

PARKS & RECREATION BOARD EXECUTIVE SUMMARY
DEC. 9, 2010

Present: Debra Fernandez, Bruce Henry, Montez James, Larry Kraker, Rebecca Murphy, Marilyn Stephens

Absent: Rory Lundberg, Steven Lyon, Luise Smith

Approval of minutes of Sept. 27, 2010 - *Motion was made by Rebecca Murphy to approve as written and seconded by the Board.*

OLD BUSINESS

Christmas Parade: Montez James was Grand Marshall of the very successful parade this year. The many participants took about 45 minutes to empty out the parking lot, which is the average time frame used to gauge the length of the parade.

The Ed Root Run was also very successful and well organized with more runners than ever with a total of 309.

NEW BUSINESS

Racquet Tennis Center Lease Renewal: Owen Davidson spoke of behalf of the center noting that the facility, since 1997, is physically owned by the City but managed by their own board. It is the only public clay court in town. Originally a 12-year lease was executed, and in 2003, an additional 6-year lease was agreed upon, expiring in 2015. There are 10 investing families, with Ron Sautter as President. All participate in volunteer duties there. The group anticipates some changes due to aging members and is asking for a 10-year extension to run through 2025. This would give younger families a chance to get involved. Mr. Sautter extended an invitation to the Board to visit the facility. They currently have about 235 members, an increase of 37 this year, even in the poor economy. The courts stay very busy and also have the benefit of their own website. There is no expense to the City at all, as the group is responsible for all management duties and maintenance of the facility. There are no fees associated with the lease.

A Motion was made by the Board to extend the lease through October of 2025 and was seconded and approved. This recommendation will be forwarded to the City for approval.

Pettis Park Pavilion Rules & Fees: The Pavilion was opened January of this year. It is a full service facility. Currently a church uses the facility two days a week for community service. They have reported that when other group's use the facility it has not been properly cleaned and they are consequently cleaning up after them. No fees are currently imposed, therefore a deposit fee should be considered. A facility usage form serves as

the current contract. It is suggested that kitchen use be limited to once per weekend, due to lack of staff to provide inspections.

A motion was made, seconded and approved by the Board to impose a \$100.00 deposit with no fees. A checklist will be provided to users to ensure a satisfactory inspection. A potential fee schedule will be presented for discussion at a later date.

Event Banners Fees: The City is responsible for installing and maintaining banners until after an event is over. The locations are on the North Causeway, South Causeway, and SR. 44. Previously, there has been no fee charged by the City for this service. It takes two people approximately 1.5 hours to install 2 banners. The fee should be manageable. Code enforcement has influenced the need for the City to handle the banner placements. City oversight provides for conformity.

A motion was made, seconded and approved by the Board to impose an event banner installation fee of \$25.00 per banner, per week. Minimum banner requirements will be imposed as to size and structure.

Discussion was had about the success of the Boat Parade, which had 20 participants, and was one of the largest boat parades to date. TG-Lee donated the eggnog, of which three-fourths of the donated amount was used during the event. The remaining eggnog will be donated to The Housing Authority for the senior luncheon scheduled on Dec. 17th.

Burnard Rainge (past Parks Assistant Superintendent) drove Santa in the Christmas Parade as he did when employed with the city.

The City has been decorated for Christmas.

West Canal is in the process of finishing renovations and will have a grand opening this month. Landscaping and refurbishing of Myrtle Avenue is underway. Mary Avenue and Orange Street are also under contract. Washington Street will be next.

The athletic coordinator has opened up an adult flag football league and there are plans possibly for a dodge ball league in the future. The department is open for any new activity ideas.

It was noted that the park at 27th Avenue is somewhat run down. Questions were raised about any future plans for improvement. The park is a currently county property but will eventually be turned back over to the City.

A motion to adjourn was made, seconded and approved by the Board.