

# INTEROFFICE MEMORANDUM CITY OF NEW SMYRNA BEACH

TO: Mike Bosse, Fire Marshal  
Marissa Moore, Horticulturist  
David Mims, Police Department  
Kyle Fegley, City Engineer  
George Rizzuto, Postmaster  
Mike Knotek, Chief Building Official  
Randy Walter, Utilities Commission  
Khalid Resheidat, Public Works

FROM: Gail Henrikson AICP, Planning Manager

RE: Agenda Package for Plan Review Committee Meeting

DATE: July 9, 2010

CC: Members of the Press  
Helen LaValley, Volusia County School Board

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THIS SHALL SERVE AS YOUR OFFICIAL NOTIFICATION that the regular meeting of the PLAN REVIEW COMMITTEE on FRIDAY, AUGUST 6, 2010 at **9:00 A.M.**, has been cancelled as there were no plans turned in for review.