

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE  
HOUSING AUTHORITY OF THE CITY OF  
NEW SMYRNA BEACH, FLORIDA  
HELD  
JUNE 21, 2010

Regular meeting of the Board of Commissioners held Monday June 21, 2010 at 7:00 pm at the City Hall chambers.

The Chairman called the meeting to order.

The roll call was as follows:

|                                            |         |
|--------------------------------------------|---------|
| Commissioner-Tre' Shawndra Hunt            | Present |
| Vice-Chairman-Commissioner-Rosalind Little | Present |
| Commissioner-Nicole Tesnow                 | Present |
| Chairman-Commissioner-Rosemary Walker      | Present |
| Commissioner-Regis Sloan                   | Absent  |

Also, present Teresa Pope, Acting Executive Director, and Secretary for the Board of Commissioners; Victoria Main, Director of HUD Jacksonville Field Office; Aisha Crawford, Public Housing Director of HUD Jacksonville Field Office; Tom Maloney, Cornwell Associates, Fee Accountants; Mayor Adam Barringer; Pastor Pete Carter; Gail Henrikson, City Planner; Bob Hara, New Smyrna Beach Apartments.

The Board Members present reviewed the minutes of the Board meeting held April 19, 2010 and the Special Meeting held May 21, 2010. A change was noted in the April 19, 2010 minutes for the Budget approval. Commissioner Panholzer seconded that motion instead of Commissioner Little. A motion was not made by Commission but approved the minutes.

Disbursements as per vouchers drawn from April 16 to June 15, 2010 were reviewed. A motion by Commissioner Little, seconded by Commissioner Tesnow that the disbursements be approved. On roll call, the vote was as follows:

| YEAS                | NAYS |
|---------------------|------|
| Commissioner Hunt   | None |
| Commissioner Little |      |
| Commissioner Walker |      |
| Commissioner Tesnow |      |

Delinquent accounts and vacancies were presented by the Director. A motion was made by Commissioner Tesnow, seconded by Commissioner Little that the delinquent accounts be written off.

| YEAS                | NAYS |
|---------------------|------|
| Commissioner Hunt   |      |
| Commissioner Little |      |
| Commissioner Walker |      |
| Commissioner Tesnow |      |

An overview of the HUD Management Review held April 19-23, 2010 and the February 5 letter was presented by Victoria Main and Aisha Crawford of the Jacksonville Field Office. The unofficial responses to those HUD Reviews were presented by Teresa Pope, Acting Executive Director.

An overview of the two ARRA grants received by the Housing Authority was given by Teresa Pope, Acting Executive Director.

The floor was open to the public to discuss old business. Bob Hara, New Smyrna Beach Apartments spoke regarding his involvement with the Housing Authority and the community.

Gail Henrikson, City Planner offered the services of the City of New Smyrna Beach and will be a staff liaison for the Housing Authority. The City will start a web page for the Housing Authority on the City website.

Under new business Tom Maloney, Cornwell Associates, fee accountants for the Housing Authority presented financial information of the Housing Authority to the Board of Commissioners.

The ACC funds for 2010 were presented to the board and a motion to accept the monies for the CFP was given by Commissioner Tesnow and seconded by Commissioner Little.

| YEAS                | NAYS |
|---------------------|------|
| Commissioner Hunt   |      |
| Commissioner Little |      |
| Commissioner Walker |      |
| Commissioner Tesnow |      |

The Acting Director asked the board for approval to remove all priorities from the application process and to categorize all applications by date and time only. A motion was made by Commissioner Little and seconded by Commissioner Tesnow to remove all priorities from the application process.

| YEAS                | NAYS |
|---------------------|------|
| Commissioner Hunt   |      |
| Commissioner Little |      |
| Commissioner Walker |      |
| Commissioner Tesnow |      |

The purchase of a computer and internet service for the maintenance department was presented to the board by the Acting Director. A motion for approval of the purchase was made by Commissioner Tesnow and seconded by Commissioner Hunt.

| YEAS                | NAYS |
|---------------------|------|
| Commissioner Hunt   |      |
| Commissioner Little |      |
| Commissioner Walker |      |
| Commissioner Tesnow |      |

A salary comparison was presented to the board for review of the Acting Executive Directors position. After discussion it was determined to give a 20% increase on the current salary plus benefits to the Acting Executive Director, Teresa Pope. The motion was made by Commissioner Tesnow and seconded by Commissioner Little for the increase.

| YEAS                | NAYS |
|---------------------|------|
| Commissioner Hunt   |      |
| Commissioner Little |      |
| Commissioner Walker |      |
| Commissioner Tesnow |      |

A schedule for Board training and a tour of the sites was discussed and finalized for the evening of July 7 and the morning of July 8, 2010.

A discussion was held to approve an RFP for Legal Services. A motion was made by Commissioner Hunt and seconded by Commissioner Tesnow to advertise for legal services.

| YEAS                 | NAYS |
|----------------------|------|
| Commissioner Hunt    |      |
| Commissioner Littler |      |
| Commissioner Walker  |      |
| Commissioner Tesnow  |      |

The floor was open for public discussion and Pastor Pete Carter of Bethel Baptist Church, NSB spoke about his involvement in the community and what he would like to see done with the Housing Authority.

There being no further business to come before the Board, the Chairman announced the meeting duly adjourned.

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Chairman,  
Rosemary Walker

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Secretary,  
Teresa Pope