

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE
HOUSING AUTHORITY OF THE CITY OF
NEW SMYRNA BEACH, FLORIDA
HELD
JULY 19, 2010

Regular meeting of the Board of Commissioners held Monday July 19, 2010 at 7:00 pm at the Brannon Center.

The Chairman called the meeting to order.

The roll call was as follows:

| | |
|--|---------|
| Commissioner-Tre'Shawndra Hunt | Present |
| Vice-Chairman-Commissioner-Rosalind Little | Absent |
| Commissioner-Nicole Tesnow | Absent |
| Chairman-Commissioner-Rosemary Walker | Present |
| Commissioner-Regis Sloan | Present |

Also, present Teresa Pope, Acting Executive Director, and Secretary for the Board of Commissioners.

The Board Members present reviewed the minutes of the Board meeting held June 21, 2010. A motion was made by Commissioner Sloan and seconded by Commissioner Hunt to approve the minutes.

Disbursements as per vouchers drawn from June 21 to July 14, 2010 were reviewed. A motion by Commissioner Sloan and seconded by Commissioner Hunt that the disbursements be approved. On roll call, the vote was as follows:

| | |
|---------------------|------|
| YEAS | NAYS |
| Commissioner Hunt | None |
| Commissioner Sloan | |
| Commissioner Walker | |

Delinquent accounts and vacancies were presented by the Director. A motion was made by Commissioner Sloan and seconded by Commissioner Hunt that the delinquent accounts be written off. On roll call, the vote was as follows:

| | |
|---------------------|------|
| YEAS | NAYS |
| Commissioner Hunt | |
| Commissioner Sloan | |
| Commissioner Walker | |

A proposal was brought to the table by the Director to hire American Property Consultants, Inc. to do inspections of all public housing units with the tenants to bring the HA into compliance of the move in inspections and to allow the HA to charge for damages to the units after inspection. The proposal was tabled pending further review. A motion was made by Commissioner Hunt and seconded by Commissioner Sloan that the proposal be tabled for further review.

The Acting Director brought before the board the FAHRO Conference in Orlando, FL for review and approval for the Board of Commissioners to attend. A motion was made by Commissioner Sloan and seconded by Commissioner Hunt that the Board attend the FAHRO Conference. On roll call, the vote was as follows:

| | |
|---------------------|------|
| YEAS | NAYS |
| Commissioner Hunt | |
| Commissioner Sloan | |
| Commissioner Walker | |

The Board of Commissioners discussed forming a Grievance panel with a Hearing officer. It was decided that the Acting Director would review the process of the formation of a Grievance panel and Hearing officer.

The Board also discussed changing the meeting time of the Board of Commissioners to 5 pm two twice a month. A motion was made by Commissioner Sloan and seconded by Commissioner Hunt to change the meeting time to 5pm twice a month. On roll call, the vote was as follows:

| YEAS | NAYS |
|---------------------|------|
| Commissioner Hunt | |
| Commissioner Sloan | |
| Commissioner Walker | |

The Board of Commissioners approved hiring a Temporary Full Time office worker to relieve the Acting Executive Director of duties preformed by the Executive Assistant. Hiring Dawn Smith to train the HA staff on the Lindsey work order system and other modules as needed. Commissioner Walker introduced a monthly Commissioner's Report to be added to the monthly resident newsletter.

The meeting was then closed to the public for an Executive Session.

The Acting Executive Director discussed the issue of having employees on medical leave that cannot return to work on light duty. Current policy states that medical insurance is canceled after 30 days of medical leave. The board reviewed this policy and revised it to continue medical insurance for all full time employees on medical leave who have worked for the NSBHA for one year or more to 90 days of continued coverage. For employees less than one year of full time employment the current 30 day policy will stay in effect. A motion was made by Commissioner Sloan and seconded by Commissioner Hunt to extend medical benefits for employees on medical leave to 90 days of coverage. On roll call, the vote was as follows:

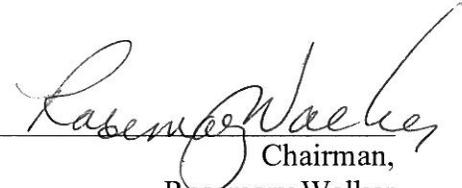
| YEAS | NAYS |
|---------------------|------|
| Commissioner Hunt | |
| Commissioner Sloan | |
| Commissioner Walker | |

A letter was given to the Board by the Acting Executive Director asking for a review of the salary for the Acting Executive Director. After review the board approved an increase of \$6,240 retroactive to June 1, 2010. A motion was made by Commissioner Sloan and seconded by Commissioner Hunt to raise the Acting Executive Director's salary. On roll call, the vote was as follows:

| YEAS | NAYS |
|---------------------|------|
| Commissioner Hunt | |
| Commissioner Sloan | |
| Commissioner Walker | |

There being no further business to come before the Board, the Chairman announced the meeting duly adjourned.


Secretary,
Teresa Pope


Chairman,
Rosemary Walker