

INTEROFFICE MEMORANDUM CITY OF NEW SMYRNA BEACH

TO: Mike Bosse, Fire Marshal
Marissa Moore, Horticulturist
Bill Drossman, Police Department
Kyle Fegley, City Engineer
Postmaster
Mike Knotek, Chief Building Official
Randy Walter, Utilities Commission
Khalid Resheidat, Public Works

FROM: Gail Henrikson AICP, Planning Manager

RE: Agenda Package for Plan Review Committee Meeting

DATE: October 20, 2011

CC: Members of the Press
Helen LaValley, Volusia County School Board

THIS SHALL SERVE AS YOUR OFFICIAL NOTIFICATION that the regular meeting of the PLAN REVIEW COMMITTEE will be on FRIDAY, November 4, 2011 at **9:00 A.M.**, at the **City Commission Chambers, 210 Sams Avenue**, New Smyrna Beach, Florida is **CANCELLED**