

PLAN REVIEW COMMITTEE
MINUTES
MAY 6, 2011

The Plan Review Committee met in regular session on Friday, May 6, 2011, at City Hall in the City Commission Chambers, 210 Sams Avenue, New Smyrna Beach, Florida. The meeting was called to order at 9:00 a.m. by Gail Henrikson

The following members were present and introduced themselves for the record:

Mike Bosse
Gail Henrikson
Kyle Fegley
Khalid Resheidat
Randy Walter

David Mims, Police Department, was absent.
Debbie Jenkins, Recording Secretary, was also absent.

Mike Knotek arrived at 9:03 a.m.

APPROVAL OF MINUTES

Regular Meeting held January 7, 2011
Regular Meeting held February 4, 2011

A motion was made by Randy Walter to approve the minutes of both regular meetings held January 7, 2011 and February 4, 2011; seconded by Kyle Fegley. Motion passed unanimously.

Gail Henrikson swore in the staff and the applicants.

Brad Blais, Quentin L. Hampton Associates, 4401 Eastport Parkway, Port Orange, Florida.

RE: SP-1-11: FLAGLER AVENUE PARKING LOT AND RESTROOMS

Ms. Henrikson, Planning Manager, addressed the representative for the case and reviewed the Planning Department comments.

Mr. Resheidat addressed the applicant and stated his comments concerning the Parking Kiosk.

PLAN REVIEW
May 6, 2011
MEETING MINUTES

Mr. Walter addressed the applicant and stated his comments. Mr. Walter had submitted the comments in writing to Ms. Henrikson as well.

Mr. Walter commented on the relocation of a power pole and back flow meter.

Mr. Blais asked if the relocation would be covered by a contract or by the Utilities Commission.

Mr. Walter stated by the Utilities Commission.

Mr. Fegley stated that typically the City usually would cover the costs with regards to the parks such as the impact fees, capacity fees, connection and hook-up fees.

There was further discussion amongst the Committee Members and the applicant with regards to options for the power pole and meter.

Mr. Resheidat suggested an onsite meeting to be held Tuesday, May 10, 2011 to review the issue.

Mr. Walter continued reviewing his remaining comments.

Mr. Knotek submitted his comments in writing to Ms. Henrikson. He reviewed his comments with applicant. He stated the three issues of concern. He stated he would need to have an Engineering Certification with regards to the piles, and a soil investigation report for those pilings. He stated the building code and the City's code of ordinances requires the bottom of the lowest horizontal structural point to be four feet above flood zone.

Ms. Henrikson asked if the applicant could apply for a variance to the code.

Mr. Knotek stated yes.

Mr. Blais stated that the surrounding grades were 12 feet and that if the building were lifted to 14 feet, stairs would have to be built.

Mr. Blais reviewed the plans with the Committee to visually see what the issue would be with regards to the grade and the elevation.

Mr. Knotek reviewed the remaining comments with the applicant.

Mr. Knotek commented on where there could be cost savings with regards to the restrooms.

Mr. Bosse reviewed the comments from the Fire Department.

Mr. Blais asked about the hydrants.

Mr. Bosse stated that the applicant just needs to indicate the location of the existing ones.

PLAN REVIEW
May 6, 2011
MEETING MINUTES

Ms. Henrikson stated that June would be the re-submittal deadline and asked if applicant had any further questions.

Mr. Blais stated no.

Ms. Henrikson stated to the members that currently there were no new items submitted for the June meeting but she would still like to hold a meeting in June to discuss changes to site plan and subdivision regulations.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:05 a.m.