

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE
HOUSING AUTHORITY OF THE CITY OF
NEW SMYRNA BEACH, FLORIDA
HELD
August 8, 2011

Regular meeting of the Board of Commissioners held Monday, August 8 at 5:00 pm at City Hall.

The Chairman called the meeting to order.

The roll call was as follows:

Commissioner-Tre' Shawndra Capers	Present
Commissioner-Rosalind Little	Present
Commissioner-Nicole Tesnow	Present
Chairman-Commissioner-Rosemary Walker	Present
Vice Chairman-Commissioner-Regis Sloan	Present

Also present Brian Clark; Executive Director, Teresa Pope; Director of Operations, David Voelker, Accountant, and Jean Sickles, Auditor.

The Board Members present reviewed the minutes of the Board meeting held July 11, 2011. A motion made by Commissioner Sloan and seconded by Commissioner Little to approve the minutes. On roll call the vote was as follows.

YEAS	NAYS
Commissioner Capers	None
Commissioner Walker	
Commissioner Little	
Commissioner Sloan	
Commissioner Tesnow	

The tenant account charge offs were presented to the board and a motion was made by Commissioner Sloan and seconded by Commissioner Capers to approve the following charge offs:

6/30/2011	22-2	14	39.15	NOTICE GIVEN-EXCESS ELECTRIC BILL
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On roll call the vote was as follows:

YEAS	NAYS
Commissioner Capers	None
Commissioner Walker	
Commissioner Little	

Commissioner Sloan
Commissioner Tesnow

The appliances to be condemned were reviewed by the board and a motion was made by Commissioner Sloan and seconded by Commissioner Little to approve the following attached list of appliances to be condemned. On roll call the vote was as follows:

YEAS	NAYS
Commissioner Capers	None
Commissioner Walker	
Commissioner Little	
Commissioner Sloan	
Commissioner Tesnow	

Brian Clark gave the Directors report which included the property performance report, vacancy prep report, demographic report, and the file review report.

Under old business the Executive Director discussed the RFP for extermination services.

Under new business the Financial Reports, budget impact of New Smyrna Apartments, and the Capital Fund Budget revisions for FY 2009, 2010, and 2011 were presented and discussed by David Voelker, and the Executive Director, Brian Clark discussed the HUD Management Review letter, kitchen renovations, purchase and use of new golf carts, and the SEMAP scores with the board.

The board was also presented with a training schedule of employee, Director, and Board training that was completed over the last year.

The following Resolutions were presented to the board:

2011-13 Approving the amended travel policy

A motion was made by Commissioner Little and seconded by Commissioner Tesnow to approve resolution 2011-13. On roll call the vote was as follows:

YEAS	NAYS
Commissioner Capers	None
Commissioner Walker	
Commissioner Little	
Commissioner Sloan	
Commissioner Tesnow	

2011-14 Approving the purchase of golf carts

A motion was made by Commissioner Little and seconded by Commissioner Sloan to approve

resolution 2011-14. On roll call the vote was as follows:

YEAS	NAYS
Commissioner Capers	None
Commissioner Walker	
Commissioner Little	
Commissioner Sloan	
Commissioner Tesnow	

2011-14 Approving purchase of Golf Carts

A motion was made by Commissioner Sloan and seconded by Commissioner Little to adopt the resolutions. On roll call the vote was as follows:

YEAS	NAYS
Commissioner Capers	None
Commissioner Walker	
Commissioner Little	
Commissioner Sloan	
Commissioner Tesnow	

There being no further business to come before the Board, the Chairman announced the meeting duly adjourned.

Chairman,
Rosemary Walker

Secretary, Teresa Pope