

**MINUTES OF THE SPECIAL CITY COMMISSION MEETING**  
**HELD ON TUESDAY, APRIL 9, 2013**  
**CITY HALL, 210 SAMS AVENUE**  
**NEW SMYRNA BEACH, FLORIDA 32168**

Having been duly advertised as required by law, a special meeting of the City Commission of the City of New Smyrna Beach, Florida, was held on Tuesday, April 9, 2013, in the City Hall Commission Chamber, 210 Sams Avenue, New Smyrna Beach, Florida 32168.

Mayor Barringer called the meeting to order at 5:17 p.m. and the following answered present to the roll call:

Mayor Adam R. Barringer  
Vice Mayor Jack S. Grasty  
Commissioner Andrew J. McGuirk  
Commissioner Kirk E. Jones

Also present were: City Manager Pamela Brangaccio; Assistant City Manager Khalid Resheidat; City Attorney Frank Gummey; Assistant Finance Director Emily Ollila; and, City Clerk Johnny Bledsoe. Commissioner Judy Reiker was excused.

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**PURPOSE OF THE SPECIAL MEETING** – Mayor Barringer outlined the purpose of the special meeting was to receive a staff presentation regarding the City Five-Year Budget Forecast.

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**CITY 5-YEAR BUDGET PROJECTIONS:**

Assistant Finance Director Emily Ollila gave a brief presentation that outlined the 5-Year Budget Forecast Assumptions, General Fund Operating Revenue Sources, and upcoming events that would have an impact on the upcoming budget cycle.

**5-YEAR BUDGET FORECAST ASSUMPTIONS** – Ms. Ollila outlined 5-Year Budget Forecast assumptions as follows:

- Property Tax Revenues would experience a two percent increase annual for each year of the period.
- No salary adjustments would be made.
- Personnel and Operating Expenditures would be inflated by 1 percent each year of the period.
- No Capital would be budgeted.

- Debt Service would mature in FY 2014 at \$389,981.
- \$5 Million of New Debt would be added in FY 2015 for Capital Improvements.
- CRA Revenue and Expenditures would be added to the General Fund in FY 2016.
  - Revenue - \$550,000
  - Expenditures - \$913,000
  - Net = \$363,000 of additional expenditures
- Sales Tax Revenue would increase by 2 percent.
- Utilities Commission 6 percent Franchise Fee Revenue would be reduced.

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GENERAL FUND OPERATING REVENUE SOURCES – Ms. Ollila outlined projected general fund operating revenue sources as follows:

- Ad Valorem Taxes – 42%
- Revenue Sharing and Sales Taxes – 21%
- Utilities Commission 6 percent Contribution – 19%
- Public Service Taxes – 9%
- Other Revenues – 9%

Ms. Ollila clarified that revenue sources reported did not include grant revenues. She also reported the projection that overall, revenues from the Utilities Commission 6 percent contribution and the 9 percent Public Service Tax, would experience decreases during the period. Causes for the reduction would include a decrease in consumption and a reduction in the fuel rate of 20 percent.

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UPCOMING EVENTS IMPACTING THE BUDGET CYCLE – Ms. Ollila outlined the following upcoming events in the budget cycle:

- The budget would be balanced utilizing the existing millage of 3.4445 (2% over the roll back rate).
- Labor negotiations would begin in May 2013 with 3 unions on personnel services issues.

- No additional personnel; health care insurance budgeted with a 10% increase in FY 2013/2014.
- Capital Outlay to be reviewed/prioritized – undesignated fund balance to be utilized.
- Staff to continue working to finalize revenue bond options for Commission policy discussion (\$2.5 million for the Brannon Center; \$1 million for City Hall expansion; and, \$500,000 for a new fire truck.)
- Next Budget Workshop would be June 25, 2013.

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CITY COMMISSION COMMENTS – Mayor Barringer questioned the validity of the projected property values. City Manager Brangaccio felt the revenue unknown was that of revenues from the gas tax. Ms. Ollila commented on an upcoming meeting of Volusia County Finance Directors regarding long term impacts on gas tax revenues.

City Manager Brangaccio commented on future capital project and requested the Commission provide its priorities for the next fiscal year. Mayor Barringer commented on planned capital projects (e.g. City Hall expansion, Brannon Center, etc.), and felt street paving was another way to utilize capital funds. Vice Mayor Grasty commented on requests for paving Peninsula Avenue and improvements to the Brannon Center.

Commissioner Jones commented on past actions in the City of Edgewater to develop special assessment areas, and supported improvements to the Brannon Center and City Hall. He had concerns, however, with maintaining the ability to take care of employees, and felt health care costs had to be reduced.

Commissioner McGuirk felt employees should be taken care of and commented on the need for improvements to U.S. Highway 1, an area he felt the City should be invested in, as well as other areas. Commissioner Jones commented on the need for an incentive program to assist the City in maintaining and paving roads.

City Manager Brangaccio commented on the upcoming budget schedule and strategies.

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With no citizens wishing to speak and no further business to address, Mayor Barringer declared the special meeting adjourned at 5:41 p.m.

**MINUTES OF THE CITY COMMISSION SPECIAL MEETING, HELD APRIL 9, 2013, WERE APPROVED AT THE REGULAR CITY COMMISSION MEETING HELD ON AUGUST 13, 2013.**

**ATTEST:**

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**ADAM BARRINGER, MAYOR**

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**JOHNNY R. BLEDSOE, CITY CLERK**