our services with reasonable public education and public information efforts, requiring the residents to take a pro-active role in public safety with the application of best practices keying in on PREVENTION
- So far this has been only marginally successful as many residents still choose to rely heavily on public safety’s ability to respond instead of taking a pro-active role in their own protection. We continue to pursue efficiencies that can provide the necessary relief while maintaining services to a minimum of acceptable levels and will require citizens to significantly increase their participation in safety practices to avoid absorbing more risk
- In the 2012/13 budget we will need to continue construction of the central fire station on the property purchased in 2006 and begin to integrate the fire station 50 and Volusia County station 23 crews. This will reduce local fire station from five to four and achieves a critical benchmark for the delivery of fire and rescue services in the most efficient and integrated model. Construction of a new central station using funding appropriated by the 2005 Public Safety Bond will allow the following:
 - Take advantage of the savings achieved through current construction prices paid by revenue already collected
 - Relocate fire engines/crews to a more strategic location affording the unification of City fire station 50 and County fire station 23, replacing two aging fire stations with a single location and crew
 - Utilize the site and building design already purchased and proven
 - Further encourage future annexations in the desired infill area of New Smyrna Beach
- New Smyrna’s Fire Millage equivalent continues to be the one of the most desirable in Volusia County, in part due to our significant tax base and because of the aggressive reductions with regard to operations and personnel. In any case, a resident in New Smyrna Beach will pay less for fire/rescue protection than most other communities in Volusia County. The strategy we have outlined in FY 11/12 will be continued in FY12/13, and will make us exceedingly more competitive than other Cities. Partnerships, such as our newest relationship with the Volusia County Sheriff’s department for consolidated communications services, exemplify our commitment to effective and efficient services through service agreements with existing agencies.

Management Discussion – Changes in Services & Budget Variations (continued)

- At greatest risk is the quality of service and innate capability assumed to exist within the New Smyrna Beach Fire Department. Typically the experience level in our department easily outpaced other departments in the County by hundreds of years. Due to recent changes, much of our experience has “retired.” As such we are seeing the challenges typically related to a less experienced work force and will need to enhance training and education in an attempt to provide balance within the organization. This continues as we begin to replace more experienced employees with new firefighters and subsequently requires the addition of new training programs. These programs have been strategically imbedded with our partner agencies that are also experiencing an infusion of inexperience enabling us to receive grant dollars and leverage a superior economy of scale. Employee reductions from attrition remain ahead of schedule and we have experienced a larger than expected demand on our overtime budget due to leave permitted by federal law such as Family Medical Leave and Workers Compensation. At the time of this memo we have exhausted our overtime budget and are arranging transfers. We are in the process of “over-hiring” two firefighters to provide some relief from overtime. Labor contracts prevent the hiring of part-time personnel, which would be the most effective solution.
- The department maintains fuel/energy saving policies, personal leave controls significantly limiting abuse, and overall, we are providing for opportunities for employees to become cost conscious and to take an active role to continue to enhance savings and limit waste.
- As in the prior fiscal year, savings in FY 2012/13 will not be substantial on an individual level, but the overall aggregate savings resulting from our five-year plan will be important to sustain the existing millage and control future costs. It is again imperative that we successfully engage all citizens and share the importance of citywide public protection and clearly send the message that Public Safety is everyone’s responsibility and is a key element in preserving the quality of life and security of our community.

City of New Smyrna Beach, Florida Public Works Organizational Chart



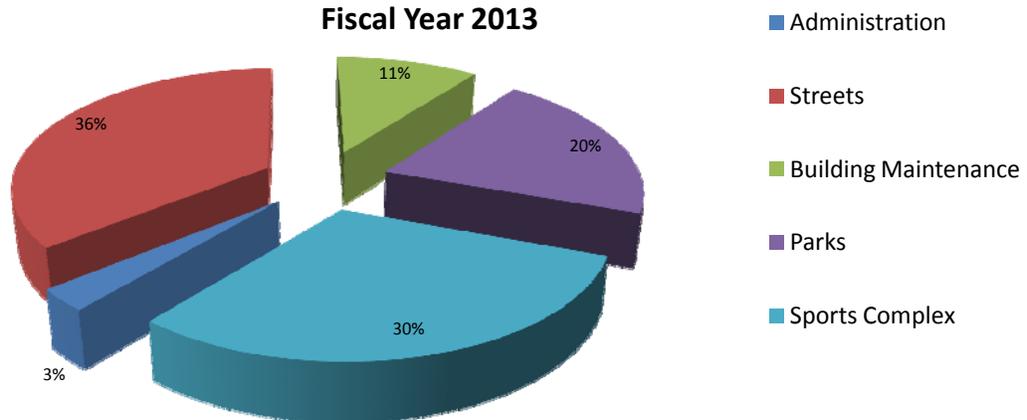
City of New Smyrna Beach, Florida
PUBLIC WORKS

PUBLIC WORKS SUMMARY DEPARTMENT BUDGET	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Administration	\$ 120,335	\$ 88,371	\$ 52,424	\$ 118,133	125.34%
Streets	1,867,089	1,528,362	1,283,134	1,423,992	10.98%
Building Maintenance	463,710	337,611	333,432	421,155	26.31%
Parks	1,290,784	988,228	892,943	812,867	-8.97%
Sports Complex	<u>531,645</u>	<u>475,026</u>	<u>539,644</u>	<u>1,219,829</u>	<u>126.04%</u>
Total Budget	\$ 4,273,563	\$ 3,417,600	\$ 3,101,577	\$ 3,995,976	28.84%

PUBLIC WORKS SUMMARY BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 1,856,049	\$ 1,318,890	\$ 1,266,422	\$ 1,653,677	30.58%
Operating Expenses	\$ 1,524,857	\$ 1,693,194	\$ 1,513,506	\$ 1,850,406	22.26%
Capital Outlay	<u>\$ 892,657</u>	<u>\$ 405,516</u>	<u>\$ 321,649</u>	<u>\$ 491,893</u>	<u>52.93%</u>
Total Budget	\$ 4,273,563	\$ 3,417,600	\$ 3,101,577	\$ 3,995,976	28.84%

PUBLIC WORKS SUMMARY STAFFING - FTEs	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Administration	3.00	2.00	2.00	2.00	0.00
Streets	16.00	14.00	13.00	13.00	0.00
Building Maintenance	9.00	7.00	7.00	9.00	2.00
Parks	12.00	10.00	12.00	9.00	(3.00)
Sports Complex	<u>4.00</u>	<u>3.00</u>	<u>3.00</u>	<u>5.00</u>	<u>2.00</u>
Total Staffing	44.00	36.00	37.00	38.00	1.00

**Public Works Expenditure Summary
Fiscal Year 2013**



MAINTENANCE OPERATIONS ADMINISTRATION

The mission of the Public Works Department of New Smyrna Beach is to respond promptly to customer service concerns, to safeguard the environment and to constantly respect the needs of the citizens. We will attain the mission by providing:

- Safe, efficient, effective, well maintained roads and stormwater systems
- Comprehensive management of the solid waste reduction, collection, recycling and disposal
- Rehabilitate city buildings, facilities and fleet by being proactive

2012 Accomplishments

- ✓ Updated the Sidewalk Master Plan / 2011 with the help of an intern from UCF
- ✓ Worked with graduate students from UCS on class project to come up with a policy for Parking Management System
- ✓ Assisted CRA staff in the design of Washington Street Streetscape Project
- ✓ Hired a Maintenance Operations Manager as recommended by the study done by the consultants on the efficiency study for Public Works and Parks & Recreation Department
- ✓ Consolidated Parks into Streets & Building Maintenance Divisions under Maintenance Operations
- ✓ Assisted the City Engineer in the construction and the historic renovation of the Chamber of Commerce
- ✓ Applied for FIND grant Phase II (construction) for the Swoope Site Improvements
- ✓ Continue to work with staff, Volusia County Traffic Engineer and residents on S. Atlantic on pedestrian safety issues and to submit a grant through TPO for planning feasibility study on S. Atlantic from 3rd Avenue to the south City limits.
- ✓ Develop a plan to replace all street name signs & stop signs throughout the City. Half of these signs will be replaced by FY 2012 and the other half will be replaced in FY 2013.
- ✓ Assisted CRA in developing the wayfinding signs program
- ✓ Worked with the Fleet Supervisor on developing a plan to upgrade our fuel farm infrastructure
- ✓ Working with developers & consultants on the Colony Park Road extension
- ✓ Worked with the Golf Course Manager on addressing several issues at the Golf Course
- ✓ Worked with the City Marina Manager on developing safety measures on the City Marina site
- ✓ Work with the Maintenance Operations Manager on developing an electronic work order system
- ✓ Continue to enhance safety procedures by training for employees

MAINTENANCE OPERATIONS ADMINISTRATION - 51902

Projects

Capital Improvement Projects:

Completed:

- N. Myrtle Avenue Improvements
- Drainage & Paving Projects Julia Street between Faulkner & Riverside Drive
- Drainage & Paving of S. Orange from Lytle to Smith Street
- Mary Avenue Streetscape (from US1 to N. Myrtle)
- S. Orange Street Streetscape (Downing to Lytle)
- Worked with Volusia County on completing the temporary repair for the Turnbull Bay Bridge

Under Construction:

- Flagler Avenue Improvements & New Restroom
- Riverside Park Improvements
- Esther Street Park & N. Atlantic Improvements
- SR44 & I-95, SR44 & Canal Street Gateway & Beautification Project
- Fairmont & Westwood Drainage & Paving Project

Under Planning & Design

- Multi Use Trail
- Swoope Site Improvements
- Central Beach Flood Mitigation Project
- Central Fire Station on SR44
- US1 & Canal Street Improvements (working with City staff & FDOT staff)

Goals & Objectives

1. Complete the CIP projects under planning & design
2. Providing high quality and cost effective services to the citizens of New Smyrna Beach by continuing to consolidate Public Works to Maintenance Operations
3. Protect the city's natural resources in a manner in compliance with policies, codes and regulations
4. Encourage staff development of public works employees through training and use of latest technology
5. Implementation of electronic work order system to consolidate maintenance operations

MAINTENANCE OPERATIONS ADMINISTRATION - 51902

OPERATING BUDGET COMPARISON

ADMINISTRATION BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 88,401	\$ 64,307	\$ 25,953	\$ 84,441	N/A
Operating Expenses	23,769	24,064	26,472	33,692	27.28%
Capital Outlay	8,165	-	-	-	N/A
Total Budget	\$ 120,335	\$ 88,371	\$ 52,424	\$ 118,133	125.34%

ADMINISTRATION STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Public Works Director	40B	1.00	0.00	0.00	0.00	0.00
Assistant Public Works Dir.	23A	1.00	1.00	0.00	0.00	0.00
Capital Projects Manager	20I	0.00	0.00	1.00	1.00	0.00
Administrative Specialist II	10B	1.00	1.00	1.00	1.00	0.00
Administrative Specialist I	08F	1.00	0.00	0.00	0.00	0.00
Total Staffing		4.00	2.00	2.00	2.00	0.00

Management Discussion – Changes in Services & Budget Variations

- ✓ As a result of the LA Consulting Study, one of their recommendations was to create a new position as a Maintenance Operations Manager. A manger was hired 3/12. One of his main duties is to implement an electronic work order system. The purpose of this system is to stream line the process, make it more efficient and enhance the level of service. The electronic work order system will be implemented FY 2012-2013.
- ✓ In this budget, the Maintenance Operations Manager is recommending to purchase a copier that will include scanning, printing copying & faxing all in one and will also accommodate color as well as black & white to improve operation and make the process more efficient.

STREETS

The Streets Division is responsible for the maintenance of all streets and sidewalks within the city limits to provide safe passage to motorists and pedestrians. This division repairs all asphalt streets, damaged sidewalks, signs pavement markings and right-of-ways.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Roads:				
Number of jurisdictional lane miles (FBC RR01)	210	204.3	204.3	204.3
Total expenditures for asphalt application (in house) (FBC RR02)	\$6,278.68	\$1434.64	\$1500	\$1500
Total expenditures for asphalt application (contractual service) (FBC RR03)	0	0	0	0
Customer service request response time for asphalt repairs fiscal year (FBC RR04)	3	2 Days	2	2
Total number of asphalt repairs per work orders entire fiscal year (FBC RR05)	65	55	50	50
Total annual expenditures for resurfacing (contractual services) (FBC RR07)	\$150,000	\$285,503.50	\$150,000	\$200,000
Average response time (hours) per work order (FBC RR12)	.05	48hrs	48hrs	48hrs
Number of work orders received from outside sources (residents or other departments)		278	275	275
City maintained roads		159.04	159.04	159.04
Area of city (sq. miles)		38.14	38.14	38.14
Street resurfacing (miles)		1	1	1
Potholes repaired		200	200	200
Paved streets (miles)		188.04	188.04	188.04
Unpaved streets (miles)		16.28	16.28	16.28
Streetlights		2843	2843	2850
Traffic signals		32	33	33
Percentage of sidewalk repairs completed within 30 calendar days		10%	20%	20%
Percentage of street repairs completed within 30 calendar days		50%	50%	50%
Percentage of potholes filled within 5 days		100%	100%	100%
Number of miles of sidewalks constructed		1	1	1
Percentage of DOT quality inspections passed		98%	100%	100%

2012 Accomplishments

- ✓ Continue to enhance safety procedures by training of employees
- ✓ Repairing sidewalks throughout the City
- ✓ Worked with the City Engineer to develop the resurfacing list for FY 2011-12
- ✓ Maintaining our right-of-way and the contract areas for FDOT
- ✓ Assisted the CRA staff with Flagler Avenue maintenance
- ✓ Helped relocate pavilions from Flagler Avenue to AOB site
- ✓ Helped with the improvements at Babe James; playground & trimming trees
- ✓ Helped Maintenance Operations Manager develop the work order system electronically
- ✓ A new electronic work order system was implemented in FY 2012

Goals & Objectives

1. Protect the city’s investment in its roadway, drainage and sidewalk infrastructure through inspection, maintenance and improvement program
2. Enhancing the city’s vitality of quality of life
3. Providing high quality by being efficient and utilized the most cost effective services to the citizens of New Smyrna Beach
4. Protect the city’s natural resources in a manner in compliance with policies, codes and regulations
5. Encourage staff development of public works employees through training and use of latest technology.
6. Continue on being proactive and use preventive maintenance.
7. Implement the electronic work order system

OPERATING BUDGET COMPARISON

STREETS BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 661,295	\$ 482,241	\$ 434,407	\$ 568,300	30.82%
Operating Expenses	653,030	812,131	716,820	855,692	19.37%
Capital Outlay	552,764	233,990	131,907	-	-100.00%
Total Budget	\$ 1,867,089	\$ 1,528,362	\$ 1,283,134	\$ 1,423,992	10.98%

OPERATING BUDGET COMPARISON (continued)

STREETS STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Maintenance Operations Mgr	26E	0.00	0.00	1.00	1.00	0.00
Streets Supervisor	18B	1.00	1.00	1.00	1.00	0.00
Equipment Operator III	11B	3.00	3.00	2.00	2.00	0.00
Equipment Operator II	09C	6.00	5.00	4.00	4.00	0.00
Equipment Operator I	08A	3.00	2.00	2.00	2.00	0.00
Utility Worker	05C	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>
Total Staffing		16.00	14.00	13.00	13.00	0.00

1 Equipment Operator III position eliminated, 1 Maintenance Operations Manager added

Management Discussion – Changes in Services & Budget Variations

- ✓ The Streets Division will continue to provide the service needed in order to maintain our infrastructure, roads, stormwater systems and sidewalks. Due to personnel shortage the level of service is not at the level that is needed. That is reflected in grading unpaved roads, sidewalk repairs, maintaining R/W's and general maintenance of our infrastructure.
- ✓ The Sidewalk Master Plan was presented to the City Commission and a work plan along with design will be presented within the next six months. The general obligation bond has designated funds in the amount of \$736,000 for new sidewalks. Also, new handicap ramps will be installed at various intersections.
- ✓ In addition, staff proposed \$200,000 in FY budget 2013 for the annual resurfacing program. Our streets are in need of resurfacing and staff is concerned with the condition of streets in general. Due to increase in cost of asphalt, we are doing less mileage in terms of resurfacing.
- ✓ Last year LA Consultants completed an efficiency study on Public Works, Parks & Recreation and Golf Course. LA Consultants made several recommendations and as a result of the recommendations, we took some steps and implemented some of the changes. One of the recommendations was to replace our grader with a smaller one. That item has been completed and the smaller grader was brought in our fleet and we feel it is more efficient in terms of grading the unpaved roads in the city. Another recommendation was to replace our dump truck with a bigger dump truck to reduce the amount of trips during a project. Our Fleet Supervisor is working on replacing our old dump truck.
- ✓ Our Streets Division plays an important role during emergencies and natural disasters. During hurricanes, flooding, tornados or wild fires. Other divisions joint he streets crews for additional support.
- ✓ Our new Maintenance Operations Manager is working on creating teams for different aspects of services such as sidewalk repairs, stormwater maintenance and R/W maintenance teams. The Maintenance Operations Manager and the Streets Supervisor will come up with a plan that outlines all additional responsibilities that were added such as FDOT Maintenance and newly annexed areas as a result of JPA with Volusia County.
- ✓ The Streets Division has come up with new maintenance program for Flagler Ave since it needs extra attention due to its close proximity to the beach and the amount of sand that accumulates along the curbs and roadway.
- ✓ As a result of new teams being formed, the division will repair as much sidewalks with our budget and personnel.

BUILDING MAINTENANCE

The Building Maintenance Division is responsible for maintaining all city facilities and buildings. They are responsible for maintaining all fishing piers, walkways, streets and traffic signs.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Building and Maintenance:				
Number of work orders received by other departments		343	350	350
Number of facilities maintained by the City		32	33	33
Number of parks maintained		16	16	16
Number of fishing piers maintained		9	9	9
Number of work orders processed		343	350	350
Number of buildings assessed (for preventative maintenance)		18	19	19

2012 Accomplishments

- ✓ Continue to enhance safety procedures by training
- ✓ Continue to work on Airport facilities and hangars, including painting, door operations, lighting and general janitorial duties at the tower. Also, assist in the replacement of runway lighting.
- ✓ Continue to update street name signs & traffic control signs. Half of the signs throughout the City will be replaced in FY 2012; the other half of the signs will be replaced in FY 2013
- ✓ Assisting other departments on several key City projects
- ✓ Repairing City facilities throughout the City
- ✓ Help Maintenance Operations Manager to develop the work order system electronically
- ✓ Continue preventative maintenance schedule for City facilities
- ✓ Working on energy efficiency plan for all city facilities to be implemented this fiscal year
- ✓ Repaired and maintained boardwalks at Riverside Park Ave

Goals & Objectives

1. Update street name signs and traffic control signs (1/2/ funded in FY 2012).
2. Implement safety review of facilities.
3. Encourage staff development of public works employees through training and use of latest technology
4. Implement electronic work order system

BUILDING MAINTENANCE – 59101

OPERATING BUDGET COMPARISON

BUILDING MAINTENANCE BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 412,872	\$ 296,421	\$ 286,617	\$ 362,939	26.63%
Operating Expenses	50,808	41,190	46,815	58,216	24.35%
Capital Outlay	30	-	-	-	N/A
Total Budget	\$ 463,710	\$ 337,611	\$ 333,432	\$ 421,155	26.31%

BUILDING MAINTENANCE STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Building Maintenance Supervis	18A	1.00	1.00	1.00	1.00	0.00
Carpenter II	13F	1.00	0.00	0.00	0.00	0.00
Sign Technician	10A	1.00	1.00	1.00	1.00	0.00
Carpenter I	10C	3.00	3.00	3.00	3.00	0.00
Building Maint. Worker II	07C	1.00	1.00	1.00	4.00	3.00
Utility Worker	05C	2.00	1.00	1.00	0.00	(1.00)
Total Staffing		9.00	7.00	7.00	9.00	2.00

1 Utility Worker position reclassified to Building Maint Wrkr II, 2 Building Maint Wrkr II positions moved from Parks

Management Discussion – Changes in Services & Budget Variations

- ✓ As a result of the LA Consultants Study, one of the recommendations was to replace all street name signs and stop signs throughout the city. The estimated cost for this suggestion was \$82,000. It was suggested by the city staff, due to budget constraints, to divide the items into two phases. Phase I is currently in process and will be completed by end of FY 2012 and Phase II will be completed during the proposed budget for FY 2013.
- ✓ The Building Maintenance Division will continue to implement safety review on all city facilities as well as implementing the energy efficiency study recommendation on city buildings. This past FY 2012, the roof at Coronado Civic Center will be replaced in order to reduce energy and make the building more energy efficient.

PARKS

To provide safe and wholesome leisure activities in an aesthetically pleasing environment throughout the community for the citizens of the City of New Smyrna Beach. These activities; active, passive, cultural and educational, shall be responsive to the community’s needs and carried out in a caring and cost effective manner, according to the direction of the Administration Staff and the City Commission.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Number of passive park acreage	124	123.53	123.53	123.53
Number of active park acreage	130	53.78	53.78	53.78
Number of parks maintained acreage	254	177.31	177.31	177.31
Number of FTEs for park maintenance	39,977	12-Parks 4-CRA	12-Parks 4-CRA	12-Parks 4-CRA
Number of passive park acres per 1,000 population	5.52	5.4	5.4	5.4
Number of active park acres per 1,000 population	5.79	5.68	5.68	5.68
Maintenance cost per acre	\$6,632.15	\$2,993.88	\$2,060.30	\$2,049.95
All hours paid to park employees-Parks/SC/CRA		27,040	27,040	27,040
Total number of acres in Parks Including Sports Complex		252.97	252.97	252.97
Total number of playgrounds		10	10	10
Number of Tennis Courts		9	9	9
Number of Shuffleboard & Lawn Bowling Courts		40	21	21
Number of basketball courts indoors & outdoors		9	9	9
Number of Parks & Picnic Areas		23	23	23
Approved Budget for Parks		\$884,897	\$797,123	\$757,433
Capital Items for Parks		0	\$129,670	\$41,893
Number of mowing cycles completed annually		39	39	39
Number of irrigation repairs performed annually		2200	2000	2000
Number of litter removal cycles annually		363	363	363
Number of acres of park land per 1,000 residents		11.05	11.05	11.05

2012 Accomplishments

- ✓ Coronado Shuffleboard completed.
- ✓ New playground at Inlet Shores Park.
- ✓ Continue to maintain all parks within the city
- ✓ Built new restroom at Grayce Barck Park
- ✓ Built restroom at Coronado Shuffle Board Ct
- ✓ Pettis Park Improvements
- ✓ Working with other departments on the improvements for Esther St
- ✓ Constructed new playground at Babe James Community Center

Goals & Objectives

1. Implement all trash pickup in parks to Waste Pro.
2. Maintain the highest level of service possible with downsized work force.
3. Consolidation with Maintenance Operations

OPERATING BUDGET COMPARISON

PARKS BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13	% Change
		171,526	168,748	41,893	-75.17%
Total Budget	\$ 1,290,784	\$ 988,228	\$ 892,943	\$ 812,867	-8.97%

PARKS STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Parks Coordinator	17B	1.00	1.00	1.00	0.00	(1.00)
Assistant Parks Supervisor	14M	1.00	0.00	0.00	0.00	0.00
Irrigation Specialist	11C	1.00	1.00	1.00	1.00	0.00
Playground Specialist	10E	1.00	1.00	1.00	1.00	0.00
Equipment Operator I	08A	5.00	5.00	5.00	4.00	(1.00)
Building Maintenance Worker	07C	1.00	1.00	3.00	2.00	(1.00)
Utility Worker	05C	2.00	1.00	1.00	1.00	0.00
P/T UW Summer Fun	05H	0.00	0.00	0.00	0.00	0.00
Total Staffing		12.00	10.00	12.00	9.00	(3.00)

2 BM Wrks II added during FY2012, 1 Parks Coord reclassified to BM Wrk, 2 BM Wrks II moved to BM, & 1 EO moved to Sports Complex

Management Discussion – Changes in Services & Budget Variations

- ✓ As a result of LA Consulting study on Parks and Recreation one of the recommendation is to consolidate Parks along with Streets and Building Maintenance under Maintenance Operations.
- ✓ As a result of the new restroom and park improvements at Flagler Ave, the Esther St Park and the returning of 27th Ave Park from Volusia County to the City in March 2013. We added two employees in order to maintain and upkeep these parks.
- ✓ A new playground with a restroom at Mary Ave Tot Lot will be accomplished in FY 2013 at a cost of \$165,000.
- ✓ The Parks Division will work with CRA and CDBG to add improvements to Pettis Park and Babe James Center.

SPORTS COMPLEX

The New Smyrna Beach Sports Complex provides the citizens of Southeast Volusia County with a vibrant epicenter of community athletics activities, designed to provide a family-oriented environment and encourage the participation in athletics to enhance the health and quality of life for the citizens of New Smyrna Beach.

NSBSC pledges to provide HIGH PERFORMANCE in

- athletics facilities • youth and adult sports leagues • activities for seniors • business partnerships
- in order to achieve its annual goal – providing the HIGHEST PERFORMANCE in level of service.

What is HIGH PERFORMANCE at the NSBSC?

- First-class, well-maintained fields, buildings and accessories
 - Manicured common areas, trees and landscaping
 - Organized, energetic, forward-thinking management
- Going the “extra mile” for the citizens and organizations using the facilities

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Total number of visitors to Sports Complex			367,390	400,000
Total Budget for Sports Complex			\$412,750	\$449,750
Capital Items for Sports Complex			\$37,000	\$450,000

2012 Accomplishments

- ✓ Added full-time Sports Complex Manager in December 2011.
- ✓ Commission-appointed SC Task Force analyzed all aspects of the Sports Complex and developed a series of recommendations for the City Commission that include: staffing, maintenance, capital expenditures and marketing objectives over the next five to 10 years.
- ✓ Awarded bid for Sports Complex Chemical Maintenance to TruGreen which will help enhance facility’s turf and free up staff to focus on other aspects of complex and city maintenance.
- ✓ Moved City’s Athletics Coordinator position to the Sports Complex to bring youth and adult athletics management under the umbrella of the Sports Complex.
- ✓ Developed task schedule to put each area of the 68-acre facility on a comprehensive maintenance schedule.
- ✓ Started adding tournaments and events including the MLB Pitch, Hit and Run competition scheduled for late April 2012, adult and youth softball tournaments, baseball tournaments.
- ✓ Overhauled all four youth baseball fields in February 2012 with four truckloads of fresh clay, laser-grading, eight tons of Turface material, cut out infield lines, repaired scoreboards.

Goals & Objectives

1. Increase number of tournaments hosted and tournaments operated. Hosted tournaments would increase from 8 to 12 and tournaments operated would increase from 0 to 6.
2. Quickly improve quality of playing surfaces through more consistent maintenance program and outsourced chemicals application/management.
3. Increase number of participants in youth sports leagues through marketing and public relations programs.
4. Repair and replace park accessories/consumables as needed.
5. Repair and replace football stadium grandstands due to deteriorated powder coated steel.

OPERATING BUDGET COMPARISON

SPORTS COMPLEX BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	%Change from 2011-12
Personal Services	\$ 188,311	\$ 103,716	\$ 144,394	\$ 230,770	59.82%
Operating Expenses	334,033	371,310	374,256	539,059	44.04%
Capital Outlay	9,301	-	20,994	450,000	N/A
Total Budget	\$ 531,645	\$ 475,026	\$ 539,644	\$ 1,219,829	126.04%

SPORTS COMPLEX STAFFING - FTEs		2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Sports Complex Manager	19I	0.00	0.00	1.00	1.00	0.00
Sports Complex Maint. Superv	14N	1.00	1.00	0.00	0.00	0.00
Program Coordinator	14L	0.00	0.00	0.00	1.00	1.00
Equipment Operator I	08A	3.00	2.00	2.00	3.00	1.00
Utility Worker	05C	0.00	0.00	0.00	0.00	0.00
		4.00	3.00	3.00	5.00	2.00

1 Equipment Operator moved from Parks, 1 Program Coordinator moved from Recreation

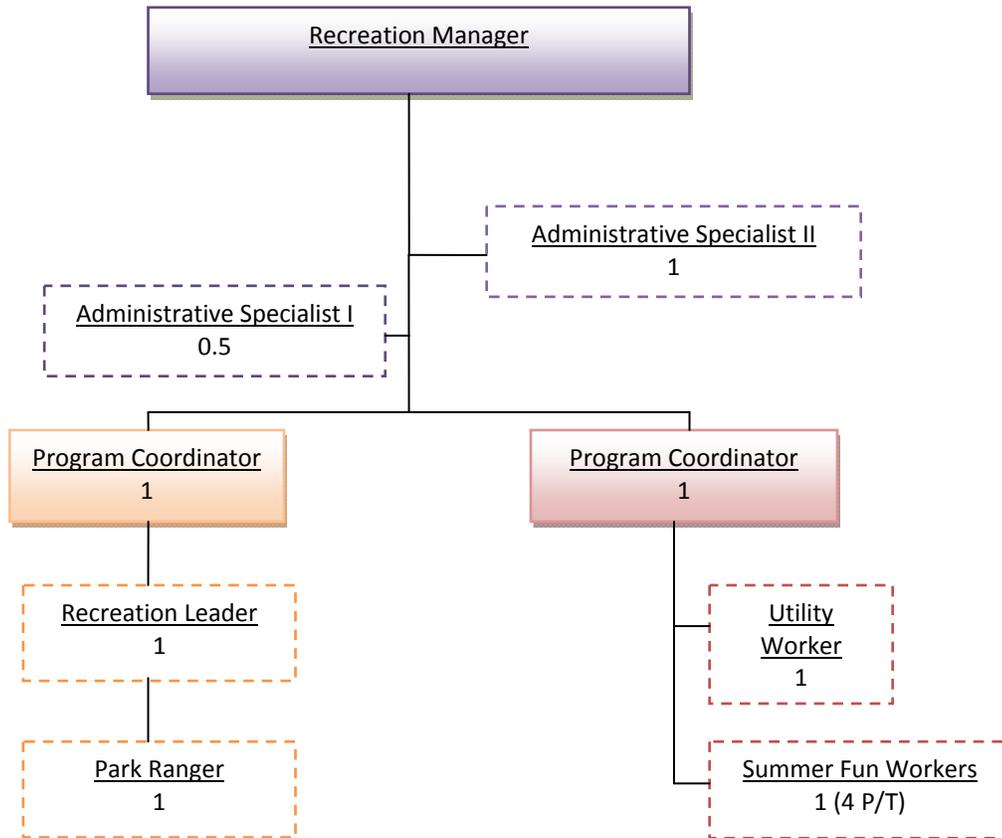
Management Discussion – Changes in Services & Budget Variations

- ✓ Have five full-time employees assigned to the sports complex: Three equipment operators, one sports complex manager and transfer the youth athletics coordinator from the Parks and Recreation budget into the sports complex budget. Approx personnel variance +\$60,000 for total of \$200,000 from \$141,000



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**City of New Smyrna Beach, Florida
Recreation Organizational Chart**



RECREATION

To provide safe and wholesome leisure activities in an aesthetically pleasing environment throughout the community for the citizens of the City of New Smyrna Beach. These activities; active, passive, cultural and educational, shall be responsive to the community’s needs and carried out in a caring and cost effective manner, according to the direction of the Administration Staff, the Parks and Recreation Board and the City Commission.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Total number of Acres maintained by contractors		0	0	0
Number of FTE’s for recreation		9	9	9
Operating costs of all recreation programs (personnel & Operating Expenses)		924,644	890,613	839,676
Percent of budget supported by user fees		30	39	43
Number of volunteer hours as percentage of total staff hours		32%	25%	25%
Number of unpaid hours in parks, recreation activities and sports		5746	4,374	4,500
Number of participants in programs and open gym – both youth and adult		41,800	27,472	27,500
All hours worked by recreation employees		18,021	17,701	18,021
Revenue from facility rentals		109,838	87,449	102,000
Revenue from activity fees		160,767	253,253	255,000
Revenue collected from non-resident fees		5,739	3,189	3,500
Capital Items for Recreation		80,520	142,921	37,195
Parks and Recreation Revenue received from endowments, grants and foundations per Capita (ICMA)				
Percentage increase/decrease in skateboard park registrations		30%	10%	10%
Number of programs		26	24	24
Number of youth programs		16	10	10
Number of adult programs		10	14	14
Number of special events supported		10	15	20
Public relations releases to promote programs and events		36	41	45

2012 Accomplishments

- ✓ Major improvements at Babe James.
- ✓ Ongoing improvements in Riverside Park.
- ✓ Completion of permanent restrooms at Grayce Kenemer Barck North Beach Community Park.
- ✓ Added Bocce Court behind City Gym.
- ✓ Refurbished palm trees on Canal Street to enhance the health and well being of the trees. The concrete was also cut from around the base of the trees for growth room. This work was completed to enhance their quality of life as they approach and reach maturity.

Goals & Objectives

1. Re-direct energies to offer and assist with city wide special events and to further explore adding new events.
2. Assist in the transition of the Parks to Public Works in effort to assist the public and staff with that change.
3. Offer a variety of programming opportunities and use public input to determine community needs.

OPERATING BUDGET COMPARISON

RECREATION BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 541,846	\$ 463,904	\$ 419,164	\$ 383,246	-8.57%
Operating Expenses	518,301	460,740	471,449	440,026	-6.67%
Capital Outlay	11,529	2,601	142,922	31,000	-78.31%
Total Budget	\$ 1,071,676	\$ 927,245	\$ 1,033,535	\$ 854,272	-17.34%

RECREATION STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change
Parks & Recreation Director	34A	1.00	1.00	1.00	0.00	(1.00)
Recreation Manager	19J	0.00	0.00	0.00	1.00	1.00
Program Coordinator	14L	3.00	3.00	3.00	2.00	(1.00)
Administrative Specialist II	10B	1.00	1.00	1.00	1.00	0.00
Recreation Leader	08B	1.00	1.00	1.00	1.00	0.00
Administrative Specialist I	08F	1.00	1.00	1.00	0.50	(0.50)
P/T Recreation Leader	08I	0.50	0.00	0.00	0.00	0.00
Building Maintenance Worker II	07C	1.00	0.00	0.00	0.00	0.00
Utility Worker	05C	3.00	1.00	1.00	1.00	0.00
Intersession Worker	04A	6.00	1.00	1.00	1.00	0.00
Park Ranger	10L	0.00	0.00	1.00	1.00	0.00
Total Staffing		17.50	9.00	10.00	8.50	(1.50)

1 Administrative Specialist position converted to P/T, 1 Program Coordinator moved to Sports Complex



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City of New Smyrna Beach, Florida

Special Revenue Funds

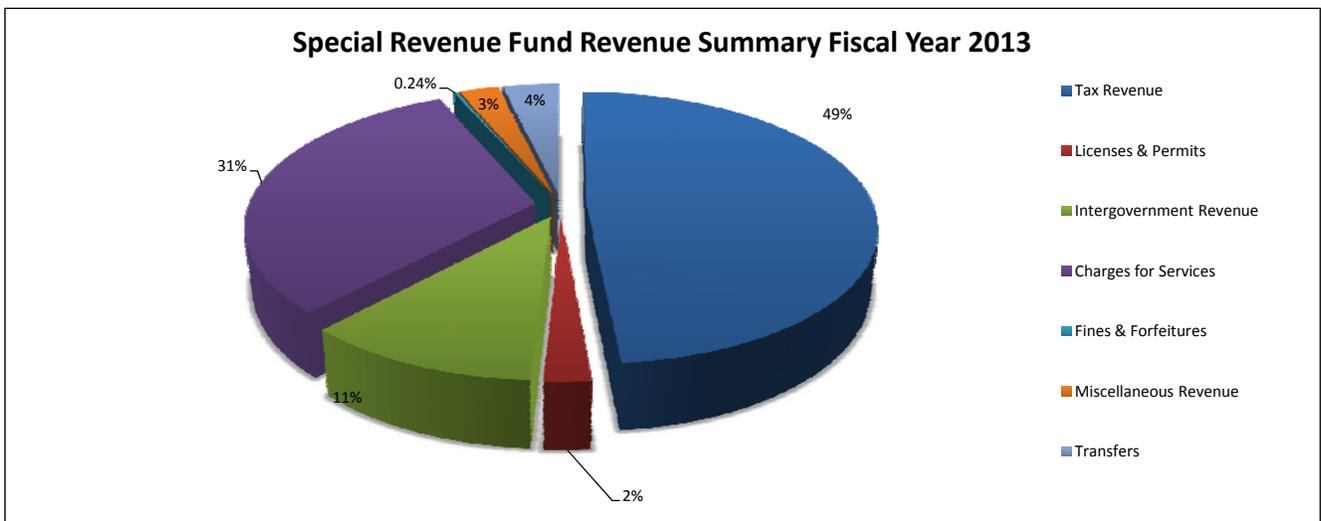
Budget Summaries

City of New Smyrna Beach, Florida
SPECIAL REVENUE FUND REVENUE SUMMARY

REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Tax Revenue	\$ 761,295	\$ 610,632	\$ 536,545	\$ 539,276	0.51%
Licenses & Permits	471,540	464,932	948,324	601,969	-36.52%
Intergovernment Revenue	4,293,760	3,129,966	2,779,281	2,179,209	-21.59%
Charges for Services	2,247,334	3,519,939	2,841,811	3,164,722	11.36%
Fines & Forfeitures	7,587	25,321	29,748	8,000	-73.11%
Miscellaneous Revenue	1,003,091	1,441,973	682,829	720,193	5.47%
Debt Proceeds	124,518	-	-	-	N/A
Transfers	-	129,875	125,000	5,448	-95.64%
Appropriated Fund Balance	-	-	-	4,316,654	N/A
	<u>\$ 8,909,126</u>	<u>\$ 9,322,638</u>	<u>\$ 7,943,537</u>	<u>\$ 11,535,471</u>	45.22%

FUND SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Stormwater Fund	1,502,260	1,687,500	1,267,519	2,428,289	91.58%
Special Law Enforcement Trust Fund	79,688	217,094	11,701	58,379	398.93%
Airport Fund	1,779,636	2,929,889	2,824,383	3,369,566	19.30%
Impact Fee Funds	305,644	835,138	168,667	104,640	-37.96%
Water Taxi Fund	193,934	505	-	-	N/A
Special Events Fund	87,034	-	-	-	N/A
Building & Inspection Fund	472,628	712,863	1,163,234	759,271	-34.73%
Community Redevelopment Agency Fund	4,488,301	2,939,650	2,508,034	4,815,326	92.00%
Total Budget	<u>\$ 8,909,126</u>	<u>\$ 9,322,638</u>	<u>\$ 7,943,537</u>	<u>\$ 11,535,471</u>	45.22%

NOTE: Beginning FY2011-12 the Special Events Fund is included with General Fund and the Marina Fund is included with Proprietary Funds in accordance with GASB 54. The Water Taxi Fund is closed as the vessels were sold during FY2010-11.

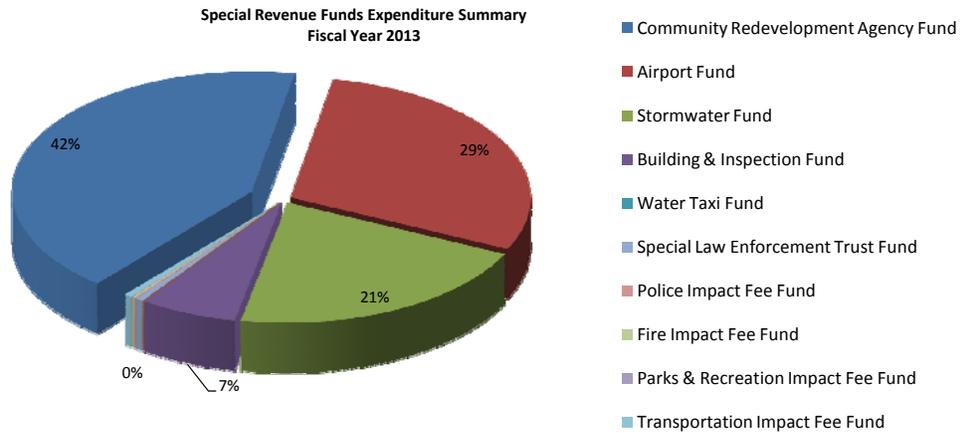


City of New Smyrna Beach, Florida
SPECIAL REVENUE FUNDS EXPENDITURE SUMMARY

SPECIAL REVENUE FUND SUMMARY FUND BUDGET	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Community Redevelopment Agency Fund	\$ 3,784,225	\$ 4,398,226	\$ 5,399,955	\$ 4,815,326	-10.83%
Airport Fund	1,686,059	3,442,852	3,076,431	3,369,566	9.53%
Stormwater Fund	863,828	1,310,827	1,505,796	2,428,289	61.26%
Building & Inspection Fund	453,325	725,496	679,993	759,271	11.66%
Water Taxi Fund	286,903	14,152	17,870	-	-100.00%
Special Events Fund	60,260	48,566	-	-	N/A
Special Law Enforcement Trust Fund	91,592	170,189	44,781	58,379	30.37%
Police Impact Fee Fund	-	-	-	16,680	N/A
Fire Impact Fee Fund	-	-	7,500	18,660	148.80%
Parks & Recreation Impact Fee Fund	-	39,351	21,462	7,920	-63.10%
Transportation Impact Fee Fund	-	-	-	61,380	N/A

Total Budget	\$ 7,226,192	\$ 10,149,659	\$ 10,753,789	\$ 11,535,471	-19.57% 7.27%

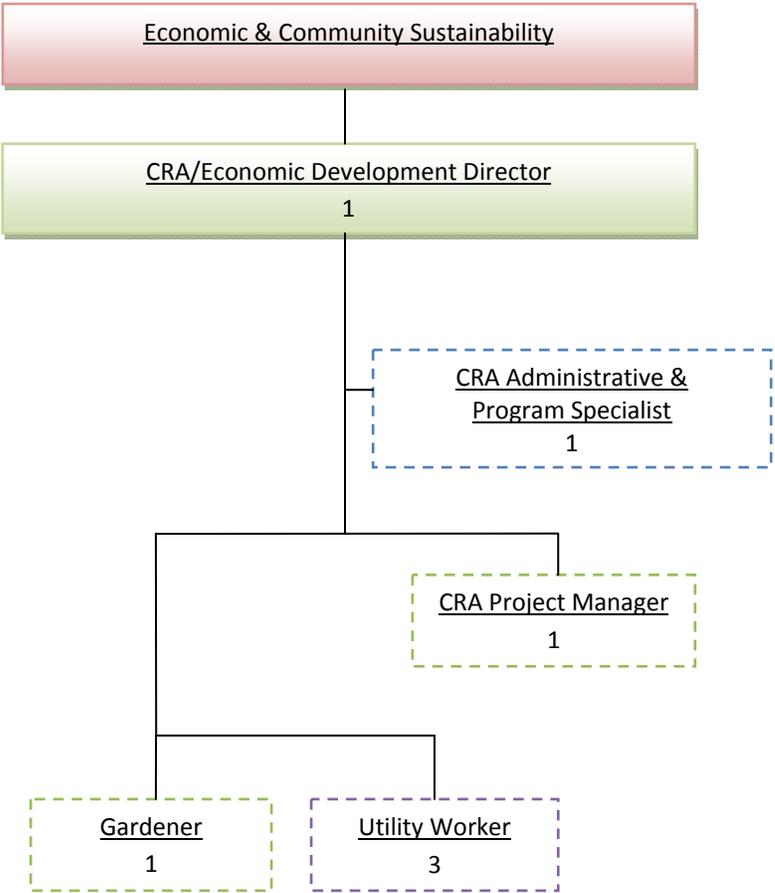
SPECIAL REVENUE FUND SUMMARY STAFFING - FTEs	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Community Redevelopment	10.00	7.00	7.00	9.00	2.00
Airport	3.00	3.00	4.00	4.00	0.00
Building & Inspection	9.00	7.00	9.00	9.00	0.00
Total Staffing	22.00	17.00	20.00	22.00	2.00





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City of New Smyrna Beach, Florida
Community Redevelopment Agency Organizational Chart



COMMUNITY REDEVELOPMENT AGENCY FUND

“To maintain and enhance the Retail and Service Centers that is the Character amenity for the Entire City and Surrounding Region. To identify and implement Public Investments or Policy that will induce quality private investment response in order to reach the desired character and economic potential of the area.”

Performance Indicators	FBC Benchmark	FY 2012 Actual	FY 2013 Estimated	FY 2013 Budget
Total CRA Grants Awarded		38	12	
Number of Residential Property Improvement Grants Approved		1	1	\$5,000
Number of Small-Scale Residential Grants Approved		6	0	0
Number of Small-Scale Commercial Grants Approved		11	3	\$7,500
Number of Impact Fee Assistance Approved		Currently waived	Currently waived	May be waived
Number of Combined Grants Approved		12	4	\$110,470
Number of Large Grants Approved		3	1	\$21,600
Number of Opportunity Site Grants Approved		4	3	\$400,000
Independent Rental Move-In Assistance		1	1	\$50,000

FY 2012 Accomplishments

- ✓ Phase II of the Mary Ave Streetscape Project was completed, which included improvements to the railroad crossing to allow the sidewalk to cross the tracks on the north side of the road.
- ✓ The Riverside Park Bulkhead and Lighting Project was completed, which included rehabilitating the existing seawall and boardwalk area, installing a new floating dock, and installing new lighting in the park.
- ✓ The Flagler Boardwalk Project was completed, which included rehabilitating the existing seawall, pavilion structure, and parking lot, and constructing new public restroom facilities.
- ✓ The interior renovation of the historic Chamber of Commerce Building was completed. The exterior renovations were previously completed in FY 2011.
- ✓ The first phase of the Esther Street Park Project was completed, which included the installation of a new seawall to close the gap between the north and south properties. Construction of the 2nd phase began in July 2012 which includes constructing a new restroom facility, playground, paved parking lot, and wooded boardwalk, and is expected to be complete in February, 2013.
- ✓ The City Commission approved an agreement with Southeast Volusia Habitat for Humanity which allows homeowners to combine the CRA’s residential programs with Habitat’s Brush with Kindness program. This combination permits the homeowners to access the CRA residential programs without having a cash outlay. Work on the first group of homes (five homes on Mary Ave.) began in the first quarter of FY 13.

COMMUNITY REDEVELOPMENT AGENCY FUND (120)**FY 2012 Accomplishments (continued)**

- ✓ The design of the Washington St Streetscape Project was completed, and put out to bid. A bid was approved in the first quarter of FY 13 and work will begin on site in the second quarter. This project will include the complete reconstruction of the stormwater system, complete reconstruction of the roadway, new sidewalks, improvements through the Florida East Coast Railway right-of-way, decorative streetlights, landscaping, and irrigation.
- ✓ In FY 10-11 the CRA and City Commission approved a new grant program to address “Opportunity Sites” as described in the CRA Master Plan Update. In FY 12 there were four grants awarded: three on Canal Street and one on Flagler Ave. Two of the grants awarded on Canal Street are for substantial renovations to two large, vacant, and unattractive buildings: The Pennysaver building, which is nearly complete and has two retail store tenants open; and the Badcock building which is now being renovated. The two sites, one on Canal St and one on Flagler Ave, were vacant lots and both now have new buildings under construction.
- ✓ The City was awarded a US EPA Grant in the amount of \$400,000 in 2009, and this grant was closed out in FY 12. The grant provided \$200,000 for the assessment of hazardous-substance contamination and \$200,000 for the assessment of petroleum contamination on applicant properties. Grants funds were used to prepare a survey to identify potential sites, and environmental studies were conducted at 15 locations including: 426 Canal, 721 Palmetto, 309 Flagler, and 218 Flagler. Limited Phase II environmental studies were conducted at 1000 W Canal and 1010 W Canal, both locations being former gas stations. As a part of the Phase II work done at 1010 W Canal, underground fuel tanks were removed and the City demolished the former gas station building. The City also demolished buildings at the former Dunn Lumber site at the corner of US 1 and Canal St, which was also the site of an environmental clean-up through an FDEP grant. An extensive Phase II study was completed for the site of a dry cleaning business at 225 S Dixie Highway. Of the 15 properties assessed with grant funds, 6 properties were studied for Hazardous Materials and 9 for Petroleum. Seven of these sites were studied as a part of the CRA grant program for Opportunity Sites, which was developed with a requirement for a Phase 1 study.
- ✓ To plan for a future grant Brownfield application, City staff has met with the consultant and officials from neighboring local governments.
- ✓ Construction of the Hampton Inn on Flagler Avenue began in FY 2011 and was completed in the first quarter of FY 2013. The City Commission approved a CRA incentive agreement for this project.
- ✓ The construction of a new office building at the NE corner of Flagler and Cooper St is underway and scheduled for completion in FY 13. This project was awarded a CRA grant.
- ✓ CRA Staff continues to operate a “Business Academy” to provide training for business owners. Classes are taught by instructors from several agencies including the Small Business Development Center at Daytona State College. Classes are held at the Babe James Center.
- ✓ CRA staff attends and participates in community meetings for the Historic Westside.
- ✓ The CRA Master Plan Update called for marketing and branding the CRA. The CRA has hired a marketing consultant who is implementing a marketing plan which brands the CRA as the NSBWaterfrontLoop. Marketing efforts include periodic press releases, a website (NSBWaterfrontLoop.com), monthly newsletter, emails of events, a billboard on I-95, radio spots, and a Facebook page.
- ✓ Work has started on a “Form-Based Code.”

COMMUNITY REDEVELOPMENT AGENCY FUND (120)

FY 2012 Accomplishments (continued)

- ✓ CRA staff worked with Votran staff to move a bus stop from Christmas Park to an area near the Volusia County Courthouse annex. The moving of the bus stop was requested by the Canal Street Historic District merchants.
- ✓ The CRA is working with Florida Department of Transportation staff and the engineering consultant, and is paying for plans for the enhancement of improvements to be constructed at the intersection of US 1 and Canal Street. CRA staff has facilitated meetings on this project with area stakeholders. The funding for this FDOT project has not yet been finalized.
- ✓ The CRA maintains a list of leasable commercial spaces on the City website.
- ✓ At the June 12, 2012 meeting, the City Commission approved a Parking Systems Task Force to make recommendations for parking systems to be implemented. The Task Force holds monthly meetings and it is anticipated that a report of findings will be issued in FY 13.
- ✓ The CRA and the City each lease of portion of a church-owned parking lot with 65 spaces that is centrally located on Flagler Ave.
- ✓ The CRA and City Commission approved a modification to the Rental Assistance Move-In Program and approved funding for “The HUB”. This facility features art objects for sale, music lessons, and other artistic endeavors from over 60 artists. This project leases a large space on Canal St that had been vacant for over a year. The Hub is open for many street events in addition to normal business hours.
- ✓ The CRA maintains important partnerships with Volusia County, Bert Fish Medical Center, the Utilities Commission, the Chamber of Commerce, and merchant and community groups.
- ✓ A bid for the Wayfinding Project was approved at the June 12, 2012 City Commission meeting. The signs were installed in the first quarter of FY 13.

Goals and Objectives

1. Enhancement of the tax base in the CRA district.
2. CRA staff to evaluate business retention & recruitment projects on a case by case basis to develop the best assistance approach to bridge the development gap.
3. Policy and Partnership Activities, including support for the following:
 - Arts Overlay District (prepared by the Planning Department and approved at the June 12, 2012 City Commission meeting)
 - Enhanced Code Enforcement (CRA staff has provided code enforcement staff with grant program information.)
 - Streamline Development procedures including coordination with the Utilities Commission
 - Outreach to business groups for marketing, promotions, and event planning

COMMUNITY REDEVELOPMENT AGENCY FUND (120)

OPERATING BUDGET COMPARISON

CRA SUMMARY BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 406,952	\$ 430,587	\$ 399,660	\$ 460,200	15.15%
Operating Expenses	596,064	899,540	1,495,009	1,952,273	30.59%
Capital Outlay	2,439,144	2,725,643	3,162,632	2,060,992	-34.83%
Transfers	342,065	342,456	342,654	341,861	-0.23%
Total Budget	\$3,784,225	\$ 4,398,226	\$ 5,399,955	\$ 4,815,326	-10.83%

CRA SUMMARY STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
CRA Executive Director/Economic Development	36A	1.00	1.00	1.00	1.00	0.00
Community Resource Coord.	31A	0.00	0.00	1.00	1.00	0.00
CRA Project Mgr/Main St	19E	1.00	0.00	0.00	0.00	0.00
CRA Planner 1	19E	0.00	0.00	0.00	0.00	0.00
CRA Project Mgr	18E	1.00	1.00	1.00	1.00	0.00
Redevelopment Coordinator	12B	1.00	0.00	0.00	0.00	0.00
CRA Admin & Program Spec.	11I	1.00	1.00	1.00	1.00	0.00
Gardener	10G	1.00	1.00	1.00	1.00	0.00
Equipment Operator I	08A	1.00	0.00	0.00	0.00	0.00
Utility Worker	05C	3.00	3.00	3.00	3.00	0.00
Senior Bldg. Insp. Contractor	01C	0.00	0.00	1.00	1.00	0.00
Total Staffing		10.00	7.00	9.00	9.00	0.00

A portion of the CRA Executive Director/Economic Development position is funded by the General Fund for services related to Economic Development.

CRA REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Tax Revenue	\$ 761,295	\$ 610,632	\$ 536,545	\$ 539,276	0.51%
Intergovernmental Revenue	3,598,058	1,783,144	1,845,344	1,125,959	-38.98%
Miscellaneous Revenue/Others	128,948	515,999	1,145		-100.00%
Transfers	-	29,875	125,000	5,448	-95.64%
Appropriated Fund Balance	-	-	-	3,144,643	N/A
Total CRA Revenues	\$ 4,488,301	\$ 2,939,650	\$ 2,508,034	\$ 4,815,326	92.00%

Management Discussion – Changes in Services & Budget Variations

It is anticipated that the final five years of the CRA as it is presently constituted will bring:

- ✓ A new sense of urgency, to complete the capital project for which funding is available.
- ✓ A new sense of collaboration, with funding partners, local businesses, and businesses relocation enticements either through an expressed interest or through recruitment and property owners.
- ✓ A new sense of the CRA’s role in the larger plan for the City’s economic development. The City’s “100 Day Economic Development Plan” includes the CRA as a key participant in a number of initiatives. As such, the CRA is expected to expand its focus, from that of capital project and small business facilitator, to include more strategically planned actions such as business recruitment and the facilitation of property development to achieve goals set for improvement of the tax base in the district.

✓ Personnel

The work program for the CRA in FY 2012-2013 will include the completion of the Signage and Wayfinding Project, the implementation of a parking study on Flagler Ave, economic development tasks, the scheduling of capital projects, and assistance in the planning of improvements at the intersection of US 1 and Canal Street and other transportation related projects.

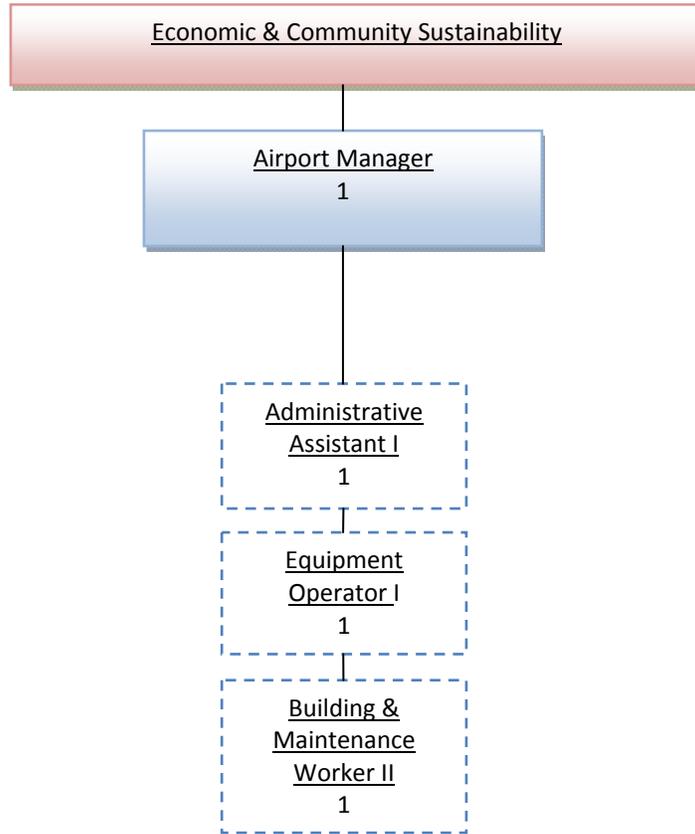
✓ Operating Expenditures

Operating Expenditures have been reviewed line by line and adjustments have been made. Travel expenditures include the CRA attendance at the Florida Redevelopment Association annual conference, and street maintenance includes street sweeping for Canal and Flagler Avenues. The expenditure for event insurance for events sponsored by the merchants’ groups is continued in next year’s budget.

✓ Capital Expenditures

As noted above, there is activity in every one of the funded capital projects in the CRA Master Plan Update. High priority for CRA staff is to have all of these capital projects completed by 2015, the final year of the CRA.

**City of New Smyrna Beach, Florida
Airport Organizational Chart**



AIRPORT FUND

New Smyrna Beach Municipal Airport’s mission is to enhance and promote safety, ensure security, while promoting economic development for future growth to make the Airport self sufficient.

The Airport serves as a gateway to our community for visitors and businessmen, as well as local residents. We strive to make a first-class lasting impression.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Percentage of Airport users satisfied with Airport appearance and services		95	95	95
Gross revenue from leases – non aviation		254,201	254,588	260,588
Gross revenue from leases – aviation		491,688	598,907	500,528
Total number of Hangars		99	101	106
Number of new or amended leases at Airport		16	10	14
Number of T-Hangars Leases		62	77	77
Number of Shade Hangars Leases		14	14	14
Number of United Dr Hangar Leases		4	4	4
Number of Land Leases		14	14	14
Number of Ramp Leases		6	6	6
Number of Commercial Buildings		9	10	11
Number of Access Leases		4	4	4
Number of service requests processed		120	100	100
Percentage of total available acres leased		103	103	103
Number of noise complaints investigated		91	130	250
Percentage of noise complaints responded to within 48 hours		100	60	90
Percentage of service request responded to within 3 days		50	40	80
Number of complaints from airport users		0	0	3

2012 Accomplishments

- ✓ The Airport received an 80% FDOT grant for \$881,220 for the design, construction, and installation for the apron expansion and fuel farm. The remaining 20% of the cost will be paid for from the Airport fund. The apron expansion and fuel farm infrastructure project was completed in April. The purchase and installation of the fuel farm fuel tanks and equipment was awarded to Fuel Tech in March and the process began in April and is estimated to be completed in July 2012.
- ✓ Part 150 Noise Study - A final draft of Phase I & Phase II report was completed and reviewed by the Airport Advisory Board. A formal public meeting was held. The City Commission approved the report and it was then sent to the FAA for their review and comments. Comments were received in March and were addressed by the consultants and submitted to the FAA for further review. We are currently waiting any additional comments and/or the FAA’s approval.

2012 Accomplishments (continued)

- ✓ Held the 4th annual New Smyrna Beach Balloon & Sky Fest which attracted over 37,000 visitors over a three day weekend in March and was considered the most successful so far.
- ✓ Installation of Sewage Line on Aero Circle - Project includes installation of a 8" PVC gravity sewer from the existing lift station at the intersection of Skyline and Aero to beyond Gate 2 at the south end of Aero Circle and removing all the buildings from the septic tank systems along with stub outs for future development on the eastern side of Aero Circle along US1.
- ✓ Hangar at 1996 Aero Circle - Completion of the remodel project that was started by the previous owner including: replacing the metal roof, replace the drywall and insulation damaged by the leaking roof, install a wheelchair lift required by the ADA regulations, etc. Once completed the building will be leased out generating revenue for the Airport.

FY 12-13 Projects –

Airport Taxiway E (Phase 2), Taxiway D and Rehab of Runway 11/29- Estimated Cost - \$ 1,707,000

Project will be funded (pending approval) by a 95% grant from FAA, a FDOT 2.5% grant contingent on FAA approval with the remaining 2.5% to be paid from the Airport funds.

Airport Master Plan Update and Wildlife Assessment-Estimated Cost-\$400,000

Project will be funded (pending approval) by a 95% grant from FAA, a FDOT 2.5% grant contingent on FAA approval with the remaining 2.5% to be paid from the Airport funds.

Goals and Objectives

1. Maintain the Airport runways, taxiways, and airfield for safety and appearance.
2. Provide a first class aviation facility to the flying public.
3. Work with the Airport Advisory Board and the Economic Development Committee to develop the Airport Industrial park which will provide direct and indirect economic impact to the local economy.
4. Make the Airport/Industrial Park self-sufficient. This is best achieved through the construction of facilities and subsequent rental of those facilities.
5. Attract new aviation and /or industrial businesses to locate at the Airport and /or Industrial Park and attain 100% occupancy of all Airport and Industrial Park facilities.
6. Apply for grants through the JACIP for funding by the FAA and FDOT for major airfield projects to maintain and improve the existing Airport facilities and infrastructure.
7. Develop and attain final approval from the Airport / Economic Development Advisory Board and City Commission on the conceptual plans for the expansion/infrastructure for the Airport Industrial Park.

OPERATING BUDGET COMPARISON

AIRPORT SUMMARY BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 129,341	\$ 135,384	\$ 156,266	\$ 160,468	2.69%
Operating Expenses	866,240	1,552,676	1,642,682	1,914,284	16.53%
Capital Outlay	605,697	1,670,001	1,171,514	1,232,500	5.21%
Debt Service	84,781	84,792	105,968	62,314	-41.20%
Total Budget	\$ 1,686,059	\$ 3,442,852	\$ 3,076,431	\$ 3,369,566	9.53%

AIRPORT STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Airport Manager	23A	0.00	0.00	1.00	1.00	0.00
Administrative Specialist II	10B	1.00	1.00	1.00	1.00	0.00
Equipment Operator I	08A	1.00	1.00	1.00	1.00	0.00
Building Maintenance Wkr II	07C	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
Total Staffing		3.00	3.00	4.00	4.00	0.00

AIRPORT REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Intergovernmental Revenue	\$ 522,708	\$ 955,952	\$ 882,434	\$ 1,033,250	17.09%
Charges for Services	468,399	1,269,596	1,267,870	1,650,000	30.14%
Fines & Forfeitures	7,587	7,621	5,748	2,000	-65.20%
Miscellaneous Revenue	780,942	696,720	668,332	684,316	2.39%
Appropriated Fund Balance	-	-	-	-	N/A
Total Airport Revenues	\$ 1,779,636	\$ 2,929,889	\$ 2,824,383	\$ 3,369,566	19.30%



**APRON/FUEL FARM INFRASTRUCTURE COMPLETED APRIL 2012
FUEL TANKS & EQUIPMENT INSTALLATION PROJECT - COMPLETETION JULY 2012**

STORMWATER FUND

Stormwater Division is part of the Streets Division. The Streets Division maintains all stormwater systems within the city limits including ditches, swales and pumps where available.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Stormwater:				
Total # of drainage work orders requested by citizens (FBC SD01)	39	51	55	50
Total days between customer requests (FBC SD02)	5	7	7	7
Total linear feet of drainage pipes cleaned (FBC SD03)	24,335	1479	1479	1479
Annual expenditures for cleaning pipes (FBC SD04)	N/A	\$279,935	\$100,000	\$100,000
Total square ft of drainage ditches cleaned (FBC SD05)	400,857	400,857	400,857	400,857
Total operating expenditures for all drainage repairs and maintenance under jurisdictional responsibility (FBC SD06)	\$174,896.13	\$373,882.82	\$100,000	\$100,000
Percentage of storm water ponds maintained per maintenance schedule		100%	100%	100%
Number of retention ponds maintained		13	13	13
Percentage of curb miles swept		100%	100%	100%
Lineal feet of ditches maintained		200,479	200,479	200,479
Number of feet storm sewer cleaned		975	975	975
Number of storm sewer inlets cleaned		1500	1500	1500
Number of complaints received (retention ponds, storm sewers and storm sewer inlets)		24	15	15

2012 Accomplishments

- ✓ Demolished 2631 Westwood & 632 S. Pine. These two properties were on the list of repetitive loss. These two properties will be used during the Central Beach Flood Mitigation Project & the Westwood / Fairmont Paving Project
- ✓ Re-lined the drainage pipe on Flagler Avenue from S. Peninsula to S. Atlantic
- ✓ Re-lined the drainage pipe on Fairway Circle
- ✓ Working with the consultant on the Master Stormwater Plan for the Isleboro Area
- ✓ Westwood / Fairmont drainage & paving project is under construction. This is to resolve flooding issues on Fairmont & Westwood Avenue

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2012 Accomplishments (continued)

- ✓ Replaced the stormwater pipe on S. Orange (from Lytle to Smith); the pipe was deteriorated so bad that settlements were occurring throughout this stretch of the roadway
- ✓ Worked with CRA on Mary Avenue & S. Orange Street Streetscape & Drainage Improvements
- ✓ Working with CRA consultants on stormwater issues on Washington Street Streetscape (from US1 to Myrtle)
- ✓ N. Atlantic Stormwater Improvements will be under construction this FY from Flagler Avenue to Crawford

Goals and Objectives

1. Protect the city's investment in its roadway, drainage and sidewalk infrastructure through inspection, maintenance and improvement program
2. Enhancing the city's vitality of quality of life
3. Providing high quality and cost effective services to the citizens of New Smyrna Beach
4. Protect the city's natural resources in a manner in compliance with policies, codes and regulations
5. Encourage staff development of public works employees through training and use of latest technology

OPERATING BUDGET COMPARISON

STORMWATER SUMMARY BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Operating Expenses	\$ 424,383	\$ 254,249	\$ 258,142	\$ 468,450	81.47%
Capital Outlay	119,994	809,728	875,903	1,713,088	95.58%
Transfers	319,451	246,850	371,751	246,751	-33.62%
Total Budget	\$ 863,828	\$1,310,827	\$ 1,505,796	\$ 2,428,289	61.26%

OPERATING BUDGET COMPARISON (Continued)

STORMWATER REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Intergovernmental Revenue	\$ 172,994	\$ 390,870	\$ -	\$ -	N/A
Charges for Services	1,198,614	1,291,312	1,265,342	1,314,657	3.90%
Miscellaneous Revenue/Others	6,134	5,318	2,178	-	-100.00%
Transfers	-	-	-	-	N/A
Debt Proceeds	124,518	-	-	-	N/A
Appropriated Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,113,632</u>	<u>N/A</u>
Total Stormwater Revenues	\$ 1,502,260	\$ 1,687,500	\$ 1,267,519	\$ 2,428,289	91.58%

Management Discussion – Changes in Services & Budget Variations

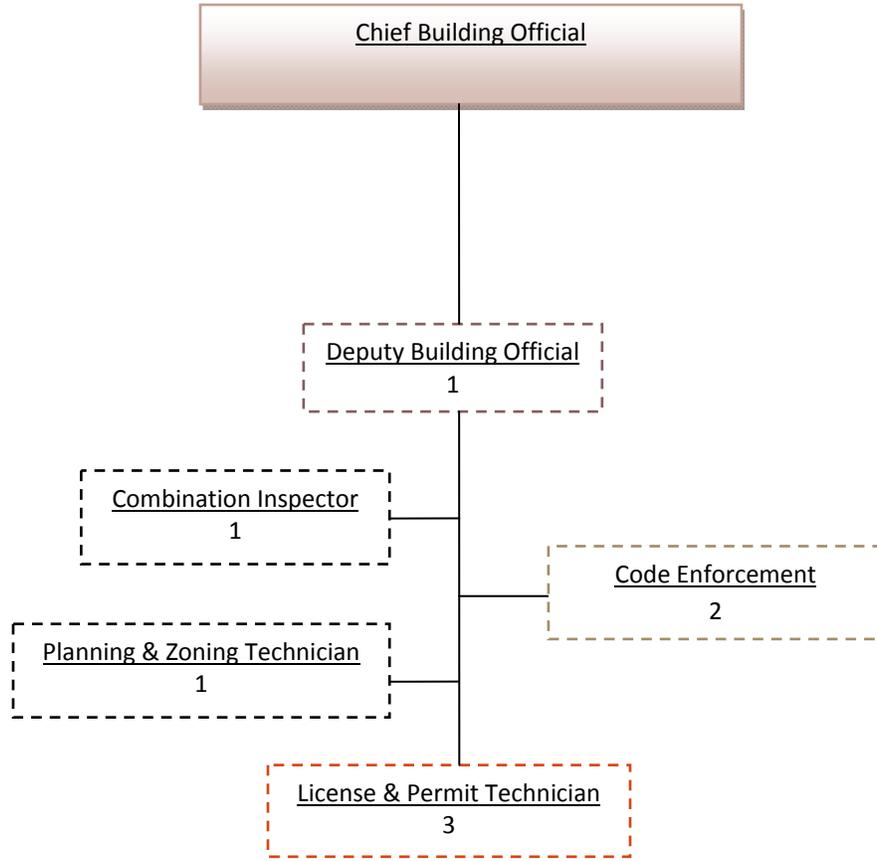
- ✓ Staff has developed a financial analysis and fund projections on stormwater funds in terms of short and long term projects throughout the city. The project priorities were set. Staff proposed to increase the stormwater fee in FY 2012-2013.

- ✓ One of our biggest projects is the Central Beach Flood Mitigation project at a cost of \$5.1M. A grant was submitted for this project last year and the city was denied by DCA/FEMA. However, we re-applied and according to DCA/FEMA staff the grant approval is hopeful and probable. Therefore, this grant will require 25% match estimated at \$1,275,000.



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City of New Smyrna Beach, Florida
Building & Inspections Department Organizational Chart



BUILDING & INSPECTIONS FUND

Programs: The primary responsibilities of the Building Department are to administer, implement and enforce State and local land use codes, along with construction regulations within the City of New Smyrna Beach.

Public Trust: The Building Department effectively manages existing and future development by facilitating the availability of adequate services and facilities, advocating wise use of resources, promoting an awareness and consideration of cultural resources and protecting and enhancing the quality of life in New Smyrna Beach.

Practices: Staff provides precise, up-to-date and innovative advice and technical expertise; are “problem solvers” seeking solutions to issues within the framework of regulations; develops a working environment that strives for excellence and exemplary customer service through teamwork, and receives continuous training, career advancement and innovation.

People: All members of the public, applicants, decision-makers, and co-workers are treated in a courteous, respectful and professional manner.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Number of building inspections per day per inspector (FBC-PG14)	12	14	14	15
Average annual cost per inspection (FBC-PG15)	45	37.5	43.5	44
Number of building plans reviewed per day per reviewer (residential and commercial)(FBC-PG16)	5	2	3	3
Average annual cost per plan review (FBC-PG17)	126	125	130	130
Number of new single family housing permits reviewed and issued	12	74	85	69
Number of commercial and multi-family permits issued	3	3	3	8
Number of small permits reviewed	3500	3820	4000	4483
Total number of permits reviewed and issued	3700	3897	4088	4560
Percentage of inspection service within 24 hours of request unless otherwise requested	100	100	100	100
Percentage of 3 day turnaround time on small permit review	100	98	98	99
Percentage of 10 day turnaround time on new residential permit review	100	100	100	100

Accomplishments

- ✓ Created a Building Department Advisory Committee to advise and make recommendations to the City Manager and Commission on issues affecting the building development. Assist in developing new programs and policies in order to foster the development of New Smyrna Beach and the preservation of structures for those city residents who desire to live in a safe environment. Also, to ensure the permitting process has taken place to provide a fiscally sound, proactive and effective process that is responsive and dependable.

Goals and Objectives

1. Developments of the handouts for residential and commercial customers to help them better understand building permit submittal and construction requirements. (Published plan check checklists and guidance for different type of permits)
2. Improvement of submittal requirements by consolidating requirements of all departments in one document.
3. Monitored and improved customer service through cold calls, meetings and customer satisfaction surveys.
4. Looked at permitting process as the whole, including all the departments and agencies involvement, not just a single department. Established ongoing weekly meetings with representatives from all involved departments on improvement of permitting process, communications, share technology, timelines and goals.
5. Established better internal and external coordination and consistency.
6. Improved plan check and inspection turn-around time.
7. Implemented single hotline number. (Customer calls are answered in an average of 10 seconds)
8. Improved the way we interact with the businesses and residents. Re-evaluated our services from the point of view of our customers such as customer service, efficiency, and responsiveness.
9. Simplified submittal requirements by eliminating drawing submittals for simple remodeling projects, such as kitchen and bathroom remodels and others. In order to eliminate drawing submittals we developed all necessary construction details and information on code requirements for the homeowners.
10. Have an “express plan check” program for a full day. Applicant can receive plan check comments or obtain building permits for small size projects such as single-family residential addition or remodel up to 600 square feet within one hour without an appointment.
11. Offered “plan check by appointment” services for the medium size projects such as residential additions up to 1,000 square feet or tenant improvements up to 10,000 square feet. Such services allow applicants to receive plan review comments or obtain building permit on the date of submittal instead of waiting for two to three weeks.

Goals and Objectives (continued)

12. Offered “temporary building permit” for projects with no structural and exterior work and providing courtesy inspections prior to obtaining building permits. Providing such service allows customers to complete their projects on time and improve their building occupancy and start of business operation time schedule.
13. Conducting regularly scheduled meetings with public to address various topics related to building permits and building safety, such as “homeowner’s night” and various meetings with the industry representatives.
14. Implemented “voluntary hurricane upgrade program for homeowners” to make their houses safer. We provide interested homeowners with a prescriptive plan set that may be used to strengthen older homes and for obtaining their building permit. The Building Department will provide pre-construction and follow-up inspections to ensure that the construction is done properly. The cost of the program, which includes the plan set, permit fees and up to three inspections is only \$240.
15. Continued cross-training of staff by having building inspectors performing plan review of certain type of submittals and having office staff ride along with building inspectors to view inspections and see construction in progress at various stages. Making sure that staff is working smarter resulted in a faster turnaround time.
16. Utilized technology and automation to enhance department performance.
17. Implemented “digitized” imaging of construction documents for permanent filing allowing instant computerized records access.
18. Created workload indicator and performance targets. Monitored performance and hold staff accountable.
19. Implemented new automated permit information system enabling all departments involved in review process to better track and manage work activities.
20. Make more inspection field time available to inspectors by the use of laptop computers (tough book) in the field that allows full access to relevant information for the inspection, enter inspection results in the field and print inspection results for the customers at the job site.
21. Arranged on line permitting applications for the customers to apply, pay for and obtain simple permits such as water heater from their home or office computer. This service eliminates car trips and saves customer time.
22. Implemented better tracking system for assignments and closure of service requests.
23. Implement new permitting software and developing “on-line” permit process allowing residents and building contractors easier and faster on-line access to permitting information and obtaining number of building permits without leaving their homes or offices.
24. Implement building and safety web site that allows applicant to schedule inspection, receive update on the status of plan submittal, review plan check comments and obtain other general information.

BUILDING & INSPECTIONS FUND (113)**OPERATING BUDGET COMPARISON**

BUILDING & INSPECTION SUMMARY BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 378,302	\$ 403,964	\$ 407,433	\$ 433,085	6.30%
Operating Expenses	75,023	215,488	214,806	261,920	21.93%
Capital Outlay	-	106,044	57,754	64,266	11.28%
Transfers	-	-	-	-	N/A
Total Budget	\$ 453,325	\$ 725,496	\$ 679,993	\$ 759,271	11.66%

BUILDING & INSPECTION STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Chief Building Official	27A	1.00	1.00	1.00	1.00	0.00
Deputy Building Official	20E	2.00	1.00	1.00	1.00	0.00
Combination Inspector	15D	2.00	1.00	1.00	1.00	0.00
Code Enforcement Officer	13D	0.00	0.00	2.00	2.00	0.00
Zoning & Permit Technician	11H	0.00	0.00	1.00	1.00	0.00
License Permit Technician	10D	3.00	3.00	3.00	3.00	0.00
Administrative Specialist I	08F	1.00	1.00	0.00	0.00	0.00
Total Staffing		9.00	7.00	9.00	9.00	2.00

BUILDING & INSPECTION REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Licenses & Permits	\$ 471,540	\$ 464,932	\$ 948,324	\$ 601,969	-36.52%
Intergovernmental Revenue	\$ -	\$ -	\$ 51,503	\$ 20,000	-61.17%
Charges for Services	\$ -	\$ 126,090	\$ 140,042	\$ 95,425	-31.86%
Fines & Forfeitures	-	17,700	24,000	6,000	-75.00%
Miscellaneous Revenue/Others	1,087	4,140	(636)	35,877	N/A
Transfers	-	100,000	-	-	0.00%
Total Building & Inspection Revenues	\$ 472,628	\$ 712,863	\$ 1,163,234	\$ 759,271	-34.73%

Management Discussion – Changes in Services & Budget Variations

- ✓ An additional full-time Code Enforcement position has been added to the Building Department to increase Code Enforcement action in an effort to stabilize neighborhoods. One half of this position is presently funded with Community Development Block Grant (CDBG) grant funds and one half by the General Fund.

- ✓ To endure fiscal shortfalls, increased in service request and greater levels of public scrutiny, the Division has been forced to make significant changes in the way they do business in order to keep pace with the ever-changing environment. The Division strategically addressed this issue by creating or amending the following ordinances.
 - Ordinance No. 27-11 – Nuisance Properties
 - Ordinance No. 26-10 – Unsafe or Dilapidated Structures
 - Ordinance No. 33-12 - Floodplain Management
 - Ordinance No. 07-11 – Green Building Program
 - Ordinance No. 21-12 – Business Tax

- ✓ Building activities in the City have slightly increased from the previous year. This trend along with the Building Department’s new fee schedule (Resolution No. 46-11) has given the Department the ability to project and collect an increase in revenue in the interest of preserving services. With this increase in revenue the Department has maintained its staff level and has the ability to improve communication with the residents of New Smyrna Beach through technology.

- ✓ Currently the Department is creating or amending ordinances that will continue to improve the services. These ordinances are:
 - Special Events Ordinance
 - Code Enforcement Ordinance
 - Rental Safety Program
 - Commercial Maintenance Ordinance

SPECIAL LAW ENFORCEMENT TRUST FUND (SLETF)

The SLETF was established by FS 932.705 and accounts for revenues and expenditures to be used for law enforcement. Revenues are generated from sale of confiscated property and shall be used for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes, which include defraying the cost of protracted or complex investigations, providing additional equipment or expertise, purchasing automated external defibrillators for use in law enforcement vehicles, and providing matching funds to obtain federal grants. The proceeds and interest may not be used to meet normal operating expenses of the law enforcement agency.

OPERATING BUDGET COMPARISON

SLETF BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Regular Salaries	\$ 25,000	\$ 25,000	\$ 30,000	\$ 25,000	-16.67%
Operating Expenses	11,130	39,506	14,781	33,379	125.82%
Capital Outlay	55,462	105,683	-	-	N/A
Total Budget	\$ 91,592	\$ 170,189	\$ 44,781	\$ 58,379	30.37%

SLETF SUMMARY STAFFING - FTEs	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Accreditation Manager	0.00	0.00	0.50	0.00	(0.50)
Total Staffing	0.00	0.00	0.50	0.00	(0.50)

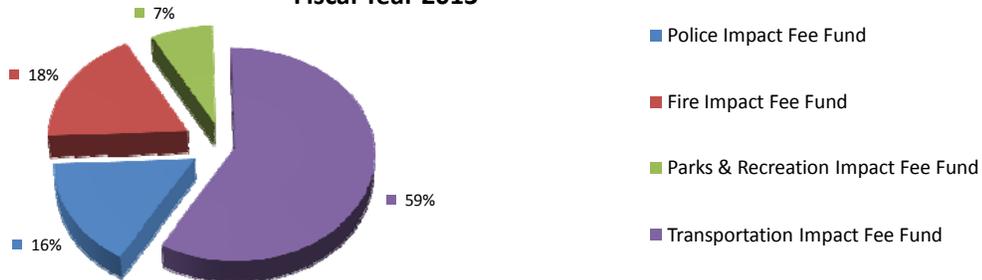
SLETF REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	0.00%
Miscellaneous Revenue/Other	79,688	217,094	11,701	-	0.00%
Appropriated Fund Balance	-	-	-	58,379	N/A
Total SLETF Revenues	\$ 79,688	\$ 217,094	\$ 11,701	\$ 58,379	N/A

City of New Smyrna Beach, Florida
IMPACT FEE FUNDS REVENUE SUMMARY

IMPACT FEE FUND REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Charges for Services	\$ 301,394	\$ 832,462	\$ 168,557	\$ 104,640	-79.75%
Miscellaneous Revenue	4,250	2,676	109	-	-95.91%
Appropriated Fund Balance	-	-	-	-	-
Total Impact Fee Revenues	\$ 305,644	\$ 835,138	\$ 168,667	\$ 104,640	-79.80%

IMPACT FEE FUND REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 REVISED	2012-13 PROPOSED	% Change from 2011-12
Police Impact Fee Fund	\$ 96,079	\$ 371,929	\$ 27,324	\$ 16,680	-92.65%
Fire Impact Fee Fund	49,251	92,048	29,470	18,660	-67.98%
Parks & Recreation Impact Fee Fund	16,362	9,395	12,477	7,920	32.80%
Transportation Impact Fee Fund	143,952	361,765	99,395	61,380	-72.53%
Total Impact Fee Revenues	\$ 305,644	\$ 835,138	\$ 168,667	\$ 104,640	-79.80%

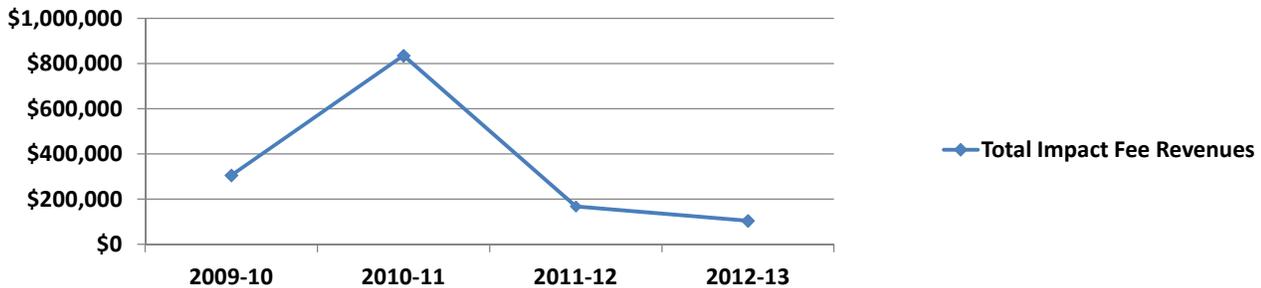
**Impact Fee Funds Revenue Summary
Fiscal Year 2013**



Management Discussion

The Impact Fees Fund accounts for the fiscal activity relating to the City's impact fees charged for growth-related capital improvements associated with law enforcement, fire, recreation and transportation functions. Activities subject to fees include any improvement to land which requires the issuance of a building permit or any changes in the use of a structure which generates additional services demands. Fees are charged for residential land use and at a rate per square foot for nonresidential land use. Fees may be appropriated for capital improvements including construction of facilities, acquisition of equipment, construction and equipping of training facilities equipping of vehicles and other equipment. During FY2011 the City Commission elected to suspend all impact fees for non-residential construction. The suspension will expire on December 31, 2013.

History of Revenues

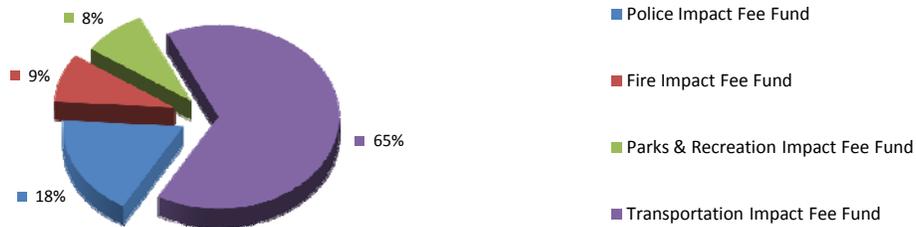


City of New Smyrna Beach, Florida
IMPACT FEE FUND EXPENDITURE SUMMARY

IMPACT FEE FUND EXPENDITURE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Operating Contingency	\$ -	\$ -	\$ 7,500	\$ 96,640	1188.53%
Capital Outlay	-	39,351	21,462	8,000	-62.73%
Total Impact Fees Funds Expenditures	\$ -	\$ 39,351	\$ 28,962	\$ 104,640	261.30%

IMPACT FEE FUND EXPENDITURE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Police Impact Fee Fund	\$ -	\$ -	\$ -	\$ 16,680	N/A
Fire Impact Fee Fund	-	-	7,500	8,000	6.67%
Parks & Recreation Impact Fee Fund	-	39,351	21,462	7,920	-63.10%
Transportation Impact Fee Fund	-	-	-	61,380	N/A
Total Impact Fees Funds Expenditures	\$ -	\$ 39,351	\$ 28,962	\$ 93,980	224.49%

**Impact Fee Funds Uses Summary
Fiscal Year 2013**



Management Discussion

Parks & Recreation Impact Fee Fund funded the North Beach Park Bathroom Renovations in FY2010-11. The remaining funds for the North Beach Park Bathroom Renovations are budgeted in FY2011-2012 revised budget; The other Impact Fee Funds did not expend any funds during FY2010-11 and there are no projects anticipated during FY2011-12 for these funds. The Proposed Budget for FY2012-13 covers capital equipment in the Fire Impact Fee Fund for \$8,000 for the purchase of Transportation Control Systems.





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City of New Smyrna Beach, Florida

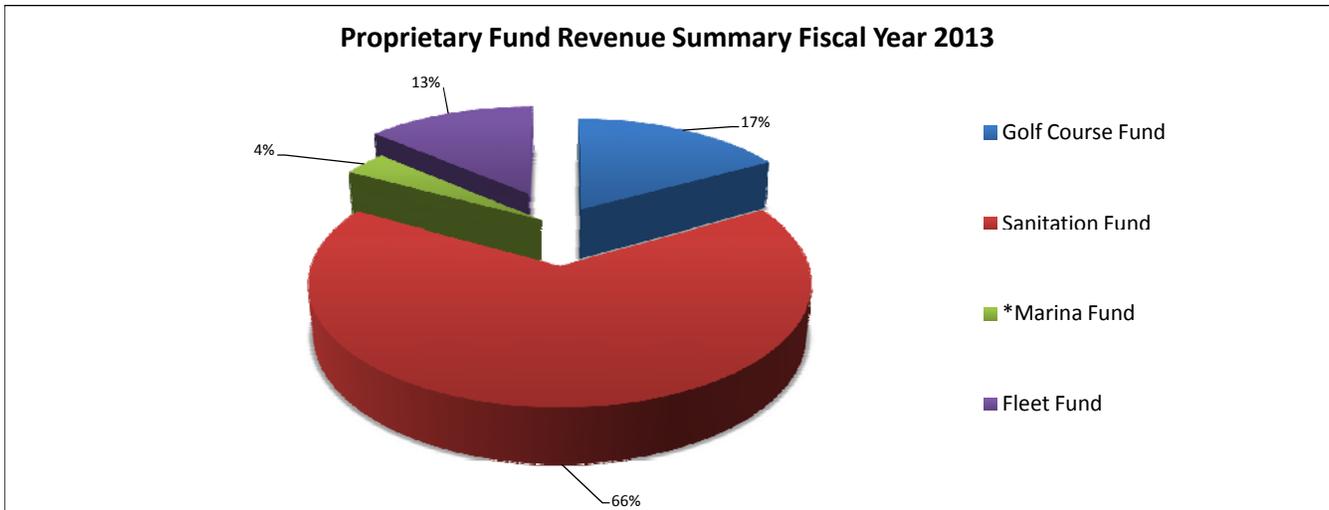
Proprietary Funds Budget Summaries

City of New Smyrna Beach, Florida
PROPRIETARY FUND REVENUE SUMMARY

REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Charges for Services	\$ 7,254,164	\$ 7,313,866	\$ 7,520,181	\$ 7,498,767	-0.28%
Miscellaneous Revenue	24,208	14,597	10,431	8,200	-21.39%
Transfers	-	3,115,727	-	-	N/A
Appropriated Fund Balance	-	-	-	<u>39,678</u>	<u>N/A</u>
	<u>\$ 7,278,373</u>	<u>\$ 10,444,190</u>	<u>\$ 7,530,612</u>	<u>\$ 7,546,645</u>	0.21%

FUND SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Golf Course Fund	\$ 1,184,006	\$ 3,966,360	\$ 1,192,453	\$ 1,270,981	6.59%
Sanitation Fund	4,869,453	4,889,543	4,956,462	4,990,254	0.68%
*Marina Fund	284,813	647,833	287,656	265,450	-7.72%
Fleet Fund	<u>940,100</u>	<u>940,454</u>	<u>1,094,041</u>	<u>1,019,960</u>	<u>-6.77%</u>
Total Budget	<u>\$ 7,278,373</u>	<u>\$ 10,444,190</u>	<u>\$ 7,530,612</u>	<u>\$ 7,546,645</u>	0.21%

*NOTE: Beginning FY2011-12 Marina Fund has been classified as a Proprietary Fund in accordance with GASB 54.



City of New Smyrna Beach, Florida
PROPRIETARY FUNDS EXPENSE SUMMARY

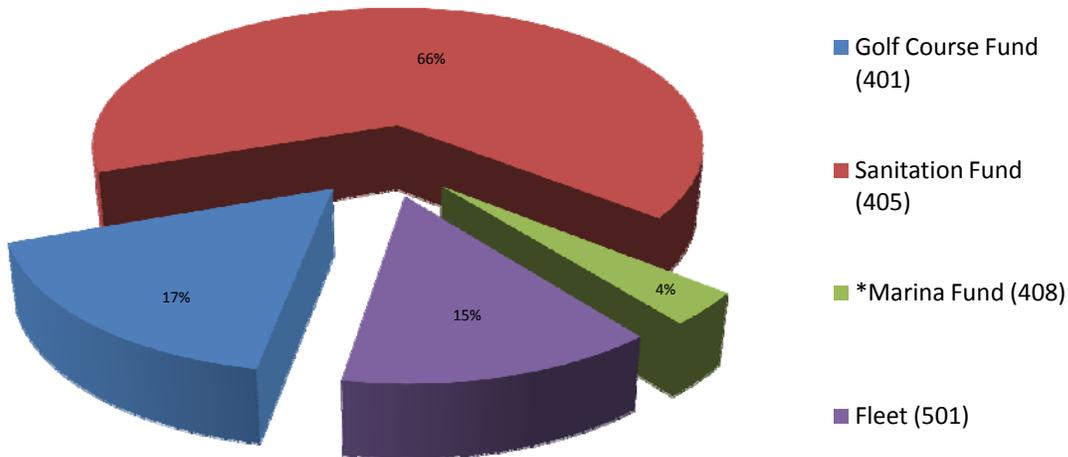
PROPRIETARY FUNDS FUND NAME (FUND NUMBER)	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Golf Course Fund (401)	\$ 1,302,761	\$ 3,844,485	\$ 1,099,172	\$ 1,270,981	15.63%
Sanitation Fund (405)	5,039,322	5,122,572	4,903,866	4,990,254	1.76%
*Marina Fund (408)	211,639	585,694	213,947	265,450	24.07%
Fleet (501)	852,393	868,906	983,121	1,019,960	3.75%
Total Budget	\$ 7,406,115	\$ 10,421,657	\$ 7,200,105	\$ 7,546,645	4.81%

*NOTE: Beginning FY2011-12 Marina Fund has been classified as a Proprietary Fund in accordance with GASB 54.

PROPRIETARY FUNDS SUMMARY CATEGORY BUDGET	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 927,680	\$ 912,016	\$ 997,514	\$ 1,019,100	2.16%
Operating Expenses	6,418,108	9,098,413	6,161,013	6,354,619	3.14%
Capital Outlay	11,892	8,487	8,701	61,000	601.04%
Debt Service	17,735	5,201	2,176	-	-100.00%
Transfers	30,700	397,541	30,700	111,926	264.58%
Total Budget	\$ 7,406,115	\$ 10,421,657	\$ 7,200,105	\$ 7,546,645	4.81%

PROPRIETARY FUNDS STAFFING - FTEs	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	% Change from 2011-12
Golf Course Fund (401)	20.50	15.50	15.50	17.00	1.50
Sanitation Fund (405)	0.00	0.00	1.00	1.00	0.00
Marina Fund (408)	2.00	2.00	2.00	2.50	0.50
Fleet (501)	4.00	4.00	4.00	4.00	0.00
Total Staffing	26.50	21.50	22.50	24.50	2.00

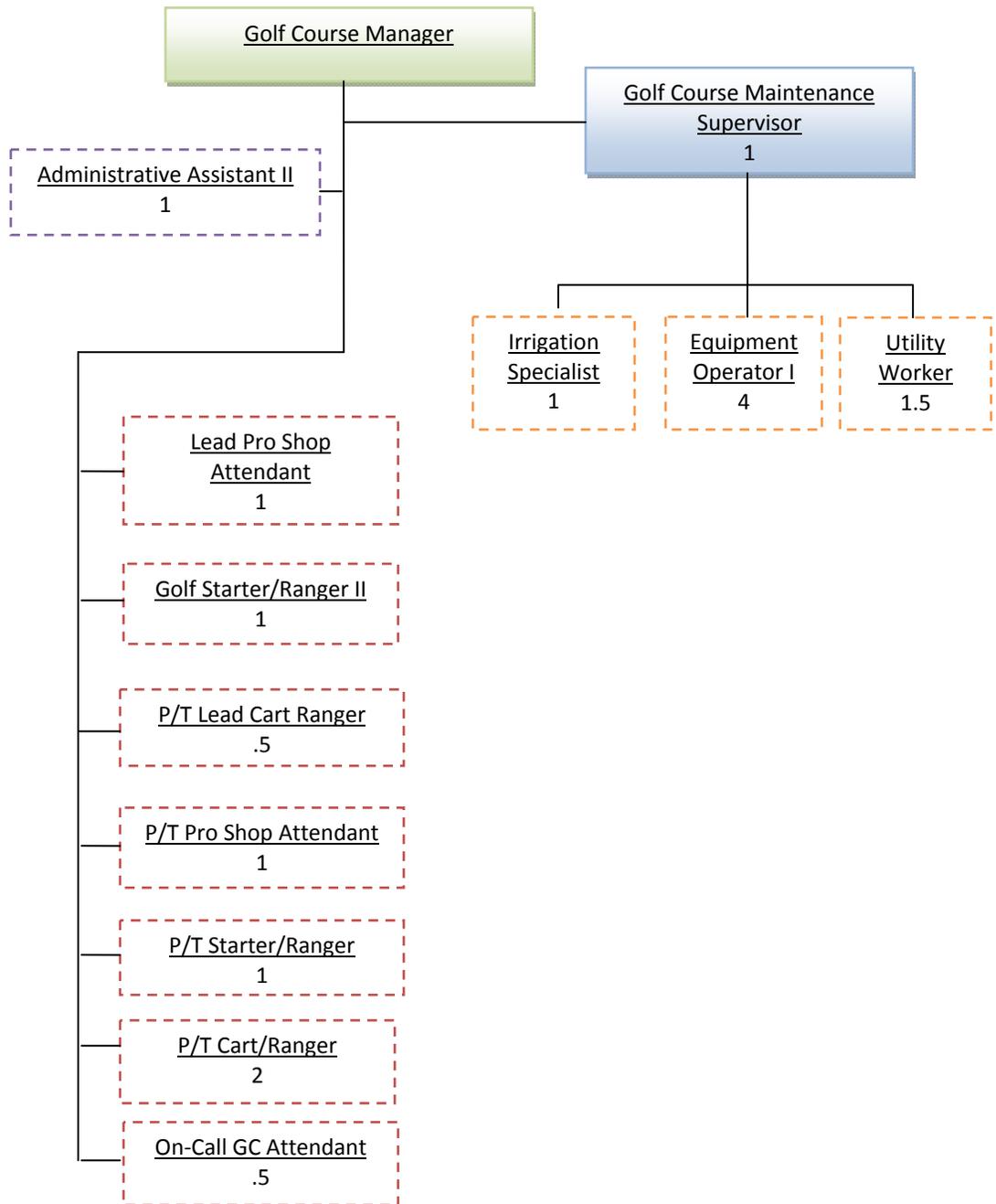
Proprietary Funds Expense Summary
Fiscal Year 2013





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City of New Smyrna Beach, Florida Golf Course Organizational Chart



GOLF COURSE FUND

The New Smyrna Golf Club has a focus to stay on budget, to reduce expenses whenever possible without sacrificing our quality product and outstanding customer satisfaction.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Number of Members				
Single 50 Memberships		88	69	59
Household 50		32	26	27
Single Unlimited		86	84	85
Household Unlimited		29	23	24
Number of Private Carts		42	38	38
Number of Prepaid City Carts		67	58	60
Total Number of Rounds Played		50,868	51,400	51,500

Goals and Objectives

1. To extend the charm of New Smyrna Beach to its Golf Course. Providing an uplifting golfing experience for its residents and the broader golfing community.
2. A quality product must be provided at all times, as well as efficient, professional customer satisfaction in constant focus. We, the staff, take care of the many visitors our people, our customers.
3. The primary objective is to provide our customers with the finest of facilities and the best service. We will strive to maintain the highest quality condition for our course. To have a well stocked pro shop with the latest merchandise. To have a well maintained golf cart fleet with clean reliable carts.
4. Keeping the fees and membership dues at a competitive level.

OPERATING BUDGET COMPARISON

GOLF COURSE FUND (401) DEPARTMENT BUDGET	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Administration	\$ 475,816	\$ 2,966,471	\$ 295,274	\$ 330,195	-90.05%
Maintenance	539,745	560,213	517,175	586,351	-7.68%
Pro Shop	287,200	317,801	286,722	354,435	-9.78%
Total Budget	\$ 1,302,761	\$ 3,844,485	\$ 1,099,172	\$ 1,270,981	-71.41%

GOLF COURSE (401)

OPERATING BUDGET COMPARISON (continued)

GOLF COURSE – ADMINISTRATION (57203)

GOLF COURSE ADMINISTRATION BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 100,399	\$ 126,052	\$ 149,926	\$ 128,229	-14.47%
Operating Expenses	359,795	2,867,477	138,642	201,966	45.67%
Debt Service	17,735	5,201	2,176	-	-100.00%
Capital Outlay	(22,295)	(32,259)	4,530	-	-100.00%
Total Budget	\$ 455,634	\$ 2,966,471	\$ 295,274	\$ 330,195	11.83%

GOLF COURSE ADMINISTRATION STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Golf Course Manager	34B	1.00	1.00	1.00	1.00	0.00
Administrative Specialist II	10B	1.00	1.00	1.00	1.00	0.00
Restaurant Staff	-	0.00	0.00	0.00	0.00	0.00
Total Staffing		2.00	2.00	2.00	2.00	0.00

GOLF COURSE – MAINTENANCE (57204)

GOLF COURSE MAINTENANCE BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 375,379	\$ 339,319	\$ 347,315	\$ 351,922	1.33%
Operating Expenses	138,391	190,530	165,689	184,429	11.31%
Capital Outlay	25,975	30,364	4,171	50,000	N/A
Total Budget	\$ 539,745	\$ 560,213	\$ 517,175	\$ 586,351	13.38%

GOLF COURSE MAINTENANCE STAFFING - FTEs	PAY GRADE	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Golf Course Maintenance Supv.	20A	1.00	1.00	1.00	1.00	0.00
Irrigation Specialist	11C	1.00	1.00	1.00	1.00	0.00
Equipment Operator I	08A	4.00	4.00	4.00	4.00	0.00
Utility Worker	05C	1.00	1.00	1.00	2.00	1.00
Total Staffing		7.00	7.00	7.00	8.00	1.00

GOLF COURSE (401)

OPERATING BUDGET COMPARISON (continued)

GOLF COURSE – PRO SHOP (57205)

GOLF COURSE PRO SHOP BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personnel Services	\$ 148,819	\$ 144,290	\$ 138,144	\$ 179,835	30.18%
Operating Expenses	132,262	163,130	148,578	174,600	17.51%
Capital Outlay	6,119	10,382	-	-	N/A
Total Budget	\$ 287,200	\$ 317,801	\$ 286,722	\$ 354,435	23.62%

GOLF COURSE PRO SHOP STAFFING - FTEs		2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	Change from 2011-12
Lead Pro Shop Attendant	10J	1.00	1.00	1.00	1.00	0.00
Golf Starter/Ranger II	10K	1.00	1.00	1.00	1.00	0.00
P/T Lead Cart Ranger	08K	0.00	0.50	0.50	0.50	0.00
P/T Pro Shop Attendant	05F	1.00	1.00	1.00	1.00	0.00
P/T Starter/Ranger	05B	1.50	1.50	1.50	1.50	0.00
P/T Cart/Ranger	05A	2.00	1.50	1.50	1.50	0.00
Golf Pro Specialist		0.00	0.00	0.00	1.00	1.00
On Call Golf Course Attendant	01D	0.00	0.00	0.00	0.50	0.50
		6.50	6.50	6.50	8.00	1.50

GOLF COURSE REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Charges for Services	\$ 1,173,209	\$ 1,209,719	\$ 1,185,250	\$ 1,263,981	6.64%
Intergovernment Revenue	-	-	-	-	N/A
Miscellaneous Revenue/Others	10,798	7,755	7,203	7,000	-2.82%
Transfers	-	2,748,886	-	-	N/A
Total Golf Course Revenues	\$ 1,184,006	\$ 3,966,360	\$ 1,192,453	\$ 1,270,981	6.59%

SANITATION FUND

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
SANITATION:				
Number of tons of recyclables collected	1742.77	1665.59	1700	1750
Number of tons of solid waste collected	9418.73	9321.22	9400	9400
Refuse collected (tons per week)		496.89	500	500
Yard trash (tons per week)		87.46	90	90
Recyclables collected (tons per week)		32.03	35	40

2012 Accomplishments

- ✓ Negotiated a new contract with Waste Pro for the next five (5) years effective 10/1/11 to 9/30/16. We were able to maintain the current fee with no increases for the next five (5) years. In addition, we are working on reducing the amount of solid waste by increasing & promoting recycling. We added “me too” clause in the contract for CNG trucks if to be used anywhere in the State of Florida by Waste Pro.
- ✓ Negotiated a new contract with Southard for recycling for the next five (5) years effective 10/1/11 until 9/30/16. Through education & encouragement, we will increase recyclable items to reduce the amount of solid waste going to the landfill.
- ✓ Keep providing the best level of service to both residential & commercial accounts.

OPERATING BUDGET COMPARISON

SANITATION BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ -	\$ -	\$ 60,521	\$ 54,267	-10.33%
Operating Expenses	5,039,322	5,122,572	4,843,345	4,854,761	0.24%
Transfers	-	-	-	81,226	N/A
Total Budget	\$ 5,039,322	\$ 5,122,572	\$ 4,903,866	\$ 4,990,254	1.76%

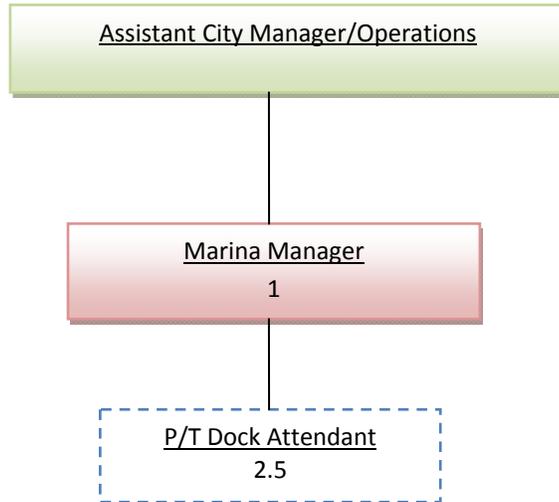
SANITATION STAFFING - FTEs	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	% Change from 2011-12
Administrative Specialist I 8F	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
Total Staffing	0.00	0.00	1.00	1.00	0.00

SANITATION REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Charges for Services	\$ 4,862,934	\$ 4,886,767	\$ 4,956,382	\$ 4,950,576	-0.12%
Interest Earnings	6,519	2,776	80	-	-100.00%
Appropriated Fund Balance	-	-	-	39,678	N/A
Total Sanitation Revenues	\$ 4,869,453	\$ 4,889,543	\$ 4,956,462	\$ 4,990,254	0.68%



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**City of New Smyrna Beach, Florida
Marina Organizational Chart**



MARINA FUND

The goal of the New Smyrna Beach City Marina is to maintain a friendly, clean, safe and cost effective waterfront community for the general public, to attract visiting boaters and to promote our local businesses and local attractions.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Total number of boat slips		43	43	43
Number of slips used by lease customers		35	35	35
Number of slips for transients		7+1 service dock	7+1 service dock	7+1 service dock
Percentage of transient slips utilized per year		50%	45%	50%
Number of customers on waiting list for slips		100	80	80

Accomplishments

- ✓ Installed new security upgrade

Goals and Objectives

1. Increase transient boater traffic
2. Create better community awareness and involvement as to the benefits of the City Marina

OPERATING BUDGET COMPARISON

MARINA FUND SUMMARY CATEGORY BUDGET	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 80,417	\$ 89,850	\$ 87,566	\$ 93,028	6.24%
Operating Expenses	100,522	98,304	95,681	141,722	48.12%
Capital Outlay	-	-	-	-	N/A
Transfers	30,700	397,541	30,700	30,700	0.00%
Total Budget	\$ 211,639	\$ 585,694	\$ 213,947	\$ 265,450	24.07%

MARINA STAFFING - FTEs	PAY GRADE	2008-09 BUDGET	2009-10 BUDGET	2010-11 BUDGET	2012-13 BUDGET	Change from 2011-12
Marina Manager	17E	1.00	1.00	1.00	1.00	0.00
Part-time Dock Attendant	09A	1.00	1.00	1.00	1.50	0.50
Total Staffing		2.00	2.00	2.00	2.50	0.50

OPERATING BUDGET COMPARISON (continued)

MARINA REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Charges for Services	\$ 281,817	\$ 279,714	\$ 286,342	\$ 264,250	-7.72%
Miscellaneous Revenues	2,996	1,278	1,313	1,200	-8.63%
Transfers	-	366,841	-	-	<u>N/A</u>
Total Marina Revenues	\$ 284,813	\$ 647,833	\$ 287,656	\$ 265,450	-7.72%



City Marina

FLEET MAINTENANCE FUND

The primary objective of the Fleet Maintenance Division is to provide honest, responsive, effective and efficient fleet services to our user departments; to provide vehicles and equipment that meet the workforce needs that are safe, reliable, and environmentally-sound; to maintain vehicles and equipment in a manner that extends their useful life; to provide related support services that are responsive to the needs of the user departments.

The scope of operation encompasses more than just providing maintenance to the City fleet of over 275 vehicles and pieces of equipment. The division manages the fuel operation, equipment acquisition and disposal, generator maintenance, welding services, car wash services, fixed asset records for newly acquired equipment, and the annual City Auction.

Performance Indicators	FBC Benchmark	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Total hours billed to work orders (FBC-FM001)		5,125	4,883	5,051
Total hours available for all employees who generate billable hours (FBC-FM002)		6,240	6,240	6,240
Number of regular and reserve vehicles in police fleet on last day of reporting period (FBC-FM006)		60	55	55
Number of regular and reserve apparatus in fire fleet on last day of reporting period (FBC-FM007)		10	10	10
Number of regular and reserve vehicles in EMS fleet on last day of reporting period (FBC-FM008)		1	1	1
Number of regular and reserve vehicles in solid waste fleet on last day of reporting period (FBC-FM009)		5	5	5
Total fleet maintenance expenditures for: (FBC-FM016-25)				
Police Vehicles		319,666	438,936	399,443
Fire apparatus		198,906	201,374	223,243
EMS Vehicles		6,734	5,393	6,000
Solid waste Packers		21,839	39,029	40,000
Hours billed as a percentage of hours available (FBC-FM030)		82.0	79.0	81.0
Total number of vehicles and heavy equipment in organization (FBC-FM033)		317	313	313
Total fleet maintenance expenditures for all vehicles and heavy equipment (FBC-FM034)		925,308	1,001,932	1,023,197
Total fleet maintenance expenditures per police vehicles (FBC-FM042)		5,328	7,926	7,262
Average fleet maintenance expenditures per vehicle for all vehicles and heavy equipment (FBC-FM044)		2,919	3,201	3,269
Police Vehicles; Total maintenance expenditures per mile driven (ICMA)		.47	.79	.58

Fire Apparatus: Total maintenance expenditures per mile driven (ICMA)		1.49	1.84	1.68
Number of direct labor hours worked (75% of total available hours)		5,124	5,304	5,051
Number of total available hours (based on full time working mechanics)		6,240	6,240	6,240
Number of unscheduled repairs		730	680	650
Percentage of time fleet is usable (downtime, annual average basis)		17%	15%	19%

2012 Accomplishments

- ✓ Repair underground piping at the main fuel facility to meet DEP compliance.

Goals and Objectives

1. Provide the fleet maintenance staff the technical support and diagnostic training needed to meet the challenges of the constant changes in vehicle technology.
2. Control overall cost of operating and maintaining the aging fleet of vehicles and equipment, to accurately budget for maintenance costs.

OPERATING BUDGET COMPARISON

FLEET BUDGET DESCRIPTION	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Personal Services	\$ 203,481	\$ 212,505	\$ 214,043	\$ 211,819	-1.04%
Operating Expenses	646,819	656,401	769,077	797,141	3.65%
Capital Outlay	<u>2,093</u>	<u>-</u>	<u>-</u>	<u>11,000</u>	<u>N/A</u>
Total Budget	\$ 852,393	\$ 868,906	\$ 983,121	\$ 1,019,960	3.75%
FLEET STAFFING - FTEs	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET	% Change from 2011-12
Fleet Maintenance Supv. 19B	1.00	1.00	1.00	1.00	0.00
Chief Mechanic 19A	1.00	1.00	1.00	1.00	0.00
Mechanic II 12D	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>
Total Staffing	4.00	4.00	4.00	4.00	0.00
FLEET REVENUE SUMMARY	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ESTIMATED	2012-13 ADOPTED	% Change from 2011-12
Charges for Services	\$ 936,205	\$ 937,665	\$ 1,092,207	\$ 1,019,960	-6.61%
Miscellaneous Revenue	3,895	2,789	1,834	-	-100.00%
Appropriated Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Total Fleet Revenues	\$ 940,100	\$ 940,454	\$ 1,094,041	\$ 1,019,960	-6.77%



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City of New Smyrna Beach, Florida

Debt Management

City of New Smyrna Beach, Florida
DEBT MANAGEMENT

The City of New Smyrna Beach has entered into several long-term debt obligations where it pledges specific income streams or income derived from the acquired or constructed assets to pay debt service. The City's revenue obligations currently outstanding are the following:

- General Obligation Revenue Bonds, Series 2005
- Capital Improvement Refunding Revenue Bonds, Series 2005
- Public Improvement Refunding Revenue Bonds, Series 1998
- Wachovia Bank Promissory Notes (2)
- State Revolving Fund Loans (4)
- Florida Municipal Loan Council, Series 2000B

The FY 2012-13 budget includes funding for the City's debt obligations. Total debt service is \$3,100,762 including \$1,430,803 in General Obligation Bonds, \$503,679 in Capital Improvement Refunding Revenue Bonds, \$472,556 in Wachovia Bank Promissory Notes, \$246,751 in State Revolving Funds, and \$446,973 in other Revenue Bonds.

In the FY2012-13 budget, funds appropriated for debt service total \$3,100,762. \$410,242 is appropriated in the General Fund, \$62,314 is appropriated in the Airport Fund, and \$2,628,206 is appropriated in the Debt Service Funds. Appropriations include principal, interest and any other fees associated with debt service.

The City has established a practice of paying for capital projects and capital improvements on a "pay-as-you-go" basis using current revenues whenever possible. However, if a project or improvements cannot be financed within the current revenues, the issuance of long-term debt may be utilized to finance the improvements. The City considers the cost versus the benefits of financing and only when the benefits outweigh the costs is the issuance of debt recommended. The City also attempts to refinance outstanding debt if it is determined that the benefit to the City will be realized by reduced interest expense over the remaining life of the debt.

Debt Service coverage and requirements on all outstanding bonds have been met or exceeded, in accordance with the bond resolutions. The City of New Smyrna Beach does not have an official debt management policy adopted by the City Commission. The Constitution of the State of Florida FS Ch 200.181 and City of New Smyrna Beach have set no legal debt limits. The City does not intend to issue any new debt in FY 2012-13. All outstanding debt obligations are included in this document and are summarized in the following Schedule of Debt Service Requirements.

City of New Smyrna Beach, Florida
FISCAL YEAR 2012-2013 DEBT SERVICE SUMMARY

<u>Description</u>	<u>Original Amount</u>	<u>Final Maturity</u>	<u>Pledged Source</u>	<u>Purpose</u>
<u>General Obligation and ad valorem Debt:</u>				
Series 1998 Public Improvement Refunding Revenue Bonds	\$ 3,784,000	10/25/2013	secured by a lien and pledge of the Community Redevelopment Agency's tax increment revenues, non-ad valorem tax revenues and any other revenue appropriated by the City	Refund Portion of 92 Bonds CRA and Flagler Streetscape
Series 2005 General Obligations Revenue Bonds	\$ 18,330,000	7/1/2024	general obligations of the City secured by full faith, credit and taxing power as pledged by the City, the debt service millage for FY13 is .6130	Police and Fire Stations, EOC and Sidewalks
<u>Special Obligation and Non-ad valorem Revenue Debt:</u>				
Series 1998A Promissory note payable to Wachovia Bank	\$ 1,170,686	10/25/2013	secured by general revenue of the City	Aerial Tower, Airport Hangars, Capital Projects
Series 1999 Promissory note payable to Wachovia Bank	\$ 5,000,000	4/20/2014	secured by general revenue of the City	Sports Complex, Brannon Center, Airport Commercial Property, Fire Truck, Street Sweeper
Series 2000B Florida Municipal Loan Council Revenue Bonds	\$ 1,985,000	11/1/2015	secured by general revenue of the City	Maintenance Facility for Parks & Recreation, Park Improvements
Series 2005 Capital Improvements Refunding Revenue Bonds	\$ 7,335,000	10/1/2029	secured by a lien and pledge of the non-ad valorem tax revenues and any other revenue appropriated by the City	Sports Complex (Phase III, IV), Fire Station and Golf Course Improvements
<u>Outstanding Stormwater SRF Loans:</u>				
2001 State Revolving Fund promissory note payable	\$ 2,254,670	5/15/2021	secured by the stormwater utility revenue of the City	Stormwater Improvements
2002 State Revolving Fund promissory note payable	\$ 670,622	2/15/2022	secured by the stormwater utility revenue of the City	Stormwater Improvements
2003 State Revolving Fund promissory note payable	\$ 532,260	5/15/2023	secured by the stormwater utility revenue of the City	Stormwater Improvements
2008 State Revolving Fund promissory note payable	\$ 466,402	7/15/2028	secured by the stormwater utility revenue of the City	Stormwater Improvements
Total debt obligation in form of bonds and notes:	<u><u>41,528,640</u></u>			

City of New Smyrna Beach
Schedule of Debt Service Requirements
FY 2012-2013

<u>Description</u>	<u>Loan Amount</u>	<u>Fund</u>	<u>FY 2012-2013 Principal Payment</u>	<u>FY 2012-2013 Interest Payment</u>	<u>FY 2012-2013 Totals</u>
General Fund:					
Series 1998A Promissory note payable to Wachovia Bank	\$ 1,170,686	001	43,266	2,486	45,752
Series 1999 Promissory note payable to Wachovia Bank	\$ 5,000,000	001/104	335,964	28,527	364,491
Total General Fund Debt Obligations:			379,230	31,012	410,242
<u>Airport Fund:</u>					
Series 1999 Promissory note payable to Wachovia Bank	\$ 5,000,000	001/104	57,437	4,877	62,314
Total Airport Fund Debt Obligation:			57,437	4,877	62,314
<u>Debt Service Funds:</u>					
Series 1998 Public Improvement Refunding Revenue Bonds	\$ 3,784,000	204	323,537	18,324	341,861
Series 2000B Florida Municipal Loan Council Revenue Bonds	\$ 1,985,000	206	85,000	20,112	105,112
2001 State Revolving Fund promissory note payable	\$ 2,254,670	207	119,248	33,784	153,032
2002 State Revolving Fund promissory note payable	\$ 670,622	207	29,511	10,897	40,408
2003 State Revolving Fund promissory note payable	\$ 532,260	207	23,586	9,725	33,311
2008 State Revolving Fund promissory note payable	\$ 466,402	207	13,587	6,413	20,000
Series 2005 Capital Improvements Refunding Revenue Bonds	\$ 7,335,000	208	245,000	258,679	503,679
Series 2005 General Obligations Revenue Bonds	\$ 18,330,000	209	865,000	565,803	1,430,803
Total Debt Service Funds Debt Obligation:			1,704,469	923,737	2,628,206
Total Debt Obligation FY2012-2013:			2,141,136	959,626	3,100,762

City of New Smyrna Beach, Florida

Capital Improvement Plan

City of New Smyrna Beach, Florida
CAPITAL EQUIPMENT PLAN

DESCRIPTION BY FUND AND BY DEPARTMENT	2012-2013 BUDGET
GENERAL FUND (001)	
Information Technology (51302)	
Network Servers	\$ 39,000
Network Virtualization Software	4,910
Windows Update	15,592
Network Security Monitoring Software	5,500
Network Infrastructure Equipment	<u>27,300</u>
	\$ 92,302
Police (52101)	
Patrol Vehicles (7)	\$ 329,000
Fire (52101)	
Vehicle	\$ 30,000
Thermal Imager (2)	<u>17,400</u>
	\$ 47,400
Recreation (57201)	
Picnic Tables	\$ 6,000
Sound System	15,000
T.V.	5,000
Carpet Replacement	<u>5,000</u>
	\$ 31,000
Total General Fund (001)	\$ 499,702
AIRPORT FUND (104)	
Air Traffic Contoller Tower Equipment	\$ 40,000
Total Airport Fund (104)	\$ 40,000
FIRE IMPACT FEE FUND (106)	
Transportation Control Systems - Preemption Equipment	\$ 8,000
Total Fire Impact Fee Fund (106)	\$ 8,000
BUILDING & INSPECTION FUND (113)	
Scanners & Printers	\$ 10,020
GIS Server	19,740
Vehicles (2)	<u>34,506</u>
Total Building & Inspection Fund (113)	\$ 64,266
GOLF COURSE FUND (401)	
Heavy Duty Mower	\$ 19,000
Utility Vehicles (2)	16,000
Top Dresser Equipment	<u>15,000</u>
Total Golf Course Fund (401)	\$ 50,000
FLEET MAINTENANCE (501)	
Garage Bay Doors (2)	\$ 11,000
Total Fleet Maintenance Fund (501)	\$ 11,000
Total Capital Outlay	<u><u>\$ 672,968</u></u>

City of New Smyrna Beach, Florida
CAPITAL IMPROVEMENT PROJECTS

PROJECT TITLE BY FUND	PROJ #	PROJECT DESCRIPTION	2012-2013 BUDGET
GENERAL FUND (001)			
Pettis Park Improvements		Pettis Park Portable Bleachers and Rain Gutters	\$ 41,893
SPORTS COMPLEX (57501)			
Stadium Bleachers		Replacement of bleachers located at the sports complex	<u>450,000</u>
		GENERAL FUND (001)	\$ 491,893
STORMWATER FUND (101)			
Esther Street & N. Atlantic Project	567201	Beachside parking, area stormwater drainage abatement, playground, picnic and beach walkway	\$ 96,000
Arlington Ave Drainage	567915	Addressing a repetitive loss flood area	113,088
Central Beach Phase III	567917	Addressing flood issues with the area.	<u>1,500,000</u>
		Total Stormwater Fund (101)	\$ 1,709,088
AIRPORT FUND (104)			
Airport Vehicular Parking	567201	Airport parking enhancements for facility patrons	\$ 347,500
Airport Maintenance Projects	567764	This funding is budgeted for general maintenance projects at the airport such as Hangar repair	50,000
Taxiway E & D and Rehab of 11/29	567850	Rehabilitate Taxiway E (from Delta to 07/25) and D to include resurface of paving, lighting and signage with primarily Federal funds, some State funds and Airport match	<u>795,000</u>
		Total Airport Fund (104)	\$ 1,192,500
CRA FUND (120)			
Mary Ave Tot Lot/Restroom Improvements	567201	New restroom facility for Mary Ave. playground.	168,000
Washington Street Streetscape Project	567781	Streetscape and Drainage Improvements from Myrtle Ave to US1 reconstruction of the roadway and stormwater system, decorative streetlights, sidewalk and landscaping	1,258,992
Dunn Lumber Site Parking Improvement	567885	Parking Improvements for Historic Canal Street	180,000
Washington Business District Incubator	567906	Rehabilitation of privately owned historical building to be used for public use as an incubator for business start ups in the area	<u>454,000</u>
		Total Community Redevelopment Fund (120)	\$ 2,060,992
CAPITAL PROJECT FUND (303)			
Central Fire Station	567794	One of three fire stations included in the General Obligation Bond issue in 2005.	\$ 3,000,000
Sidewalks	567726	Continued improvement and installation of sidewalks throughout the City funded by the General Obligation Bond issue in 2005.	<u>750,000</u>
		Total Capital Project Fund (303)	\$ 3,750,000
Total Capital Projects			<u><u>\$ 9,204,473</u></u>

CITY OF NEW SMYRNA BEACH, FLORIDA

5-Year Capital Improvement Plan Summary

Project Name	Project Number	Project Description	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget FY13	Budget FY14	Budget FY15	Budget FY16	Budget FY17	Contact
General Fund (001)											
<u>Multi-Use Trail</u>	567888	2.2 mi Trail with two trail heads incl parking and water fountain	\$1,187,957	\$138,278	\$1,049,679	\$0	\$0	\$0	\$0	\$0	Khalid Resheidat
<u>Pettis Park Improvement</u>	567839-1105	Walking Trail, Skating Area and Handicap Spaces	\$626,175	\$579,808	\$4,475	\$41,893	\$0	\$0	\$0	\$0	Gail Henrikson
<u>Sports Complex Improvements</u>	567201	To replace stadium bleachers located at the sports complex	\$45,000	\$0	\$0	\$450,000	\$0	\$0	\$0	\$0	Matt Musgrove
<u>Gateway Features SR44/I95 & SR44/Canal St and Landscape Features</u>	567206& 567920	Landscape features from Hunting Camp to Williamson and Sugar Mill to US 1 Overpass. Gateway features at SR44/I95 and SR44/Canal St and US1 North and South entry signs	\$1,729,836	\$1,505,644	\$224,192	\$0	\$0	\$0	\$0	\$0	Khalid Resheidat
Stormwater Utility Fund (101)											
<u>Fairmont & Westwood Drainage & Paving</u>	567808-1106	Fairmont Ave and Westwood Ave between North Street and Conrad Drive	\$532,686	\$390,802	\$55,179	\$0	\$0	\$0	\$0	\$0	Kyle Fegley
<u>Arlington Ave Drainage (2500 Block)</u>	567915	Address Flooding issues	\$113,008	\$0	\$0	\$113,088	\$0	\$0	\$0	\$0	Kyle Fegley
<u>Central Beach Drainage Improvement Phase III</u>	567917	To Design and Permit Phase III of the Drainage Improvements in 3 Sub-Phases	\$4,754,954	\$254,954	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$0	\$0	Kyle Fegley
<u>Esther Street & N. Atlantic Improvement</u>	567201	Beachside parking, stormwater drainage abatement	\$96,000	\$0	\$0	\$96,000	\$0	\$0	\$0	\$0	Kyle Fegley
Airport Fund (104)											
<u>Airport Vehicular Parking</u>	567201	Airport parking enhancements for facility patrons	\$347,500	\$0	\$0	\$347,500	\$0	\$0	\$0	\$0	Rhonda Walker
<u>Airport Taxiway E & D Rehab</u>	567766	Rehabilitate Taxiway E (from Delta to 07/25) and D	\$2,200,000	\$0	\$0	\$795,000	\$704,000	\$701,000	\$0	\$0	Rhonda Walker
<u>Airport Maintenance Project</u>	567764	Roof Replacement, Hangar Door Replacement etc.	\$383,012	\$133,012	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	Rhonda Walker
CRA Fund (120)											
<u>Mary Ave Tot/Restroom Improvements</u>	567201	New restroom facility for Mary Ave Playground	\$168,000	\$0	\$0	\$168,000	\$0	\$0	\$0	\$0	Fernand Tiblier
<u>Esther Park Seawall & Stormwater Improvement Project</u>	567758-1108	Construct New Beachfront Park, including Seawall and Stormwater Improvements	\$1,708,823	\$779,620	\$863,297	\$0	\$0	\$0	\$0	\$0	Kyle Fegley
<u>Flagler Boardwalk Improvement</u>	567778-1103	Reconstruct Seawall and Boardwalk, upgrade Restroom Facilities, upgrade Parking Lot	\$1,193,974	\$1,192,618	\$1,356	\$0	\$0	\$0	\$0	\$0	Khalid Resheidat
<u>Washington St Streetscape Project Phase I N. Myrtle to US1</u>	567781-1201	Phase I - Streetscape and Drainage Improvements from N Myrtle Ave to US1 Phase II - Streetscape and Drainage Improvements from US1 to Riverside Drive	\$1,406,310	\$147,318	\$0	\$1,258,992	\$0	\$0	\$0	\$0	Michelle Martin
<u>West Canal Demolition/Parking Improvement</u>	567885	Demolish 2 Buildings at 533 Canal Street	\$638,479	\$458,479	\$0	\$180,000	\$0	\$0	\$0	\$0	Michelle Martin

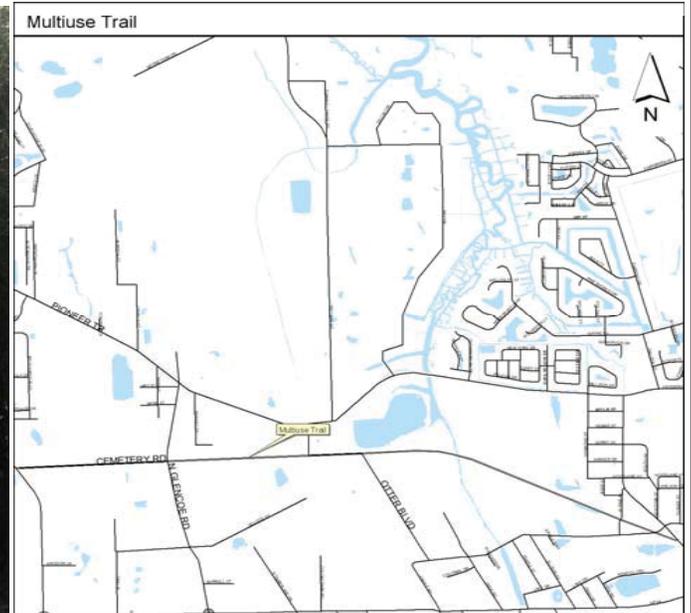
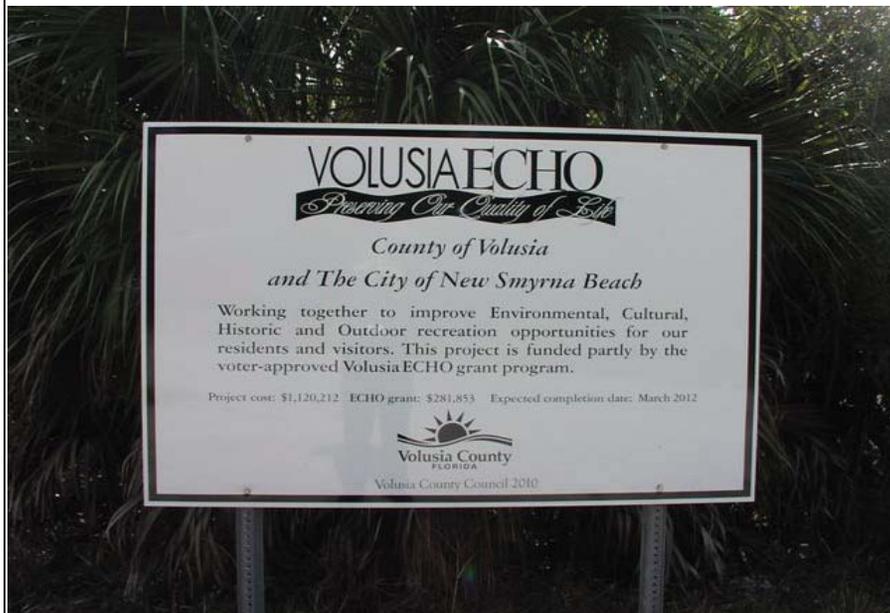
5-Year Capital Improvement Plan Summary

Project Name	Project Number	Project Description	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget FY13	Budget FY14	Budget FY15	Budget FY16	Budget FY17	Contact
<u>Riverside Park Seawall & Lighting</u>	567895-1107	Reconstruct Seawall and Boardwalk and Lighting	\$1,270,190	\$1,240,200	\$28,770	\$0	\$0	\$0	\$0	\$0	Kyle Fegley
<u>Washington Business District Incubator</u>	567906	Development of a Business Incubator and Start-ups	\$454,000	\$0	\$0	\$454,000	\$0	\$0	\$0	\$0	Tony Otte
<u>Gateway Landscaping (US1 at Canal St)</u>	567908	US 1 and Canal St. Landscaping	\$38,555	\$19,850	\$18,705	\$0	\$0	\$0	\$0	\$0	Michelle Martin
<u>Signage and Wayfinding</u>	567909	Erect new Wayfinding Signs	\$329,000	\$48,650	\$248,050	\$0	\$0	\$0	\$0	\$0	Tony Otte
Capital Projects Fund (303)											
<u>Central Fire Station</u>	567794	One of three fire stations included in the General Obligation Bond issue in 2005	\$3,173,157	\$173,157	\$0	\$3,000,000	\$0	\$0	\$0	\$0	Khalid Resheidat
<u>Sidewalks</u>	567726	Continued improvement and installation of sidewalks throughout the City	\$1,017,546	\$267,546	\$0	\$750,000	\$0	\$0	\$0	\$0	Khalid Resheidat
OTHER CITY PROJECTS											
<u>Canal Calore Dredging</u>	567201	To dredge the mouth of the Canal Calore off of the ICW	\$30,510	\$30,510	\$0	\$0	\$0	\$0	\$0	\$0	Khalid Resheidat
<u>Swoop Site Boat Ramp and Parking</u>	567207	To provide boat launching facility and trailer parking	\$1,517,332	\$197,253	\$20,715	\$0	\$0	\$0	\$0	\$0	Khalid Resheidat
TOTAL			\$25,463,171	\$8,057,699	\$2,514,418	\$9,204,473	\$2,254,000	\$2,251,000	\$50,000	\$50,000	
FY11-12 COMPLETED PROJECTS											
<u>Park Maintenance (Riverside Park for FY12)</u>	567892	Maintenance of Parks in the City of New Smyrna Beach such as adding new furniture, receptacles, roofing and signage.	\$288,492	\$57,870	\$0	\$0	\$50,000	\$50,000	\$50,000	\$50,000	Hal Beard
<u>Babe James Park Improvement</u>	567101-1104	Sign and Playground Equipment	\$83,635	\$83,635	\$0	\$0	\$0	\$0	\$0	\$0	Gail Henrikson
<u>Airport Apron/Fuel Farm</u>	567850-1102	Rehabilitate Taxiway A and E (from 11/29 to Delta)	\$1,158,939	\$1,158,939	\$0	\$0	\$0	\$0	\$0	\$0	Rhonda Walker
<u>Fleet Underground Infrastructure</u>	567906	Replace underground piping for the City main fuel farm at Public Works	\$120,000	\$91,601	\$0	\$0	\$0	\$0	\$0	\$0	Brenda Hendrickson
<u>South Orange St. Drainage</u>	567916	Pipe replacement from Lyle to Smith	\$312,762	\$312,762	\$0	\$0	\$0	\$0	\$0	\$0	Khalid Resheidat
<u>N. Beach Bathroom Renovations</u>	567880	Construct Restroom Facilities	\$67,191	\$67,191	\$0	\$0	\$0	\$0	\$0	\$0	Kyle Fegley
<u>Mary Avenue Streetscape Project Phase I</u>	567777	Phase I - Streetscape and Drainage Improvements from N Myrtle Ave to US1 (excludes improvements within the FECR R/W which will be constructed under a different phase of work)	\$960,900	\$960,900	\$0	\$0	\$0	\$0	\$0	\$0	Michelle Martin
<u>Myrtle Ave Infrastructure Project</u>	567782-1101	Landscaping at intersections and other possible locations pending obtaining easements, and repair or replace the sidewalk on the west side of N Myrtle Ave from Julia St to Mary Avenue	\$482,300	\$165,500	\$0	\$0	\$0	\$0	\$0	\$0	Khalid Resheidat
<u>Orange St Streetscape Project</u>	567779	Streetscape, Drainage, and Parking Lot Improvements from Lyle Ave to Canal Street	\$868,252	\$868,252	\$0	\$0	\$0	\$0	\$0	\$0	Michelle Martin
<u>Chamber of Commerce Bldg Rehab</u>	567842	Phase I is improvements to the Exterior. Phase II is interior improvements.	\$530,363	\$530,363	\$0	\$0	\$0	\$0	\$0	\$0	Kyle Fegley

Multi-Use Trail Project								
Project # 567888								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to 2013	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE								
Volusia TPO - Feasibility study/ Phase 28	\$21,650	\$21,650	\$0					
FDOT DDRF STATE FUNDS	\$0	\$0	\$0					
General Fund	\$7,040	\$5,540	\$1,500					
Volusia TPO - Design/ Phase 38	\$114,800	\$111,088	\$3,712					
Volusia TPO - Construction/ Phase 58	\$762,614	\$0	\$762,614					
ECHO Grant - Construction/ Phase 58	\$281,853	\$0	\$281,853					
TOTAL REVENUES	\$1,187,957	\$138,278	\$1,049,679	\$0	\$0	\$0	\$0	\$0
EXPENDITURES								
Archeaolglcal Study	\$0	\$0	\$0					
Design (Parker Mynchenberg & Associates)	\$138,600	\$134,888	\$3,712					
Construction	\$1,044,467	\$0	\$1,044,467					
Misc (permits)	\$4,890	\$3,390	\$1,500					
TOTAL EXPENDITURES	\$1,187,957	\$138,278	\$1,049,679	\$0	\$0	\$0	\$0	\$0
Operating Impact:								
Mowing and maintenance of the new trail will be contracted increasing contract services.								
Description:								
This is a 10 foot wide 2.2 mi. trail including a bridge over Turnbull Creek. Two trail heads, one at Sugarmill Drive and Pine including Parking and water fountains.								
Strategic Plan:								
This project is not directly linked to the City Commission Strategic Plan for FY2012.								

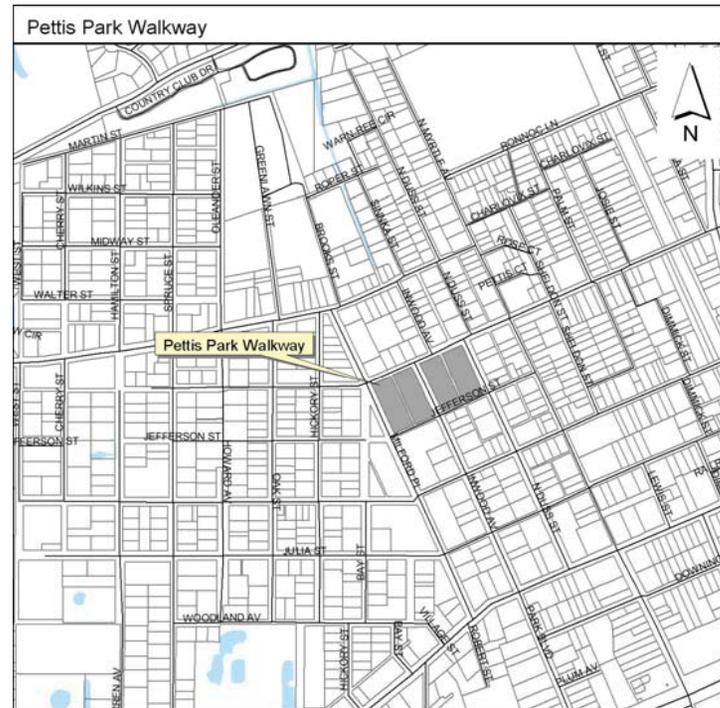
CITY OF NEW SMYRNA BEACH, FLORIDA

Date Updated	PROJECT HISTORY
September 19, 2012	Team Meeting with Citizen Committee
July 20, 2012	90% Plans Received
May 2, 2012	Team Meeting with Citizen Committee
September 29, 2011	FDOT Funding and Notice to Proceed was approved for Phase 38 - Design, for the Trail. This phase will include surveys (boundary survey, environmental/wetlands survey, geotechnical survey) and creation of construction documents
April 7, 2011	FDOT Funding and Notice to Proceed was approved for Phase 28 - preliminary environmental and archaeological surveys. Parker Mynchenberg's contract was executed and an archaeological survey and report were completed
January 14, 2011	The FDOT LAP agreement and the contract with Parker Mynchenberg, both in the amount of \$23,800 are scheduled to be approved by the City Commission at their 1/25/11 meeting.
December 3, 2010	City to provide a list of deliverables to FDOT the week of 12/6/10 after which time FDOT will complete the LAP Agreement and forward to the City. Parker mynchenberg's contract will go to the City Commission the same time as the LAP Agreement.
November 20, 2010	<p>The project will be developed in 3 phase: Phase 28 - Feasibility Study involving archaeological and environmental issues Phase 38 - Design Phase including geotechnical, surveying, and agency permitting Phase 58 - Construction Phase</p> <p>Staff has negotiated the proposal for Phase 28 work with Parker Mynchenberg, and FDOT concurred with their scope of work. The contract amount is \$23,800 at which the City is obligated to pay 9.035%. FDOT will develop a LAP Agreement and forward to the City for approval. It is important to note Phase 28 work will occur in FY 10/11, Phase 38 will occur in FY 11/12, and Phase 58 work will commence in 2013.</p>
November 5, 2010	We have our ECHO funding and are waiting for FDOT to complete environmental and archaeological surveys to get LAP Agreement. Once we get the LAP Agreement we will get the FDOT Funding. City will be required to provide a 15% match in funds.



<p align="center">Pettis Park Improvement Project # 567839-1105</p>								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE								
CDBG Grant	\$626,175	\$579,808	\$4,475	\$41,893				
TOTAL REVENUES	\$626,175	\$579,808	\$4,475	\$41,893	\$0	\$0	\$0	\$0
EXPENDITURES								
Picnic Pavillion, BBQ Pit, Racquetball Court, Court Resurfacing, Lighting	\$470,817	\$470,817	\$0	\$0				
Countertop Extension	\$978	\$978	\$0	\$0				
Two Handicap Parking Spaces	\$8,775	\$8,775	\$0	\$0				
Dug Out	\$22,500	\$18,025	\$4,475					
Skating Area	\$23,065	\$23,065	\$0	\$0				
Walking Trail	\$54,425	\$54,425	\$0	\$0				
Raquetball courts	\$3,723	\$3,723	\$0	\$0				
Rain Gutters	\$5,000	\$0	\$0	\$5,000				
Bleachers	\$36,893	\$0	\$0	\$36,893				
TOTAL EXPENDITURES	\$626,175	\$579,808	\$4,475	\$41,893	\$0	\$0	\$0	\$0
Operating Impact:								
New improvements will require continuing maintenance by the City. Estimated maintenance costs are \$5,000 per year.								
Description:								
Construction new 60' x 60' picnic pavillion, reroof existing pavillion, construct new BBQ pit, refurce basketball and tennis courts, construct raquetball court, install new Musco lighting.								
Extend concrete countertop inside new picnic pavillion.								
Install two additional handicapped parking spaces. One at the new picnic pavillion and one at the new raquetball court.								
Construct concrete skating/skateboard area.								
Construct 6-foot wide concrete walkway around and through Pettis Park to provide handicapped accessibility to all areas of park.								
Strategic Plan:								
3. Continue Improvements in Historical Westside- This project is directly linked to the City Commision top 10 Goals and Objectives for FY2011.								

Date Updated	PROJECT HISTORY
November 8, 2011	Bid opening
October 21, 2011	Bid advertised
September 23, 2011	bid docs forwarded to Volusia County staff for review; awaiting response
March 28, 2011	Presentation at Historic Westside Community meeting to finalize proposed improvements
March 5, 2011	Community meeting held at Pettis Park to discuss proposed improvements
January 1, 2011	Change order #4 issued to Misiano Construction for extension of concrete countertop in picnic pavillion
October 1, 2010	Basketball and tennis courts opened to public
January 2, 2010	Grand opening ceremony for picnic pavillion, BBQ pit
	Change order #4 issued to Misiano Construction for extension of concrete countertop in picnic pavillion



Sports Complex								
Project # 567201								
FUNDING SOURCE	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY2013	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
General Fund (001)	\$450,000	\$0	\$0	\$450,000				
TOTAL REVENUES	\$450,000	\$0	\$0	\$450,000	\$0	\$0	\$0	\$0
EXPENDITURES								
Replacement of Bleachers	\$450,000	\$0	\$0	\$450,000				
TOTAL EXPENDITURES	\$450,000	\$0	\$0	\$450,000	\$0	\$0	\$0	\$0
Operating Impact:								
Once the new stands are replaced there should be minimum to no maintenance on the new grandstands.								
Description:								
Replacing the steel structure beneath the grandstands on the visitor's side of Municipal Stadium. In Spring of 2014, we will be replacing the structure beneath the home side. This is due to premature rusting that has eaten through the powder coating on the existing structure.								
Strategic Plan:								
This project is not directly linked to the City Commission Strategic Plan for FY2012.								

Gateway Features SR44/I-95 and SR44/Canal St and Landscape Features

Project #567920 & 567206

	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE								
General Fund (001) - Tree Mitigation - Design	\$53,800	\$53,800	\$0					
General Fund (001) - Tree Mitigation - PD&E SR44/I-95	\$81,200	\$81,200	\$0					
General Fund (001) - Tree Mitigation - PD&E SR44/Canal St	\$64,700	\$64,700	\$0					
General Fund (001) - Tree Mitigation - CEI Services	\$130,500	\$125,552	\$4,948					
General Fund (001) - Tree Mitigation - Misc.	\$6,083	\$6,083						
FDOT - LAP Agreement I95 and 44 Gateway Installation	\$900,047	\$888,496	\$11,552					
FDOT - LAP Agreement SR44 and Canal St Triangle Installation	\$493,506	\$285,813	\$207,693					
TOTAL REVENUES	\$1,729,836	\$1,505,644	\$224,192	\$0	\$0	\$0	\$0	\$0
EXPENDITURES								
Design Contract Amount (Orig Contract + C.O.'s)	\$53,800							
Design Costs Incurred To-Date	\$53,800	\$53,800	\$0					
Design Percent Spent To-Date	100%							
Misc Expenditures (Survey, Printing, Permits, Materials Testing and Verification, etc)	\$6,083	\$6,083	\$0					
Planning, Design and Engineering - SR44/I-95	\$81,200	\$81,200	\$0					
Planning, Design and Engineering - SR44/Canal St	\$64,700	\$64,700	\$0					
CEI Services (Tetra Tech, Inc.)	\$130,500	\$125,552	\$4,948					
Construction Contract Amount (Thadcon, LLC)								
SR 44 & I-95 Gateway	\$900,047	\$888,496	\$11,552					
SR 44 & Canal Street Gateway	\$493,506	\$285,813	\$207,693					
TOTAL EXPENDITURES	\$1,729,836	\$1,505,644	\$224,192	\$0	\$0	\$0	\$0	\$0

Operating Impact:

Parks and Recreation will be responsible for maintenance of signs.

Description:

Development of entry features, signage elements and landscaping improvements for the SR44 corridor from the City Limits at Hunting Camp Road East to US 1; consultant contracted to provide design, engineering and construction documents; as funding becomes available elements of the approved designs will be installed.

***NOTE:** This project was not included in the FY12 Adopted and will be included in the first ammendment to the budget after the Local Agency Program (LAP) Agreements are fully executed by the Florida Dept of Transportation.

Strategic Plan:

6. Address all aspects of the I-95 and SR 44 Corridors- This project is directly linked to the City Commision top 10 Goals and Objectives for FY2011.

CITY OF NEW SMYRNA BEACH, FLORIDA

Date Updated	PROJECT HISTORY
<p>July 26, 2012 February 1, 2012 January 30, 2012 December 13, 2011 August 9, 2011 February 22, 2011 October 13, 2010</p>	<p>Project Progress Meeting held Groundbreaking of Project Pre-Construction Conference held Commission approved contract with Tetra Engineering for CEI services Commission approved Resolution No. 32-11 and 33-11 authorizing LAP agreements City staff met with Volusia TPO and FDOT staff to discuss conceptual plans Contract executed with Bellomo-Herbert for Design and Permitting.</p>



East Slope Northbound I-95
07/02/12



Canal St. Sea Turtles
08/21/12

Fairmont Ave and Westwood Ave Improvement								
Project # 567808								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to 2013	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE								
Stormwater Fund (101)	\$327,936	\$296,231	\$31,705					
General Fund /Paving Assessment	\$204,750	\$103,590	\$23,474					
TOTAL REVENUES	\$532,686	\$399,821	\$55,179	\$0	\$0	\$0	\$0	\$0
EXPENDITURES								
Design Contract Amount (Orig Contract + C.O.'s)	\$29,453	\$29,453	\$0					
Misc Expenditures (Survey, Printing, Permits, Materials Testing and Verification, etc)	\$4,799	\$4,799	\$0					
Stormwater Contract Amount (Orig Contract + C.O.'s)	\$293,684	\$261,980	\$31,705					
Paving Contract	\$204,750	\$103,590	\$23,474					
Contingency	\$0	\$0						
TOTAL EXPENDITURES	\$532,686	\$399,821	\$55,179	\$0	\$0	\$0	\$0	\$0
Operating Impact:								
Reduces need for Public works to maintain Shell Rock Road.								
Description:								
As a result of study in the Isleboro area construct drainage improvements to reduce flooding and potentially pave shell rock roads.								
Strategic Plan:								
1.Develop an infrastructure/service system for current and future population, using principles of community sustainability and sustaniable government. This project is linked to the City Commission Strategic Plan for FY2012.								

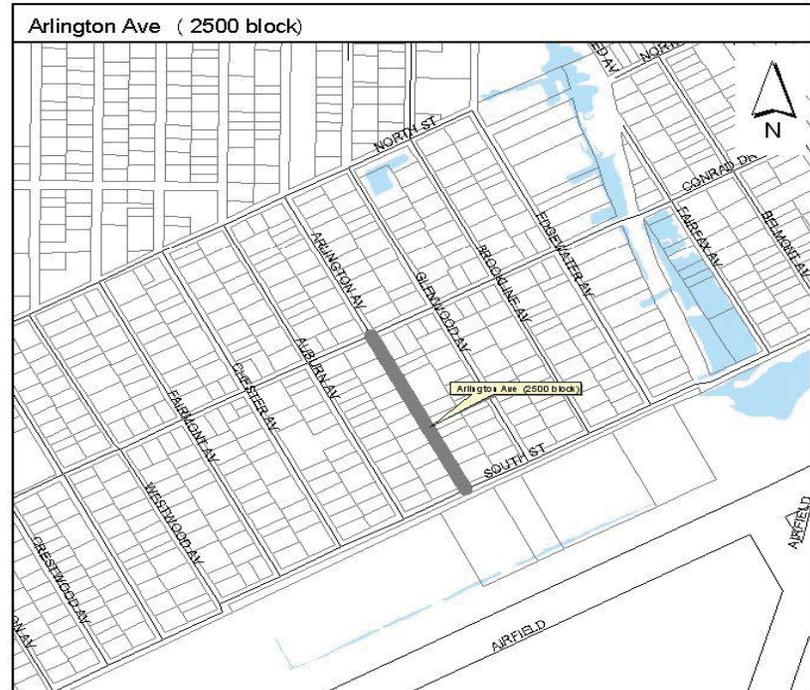
CITY OF NEW SMYRNA BEACH, FLORIDA

Date Updated	PROJECT HISTORY
<p>May 3, 2012 April 23, 2012 April 17, 2012 April 10, 2012 March 16, 2012 March 6, 2012 February 18, 2012 February 10, 2012</p> <p>January 14, 2011</p> <p>November 20, 2010</p>	<p>Ground Breaking/ Start of project Issuance of notice to proceed Pre-Construction Congrerence Held Contract awarded to D2 Paving Bid Opening Held in Public Forum Mandatory Pre-Bid Conference Held Advertisement of BIDS Finalized Plan Development Prepare schedule for City Commission approval on Assessment.</p> <p>On 11/12/10 the City issued another letter requesting the property owner respond to the paving petition, which resulted in a few additional responses. After numerous attempts to contact unresponsive property owners the City will make a decision whether or not to pave based on responses that have been received. This item is tentatively scheduled for the first City Commission meeting in February (2/08/11).</p> <p>The City conducted a Public Involvement Meeting May 13, 2010 to discuss the drainage options. One option involved paving which appeared to be the concensus of those in attendance, therefore a community representative was selected to provide a survey of residents who are for or against a paving assessment district. The City has since followed up with certified mailings and awaits response by the property owners. The City will evaluate all responses by mid November and define which if any of the streets will be paved. The assessment district will then be presented to the City Commission for approval.</p>



Arlington Ave Drainage (2500 Block)								
Project # 567915								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY2013	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE Stormwater Fund (101)	\$113,008	\$0	\$0	\$113,088				
TOTAL REVENUES	\$113,008	\$0	\$0	\$113,088	\$0	\$0	\$0	\$0
EXPENDITURES								
Drainage Improvements	\$113,008	\$0	\$0	\$113,088				
TOTAL EXPENDITURES	\$113,008	\$0	\$0	\$113,088	\$0	\$0	\$0	\$0
Operating Impact:								
Addressing this localized flooding will reduce our manpower during emergencies and protect homes and yards from being flooded.								
Description:								
This project is to address a localized flooding in the 2500 block of Arlington Ave in the Isleboro subdivision north of the Airport. This area experience flooding during heavy rainfalls, tropical storms, and hurricanes.								
Strategic Plan:								
1.Develop an infrastructure/service system for current and future population, using principles of community sustainability and sustaniable government. This project is linked to the City Commission Strategic Plan for FY2012.								

Date	PROJECT HISTORY
January 17, 2012	SW Corner of Glenwood & Conrad Identified as Possible Stormwater Management System Site



<p align="center">Central Beach Drainage Project Project # 567917</p>								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE								
FEMA Hazard Mitigation Grant (pending)	\$3,375,000	\$0	\$0	\$1,125,000	\$1,125,000	\$1,125,000		
City - Stormwater Operating Fund (101)	\$1,379,954	\$254,954	\$0	\$375,000	\$375,000	\$375,000		
TOTAL REVENUES	\$4,754,954	\$254,954	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$0	\$0
EXPENDITURES								
Design - Pegasus Engineering A	\$272,078	\$120,238	\$0	\$151,840	\$0	\$0		
Design - Pegasus Engineering B	\$168,589	\$70,158	\$0	\$98,431	\$0	\$0		
Design - Pegasus Engineering C	\$167,950	\$64,497	\$0	\$103,453	\$0	\$0		
Construction	\$4,146,275	\$0.00	\$0	\$1,146,275	\$1,500,000	\$1,500,000		
Misc Expenditures (Survey, Printing, Permits, Materials Testing and Verification, etc)	\$62	\$62	\$0	\$0	\$0	\$0		
TOTAL EXPENDITURES	\$4,754,954	\$254,954	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$0	\$0
Operating Impact:								
Maintaining new underground pumps including utilities and a standard maintenance for the entire system.								
Description:								
Phase III of the Central Beach Flood Mitigation Project as a result of the flooding of 2001, the City Commission approved to mitigate the flooding within the Central Beach area bounded by Flagler Ave on the North and S. Atlantic on East, 2nd Ave on the South and Indian River on the West. This project is a component of several phases of the Central Beach Flood Mitigation Project where Phase I and II are completed. These phases will be constructed by several funding from other agencies such as Dept of Community Affairs and State Revolving Fund through the Dept of Environmental Protection with City matching funds.								
Strategic Plan:								
1.Develop an infrastructure/service system for current and future population, using principles of community sustainability and sustaniable government. This project is linked to the City Commission Strategic Plan for FY2012.								

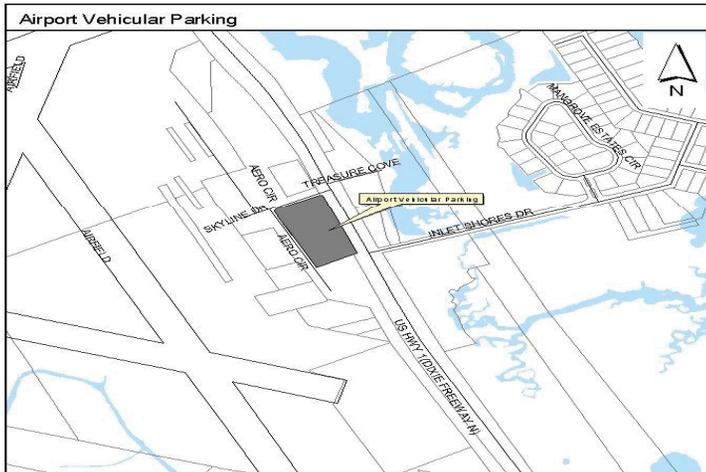
Esther Street & N. Atlantic Project								
Project # 567201								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY2013	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE								
Stormwater Operating Fund (101)	\$96,000	\$0	\$0	\$96,000				
TOTAL REVENUES	\$96,000	\$0	\$0	\$96,000	\$0	\$0	\$0	\$0
EXPENDITURES								
Engineering	\$96,000	\$0	\$0	\$96,000				
TOTAL EXPENDITURES	\$96,000	\$0	\$0	\$96,000	\$0	\$0	\$0	\$0
Operating Impact:								
With improving the undeveloped parcel maintenance operations will be responsible to frequently check waste receptacles (replenish pet waste bags, dispose of domestic waste/litter removal), clean the restroom facility as well as periodically replace/repair items such as the volleyball net, landscaping material, playground mulch & equipment.								
Description:								
The undeveloped 1.5 acre ocean front parcel protected by a concrete seawall will be improved to accommodate beach goers as well as facilitate drainage improvements along N. Atlantic Avenue. Generally the stormwater improvements entail 1.2 ac-ft dry retention pond with a pump station and the Park will provide 45 parking spaces along with a restroom facility, seven pavilions, fitness trail, two wooden observation decks, children playground equipment as well as ADA beach accessibility.								
Strategic Plan:								
1.Develop an infrastructure/service system for current and future population, using principles of community sustainability and sustaniable government. This project is linked to the City Commission Strategic Plan for FY2012.								

Date Updated	PROJECT HISTORY
September 25, 2012	Project and budget adopted for FY2013.



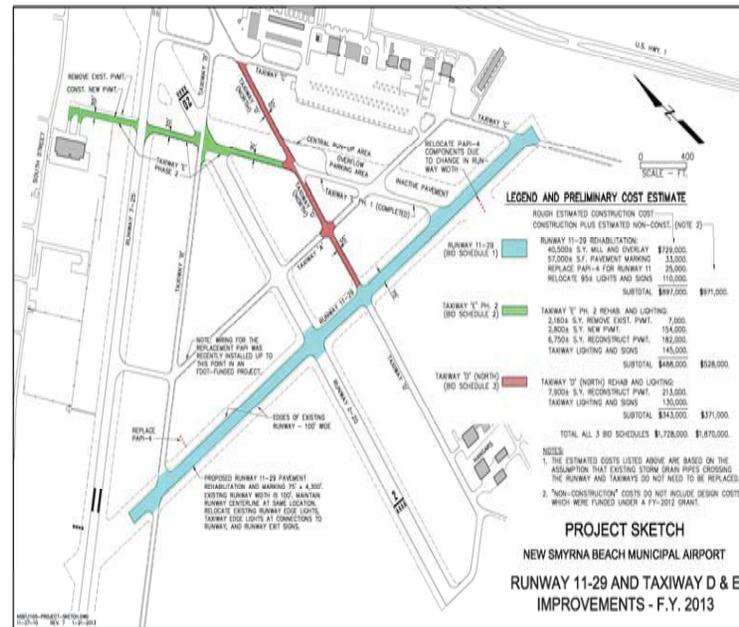
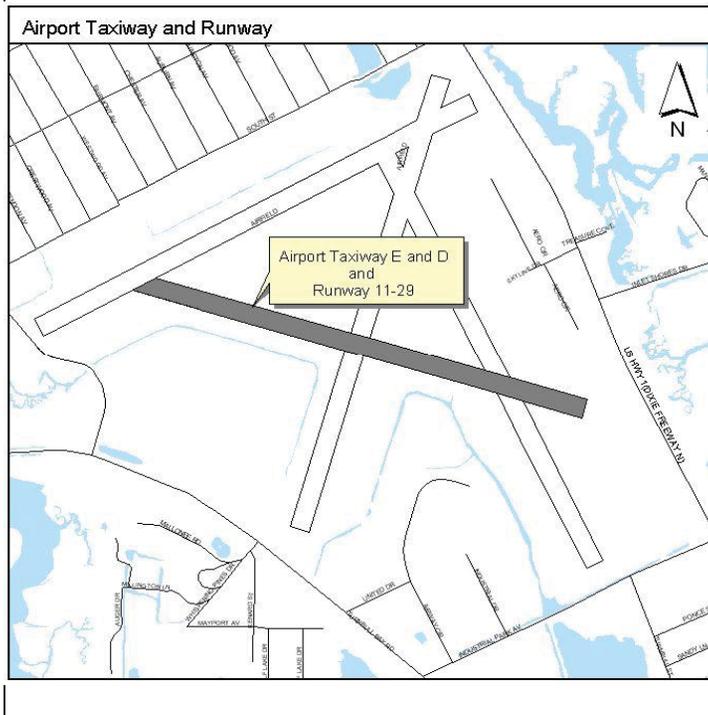
<p align="center">Vehicular Parking Project # 567201</p>								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE								
FDOT Grant Funding (Pending)	\$278,000			\$278,000				
AIRPORT FUND (104)	\$69,500	\$0	\$0	\$69,500				
TOTAL REVENUES	\$347,500	\$0	\$0	\$347,500	\$0	\$0	\$0	\$0
EXPENDITURES								
Construction	\$347,500	\$0	\$0	\$347,500				
TOTAL EXPENDITURES	\$347,500	\$0	\$0	\$347,500	\$0	\$0	\$0	\$0
Operating Impact:								
Replace existing shell parking lot with a paved parking lot. The paved parking lot will require very little maintenance compared to the current shell lot which requires grading, weed eating, and regula								
Description:								
Terminal area vehicular parking expansion. Asphalt paved parking lot for approx. 40 vehicles. Includes curbing, drainage, connector drives, lighting, landscaping & irrigation.								
Strategic Plan:								
This project is not directly linked to the City Commission Strategic Plan for FY2012.								

Date Updated	PROJECT HISTORY
September 25, 2012	Project and budget adopted for FY2013.



<p align="center">Airport Taxiway E, Taxiway D and Rehab of Runway 11/29</p> <p align="center">Project # 567766</p>								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE								
Federal Grant (pending)	\$1,980,000	\$0	\$0	\$715,500	\$633,750	\$630,750		
State Grant (pending)	\$110,000	\$0	\$0	\$39,750	\$35,125	\$35,125		
AIRPORT FUND (104)	\$110,000	\$0	\$0	\$39,750	\$35,125	\$35,125		
TOTAL REVENUES	\$2,200,000	\$0	\$0	\$795,000	\$704,000	\$701,000	\$0	\$0
EXPENDITURES								
Runway 11-29 Rehabilitation	\$971,000	\$0	\$0	\$795,000	\$176,000	\$0		
Taxiway "D" Phase 1	\$528,000	\$0	\$0	\$0	\$528,000	\$0		
Taxiway "E" Phase 2	\$371,000	\$0	\$0	\$0	\$0	\$371,000		
Taxiway "E" Phase 3	\$330,000	\$0	\$0	\$0	\$0	\$330,000		
TOTAL EXPENDITURES	\$2,200,000	\$0	\$0	\$795,000	\$704,000	\$701,000	\$0	\$0
Operating Impact:								
This project will reduce repair and maintenance of damaged asphalt on the taxiways.								
Description:								
This project rehabilitates taxiway E and D to include resurface of pavement, lighting and signage.								
Strategic Plan:								
This project is not directly linked to the City Commission Strategic Plan for FY2012.								

Date Updated	PROJECT HISTORY
<p>September 14, 2012 January 20, 2012</p>	<p>AIP Grant Awarded in the amount of \$106,695 Applied for Grant Pre-Application</p>



Airport Maintenance Plan								
Project # 567764								
FUNDING SOURCE	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
AIRPORT FUND (104)	\$383,012	\$133,012	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
TOTAL REVENUES	\$383,012	\$133,012	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
EXPENDITURES								
Capital Outlay	\$383,012	\$133,012	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
TOTAL EXPENDITURES	\$383,012	\$133,012	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Operating Impact:								
There is no increase or decrease to operating expenditures for these projects as they are on-going and routine in nature.								
Description:								
This project is for annual maintenance of Airport facilities such as Roof Replacement, Hangar Door Replacement and Airport drainage improvement projects.								
Strategic Plan:								
This project is not directly linked to the City Commission Strategic Plan for FY2012.								

Date Updated	PROJECT HISTORY
February 2, 2012	\$50,000 annually budgeted for project.



Mary Ave Tot Lot Restrooms/Enhancements								
Project # 567201								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE CRA (120)	\$168,000	\$0	\$0	\$168,000				
TOTAL REVENUES	\$168,000	\$0	\$0	\$168,000	\$0	\$0	\$0	\$0
EXPENDITURES								
Restroom Improvements	\$168,000	\$0	\$0	\$168,000				
TOTAL EXPENDITURES	\$168,000	\$0	\$0	\$168,000	\$0	\$0	\$0	\$0
Operating Impact:								
New restrooms/ pavilion will require daily sanitizing and trash removal as well as periodic graffiti removal and painting. Playground and fencing will replace existing facilities so routine mowing and trimming will continue. Fiscal operating impacts are estimated between \$5-10 thousand dollars per year.								
Description:								
New restrooms, pavillion, new fence and playgournd equipment to be added to the park located on Mary Avenue.								
Strategic Plan:								
3. Continue Improvements in Historical Westside- This project is directly linked to the City Commision top 10 Goals and Objectives for FY2011.								

Date	PROJECT HISTORY
September 25, 2012	Project and budget adopted for FY2013.

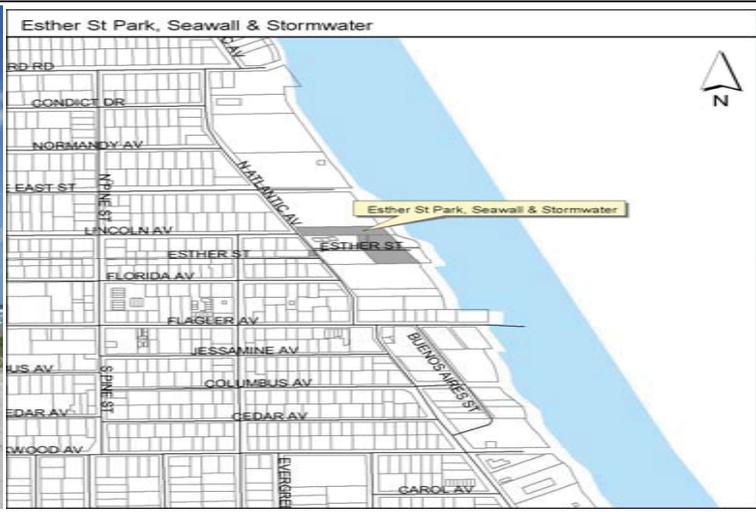


Esther St Park Seawall and Stormwater Improvements Project

Project # 567758

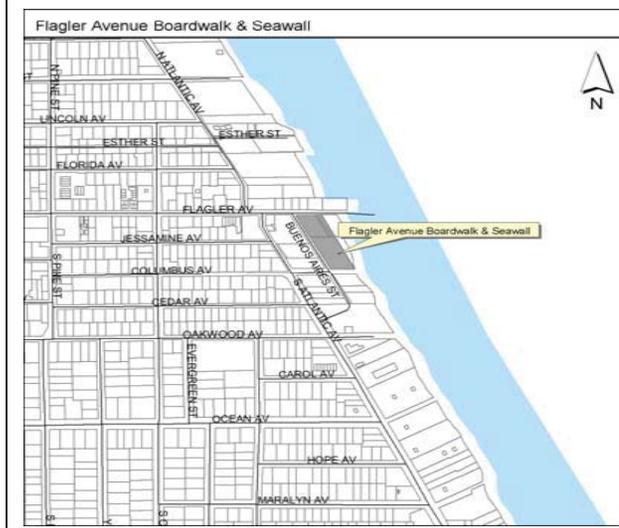
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE								
CRA	\$1,308,823	\$553,177	\$689,741					
FDEP 319h Grant (pending)	\$275,000	\$101,443	\$173,557					
City Stormwater Fund (101)	\$125,000	\$125,000	\$0					
TOTAL REVENUES	\$1,708,823	\$779,620	\$863,297	\$0	\$0	\$0	\$0	\$0
EXPENDITURES								
Seawall Design Contract Amount (Orig Contract + C.O.'s)	\$53,376	\$53,376	\$0					
Misc Expenditures (Parker Mynchenberg for FDEP 319h Grant preparation, appraisal of easement property, purchase of easement property, survey, FDEP Permit, etc)	\$35,265	\$33,772	\$1,493					
Seawall Construction Contract Amount - SE Cline Construction	\$285,650	\$285,650	\$0					
Design Stormwater (Parker Mynchenberg & Assoc.)	\$109,570	\$109,570	\$0					
Park Amenities	\$36,260	\$0	\$0					
Construction Stormwater (A.G. Pifer Construction)	\$1,188,702	\$297,252	\$861,805					
TOTAL EXPENDITURES	\$1,708,823	\$779,620	\$863,297	\$0	\$0	\$0	\$0	\$0
Operating Impact:								
Public works will maintain the parking area and infrastructure and Parks and Recreation will include the new restroom facilities and playground in their budget for routine maintenance/cleaning.								
Description:								
This project has three elements. The first is construction of the seawall along the entire East boundary line. The seawall will be capped using soft armoring in form of sand dunes with landscaping. The second element involves drainage upgrades for the site as well as the adjoining drainage basin area to reduce flooding in the N. Atlantic area. The third element involves park amenities such as parking, playground, walking trails, pavilion, restroom facilities and volleyball area.								
Strategic Plan:								
1.Develop an infrastructure/service system for current and future population, using principles of community sustainability and sustainable government. This project is linked to the City Commission Strategic Plan for FY2012.								

Esther Street Seawall Project Schedule*	
Design 100%	July 11, 2011
Final Staff Review	July 29, 2011
Finalize Plans	August 12, 2011
Advertise	August 27, 2011
Pre-Bid Meeting	September 7, 2011
Bid Opening	September 22, 2011
City Commission Deadline	September 26, 2011
City Commission Meeting	October 11, 2011
Contract Approval	October 17, 2011
Pre-Construction Meeting	October 25, 2011
Construction Begins	November 1, 2011
Date Updated	PROJECT HISTORY
September 25, 2012	Commission Approves Concrete Lot
July 31, 2012	Concrete Rubble Removal Change Order \$6,614.72
June 26, 2012	Commission awards bid to A.G. Pifer in the amount of \$1,051,813.26-NTP 7/16/12
May 1, 2012	S.E. Cline Completes Construction of Dune Walkover
September 22, 2011	The bid opening was held on 9/22/11 at 2:00pm and SE Cline was the apparent lowest responsive bidder at \$248,325. Their bid will be
September 12, 2011	The Esther St Seawall Project had a mandatory pre-bid meeting on 9/7/11. The bid opening will be on 9/22/11 at 2:00pm.
August 30, 2011	The seawall plans were finalized and the Esther St Seawall Project was advertised for bidding on 8/27/11.
April 27, 2011	The City Commission approved constructing the seawall east of the CCCL on 4/26/11.
March 25, 2011	Staff provided plans review comments to Tetra Tech for the 90% Plans on 3/8/11. Tetra Tech submitted for the FDEP Permit on 3/16/11.
February 22, 2011	Received 90% Seawall Plans for review on 2/21/11
January 30, 2011	Provided plans review comments to Tetra Tech for their 60% Seawall Plans on 1/30/11
January 21, 2011	Received 60% Seawall Plans for review on 1/21/11
November 20, 2010	Reed Appraisal Company is performing the appraisal of the proposed ingress/egress easement for an amount of \$1,000. Tetra Tech seawall design is in progress. Also, the City has compensated Parker Mynchenberg \$8,300 to prepare the FDEP 319H Grant submittal. The FDEP has included the project in their 319 grant work plan, but EPA approval is needed to move forward and their response is expected in
November 5, 2010	Survey is complete. Appraisal will be performed for the additional property needed for ingress/egress easement, which has been mapped, Survey is underway. Additional property needed for easement for proposed park ingress/egress. Engineering proposals for seawall design
October 18, 2010	



<p align="center">Flagler Boardwalk Improvements</p> <p align="center">Project # 567778</p>								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE CRA Fund 120	\$1,193,974	\$1,192,618	\$1,356					
TOTAL REVENUES	\$1,193,974	\$1,192,618	\$1,356	\$0	\$0	\$0	\$0	\$0
EXPENDITURES								
Seawall Assessment & Design	\$62,875	\$62,875	\$0					
Seawall Extension	\$26,488	\$26,488	\$0					
Pavillion Design	\$48,421	\$48,345	\$76					
Restroom & Parking Design	\$91,030	\$91,030	\$0					
Misc Expenditures (Survey, Printing, Permits, Materials Testing and Verification, etc)	\$80,239	\$78,959	\$1,280					
Construction Contract Amount (A.G.Pifer Construction)	\$884,921	\$884,921	\$0					
Seawall in front of Lifeguard Tower	\$0	\$0	\$0					
Resurfacing, Milling and Striping Flagler Ave	\$0	\$0	\$0					
Contingency	\$0	\$0	\$0					
TOTAL EXPENDITURES	\$1,193,974	\$1,192,618	\$1,356	\$0	\$0	\$0	\$0	\$0
Operating Impact:								
Maintenance of seawall and new restrooms maintained by Parks and Recreation and Public Works Building Maintenance.								
Description:								
This project is to repair the existing seawall, modify and repair the existing pavillion, construct a new restroom, and improve overall parking at Flagler Ave. Boardwalk along with minor landscaping irrigation system and lighting to comply with Turtle Ordinance.								
Strategic Plan:								
10. Complete a long range parking plan for Flagler - This project is directly linked to the City Commision top 10 Goals and Objectives for FY2011.								

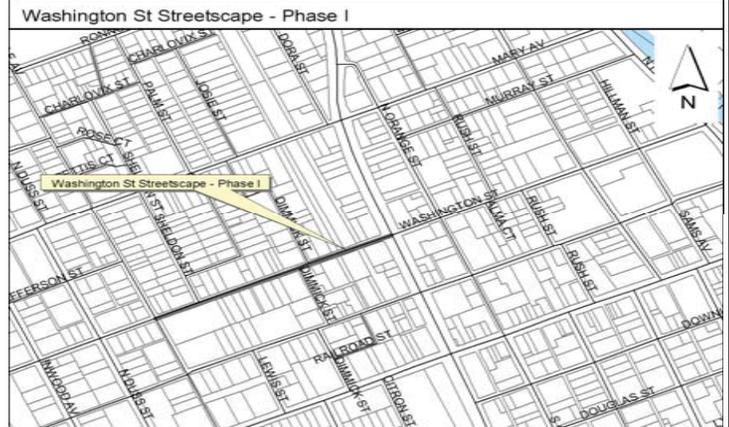
Date Updated	PROJECT HISTORY
November 15, 2010	A Public meeting was held to show the public options on which to choose from regarding the fate of wooden pavillion structure. Ballots were passed around at the meeting and voting will take place until Nov 19, 2010.
October 25, 2010	Seawall engineering underway. A public meeting will be held on Nov 1, 2010 to determine the future of the boardwalk structure. The remainder of the QLH scope will then be brought back to the CRA and CC December 2010.
October 18, 2010	Seawall investigation and engineering results are due today.



Washington St Streetscape Phase I N. Myrtle to US1								
Project # 567781								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE CRA Fund (120)	\$1,406,310	\$147,318	\$0	\$1,258,992				
TOTAL REVENUES	\$1,406,310	\$147,318	\$0	\$1,258,992	\$0	\$0	\$0	\$0
EXPENDITURES								
Design Contract Amount (Orig Contract + C.O.'s)	\$130,313	\$125,500	\$0	\$4,813				
Misc Expenditures (Survey, Printing, Permits, Materials Testing and Verification, etc)	\$31,418	\$21,818	\$0	\$9,600				
Construction Contract Amount (Orig Contract + C.O.'s)	\$776,505	\$0	\$0	\$776,505				
Pedestrian Walkway	\$468,074	\$0	\$0	\$468,074				
Contingency	\$0	\$0	\$0	\$0				
TOTAL EXPENDITURES	\$1,406,310	\$147,318	\$0	\$1,258,992	\$0	\$0	\$0	\$0
Operating Impact:								
Operating Impact from this project includes additional utilities for the water meter added for irrigation and additional labor hours from Parks and Recreation for maintenance of landscaping. There will also be new sidewalk and new decorative streetlights installed requiring additional labor hours from Public Works for maintenance								
Description:								
The Washington St Streetscape Project (from N Myrtle Ave to US1) is currently in design and will include such amenities as complete reconstruction of the roadway with curb and gutter, complete reconstruction of the stormwater system, decorative streetlights, sidewalk on the north side of the street, landscaping, and irrigation								
Strategic Plan:								
3. Continue Improvements in Historical Westside - This project is directly linked to the City Commission top 10 Goals and Objectives for FY2011.								

CITY OF NEW SMYRNA BEACH, FLORIDA

Date Updated	PROJECT HISTORY
September 26, 2012 December 13, 2011	Low Bid C.E. James Budget amended
September 19, 2011	Anderson-Dixon submitted the 60% Roadway Plans on August 26, 2011 for staff review, and Staff submitted comments back to Anderson-Dixon on September 12, 2011.
August 22, 2011	Conducted the 3rd Public Meeting on 8/18/11 to discuss landscaping options with the public.
June 21, 2011	Staff reviewed the 30% plans and submitted comments back to Anderson-Dixon on June 3, 2011. Anderson-Dixon submitted Utility Coordination Letters and the 30% plans to the FDOT, UC, Qwest, MCI, Level 3, FECR, BrightHouse, FPU, and AT&T, for their review and comments on June 15, 2011.
May 20, 2011	Anderson-Dixon submitted the 30% plans on May 18, 2011 for staff review.
March 25, 2011	Conducted the 2nd Public Meeting on 3/16/11 to discuss design options with the typical sections. The majority agreed with Staff's recommendation to incorporate 5 ft sidewalks on both sides of the street.
January 25, 2011	First Public Meeting held on January 24, 2011 to discuss the design options. The majority who attended preferred the 2-way traffic concept as opposed to the 1-way.
December 20, 2010	The first public meeting to held January 24, 2011 in conjunction with the Historic Westside Meeting
November 15, 2010	The design is in progress and a Public Meeting will be scheduled soon.
November 5, 2010	The design contract was executed. The anticipated NTP is November 1, 2010
October 29, 2010	The City Commission approved Anderson-Dixon contract on October 12, 2010.
September 27, 2010	The City Commission approved the ranking of the shortlisted firms at their regular City Commission Meeting on Sept 14, 2010. Staff is negotiating the contract with Anderson-Dixon for design services.
September 14, 2010	Survey work is underway. Engineering firms presented to selection committee on August 30; recommendation to CRA on Sept 8 and City Commission on Sept 28
August 24, 2010	Bid Opening for Washington St Streetscape design
July 24, 2010	RFQ advertised for Washington St Streetscape design
July 14, 2010	Efid Surveyin Group began performing topo on Washington St.
July 12, 2010	Issued NTP
July 12, 2010	CM approval to issue NTP and prepare Purchase Order. Michelle notified Efid Surveying Group to prepare a contract for CM signature.
July 19, 2010	Bid Opening. Efid Surveying Group was the lowest repsonive bidder at \$10,450.
June 21, 2010	Requested quotes from the Qualified Survey's List to perform a topographical survey of Washington St from N Myrtle Avenue to Riverside Drive.



<p align="center">West Canal Demolition/Parking</p> <p align="center">Project # 567885</p>								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE								
CRA Fund 120	\$638,479	\$458,479	\$0	\$180,000				
TOTAL REVENUES	\$638,479	\$458,479	\$0	\$180,000	\$0	\$0	\$0	\$0
EXPENDITURES								
Property Acquisition	\$424,013	\$424,013	\$0	\$0				
Demolition Contract Amount (Orig Contract + C.O.'s)	\$34,266							
Design Costs Incurred To-Date	\$34,266	\$34,266	\$0	\$0				
Design Percent Spent To-Date	100.0%							
Misc Expenditures (Perimeter Silt Fencing)	\$200	\$200	\$0	\$0				
Landscaping Contract Amount (Orig Contract + C.O.'s)	\$0	\$0	\$0	\$0				
Landscaping Costs Incurred To-Date								
Landscaping Percent Spent To-Date								
Parking Improvement	\$180,000	\$0	\$0	\$180,000				
TOTAL EXPENDITURES	\$638,479	\$458,479	\$0	\$180,000	\$0	\$0	\$0	\$0
Operating Impact:								
Operating Impact from this project will include additional labor hours from Parks and Recreation for maintenance of new landscaping.								
Description:								
Demolish abandoned Dunn Lumber Building and adjacent Pole Barn, clean up contaminated soils, and landscape. The new parking lot will add additional parking to the Canal Street district.								
Strategic Plan:								
3. Continue Improvements to Historical Westside -This project is directly linked to the City Commission top 10 Goals and Objectives for FY2011.								

CITY OF NEW SMYRNA BEACH, FLORIDA

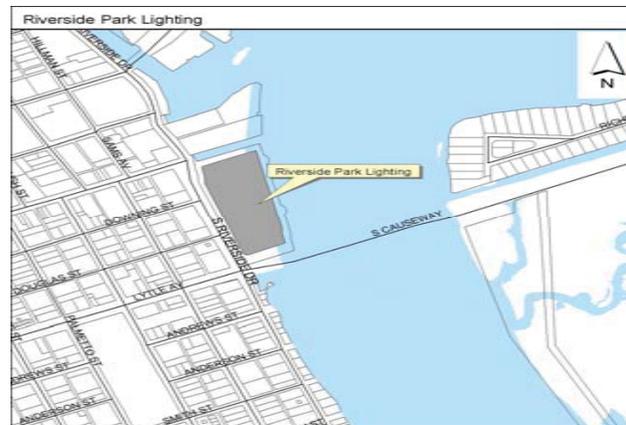
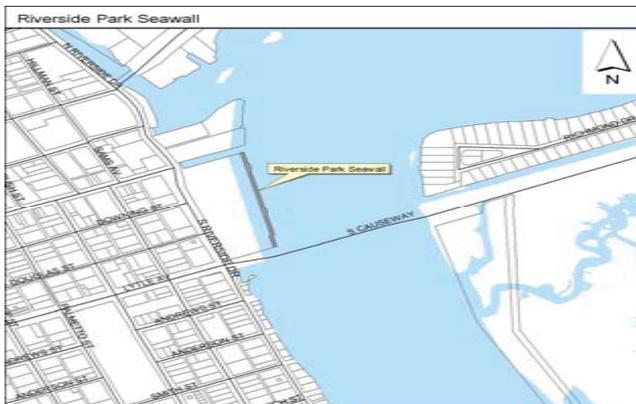
Date Updated	PROJECT HISTORY
<p>September 25, 2012 August 15, 2012 October 26, 2011 December 20, 2010 November 30, 2010 September 30, 2010 August 30/10 July 25, 2010 June 25, 2010</p>	<p>Parking budget adopted for FY2013. Glenn Herbert Conceptual Plan for Review by CRA Board FDEP Subcontractor performed the site remediation on 10/25 and 10/26/11. FDEP to schedule site contamination clean-up. Demolition complete on 11/19/10. NTP issued for bldg demolition on 9/29/10. Abestos Survey performed on 8/4/10 and submitted on 8/10/10. NTP issued 7/20/10 for Abestos Survey RFP sent out on 6/18/10 to perform Abestos Survey.</p>



Riverside Park Improvement								
Project # 567895-1107								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE								
CRA Fund 120	\$859,310	\$829,320	\$28,770					
FIND (DESIGN)	\$85,880	\$85,880	\$0					
FIND (CONSTRUCTION)	\$325,000	\$325,000	\$0					
TOTAL REVENUES	\$1,270,190	\$1,240,200	\$28,770	\$0	\$0	\$0	\$0	\$0
EXPENDITURES								
Seawall Design Contract Amount (Orig Contract + C.O.'s)	\$190,419							
Design Costs Incurred To-Date	\$177,762	\$177,762	\$12,656					
Design Percent Spent To-Date	93%							
Lighting Design Contract Amount (Orig Contract + C.O.'s)	\$18,700	\$18,200	\$500					
Design Costs Incurred To-Date	\$18,200							
Design Percent Spent To-Date	97%							
Misc Expenditures (Survey, Printing, Permits, Materials Testing and Verification, etc)	\$10,298	\$10,298	\$0					
Seawall and Lighting Contract	\$946,191	\$929,359	\$15,613					
UC Lighting	\$104,581	\$104,581	\$0					
TOTAL EXPENDITURES	\$1,270,190	\$1,240,200	\$28,770	\$0	\$0	\$0	\$0	\$0
Operating Impact:								
Future costs would include replacement of rollers and fasteners on the floating docks to be maintained by Public Works Building Maintenance.								
Description:								
This project is to repair existing seawall in Riverside Park approximately 1,500 lineal feet, add floating dock and facilitate accessibility to Indian River and Intercoastal Waterway. General maintenance of the picnic area and existing South Restroom in addition to replacing some of the hardscape such as benches and trash receptacles. Also overhaul of the lighting system along the boardwalk and within the park. 1107 is the lighting portion and 1109 is the Pier and Bulkhead repair.								
Strategic Plan:								
This project is not directly linked to City Commission Goals and Objectives for 2011.								

CITY OF NEW SMYRNA BEACH, FLORIDA

Date Updated	Project History
November 7, 2011	Received signed grant agreement from FIND for the Construction Phase (Phase II) of the project.
September 19, 2011	The lighting and seawall plans were combined to make one project, and were finalized. The project was advertised on 9/3/11 and the mandatory pre-bid meeting was held on 9/13/11. The bid opening will be held on 10/4/11 at 2:00pm.
August 1, 2011	QLH has completed the lighting plans and is preparing the bid documents in anticipation of advertising for construction of the new Park Lighting. QLH also submitted the 90% plans for the Seawall on July 15, 2011 for staff review.
June 21, 2011	QLH submitted 90% lighting plans (dated June 2011) on 6/7/11 for staff review, and staff provided comments back to QLH on 6/21/11.
May 20, 2011	QLH submitted 90% lighting plans (dated May 2011) on 5/2/11 for staff review, and staff provided comments back to QLH on
April 25, 2011	Staff reviewed the 3/30/11 lighting plans and provided comments to QLH on 4/20/11
March 25, 2011	QLH submitted 90% lighting plans on 3/12/11, and on 3/25/11 MM had a meeting with Paul Estes and Ian Beason to discuss spacing the lights as far as possible (and still mtg photometric requirements) to reduce the amount of lights needed.
February 22, 2011	Staff reviewed the 60% lighting plans and provided comments to QLH on 2/10/11
January 21, 2011	QLH submitted 60% lighting plans for review.
November 15, 2010	Surveying and geotechnical work is complete for the seawall. The consultant has completed the 90% seawall plans and will proceed with finalizing the plans to submit to the permitting agencies. Also a field meeting was held on this day with QLH and
November 5, 2010	Engineering of Seawall is in progress
August 27, 2010	The CRA approved to have QLH design to replace the lighting in the park at their August 4, 2010 meeting and City



Washington Business District Incubator								
Project # 567906								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE CRA Fund (120)	\$454,000	\$0	\$0	\$454,000				
TOTAL REVENUES	\$454,000	\$0	\$0	\$454,000	\$0	\$0	\$0	\$0
EXPENDITURES								
To Be Determined	\$454,000			\$454,000				
TOTAL EXPENDITURES	\$454,000	\$0	\$0	\$454,000	\$0	\$0	\$0	\$0
Operating Impact:								
Potential lease agreement and utilities								
Description:								
Concepts include: lease and renovation of historic commercial building to create business incubator; streetscapie, sidewalks and utility burial; infill residential and neighborhood commercial accomplished through assistance programs								
Strategic Plan:								
3. Continue improvements in Historical Westside - This project is directly linked to the City Commision top 10 Goals and Objectives for FY2011.								

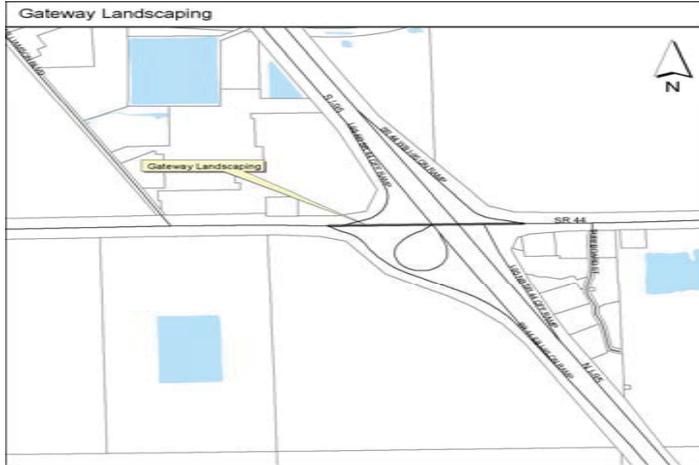
CITY OF NEW SMYRNA BEACH, FLORIDA

Date Updated	PROJECT HISTORY
November 5, 2010 October 18, 2010	Staff is preparing an advertisement for Architectural services for the development of a design build project Architectural services contract on the CRA Sept 8 and City Commission Sept 14 agendas. Next meeting with property owner scheduled on Sept 10

Gateway Landscaping (US1 at Canal St) Project # 567908								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE CRA Fund 120	\$38,555	\$19,850	\$18,705					
TOTAL REVENUES	\$38,555	\$19,850	\$18,705	\$0	\$0	\$0	\$0	\$0
EXPENDITURES								
Landscaping	\$38,555	\$19,850	\$18,705					
Contingency								
TOTAL EXPENDITURES	\$38,555	\$19,850	\$18,705	\$0	\$0	\$0	\$0	\$0
Operating Impact:								
Operating Impact from this project includes additional utilities for the water meter added for irrigation and additional labor hours from Parks and Recreation for maintenance of landscaping.								
Description:								
This project consists of landscaping the US1 and Canal St intersection in the NW and SW quadrants. The NW quadrant was once the home of Dunn Lumber which has been recently demolished. The site is known to be contaminated and the City has coordinated with the FDEP to have the site cleaned up. Once the contamination has been removed the City will beautify the site with landscaping, as well as the SW quadrant, until the 2 locations can be redeveloped.								
Strategic Plan:								
3. Continue Improvements to Historical Westside - This project is directly linked to the City Commission top 10 Goals and Objectives for FY2011.								

CITY OF NEW SMYRNA BEACH, FLORIDA

Date Updated	PROJECT HISTORY
February 20, 2012 March 25, 2011	Design Team Meeting with Metric Engineering at District 5 FDOT Staff has coordinated with the FDEP to have the contamination removed, and once removed then the City will move forward with landscaping.



Signage and Wayfinding Project								
Project # 567909								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE CRA Fund 120	\$329,000	\$48,650	\$248,050					
TOTAL REVENUES	\$329,000	\$48,650	\$248,050	\$0	\$0	\$0	\$0	\$0
EXPENDITURES								
Design Contract Amount (Orig Contract + C.O.'s)	\$48,650	\$48,650	\$0					
Design Costs Incurred To-Date	\$48,650							
Design Percent Spent To-Date	100.0%							
Misc Expenditures (Survey, Printing, Permits, Materials Testing and Verification, etc)								
Construction Contract Amount (Orig Contract + C.O.'s)	\$280,350		\$248,050					
Construction Costs Incurred To-Date								
Construction Percent Spent To-Date								
TOTAL EXPENDITURES	\$329,000	\$48,650	\$248,050	\$0	\$0	\$0	\$0	\$0
Operating Impact:								
Public Works will maintain signs such as cleaning and routine maintenance as necessary.								
Description:								
Branded and strategic signage and user wayfinding system throughout CRA								
Strategic Plan:								
This project is not directly linked to the City Commission Strategic Plan for FY2012.								

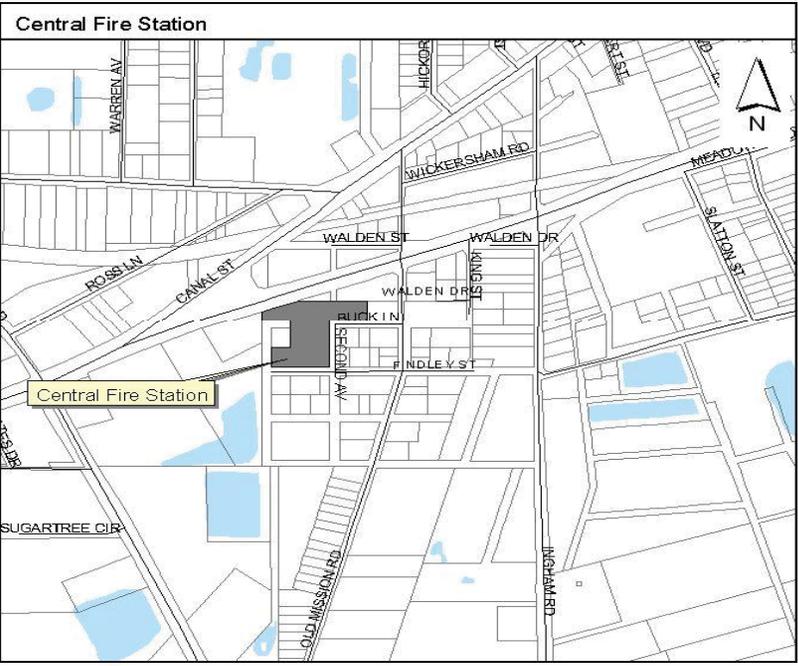
CITY OF NEW SMYRNA BEACH, FLORIDA

Date Updated	Project History
<p>August 9, 2012 June 12, 2012 April 10, 2012 November 5, 2010</p>	<p>Pre-Construction Meeting/NTP Bid award to Allied environmental Signage in the amount of \$248,050 City Commission approves rejection of bids, rebid on 05/22/12 The kick-off meeting was held on Oct 27 and design is scheduled for completion in January 2011</p>



Central Fire Station #50								
Project # 567794								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE								
General Obligation Bonds	\$3,173,157	\$173,157	\$0	\$3,000,000				
TOTAL REVENUES	\$3,173,157	\$173,157	\$0	\$3,000,000	\$0	\$0	\$0	\$0
EXPENDITURES								
Design	\$190,988	\$155,742	\$0	\$35,246				
Misc Expenditures (Survey, Printing, Permits, Materials Testing and Verification, etc)	\$17,415	\$17,415	\$0	\$0				
Construction	\$2,964,754	\$0	\$0	\$2,964,754				
TOTAL EXPENDITURES	\$3,173,157	\$173,157	\$0	\$3,000,000	\$0	\$0	\$0	\$0
Operating Impact:								
Increased utilities and operating expenses of a new Fire station will be added to Fire Dept budget as well as maintenance of the station. Savings from closing the Downtown Station will offset these new operating expenses.								
Description:								
This is the third station funded by the General Obligation Bond Issue of 2005. This is the fourth station in the City of New Smyrna Beach and consistent with the Fire Station Master Plan effectively placing four stations to service the 53 square miles. Upon completion, the downtown station will be closed making the space available for economic development. Central Fire Station #50 will house Fire Administration, one full time firefighting crew and 3 apparatus bays. It is consistent with West Fire Station #51 in layout. Fire Station #52 is East and North Fire Station #53 was completed in FY2010-11.								
Strategic Plan:								
2. Work with Volusia County and the City of Port Orange to review options for Fire Station 23 and 51 service areas. - This project is directly linked to the City Commission top 10 Goals and Objectives for FY2011.								

Date Updated	PROJECT HISTORY
March 27, 2012 February 3, 2012	Special Exception Approved Initial Meeting with Architect



Sidewalks								
Project # 567726								
	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE General Obligation Bonds	\$1,017,546	\$267,546	\$0	\$750,000				
TOTAL REVENUES	\$1,017,546	\$267,546	\$0	\$750,000	\$0	\$0	\$0	\$0
EXPENDITURES								
Design	\$7,731	\$0	\$0	\$7,731				
Misc Expenditures (Survey, Printing, Permits, Materials Testing and Verification, etc)	\$20,545	\$20,545	\$0	\$0				
Construction	\$989,270	\$247,001	\$0	\$742,269				
TOTAL EXPENDITURES	\$1,017,546	\$267,546	\$0	\$750,000	\$0	\$0	\$0	\$0
Operating Impact:								
This project will add additional sidewalks throughout the City. The impact will not be immediate in terms of maintenance but 10 years from the completion of construction some maintenance will be required.								
Description:								
The installation of new sidewalks is funded by the General Obligation Bond Issue of 2005. The update of the sidewalk master plan was completed in June of 2012. Sidewalks from each zone were selected and approved by the City Commission.								
Strategic Plan:								
This project is not directly linked to the City Commission Strategic Plan for FY2012.								

CITY OF NEW SMYRNA BEACH, FLORIDA

Date Updated	PROJECT HISTORY
October 9, 2012 June 12, 2012	Survey Continuing Services Final Approval of Priority List for City Commission Consideration

Canal Calore Dredging Project

Project # 567201

	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE								
FIND Grant (pending approval)	\$0	\$0						
City - General Revenue Fund	\$30,510	\$30,510						
TOTAL REVENUES	\$30,510	\$30,510	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES								
Design Contract Amount (Orig Contract + C.O.'s)	\$30,510	\$30,510						
Misc Expenditures (Survey, Printing, Permits, Materials Testing and Verification, etc)								
Construction Contract Amount (Orig Contract + C.O.'s)	\$0	\$0						
Construction Costs Incurred To-Date								
Construction Percent Spent To-Date								
Contingency	\$0	\$0						
TOTAL EXPENDITURES	\$30,510	\$30,510	\$0	\$0	\$0	\$0	\$0	\$0
Operating Impact:								
There is no operating impact negatively or positively.								
Description:								
This project is phase I (Survey & Design) grant that was approved by FIND board on Nov. ,2011 to dredge the mouth of the Canal Calore in the Quay Assisi area. The project will be an assessment to the property owners along the canal. The city will apply for a FIND grant phase II (Construction) 50/50 matching funds. The property owners will be assessed for both phase I & II.								
Strategic Plan:								
1.Develop an infrastructure/service system for current and future population, using principles of community sustainability and sustaniable government. This project is linked to the City Commission Strategic Plan for FY2012								

CITY OF NEW SMYRNA BEACH, FLORIDA

Date Updated	PROJECT HISTORY
<p>July 28, 2011 July 19, 2011 January 6, 2011</p>	<p>Dredging Fee paid to Dept of Environmental Protection Permit Fees paid to Dept of Environmental Protection Contracted Quentin Hampton Assoc for Surveying, Environmental Permitting and Engineering Design</p>
<p>November 5, 2010</p>	<p>Staff received the contracts from FIND and should be fully executed within a month</p>
<p>September 13, 2010</p>	<p>Applied for a FIND Grant Phase I (survey, design, and permitting)</p>

Canal Calore Dredging Project



Swoop Site Boat Ramp and Parking

Project # 567207

	Total Project Budget	Estimated Expenditures through FY12	Carryforward to FY13	Budget for FY13	Budget for FY14	Budget for FY15	Budget for FY16	Budget for FY17
FUNDING SOURCE								
Florida Inland Navigation District	\$576,800	\$82,800						
Volusia County Coastal Division Grant	\$168,800	\$0	\$0					
Florida Fish and Wildlife	\$62,100	\$62,100						
General Fund	\$709,632	\$52,353	\$20,715					
TOTAL REVENUES	\$1,517,332	\$197,253	\$20,715	\$0	\$0	\$0	\$0	\$0
EXPENDITURES								
Design Contract Amount (Orig Contract + C.O.'s)	\$175,500	\$154,786	\$20,715					
Misc Expenditures (Survey, Printing, Permits, Materials Testing and Verification, etc)	\$115,368	\$42,468						
Contract for construction	\$1,226,464	\$0						
TOTAL EXPENDITURES	\$1,517,332	\$197,253	\$20,715	\$0	\$0	\$0	\$0	\$0

Operating Impact:

Maintenance of the Boat Ramp and Parking Lots to be performed by the Public Works Department and a long-term dredging schedule will be administered.

Description:

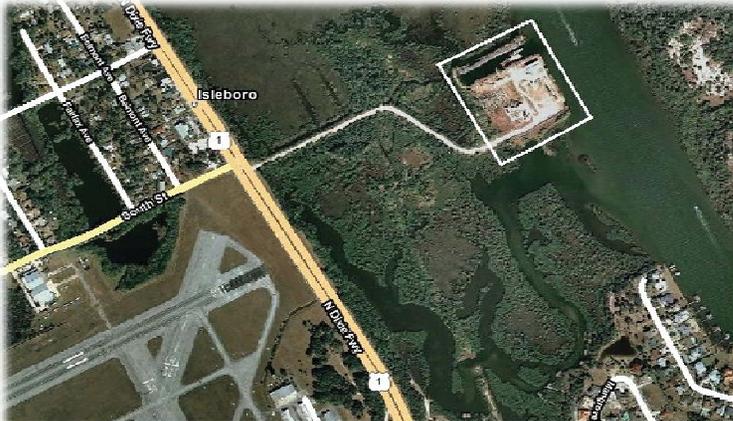
Improve the Swoop site on East side of US1 across from Municipal Airport by adding two boat ramps to ease usage at N. Causeway Boat Ramp. This project will also include dredging for boat staging area, and provide 52+ parking spaces for vehicles and trailers.

***NOTE:** This project was not included in the Adopted Budget for FY12 due to pending funding. It is expected that the FY12 Budget will be amended to include this project for FY12 as shown.

Strategic Plan:

5. Work with multi-partners to explore the placement of boat ramps at the Swoop Site. -This project is directly linked to the City Commission top 10 Goals and Objectives for FY2011.

Date Updated	PROJECT HISTORY
January 26, 2012	Met w/ ACOE & FDEP- alternate sites proposed
November 3, 2011	Item goes before County Council to approve the Coastal Division Grant





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City of New Smyrna Beach, Florida

Appendices

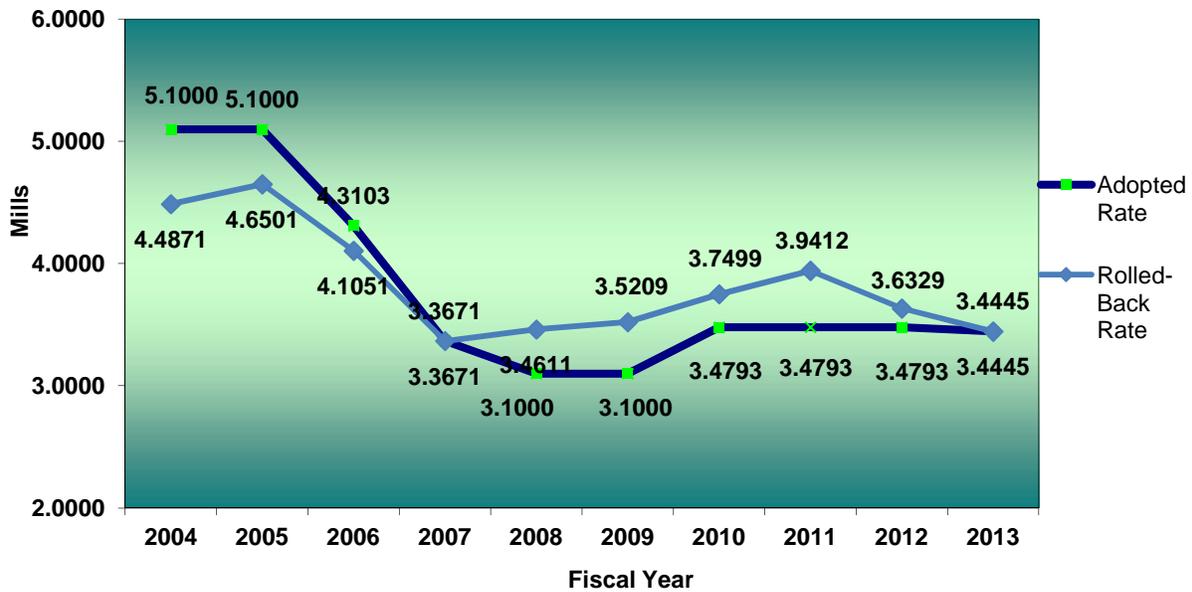


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City of New Smyrna Beach, Florida HISTORY OF ASSESSED PROPERTY VALUATION AND MILLAGE RATES

Fiscal Year	Assessed Value Nonexempt	General Fund Millage Rate	Debt Service Millage Rate	Combined Millage Rate
2004	1,663,695,995	5.1000	0.00000	5.1000
2005	1,952,048,281	5.1000	0.00000	5.1000
2006	2,209,188,423	4.3103	0.50159	4.8119
2007	2,845,407,991	3.3671	0.37593	3.7430
2008	3,743,475,297	3.1000	0.37811	3.4781
2009	3,750,485,808	3.1000	0.41304	3.5130
2010	3,443,228,086	3.4793	0.52060	3.9999
2011	2,845,189,751	3.4793	0.59470	4.0740
2012	2,507,947,973	3.4793	0.62180	4.1011
2013	2,452,674,153	3.4445	0.61300	4.0575

General Fund Rollback Rate vs. Adopted Rate



City of New Smyrna Beach, Florida
ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY,
LAST TEN FISCAL YEARS
YEAR ENDING SEPTEMBER 30, 2012

Fiscal Year² Ended September 30,	Residential Property	Commercial Property	Industrial Property	Agricultural Property	Institutional Property	Governmental Property	Vacant Land and Other	Tangible Personal Property	Total Assessed Value	Less: Tax-Exempt Property	Total Taxable Assessed Value¹	Total Direct Tax Rate¹
2003	1,767,545,799	202,742,638	29,792,833	1,088,414	9,049,475	164,999	97,229,705	64,047,746	2,171,661,609	507,965,614	1,663,695,995	5.10000
2004	2,089,132,856	169,456,074	23,963,123	3,565,031	37,119,898	100,761,572	111,342,598	64,966,542	2,600,307,694	648,259,413	1,952,048,281	5.10000
2005	2,402,037,606	187,107,734	24,993,183	3,785,479	44,081,130	111,526,525	134,115,499	63,375,983	2,971,023,139	761,834,716	2,209,188,423	5.10000
2006	3,194,973,902	211,775,243	26,667,315	8,673,388	49,020,272	122,181,480	218,140,595	66,342,093	3,897,774,288	1,052,366,297	2,845,407,991	4.81189
2007	4,257,914,487	264,371,984	30,700,167	38,285,480	59,426,704	157,768,843	361,036,976	73,607,463	5,243,112,104	1,499,636,807	3,743,475,297	3.74303
2008	4,173,803,718	271,571,334	34,143,264	42,039,565	55,915,233	169,220,896	301,699,421	96,460,839	5,144,854,270	1,394,368,462	3,750,485,808	3.47811
2009	3,783,955,083	269,255,809	33,299,369	43,238,395	54,813,362	157,526,521	308,301,735	101,635,480	4,752,025,754	1,308,797,668	3,443,228,086	3.51304
2010	2,657,863,366	294,557,232	32,211,542	976,147	47,348,888	134,349,671	190,315,443	100,120,016	3,457,742,305	612,552,554	2,845,189,751	3.99990
2011	2,408,084,268	247,885,861	27,677,554	680,908	39,970,180	57,714,605	209,065,101	100,999,812	3,092,078,289	584,130,316	2,507,947,973	4.07400
2012	2,342,004,615	225,970,455	24,485,981	673,972	37,355,385	69,714,230	200,124,416	99,214,618	2,999,543,672	591,696,575	2,407,847,097	4.10110

Source: Volusia County, Florida, Property Appraiser.

Note: ¹Property in The City of New Smyrna Beach is reassessed each year by the Volusia County Property Appraiser. Property is assessed at 85% of actual value. Tax rates are per \$1,000 of assessed value.

²All property valuations for the specified fiscal year ends are obtained from the previous year's tax roll (i.e. all fiscal 2012 data was obtained from the 2011 calendar year tax roll).

City of New Smyrna Beach, Florida
CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM,
LAST TEN FISCAL YEARS
SEPTEMBER 30, 2012

Fiscal Year Ending September 30,

	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
General Government:										
Area (Sq. miles)	38.0	38.0	38.0	38.0	38.0	37.7	37.7	37.7	37.7	34.0
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Zone office	1	1	1	1	-	-	-	-	-	-
Patrol units	49	50	41	40	38	36	31	32	29	26
Fire stations	4	4	4	4	4	4	4	4	4	4
Public Works-Transportation										
Paved streets (miles)	188.0	188.0	198.0	198.0	198.0	206.8	183.0	130.1	130.1	108.0
Unpaved streets (miles)	16.3	16.3	22.0	22.0	17.0	14.2	14.2	14.7	14.7	14.5
Streetlights	2,850	2,817	2,863	2,863	2,660	2,664	2,618	2,587	2,596	2,596
Traffic signals	33	31	30	30	21	21	10	10	9	8
Parks and recreation										
Area (acres)	253.0	275.5	275.5	275.5	275.5	273.5	273.5	137.0	137.0	137.0
Tennis Courts	9	9	9	9	9	9	12	12	12	12
Playgrounds	10	11	10	10	10	10	11	11	11	11
Recreation (community) centers	3	3	3	3	3	3	2	2	2	2
Shuffleboard/lawn bowling courts	21	21	40	40	40	40	40	40	40	40
Soccer/football fields	6	6	6	6	6	6	5	5	5	5
Baseball/softball diamonds	9	9	9	9	9	9	9	9	9	9
Basketball courts	7	7	7	7	7	7	8	6	6	6
18 hole golf courses	1	1	1	1	1	1	1	1	1	1
Marina boat slips	42	42	42	42	42	42	42	42	42	42
Boat ramps	6	6	6	6	6	6	6	6	6	6
Parks and picnic areas	23	23	23	23	23	22	22	22	22	22

Source: Various City Departments

City of New Smyrna Beach, Florida
GLOSSARY OF TERMS & ACRONYMS

ACTIVITY:	Sub-organizational unit of a Division established to provide specialized service to citizens.
ACCOUNTING SYSTEM:	A system of financial record-keeping that records, classifies, and reports information on the financial status and operation of an organization.
ACCRUAL BASIS:	A method of accounting in which transactions are recognized when they occur, regardless of when cash is actually exchanged.
ACCRUED EXPENDITURES:	Charges incurred by a recipient during a given period requiring the provision of funds for: (1) goods and other tangible property received; (2) services performed by employees, contractors, sub-recipients, and other payees; and (3) other amounts becoming owed under programs for which no current services or performance is required.
ACCRUED INCOME:	Sum of: (1) earnings during a given period from (i) services performed by the recipient, and (ii) goods and other tangible property delivered to purchasers; and (2) amounts becoming owed to the recipient for which no current services or performance is required by the recipient.
ACQUISITION COST OF EQUIPMENT:	Net invoice price of the equipment, including the cost of modifications, attachments, accessories, or auxiliary apparatus necessary to make the property usable for the purpose for which it was acquired. Other charges, such as the cost of installation, transportation, taxes, duty or protective in-transit insurance, shall be included or excluded from the unit acquisition cost in accordance with the recipient's regular accounting practices.
AD VALOREM TAX:	The primary source of revenue for the City. A tax levied on the assessed value (net of the exemption) of real or personal property. This is commonly referred to as "Property Tax." The Property Appraiser determines the value of all taxable real property.
ADOPTED BUDGET:	The financial plan of revenues and expenditures as approved by the City Commissioners at the beginning of the fiscal year.
ADVANCE PAYMENT:	A payment made to a recipient upon its request either before outlays are made by the recipient or through the use of predetermined payment schedules.
ADVISORY COMMITTEE:	A citizen's board, or commission, appointed by the City Commissioners to review and recommend policies for specific programs and functional areas, such as Community Redevelopment Agency, Planning and Zoning etc.
AGENCY:	A principal unit of the City government or a governmental unit outside the City government which receives City funding.
AGGREGATE MILLAGE RATE:	A weighted average millage rate for the tax-supported funds including County-wide municipal services taxing funds. Voted debt service millages are not included in the aggregate millage.

City of New Smyrna Beach, Florida
GLOSSARY OF TERMS & ACRONYMS

AMENDMENT:	A change to an adopted budget that may increase or decrease a fund total. The change must be approved by the Board of City Commissioners.
AMENDMENT 10 VALUE CAP:	The amount homesteaded properties can increase since Amendment 10 was implemented (Save Our Homes).
AMORTIZATION:	The payment of an obligation in a series of installments or transfers or the reduction of the value of an asset by prorating its cost over a number of years.
APPLICATION PACKAGE:	A group of specific forms and documents for a specific funding opportunity which are used to apply for a grant.
APPROPRIATION:	An authorization by the City Commission to make expenditures and incur obligations from City funds for purposes approved by the Commission.
ASSESSED VALUATION:	A value established by the County Property Appraiser for real or personal property for the use as a basis for levying property taxes.
ASSET:	Resources owned or held by a government which has monetary value.
AUDIT:	A review of the City's accounting system to ensure that financial records are accurate and in compliance with all legal requirements for handling of public funds, including state law.
AWARD:	Financial assistance that provides support or stimulation to accomplish a public purpose. Awards include grants and other agreements in the form of money or property in lieu of money, by the Federal Government to an eligible recipient.
BALANCED BUDGET:	A financial plan for the operation of a program or organization for a specified period of time (fiscal year) that matches anticipated revenue with proposed expenditures. A budget in which the income equals expenditures.
BASE BUDGET:	The amount programmed in the budget year for conducting the same program and performing the same services as are planned for the current year. Normally, the only differences between the current-year budget and the base budget are costs that cannot be avoided such as salary increases for existing personnel. All other costs are budgeted as service level adjustments.
BOND:	A written promise to pay a sum of money at a specific date (called a maturity date) together with periodic interest detailed in a bond resolution.
BOND FUNDS:	The revenues derived from issuance of bonds used to finance capital projects.
BUDGET:	A financial plan for a specified period of time (fiscal year) that matches proposed expenditures with anticipated revenues.

City of New Smyrna Beach, Florida
GLOSSARY OF TERMS & ACRONYMS

BUDGET ADJUSTMENT:	A revision to the adopted budget occurring during the effective fiscal year as approved by the Board of City Commissioners via an amendment or transfer.
BUDGET CALENDAR:	The schedule of key dates involved in the process of adopting and executing the annual budget.
BUDGET HEARING:	The public hearing conducted by the Board of City Commissioners to consider and adopt an annual budget.
BUDGET MESSAGE:	A brief, written statement presented by the City Administrator to explain principal budget issues and to provide policy recommendations to the Board of City Commissioners.
CAPITAL IMPROVEMENT PLAN:	A document that identifies the costs, scheduling, and funding of various large capital items; i.e., buildings, roads, bridges, water and sewer systems. The plan should identify costs associated with existing deficiencies versus capacity available for growth.
CAPITAL OUTLAY:	Appropriations for the acquisition or construction of physical assets with a life expectancy greater than one year and a cost greater than \$1,000.
CASH AND CASH EQUIVALENTS:	The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments, including restricted assets, with original maturities of three months or less from acquisition date.
CASH BASIS:	Method that recognizes revenues when cash is received and recognizes expenses when cash is paid out. In contrast, the accrual method recognizes revenues when goods or services are sold and recognizes expenses when obligations are incurred.
CERTIFICATES OF PARTICIPATION (COPs):	Certificates issued by a Trustee pursuant to a Trust Agreement, the proceeds from the sale of which shall be used to finance the acquisition, construction and installation of a project.
CHART OF ACCOUNTS:	A systematic structure for classifying similar financial transactions of the City.
CLOSEOUT:	Process by which the awarding grant agency determines that all applicable administrative actions and all required work of the award have been completed by the recipient and the awarding agency.
COMMUNITY DEVELOPMENT BLOCK GRANT:	A flexible Federal entitlement program used to provide communities with resources to address a wide range of unique community development needs (CDBG).
CONSUMER PRICE INDEX (CPI):	Measures the prices of consumer goods and is a measure of U.S. Inflation. The U.S. Department of Labor publishes the Consumer Price Index every month.

City of New Smyrna Beach, Florida
GLOSSARY OF TERMS & ACRONYMS

CONTINGENCIES:	A budgetary reserve to provide for an emergency or unanticipated expenditure during the fiscal year. OR- An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as federal mandates, short-falls in revenue and unanticipated expenditures.
CONTINUATION LEVEL BUDGET:	The level of funding which enables an organization to provide the same amount of services in the following fiscal year as the organization provides in the current fiscal year. Continuation level budgets should not include any inflationary increases unless specific rate increases have been established and approved as assumptions for the following year(s). A continuation level budget does not necessarily provide funding for growth in demand of services.
CONTRACTUAL SERVICE:	A service rendered to the City by private firms, individuals or other City departments on a contract basis.
COOPERATIVE AGREEMENT:	An award of financial assistance that is used to enter into the same kind of relationship as a grant; and is distinguished from a grant in that it provides for substantial involvement between the Federal agency and the recipient in carrying out the activity contemplated by the award.
COST ALLOCATION:	The method used to charge non-general fund operations for their share of central administrative costs.
COST SHARING OR MATCHING:	The portion of project or program costs of a grant not borne by the Federal Government.
DEBT SERVICE:	Payment of interest and principal on an obligation resulting from the issuance of bonds or other financing.
DEPARTMENT:	A basic organizational unit of City government which is functionally unique in its service delivery and is comprised of more than one program.
DEPRECIATION:	A decrease or loss of value of an item due to age, wear, or market conditions. The City does not budget depreciation expense, but does budget for the related capital replacement during the year when the replacement or expenditure occurs.
DEFICIT:	The excess of expenditures over revenues during the fiscal year.
DESIRED LEVEL BUDGET:	The level of funding which enables an organization to provide additional or enhanced services in the following fiscal year as the organization provides in the current fiscal year. Desired level budgets may include new initiatives or additional positions for growth or increased demand for services.
DISCRETIONARY GRANT:	A grant (or cooperative agreement) for which the Federal awarding agency generally may select the recipient from among all eligible recipients, may decide to make or not make an award based on the programmatic, technical, or scientific content of an application, and can decide the amount of funding to be awarded.

City of New Smyrna Beach, Florida
GLOSSARY OF TERMS & ACRONYMS

DIVISION:	A basic organizational unit of the City that is functionally unique in its service delivery.
ENCUMBRANCE:	An obligation in the form of a purchase order, contract, or formal agreement which is chargeable to an appropriation and for which a part of the appropriation is reserved. The obligation ceases to be an encumbrance when the obligation is paid.
ENTERPRISE FUND:	A fund that pays for its costs of operations from user fees and does not generally receive property tax support. City enterprise funds include the Golf Course, Sanitation and Marina.
EXEMPT, EXEMPTION, NONEXEMPT:	Amounts determined by state law to be deducted from the assessed value of property for tax purposes. Tax rates are applied to the balance; amounts remaining are called the nonexempt portion of the assessment. A 1980 amendment to the Florida Constitution sets the exemptions for homestead at \$25,000. That means that a homeowner with property assessed at \$50,000 would have to pay taxes on \$25,000 of the assessment. Newly eligible homeowners must apply for exemption by March 1. Other exemptions apply to agricultural land and property owned by widows, the blind and permanently and totally disabled people who must meet income requirements.
EXPENDITURE:	Decrease in fund financial resources for the procurement of assets or the cost of goods and/or services received.
FINAL MILLAGE:	The tax rate adopted in the final public budget hearing of a taxing authority.
FISCAL YEAR:	The annual budget period for the City, which runs from October 1 through September 30.
FIXED ASSETS:	Assets of a long-term character, which are intended to continue to be held or used (land, buildings, improvements other than buildings, and machinery and equipment).
FRANCHISE FEE:	Fees levied on a corporation in return for granting a privilege, sanctioning a monopoly, or permitting the use of public property, usually subject to regulation.
FRINGE BENEFITS:	Payments made by the City for retirement, social security, health insurance contribution, workers' compensation, general liability, and life insurance.
FULL TIME EQUIVALENT:	FTE-One position funded for a full year. For example, a permanent employee funded and paid for 40 hours/week and 52 weeks/year or 2 employees funded and paid for 20 hours/week and 52 weeks/year would be equal to one full-time equivalent.
FUND:	Money set aside and accounted for separately in order to ensure that the money is spent for a specific purpose.

City of New Smyrna Beach, Florida
GLOSSARY OF TERMS & ACRONYMS

FUND BALANCE:	The amount available within a fund at the close of a fiscal period that can be carried over as a source of available funding for the succeeding fiscal period. The excess of assets (or revenue) over liabilities (or expenditures) of a government's funds.
GAAFR:	(Governmental Accounting, Auditing and Financial Reporting) – The “blue book” published by the Municipal Finance Officers Association (now the Governmental Finance Officers Association) to provide detailed guidance for the application of accounting principles for governments.
GAAP:	(Generally Accepted Accounting Principles) – The uniform standards established for financial accounting and reporting, which are different for government than for business.
GENERAL FUND:	The governmental accounting fund supported by ad valorem (property) taxes, licenses and permits, service charges and other general revenue to provide City-wide operating services. This may be referred to as the operating fund.
GENERAL OBLIGATION BOND:	Bonds for which the full faith and credit of the issuing government are pledged.
GOAL:	A long, or short-term, attainable target for an organization-its vision of the future.
GOVERNMENTAL FUNDS:	The category of funds, which include general, special revenue, capital project, and debt service. These funds account for short-term activities and are often compared to the budget.
GRANT:	A contribution of assets (usually cash) by one governmental unit or organization to another, given for a specified purpose.
HOMESTEAD EXEMPTION:	A statewide exemption that is a deduction from the total taxable assessed value of owner occupied property. The current exemption is \$50,000.
IMPACT FEE:	A fee to fund the anticipated cost of new development's impact on various City services as a result of growth. This fee, such as for water and sewer or fire services, is charged to those responsible for the new development.
IMPROVEMENTS OTHER THAN BUILDINGS:	Attachments or annexations to land that are intended to remain so attached or annexed, such as sidewalks, trees, drives, tunnels, drains and sewers.
INDIRECT COSTS:	Costs associated with, but not directly attributable to, the providing of a product or service. These are usually costs incurred by service departments in the support of operating departments.
INFLATIONARY INCREASE:	An increase in the cost of a project due to the rising cost of materials and labor.

City of New Smyrna Beach, Florida
GLOSSARY OF TERMS & ACRONYMS

INFRASTRUCTURE:	Permanent installation, such as roads and bridges, schools, and water and sewer systems, on which the continuance and growth of the City depends.
INTEREST INCOME:	Revenues earned on cash balances within each fund.
INTERFUND ACTIVITY:	Interfund activity within and among the City's three fund categories (governmental, proprietary, and fiduciary) are classified as reciprocal interfund activity and non-reciprocal interfund activity.
INTERFUND TRANSFERS:	Budgeted amounts transferred from one fund to another fund. These represent "double counting" of expenditures. Therefore, these amounts are deducted from the total City operating budget to calculate the "net" budget.
INTERLOCAL AGREEMENT:	A written agreement between the City and other units of government to share in similar services, projects, emergency assistance, support, funding, etc., to the mutual benefit of all parties.
INTERNAL SERVICE FUND:	A fund established for the financing of goods or services provided by one department or agency to other departments or agencies on a cost reimbursement basis.
INTERNAL SERVICE:	The revenues and expenses that are generated through internal service funds. The main internal service fund is the City's Fleet Fund.
INVENTORY:	Inventory of proprietary funds is valued at the lower cost (first-in, first-out) or market. Inventory of the special revenue funds is valued at cost, which approximates market value, using the first-in, first-out method. The cost of inventory of the special revenue funds is recorded as an expenditure when consumed, rather than when purchased. An off-setting reserve is reported to indicate that the asset is not available for appropriation or expenditure.
JUST VALUE:	Florida Statute 193.011(1) defines just value as the present cash value of the property, which is the amount a willing purchaser would pay a willing seller, exclusive of reasonable fees and costs of purchase True Value of Property.
LICENSE AND PERMIT FEES:	A charge for specific items as required and approved by local and state regulations, i.e., building permit, mobile home, etc.
LEVY:	To impose taxes, special assessments or service charges. Another term used for millage rate.
LINE ITEM BUDGET:	A budget that lists each account category separately along with the dollar amount budgeted for each account, such as office supplies, overtime, or capital purchases. A copy of the line

City of New Smyrna Beach, Florida
GLOSSARY OF TERMS & ACRONYMS

	item budget is available for review in the Financial Services Department.
LONG-TERM DEBT:	Debt with a maturity of more than one year after the date of issuance.
MANDATE:	Any responsibility, action, or procedure that is imposed by one government on another through constitutional, legislative, administrative, executive, or judicial action as a direct order, or that is required as a condition of aid.
MANDATED PROGRAM:	A program that the City must provide according to federal law, state law or a judge's order.
MANDATORY GRANT:	A grant (or cooperative agreement) awarded under a program where the authorizing statute requires the head of the agency or designee to make an award to each eligible entity under the conditions and in the amount (or based on the formula) specified in the statute.
MARKET EQUITY ADJUSTMENT:	(MEA) An annual adjustment in wages to offset a change (usually a loss) in purchasing power, as measured by the Consumer Price Index.
MATCHING FUNDS:	A type of grant that requires the government organization or agency receiving the grant to commit a certain amount of funds to a program before funding is made available by the granting authority.
MCLS:	Maintain the current level of service. This normally refers to a budget that reflects increases which do not
MEASURABLE:	The time as which the amount a transaction or event can be determined.
MILLAGE RATE:	The rate of taxation applied to the taxable value of property. One mill equals \$1.00 for every \$1,000 of taxable value.
MINIMUM LEVEL OF SERVICE:	The level of resources and performance below which it is unreasonable to operate; based on demonstrated need, professional standards, impact on citizens, comparisons with similar jurisdictions, economy of scale, and past history.
MISSION STATEMENT:	Statement of purpose that establishes the basis for the goals of the department by describing in broad terms what the department intends to accomplish during the budget year.
MODIFIED ACCRUAL BASIS	A basis of accounting in which expenditures are accrued immediately upon becoming a liability, but revenues are accounted for on a cash basis.
NET EXPENSES:	Total City expenses less reserves, transfers and internal service interfund transfers.
NON-DEPARTMENTAL EXPENDITURES:	Expenditures which benefit all or several City departments, such as property and liability insurance.

City of New Smyrna Beach, Florida
GLOSSARY OF TERMS & ACRONYMS

NON-OPERATING BUDGET:	The capital budget and the internal services budget.
NON-TAX REVENUE:	The revenue derived from non-tax sources, including licenses and permits, intergovernmental revenue, charges for service, fines and forfeitures, and various other miscellaneous revenue.
OBJECT CODE:	An account to which an expense or expenditure is recorded in order to accumulate and categorize the various types of payments that are made by governments. These are normally grouped into personal services, operating expenditures, capital outlay and other categories for budgetary analysis and financial reporting purposes. Certain object codes are mandated by the State of Florida Uniform Accounting System.
OBJECTIVE:	A specific measurable and observable result of an organization's activity that advances the organization towards its goal.
OBLIGATIONS:	Amounts that a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.
OPERATING EXPENDITURES:	Also known as operating and maintenance costs, these are expenditures of day-to-day operations, such as office supplies, maintenance of equipment, and travel. Capital costs are excluded.
ORDINANCE:	A formal legislative enactment by the City Commission. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the City.
OUTSIDE AGENCIES:	Private not-for-profit agencies located within the City who provide community services which supplement and support City programs and for which City dollars are made available.
PERSONAL PROPERTY:	Property of any kind except real property. It may be tangible, having physical existence, or intangible, having no physical existence, such as copyrights, patents, or securities. Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars, and similar possessions that are taxable under State law.
PERSONAL PROPERTY TAX:	A tax assessed on all personal property (equipment) of business firms, mobile homes with permanent additions, and condominiums, if rented, within the County.
PERSONAL SERVICES:	Expenditures for salaries, wages, and fringe benefits of a government's employees.
POTABLE WATER:	Water that does not contain pollution, contamination, objectionable minerals, or infective agents and is considered satisfactory for domestic consumption (drinking water).
PRINCIPAL:	The original amount borrowed through a loan, bond issue, or other form of debt.

City of New Smyrna Beach, Florida
GLOSSARY OF TERMS & ACRONYMS

PROPERTY (AD VALOREM) TAXES:	A revenue which is collected on the basis of a rate applied to the taxable valuation of real property.
PROPOSED MILLAGE:	The tax rate certified by the governing body of each taxing authority within a fiscal year. The proposed millage is sent to the Property Appraiser within 35 days after the County's tax roll is certified. This proposed millage is placed on the proposed tax notice sent to property owners.
PROPRIETARY FUND/AGENCY:	Commonly called "self-supporting" or "enterprise", these funds/agencies pay for all or most of their cost of operations from user fees and receive little or no general property tax support.
PURCHASE ORDER:	A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.
REAL PROPERTY:	Land, buildings and other structures attached to it that are taxable under Florida Law.
RECIPIENT:	An organization receiving financial assistance directly from an awarding agency to carry out a project or program.
REQUIREMENT:	A monetary obligation reflected in the financial accounts as an inter-fund transfer of cash from one fund to another.
RESERVE:	An account used to indicate that a portion of the budget is legally restricted for a contingency or other lawful purpose and is therefore not available for general appropriation.
RESTRICTED REVENUE:	A source of funds which is mandated by law or policy to be used for a specific purpose.
RESOLUTION:	A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.
RESTRICTED CASH:	Restricted cash consists of cash held in escrow for the long term maintenance and care of sanitary landfills as required by Rule 62-701.630 (Financial Assurance) of the Florida Administrative Code.
RETAINED EARNINGS:	An equity account reflecting the accumulated earnings of an Enterprise or Internal Services Fund.
REVENUE:	The taxes, fees, charges, special assessments, grants, and other funds collected and received by the City in order to support the services provided.
REVENUE BONDS:	A government-issued bond sold for construction of a capital project. Debt service requirements are met from the proceeds of a specific revenue source.
REVENUE ESTIMATES:	A formal estimate of how much revenue will be earned from a specific revenue source for some future period, such as the next fiscal year.

City of New Smyrna Beach, Florida
GLOSSARY OF TERMS & ACRONYMS

ROLLED-BACK MILLAGE RATE:	A tax rate that will generate the same tax dollar revenue as in the current fiscal year based on the new assessed value exclusive of new construction.
SPECIAL ASSESSMENT:	A compulsory levy imposed on certain properties to defray part or all of the costs of a specific improvement or service deemed to primarily benefit those properties.
SPECIAL REVENUE FUND:	A fund used to account for the proceeds of specific revenue sources or to finance specified activities as required by law or administrative regulation.
STATE HOUSING INITIATIVES PARTNERSHIP (SHIP):	A state entitlement program designed to foster public/private partnerships to create and preserve affordable housing.
STATUTE:	A written law enacted by a duly organized and constituted legislative body.
SURPLUS:	The difference between revenues received and expenditures made within the current fiscal year.
TAX BASE:	The total property evaluations on which each taxing authority levies its tax rate.
TAX INCREMENT FINANCING:	Financing secured by the anticipated incremental increases in tax revenues, resulting from the redevelopment of an area.
TAX ROLL:	The certification of assessed taxable values prepared by the Property Appraiser and presented to a taxing authority by July 1 (or later if an extension is granted by the State of Florida) each year.
TAX YEAR:	The calendar year in which ad valorem property taxes are levied to finance the ensuing fiscal year's budget. For example, the tax roll for January 1, 2008 would be used to compute an ad valorem tax levied effective October 1, 2008.
TAXABLE VALUE:	The assessed value minus exemptions, such as the Homestead Exemption, is the taxable value. This value multiplied by the millage rate equals the property tax amount.
TENTATIVE MILLAGE:	The tax rate adopted at the first public hearing of a taxing authority. Under state law, the authority may reduce, but not increase, the tentative millage during the final budget hearing without first providing written notification to all affected property owners.
TRANSFER:	Transfers of cash or other resources between funds.
TRIM:	The acronym for TR uth I n M illage defines a tax increase or decrease given the relationship of assessed values and millage rates. If the average assessed value increases, the millage rate should decrease (see Rolled-Back Millage Rate).
TRUST FUND:	Funds used to account for assets held by a government for individuals, private organizations, other governments, and/or other funds.

City of New Smyrna Beach, Florida
GLOSSARY OF TERMS & ACRONYMS

UNIFORM ACCOUNTING SYSTEM:	The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation of reports.
UNINCORPORATED AREA:	Those areas of the City, which lie outside the boundaries of the cities.
UNRESERVED FUND BALANCE:	The portion of a fund's balance that is not legally restricted for a specific purpose.
UNRESTRICTED RESERVE:	Monies that can be used for any lawful expenditure supporting a wide variety of functions or objectives.
USER CHARGES (PROPRIETARY):	The payment of a fee for direct receipt of goods or services by the person benefiting from the services.
VALUATION:	The dollar value of property assigned by the County Property Appraiser.
VOTED MILLAGE:	A tax levied to support a program(s) that has been approved by voter referendum.
WORKING CAPITAL:	Reserves kept on hand to ensure a positive cash flow.
ZERO-BASE BUDGETING:	A method of detailed budget analysis and justification that combines elements of management by objectives and program evaluation. It is a vehicle to link management and planning to the budget process. Zero-Base Budgeting starts with an examination of an agency's basic programs and services by the lowest management level, and continues up the organization as funding packages are prioritized at each level in accordance with available resources and desired outcomes. It is a tool for objectively directing the allocation of funds among activities and programs. Its basis is the consideration of the efficiency and effectiveness of activities and programs.

ADA – Americans With Disabilities Act

AIP – Airport Improvement Program

ALS – Advanced Life Support

CAFR – Comprehensive Annual Financial Report

CCR – Central Contractor Registry

CDBG – Community Development Block Grant

CERT – Citizen's Emergency Response Team

CFDA – Catalog of Federal Domestic Assistance

CIP – Capital Improvement Program

CPI – Consumer Price Index

CPR – Cardio Pulmonary Resuscitation

City of New Smyrna Beach, Florida
GLOSSARY OF TERMS & ACRONYMS

CRA – Community Redevelopment Agency

DEP – Department of Environmental Protection

DR 420/422 – Department of Revenue Forms Certifying Taxable Assessed Value

DROP – Deferred Retirement Option Program

E-911 – Emergency Telephone System

EEOC – Equal Employment Opportunity Commission

EFT – Electronic Fund Transfer

EMS – Emergency Medical Services

EMT – Emergency Medical Technician

EOC – Emergency Operations Center

FAA – Federal Aviation Administration

FASB – Financial Accounting Standards Board

FDEP – Florida Department of Environmental Protection

FDER – Florida Department of Environmental Regulation

FDLE – Florida Department of Law Enforcement

FDOT – Florida Department of Transportation

FEMA – Federal Emergency Management Administration

FICA – Federal Insurance Contributions Act (Medicare and Social Security taxes)

FIND – Florida Inland Navigational District

FMLA – Family Medical Leave Act

FS – Financial Services

FY – Fiscal Year

FYE – Fiscal Year End

GA – General Aviation

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

HAZMAT – Hazardous Material

HUD – Housing and Urban Development

HVAC – Heating, Ventilation and Air Conditioning

City of New Smyrna Beach, Florida
GLOSSARY OF TERMS & ACRONYMS

IT – Information Technology

LAP – Local Agency Program

OMB – Office of Management & Budget

OSHA – Occupational Safety & Health Administration

PAL – Police Athletic League

POC – Point of Contact

PSAP's – Public Safety Answering Points

PSN – Person With Special Needs

RFP – Request For Proposal

RFQ – Request For Quotes

ROI – Return On Investment

ROW – Right-of-Way

SJRWMD – St. Johns River Water Management District

SLETF – Special Law Enforcement Trust Fund

TIF – Tax Increment Financing

TRIM – Truth in Millage Law

VA – Veteran's Affairs

VAB – Value Adjustment Board



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